BASF
Information on Data Protection
Country List

Last revised: 12 May 2025

- Algeria
- Argentina / Argentina (Información sobre la protección de datos)
- Austria / Österreich (Information zum Datenschutz)
- Australia
- Azerbaijan / Azərbaycan (Məlumatlarin qorunmasi ilə bağli məlumat)
- Bahrain / البحرين: معلومات عن حماية البيانات
- Bangladesh / বাংলাদেশ (ব্যক্তিগত তথ্য সুরক্ষা বিবৃতি)
- Belarus / Беларусь (Информация о защите данных)
- Belgium / België (Informatie over gegevensbescherming) / Belgique (Informations relatives à la protection des données personnelles)
- Bolivia / Bolivia (Información sobre la protección de datos)
- Brazil / Brasil (Política de Privacidade da BASF)
- Bulgaria / България (Информация относно защитата на данните)
- Cambodia / កម្ពុជា (សេចក្តីជូនដំណឹងស្តីពីការការពារទិន្នន័យផ្ទាល់ខ្លួន)
- Canada / Canada (Politique de BASF Canada sur le respect de la vie privée)
- Chile / Chile (Información sobre la protección de datos)
- China / 中国（数据保护信息 ）
- Colombia / Colombia (Información sobre la protección de datos)
- Costa Rica / Costa Rica (Aviso de Privacidad)
- Croatia / Hrvatska (Informacije o zaštiti podataka)
- Czech Republic / Česká republika (Prohlášení o ochraně osobních údajů)
- Denmark / Danmark (Information om databeskyttelse (behandling af personoplysninger)
- Djibouti
- Dominican Republic / República Dominicana (Aviso de Privacidad)
- Ecuador / Ecuador (Información sobre la protección de datos)
- Egypt / مصر: معلومات عن حماية البيانات
- El Salvador / El Salvador (Aviso de Privacidad)
- Ethiopia
- Finland / Suomi (Tietosuojaa koskevia tietoja)
- France / France (Notice d'information sur la protection des données)
- Germany / Deutschland (Information zum Datenschutz)
- Greece / Ελλάδα (Πληροφορίες για την προστασία δεδομένων)
- Guatemala / Guatemala (Aviso de Privacidad)
- Hong Kong / 香港 (Personal Information Collection Statement / 收集個人資料聲明)
- Hungary / Magyarország (Adatvédelmi tájékoztató)
- India / भारत (डाटा संरक्षण आणि गोपनीयता सूचना) / இந்தியா (தனிப்பட்ட தரவுகளின் பாதுகாப்பு கூற்று) / भारत (डेटा की सुरक्षा और गोपनीयता सूचना) / ભારત (પર્સનલ ડેટા સંરક્ષણ નિવેદન) / ಭಾರತ (ವೈಯಕ್ತಿಕ ಮಾಹಿತಿ ಸಂರಕ್ಷಣಾ ಹೇಳಿಕೆ)
- Ireland
- Israel
- Indonesia / Indonesia (Informasi tentang Perlindungan Data)
- Iran / ایران - حفاظت از اطلاعات اطلاعات
- Italy / Italia (Informativa sulla protezione dei dati)
- Ivory Coast
- Japan / 日本（コンプライアンスに関するお問い合わせ）
- Jordan / الأردن: معلومات عن حماية البيانات
- Kenya
- Kazakhstan / Қазақстан (Информация о защите данных)
- Korea / 대한민국 (Information on data protection 개인정보보호 고지 및 동의)
- Laos
- Latvia / Latvija (Informācija par datu aizsardzību)

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- Lithuania / Lietuva (Informacija apie duomenų apsaugą)
- Malaysia / Malaysia (Maklumat tentang Perlindungan Data)
- Mexico / México (Aviso de Privacidad)
- Morocco
- Myanmar / မြန်မာနိုင်ငံတော် (ကိုယ်ရေးကိုယ်တာ အချက်အလက် ကာကွယ်ရေး သတင်းအချက်အလက်များ)
- Netherlands / Nederland (Informatie over gegevensbescherming)
- New Zealand
- Nigeria
- Norway / Norge (Informasjon om personvern)
- Pakistan
- Paraguay / Paraguay (Información sobre la protección de datos)
- Peru / Perú (Información sobre la protección de datos)
- Philippines
- Poland / Polska (Informacja na temat ochrony danych)
- Portugal / Portugal (Informações sobre a proteção de dados)
- Romania / România (Informații privind protecția datelor)
- Russia / Россия (Информация о защите данных)
- Saudi Arabia / المملكة العربية السعودية: معلومات عن حماية البيانات
- Serbia / Србија (Informacije o zaštiti podataka)
- Singapore
- Slovakia / Slovensko (Informácie o ochrane údajov)
- Slovenia / Slovenija (Informacije o obdelavi osebnih podatkov)
- South Africa
- Spain / España (Información sobre la protección de datos)
- Sri Lanka / இலங்கை (தனிப்பட்ட தரவுகளின் பாதுகாப்பு கூற்று) / ශ්‍රී ලංකාව (පෞද්ගලික දත්ත ආරක්ෂණ ප්‍රකාශය)
- Sweden / Sverige (Information om dataskydd)
- Switzerland / Schweiz (Information zum Datenschutz) / Suisse (Informations sur la protection des données)
- Taiwan / 台灣 (資料保護資訊)
- Thailand / ไทย (ข้อมูลเกี่ยวกับการคุ้มครองข้อมูลส่วนบุคคล)
- Tunisia
- Turkey / Türkiye (KİŞİSEL VERİLERİN KORUNMASI HAKKINDA AYDINLATMA METNİ)
- Turkemistan / Türkmenistan: Şahsy maglumatlary goramak barada maglumat
- Ukraine / Україна (Інформація щодо захисту даних) / Украïна (Информация о защите данных)
- United Arab Emirates / الامارات العربية المتحدة: معلومات عن حماية البيانات
- United Kingdom
- United States
- Uruguay / Uruguay (Información sobre la protección de datos)
- Uzbekistan / O'zbekiston: Shaxsiy ma'lumotlarni himoya qilish bo'yicha ma'lumot
- Venezuela / Venezuela (Información sobre la protección de datos)
- Vietnam / Việt Nam (Thông báo về Quyền riêng tư)
- Zambia

Algeria, Djibouti, Ethiopia, Ivory Coast, Kenya, Morocco, Nigeria, South Africa, Tunisia, Zambia

Information on protection of personal information

The protection of personal information is something that BASF (herein after referred to as "we" or "us") takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Information. Of course, we process personal information only in strict compliance with the applicable laws on the protection of personal information.

Who is responsible for processing personal information and what are the contact details of the Information Officer?

The Responsible Party for processing personal information is:

BASF Holdings South Africa (Pty) Ltd

852 Sixteenth Road
Midrand
1685
South Africa
+27 11 203 2400

BASF Holdings South Africa (Pty) Ltd will process information from NAVEX concerning all the BASF legal entities in Market Area Africa.

Our **Information Officer** can be contacted at:

AfricaInfoOfficer@basf.com

Which categories of personal information do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type`	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

<u>For what purposes and on what legal basis is Your Personal Information processed?</u>

We process Your Personal Information in compliance with the provisions of the Protection of Personal Information Act, 2013 (as amended) as well as other relevant laws.

Processing of Your Personal Information serves the following purposes:

- Operation of the compliance reporting website;
- Investigation and response to the case reported and taking appropriate action;

- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned categories of personal information is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is section 4 of the Protection of Personal Information Act, 2013.

If we intend to process Your personal information for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal information transmitted?

Within our company, only persons and bodies who need Your Personal Information to fulfill the above-mentioned purposes will receive access to such information.

Within our group of companies, Your Personal Information is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Information to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Information in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal information to service providers or group companies located outside South Africa (“third-party countries”), in which an adequate protection of personal information level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of Your Personal Information and to ensure an adequate level of personal information protection.

Hence, we will only transfer your personal information to external recipients in third countries if they have concluded standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Information?

Personal information contained in reports will be deleted within two months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal information will be retained until a final decision is made. Personal information contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Information that does not fall within the scope of the Hotline.

Which data protection rights do You have?

You may request **information** regarding the personal information we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Information. You might also be entitled to **a right to restrict the processing** of Your Personal Information as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the Information Regulator if You believe the processing of Your Personal Information is in violation of the Protection of Personal Information Act, 2013.

The Information Regulator to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with chapter 10 of the Protection of Personal Information Act, 2013.

The contact details of the Information Regulator are:

Information Regulator (South Africa)
JD House
27 Stiemens Street
Braamfontein
Johannesburg
2001
South Africa

Complaints: complaints.IR@justice.gov.za
General: inforeg@justice.gov.za

P.O. Box 31533, Braamfontein, Johannesburg, 2017, South Africa

Información sobre la protección de datos

La protección de datos supone una prioridad máxima para BASF (en lo sucesivo, "nosotros" o "nos"). Naturalmente, esto también incluye garantizar un alto nivel de transparencia. Para garantizar esta transparencia, el siguiente documento proporciona información sobre cómo tratamos sus datos personales. Por supuesto, tratamos los datos personales solo en estricto cumplimiento de las leyes aplicables sobre la protección de datos personales.

¿Quién está a cargo del tratamiento de datos y cuáles son los datos de contacto del responsable de protección de datos?

El responsable del tratamiento de datos es

BASF SE
Carl Bosch Strasse 38
67056 Ludwigshafen /Rhein
+49 621 600

Puede ponerse en contacto con nuestro **representante de protección de datos** en:
data-protection@basf.com

¿Qué categorías de datos tratamos y de dónde proceden?

1. Funcionamiento de la página web

Las cookies son información de texto que puede almacenarse en el navegador del dispositivo del visitante a un sitio web visitado (servidor web, servidor). La cookie se envía desde el servidor web al navegador o se genera en el navegador mediante un script (JavaScript). El servidor web puede leer esta información de la cookie directamente desde el servidor cuando el usuario vuelve a visitar esta página o transferir la información de la cookie al servidor a través de un script del sitio web. Las cookies no causan ningún daño a su dispositivo, no contienen virus, troyanos u otros programas maliciosos.

En la cookie se almacena información relacionada con el dispositivo específico utilizado. Sin embargo, esto no significa que lleguemos a conocer directamente su identidad.

Este sitio web solo utiliza las que son necesarias para su funcionamiento. En general, estas cookies se instalan únicamente en respuesta a las acciones que usted realiza en respuesta a una solicitud de servicio, como la configuración de sus preferencias de privacidad, el inicio de sesión o la cumplimentación de formularios. Puede configurar su navegador para que bloquee estas cookies o para que le notifique sobre ellas. Sin embargo, es posible que algunas áreas del sitio web no funcionen correctamente.

Argentina, Bolivia, Chile, Colombia, Ecuador, Paraguay, Perú, Uruguay, Venezuela

Dominio	Nombre	Tipo	Propósito	Término
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Primera parte/ Parte principal	El estado en sesión te permite almacenar y recuperar valores para un usuario, mientras el usuario navega por las páginas de la aplicación web.	Sesión: 30 minutos desde el último acceso del usuario por cada sesión.
secure.ethicspoint.eu	NGSecure	Primera parte/ Parte principal	Creado y usado por el cortafuegos/equilibrador de carga para la persistencia de la sesión.	Sesión: 30 minutos desde el último acceso del usuario por cada sesión.
secure.ethicspoint.eu	ep	Primera parte/ Parte principal	Almacena variables relacionadas con informes de envío y métodos de admisión para el método de admisión del centro de contacto NAVEX	Sesión: 30 minutos desde el último acceso del usuario por cada sesión.

2. Realización de investigaciones de cumplimiento

Tratamos las siguientes categorías de datos personales para llevar a cabo investigaciones de cumplimiento. Los datos personales son proporcionados por usted o los recopilamos en el curso de la investigación:

- Datos de contacto (por ejemplo, nombre y apellidos, dirección, número de teléfono, número de móvil y dirección de correo electrónico)
- Datos profesionales (por ejemplo, código de organización, cargo)
- Fotografías
- Grabaciones de vídeo
- Otros datos necesarios para la investigación y el esclarecimiento del caso (por ejemplo, número de matrícula del vehículo, datos de empleo, datos de pago, datos del pedido).

¿Con qué fines y sobre qué base legal se tratan sus datos personales?

Tratamos sus datos personales en cumplimiento de las disposiciones del Reglamento General de Protección de Datos de la UE (RGPD), de la Ley Federal de Protección de Datos Personales (BDSG), así como de otras leyes pertinentes.

El tratamiento de sus datos personales tiene las siguientes finalidades:
- funcionamiento del sitio web que informa sobre el cumplimiento;
- investigar y responder al caso denunciado y adoptar las medidas oportunas;

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- comunicación con las partes implicadas (denunciantes, acusados, otras personas implicadas);
- cumplimiento de los requisitos legales (por ejemplo, de las obligaciones de información y almacenamiento en virtud del derecho societario para prevenir los delitos de cuello blanco, los delitos de blanqueo de dinero y otras violaciones de los requisitos legales e internos);
- resolver disputas y pleitos, establecer, ejercer o defenderse de reclamaciones legales o litigios, hacer cumplir los contratos existentes.

El tratamiento de las categorías de datos mencionadas anteriormente es necesario para lograr estos fines.

Si no se estipula expresamente lo contrario, la base legal para el tratamiento es el artículo 6, apdo. 1, letra f), del RGPD.

Si tenemos la intención de tratar sus datos personales para cualquier otro propósito no mencionado anteriormente, le informaremos en consecuencia antes de hacerlo.

¿A quién se transmiten los datos personales?

En el seno de nuestra empresa, solo tendrán acceso a sus datos personales las personas y organismos que los necesiten para cumplir los fines mencionados anteriormente.

En el seno de nuestro grupo de empresas, sus datos personales se facilitan a empresas específicas dentro del grupo si estas desempeñan de forma centralizada tareas clave para las filiales pertenecientes a dicho grupo o realizan funciones interempresariales sobre la base de la estructura organizativa o si es necesario para cumplir los fines mencionados anteriormente.

Podemos transferir sus datos personales a las autoridades supervisoras, a los tribunales o a los despachos de abogados en la medida en que sea necesario para garantizar el cumplimiento de la legislación aplicable o para ejercer, hacer valer o defender derechos legales si está legalmente permitido.

También trabajamos con proveedores de servicios para satisfacer los antedichos objetivos. Dichos proveedores de servicios tratan sus datos personales en nuestro nombre y únicamente de conformidad con nuestras instrucciones. Están obligados por contrato a cumplir la normativa de protección de datos aplicable.

En algunos casos, revelamos datos personales a proveedores de servicios o empresas del grupo situadas fuera del Espacio Económico Europeo ("terceros países"), en los que la legislación aplicable no garantiza un nivel de protección de datos adecuado. En estos casos, adoptamos las medidas adecuadas para salvaguardar la protección de sus datos personales y para garantizar un nivel adecuado de protección de datos.

Por lo tanto, solo transferiremos sus datos personales a destinatarios externos en terceros países si estos han celebrado con nosotros acuerdos estándar de protección de datos de la UE o han introducido normas corporativas vinculantes.
Puede obtener más información, así como una copia de las medidas adoptadas, a través de los contactos especificados anteriormente.

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¿Durante cuánto tiempo conservamos sus datos personales?

Los datos personales contenidos en los informes se eliminarán en un plazo de tres meses a partir de la conclusión de la investigación, a menos que resulte indispensable un almacenamiento más prolongado debido a circunstancias especiales que deban documentarse.

Si se adoptan medidas disciplinarias o hay que resolver cuestiones legales (como la posibilidad de emprender acciones legales), los datos personales se conservarán hasta que se tome una decisión definitiva. Los datos personales contenidos en los informes recopilados a través de la Hotline en otros países se conservarán de conformidad con las leyes y políticas locales de retención de datos. BASF se esforzará por destruir rápidamente los datos personales que no estén contemplados en el ámbito de la Hotline.

¿Qué derechos de protección de datos tiene usted?

Puede solicitar **información** sobre los datos personales que almacenamos y tratamos en relación con usted en la dirección indicada anteriormente. Además, en determinadas circunstancias, puede exigir la **rectificación** o **supresión** de sus datos personales. También puede tener **derecho a limitar el tratamiento** de sus datos personales, así como a **recibir los datos personales que le incumban que nos haya proporcionado, en un formato estructurado, de uso común y lectura mecánica**.

¿Dónde se pueden presentar las reclamaciones?

Independientemente de cualquier otro recurso legal de derecho administrativo o judicial, usted tiene derecho a presentar una reclamación ante la autoridad de control, en particular en el Estado miembro en el que reside o donde se produjo la supuesta infracción, si cree que el tratamiento de sus datos personales infringe el Reglamento General de Protección de Datos de la UE o cualquier otra ley aplicable.

La autoridad de control a la que se presente la reclamación notificará al demandante la situación y los resultados de la misma, incluida la opción de un recurso legal en virtud del artículo 78 del Reglamento General de Protección de Datos de la UE.

La autoridad de control principal es:

Para el Grupo BASF en **Europa**:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34, 55116 Mainz, Alemania.

Information zum Datenschutz
Information on data protection

Das Thema Datenschutz hat bei BASF (nachfolgend „wir“) höchste Priorität. Dazu gehört natürlich auch ein hohes Maß an Transparenz. Daher informieren wir Sie nachfolgend darüber, wie wir Ihre Personenbezogenen Daten verarbeiten. Selbstverständlich verarbeiten wir Ihre Personenbezogenen Daten nur in Übereinstimmung mit den anwendbaren Rechtsvorschriften zum Schutz personenbezogener Daten und zur Datensicherheit.

Data protection is something that BASF (herein after referred to as “we” or “us”) takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Wer ist für die Datenverarbeitung verantwortlich und wie sind die Kontaktdaten des Datenschutzbeauftragten?

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Verantwortlicher für die Datenverarbeitung ist

Responsible for data processing is

BASF Österreich GmbH

Millennium Tower
Entity 1690
Handelskai 94-96
A-1200 Wien
Austria

Unsere **Datenschutzkoordinatorin** erreichen Sie unter der o.g. Adresse oder unter: data-protection.at@basf.com

Our **Data Protection Coordinator** can be contacted at the address above or at: data-protection.at@basf.com

Welche Datenkategorien nutzen wir und woher stammen diese?

Which data categories do we process and where do they come from?

1. Betrieb dieser Webseite / Operation of the website

Wir setzen auf unserer Seite Cookies ein. Hierbei handelt es sich um Textinformationen, die im Browser auf dem Endgerät des Betrachters jeweils zu einer besuchten Website (Webserver, Server) gespeichert werden können. Das Cookie wird entweder vom Webserver an den Browser gesendet oder im Browser von einem Skript (JavaScript) erzeugt. Der Webserver kann bei späteren, erneuten Besuchen dieser Seite diese Cookie-Information direkt vom Server aus auslesen oder über ein Skript der Website die Cookie-Information an den Server übertragen. Cookies richten auf Ihrem Endgerät keinen Schaden an, enthalten keine Viren, Trojaner oder sonstige Schadsoftware.

In dem Cookie werden Informationen abgelegt, die sich jeweils im Zusammenhang mit dem spezifisch eingesetzten Endgerät ergeben. Dies bedeutet jedoch nicht, dass wir dadurch unmittelbar Kenntnis von Ihrer Identität erhalten.

Wir setzen Cookies ein, die zur Funktion der Website erforderlich sind. In der Regel werden diese Cookies nur als Reaktion auf von Ihnen getätigte Aktionen gesetzt, die einer Dienstanforderung entsprechen, wie etwa dem Festlegen Ihrer Datenschutzeinstellungen, dem Anmelden oder dem Ausfüllen von Formularen. Sie können Ihren Browser so einstellen, dass diese Cookies blockiert oder Sie über diese Cookies benachrichtigt werden. Einige Bereiche der Website funktionieren dann aber nicht.

Domain	**Name**	**Typ**	**Grund**	**Gültigkeitsdauer**
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Erstanbieter	Der Sitzungsstatus ermöglicht es, Werte für einen Benutzer zu speichern und wieder abzurufen, wenn der Benutzer durch Seiten in einer Webanwendung navigiert.	Sitzung: 30 Minuten seit dem letzten Zugriff des Benutzers für eine bestimmte Sitzung
secure.ethicspoint.eu	NGSecure	Erstanbieter	Wird von der Firewall / dem Load Balancer für die Aufrechterhaltung der Sitzung erstellt und verwendet.	Sitzung: 30 Minuten seit dem letzten Zugriff des Benutzers für eine bestimmte Sitzung
secure.ethicspoint.eu	ep	Erstanbieter	Speichert Variablen, die sich auf den Berichtsversand und die Aufnahmemethode für NAVEX Contact Center beziehen	Sitzung: 30 Minuten seit dem letzten Zugriff des Benutzers für eine bestimmte Sitzung

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First Party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Durchführung von Compliance Ermittlungen / Conducting compliance investigations

Wir verarbeiten die folgenden Kategorien personenbezogener Daten zur Durchführung von Compliance Ermittlungen. Diese werden von Ihnen übermittelt oder wir erheben sie im Laufe der Untersuchung:

- Kontaktinformationen (zum Beispiel Vor- und Zunamen, Anschrift, Telefonnummer, Mobilfunknummer und E-Mailadresse);
- Berufliche Daten (zum Beispiel Organisationscode, Berufsbezeichnung);
- Fotografien;
- Videoaufnahmen;
- Sonstige Informationen, die zur Untersuchung und Aufklärung des Sachverhaltes erforderlich sind (zum Beispiel Kfz-Kennzeichen, Personaldaten, Zahlungsdaten, Bestelldaten).

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We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

Für welche Zwecke und auf welcher Rechtsgrundlage werden Ihre Personenbezogenen Daten verarbeitet?

For what purposes and on what legal basis is Your Personal Data processed?

Wir verarbeiten Ihre Personenbezogenen Daten unter Beachtung der Bestimmungen der EU-Datenschutz-Grundverordnung (DS-GVO), des Bundesdatenschutzgesetzes (DSG) sowie weiterer maßgeblicher Gesetze.

Die Verarbeitung Ihrer Personenbezogenen Daten dient folgenden Zwecken:

- Betrieb der Webseite zur Meldung von Compliance Verstößen;
- Untersuchung und Beantwortung der mitgeteilten Sachverhalte sowie Ergreifung geeigneter Maßnahmen;
- Kommunikation mit den beteiligten Personen (Beschwerdeführer, Beschuldigte, sonstige beteiligte Personen);
- Einhalten von rechtlichen Anforderungen (zum Beispiel von gesellschaftsrechtlichen Informations- und Aufbewahrungspflichten, um Wirtschaftskriminalität, Geldwäsche und sonstigen Verstößen gegen rechtliche und interne Vorgaben vorzubeugen)
- Beilegen von Rechtsstreitigkeiten, Durchsetzen bestehender Verträge und zur Geltendmachung, Ausübung und Verteidigung von Rechtsansprüchen.

Rechtsgrundlage für die Datenverarbeitung ist – soweit nicht ausdrücklich abweichend angegeben – Artikel 6 (1) (f) DS-GVO.

Die Verarbeitung der oben genannten Kategorien von personenbezogenen Daten ist zur Erreichung dieser Zwecke erforderlich. Anderenfalls werden die Daten von uns gelöscht.

Sofern wir die personenbezogenen Daten für einen oben nicht genannten Zweck verarbeiten wollen, werden wir Sie zuvor darüber informieren.

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR), of the Federal Data Protection Act (DSG), as well as other relevant laws.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f) GDPR.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

An wen werden Ihre Personenbezogenen Daten weitergegeben?

To whom is personal data transmitted?

Innerhalb unserer Unternehmensgruppe werden Ihre Personenbezogenen Daten an bestimmte Unternehmen übermittelt, wenn diese Datenverarbeitungsaufgaben für die in der Gruppe verbundenen Unternehmen zentral wahrnehmen oder wenn dies zur Erfüllung der oben genannten Zwecke erforderlich ist.

Wir übermitteln gegebenenfalls Ihre Personenbezogenen Daten an Gerichte, Aufsichtsbehörden oder Anwaltskanzleien soweit dies rechtlich zulässig und erforderlich ist, um geltendes Recht einzuhalten oder Rechtsansprüchen geltend zu machen, auszuüben oder zu verteidigen.

Wir arbeiten auch mit Dienstleistern zusammen. Diese Dienstleister werden nur nach Weisung von uns tätig und sind vertraglich auf die Einhaltung der geltenden datenschutzrechtlichen Anforderungen verpflichtet.

Einige Empfänger Ihrer Personenbezogenen Daten befinden sich möglicherweise in Ländern außerhalb des Europäischen Wirtschaftraums („Drittländer“), in welchem das anwendbare Recht nicht das gleiche Datenschutzniveau wie innerhalb der Europäischen Union gewährleistet. In diesem Fall ergreifen wir geeignete Maßnahmen, um angemessene Garantien zum Schutz Ihrer Personenbezogenen Daten sicherzustellen.

An konzernexterne Empfänger in Drittländern werden wir daher Ihre Personenbezogenen Daten nur dann übermittelt, wenn diese EU Standarddatenschutzklauseln mit uns abgeschlossen oder Binding Corporate Rules eingeführt haben.

Weitere Informationen sowie eine Kopie der umgesetzten Maßnahmen erhalten Sie über den oben genannten Datenschutzverantwortlichen.

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Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area ("third-party countries"), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in third countries if there is an adequacy decision for the countries or if the recipients have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

Wie lange werden die personenbezogenen Daten gespeichert?

For how long do we retain Your Personal Data?

Personenbezogene Daten, die in Meldungen enthalten sind, werden innerhalb von zwei Monaten nach Abschluss der Untersuchung vernichtet, sofern nicht eine längere Speicherung aufgrund besonderer, zu dokumentierender, Umstände unerlässlich erscheint.

Falls Disziplinarmaßnahmen verhängt werden oder rechtliche Fragestellungen (wie zum Beispiel die Wahrscheinlichkeit eines gerichtlichen Rechtsstreites) zu klären sind, werden Personenbezogenen Daten bis zur endgültigen Entscheidung gespeichert. Personenbezogene Daten, die in Meldungen enthalten sind, die in den anderen Ländern über die Hotline erhoben werden, werden im Einklang mit den vor Ort geltenden Rechtsvorschriften und Richtlinien zur Datenspeicherung aufbewahrt. BASF bemüht sich, Personenbezogene Daten, die nicht in den Anwendungsbereich der Hotline fallen, unverzüglich zu vernichten.

Personal data contained in reports will be deleted within two months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Welche Datenschutzrechte können geltend gemacht werden?

Which data protection rights do You have?

Sie können unter der o.g. Adresse **Auskunft** über die zu Ihrer Person gespeicherten Daten verlangen. Darüber hinaus können Sie unter bestimmten Voraussetzungen die **Berichtigung** oder die **Löschung** Ihrer Personenbezogenen Daten verlangen. Ihnen kann weiterhin **ein Recht auf Einschränkung der Verarbeitung** Ihrer Personenbezogenen Daten sowie ein **Recht auf Herausgabe der von Ihnen bereitgestellten Daten** in einem strukturierten, gängigen und maschinenlesbaren Format zustehen.

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by you** in a structured, customary and machine-readable format.

Wo können Sie sich beschweren?

Where can complaints be submitted?

Sie haben die Möglichkeit, sich mit einer Beschwerde an den oben genannten Datenschutzbeauftragten oder an eine Datenschutzaufsichtsbehörde zu wenden. Unbeschadet eines anderweitigen verwaltungsrechtlichen oder gerichtlichen Rechtsbehelfs haben Sie das Recht auf Beschwerde bei einer Aufsichtsbehörde, insbesondere in dem Mitgliedsstaat ihres Aufenthaltsorts oder des Orts eines mutmaßlichen Verstoßes, wenn Sie der Ansicht sind, dass die Verarbeitung Ihrer Personenbezogenen Daten gegen die Datenschutzgrundverordnung verstößt.

Die Aufsichtsbehörde, bei der die Beschwerde eingereicht wurde, unterrichtet den Beschwerdeführer über den Stand und die Ergebnisse der Beschwerde einschließlich der Möglichkeit eines gerichtlichen Rechtsbehelfs nach Artikel 78 der DS-GVO.

Zudem können Sie sich bei der für uns federführenden Aufsichtsbehörde beschweren:

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Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of the EU General Data Protection Regulation.

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the EU General Data Protection Regulation.

The lead supervisory authority is:

For BASF Group in Europe:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

Information on data protection

Data protection is something that BASF (herein after referred to as “we” or “us”) takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Responsible for data processing is

BASF Österreich GmbH

Millennium Tower
Entity 1690
Handelskai 94-96
A-1200 Wien
Austria

Our **Data Protection Representative** can be contacted at:

data-protection.at@basf.com

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is Your Personal Data processed?

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR), of the Federal Data Protection Act (DSG), as well as other relevant laws (including, to the extant relevant, the provisions of the Israeli Privacy protection Law, 1981 and regulations enacted under it).

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;

- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f) GDPR.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area (“third-party countries”), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of Your Personal Data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in third countries if they have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Data?

Personal data contained in reports will be deleted within two months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a right to **the disclosure of the data provided by them** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of the EU General Data Protection Regulation.
:

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the EU General Data Protection Regulation.

The lead supervisory authority is:

For BASF Group in Europe:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

Privacy Policy

We collect personal information from our business partners on a voluntary basis which may include name, title, company, address, phone number, email address, and other relevant data.

Use of the information provided

We use the information that business partners provide for purposes such as

- processing and responding to requests,
- improving our operations
- communicating with business partners about our products, services and businesses.

Subsidiaries and external service providers participate in some of these activities, but we do not sell or rent personal information to unrelated businesses for direct marketing purposes.

As our business evolves, we may transfer or acquire businesses and related assets, and we may transfer information about business partners in connection with such transactions. We take commercially reasonable precautions to keep all information obtained from our business partners secure against unauthorised access and use and we periodically review our security measures.

Non-disclosure to third parties

Any personal or business information which you supply to us will only be used internally and will not be divulged to a third party unless that third party is integral to the purpose for which you gave us the information (eg, delivery companies will be supplied with delivery information) or where required by law.

We will only use and disclose information about you for the purpose for which you gave us that information.

We may use and disclose information about you for a purpose other than the purpose for which you gave us the information where:

- You would reasonably expect us to use or disclose the personal information for that other purpose;
- That other purpose is related to the purpose for which you gave us the information;
- You have given us your consent for the personal information to be used or disclosed for the additional
- There are reasonable grounds to believe that use or disclosure is necessary to prevent a threat to life or health;
- We suspect that unlawful activity is or has been engaged in and we use or disclose the personal information to investigate the suspected unlawful activity; or
- The use or disclosure is authorised by law or reasonably necessary to enforce the law.

Accuracy of the information

We will take all reasonable steps to ensure that all information we collect, use or disclose is accurate, complete and up-to- date. Please contact us if your details change or if you believe the information we have about you is not accurate or complete.

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Access to your information

We will provide you with reasonable opportunity to access your personal information and have it corrected or updated. A fee may apply to such access. Exceptions to your access rights include:

- Where providing access will pose a serious threat to the life or health of any individual or pose an unreasonable impact on the privacy of an individual;
- Your request for access is frivolous or vexatious;
- Where the information relates to existing legal proceedings between BASF in Australia and New Zealand and you and the information would not be discoverable in the process of those legal proceedings; or
- Where providing access would be unlawful, may prejudice an investigation of possible unlawful activity, may prejudice enforcement of laws, or denying access is specifically authorised by

Visiting the BASF Website

Our web server may also automatically collect information which is non-personally-identifiable such as the domain name of the site providing a visitor with Internet access, but not the visitor's user name. Other examples of information collected by our server include the Internet protocol (IP) address used to connect the visitor's computer to the Internet, the visitor's browser type and version, operating system and platform, the average time spent on our site, pages viewed, information searched for, access times and other relevant statistics.

We use this information in the aggregate to measure the use of our site and to administer and improve our site.

Use of cookies

We also use cookies to distinguish repeat business partners from first time business partners and provide business partners a personalized experience on our site. Cookies are pieces of information that a web site transfers to the hard drive of a visitor's computer for record-keeping purposes. We use cookies to allow business partners to use the site without logging on upon returning, to make improvements and to better tailor our site to our business partners' needs. We also use this information to verify that business partners meet the criteria required to process their requests.

Business partners who complete a registration form may decline to accept the cookie which allows the site to recognize them as registered users upon their return, but declining this cookie does not affect a separate cookie which distinguishes repeat from first time business partners.

Our site contains links to other web sites. These sites are not covered by this privacy statement, and we are not responsible for the privacy practices or the content of these other sites.

Contacts

If you have a concern regarding your privacy or you believe that your privacy has been breached please contact BASF's Privacy Officer Ms Alifia Sachak (telephone 03 8855 6611). If you are not satisfied with the response you receive, you can lodge a complaint with the Federal Privacy Commissioner, who can be contacted at: Director of Compliance

Office of the Federal Privacy Commissioner GPO Box 5218, NSW 1042

Telephone: 1300 363 992

Changes to this statement

This privacy statement was prepared as at 1 March 2018. BASF can in its discretion change the statement as necessary.

MƏLUMATLARIN QORUNMASI İLƏ BAĞLI MƏLUMAT

BASF Türk Kimya Sanayi ve Ticaret Ltd. Şti. (burada "BASF" və ya "biz" adlandırılacaq) olaraq, sizin şəxsi məlumatlarınızın qorunmasına böyük əhəmiyyət veririk. Bu səbəbdən, bura yüksək səviyyədə şəffaflığın təmin edilməsi də daxildir. Bu şəffaflığı təmin etmək üçün bu sənəd sizin şəxsi məlumatlarınızı necə işlədiyimiz barədə məlumat verir. Əlbəttə ki, yalnız 6698 saylı şəxsi məlumatların qorunması haqqında Qanuna ("Qanun") və Qanunun məlumatların qorunması üzrə ümumi prinsiplərinə ciddi şəkildə riayət etməklə şəxsi məlumatlarınızı işləyirik.

Məlumatların Yoxlayıcısı kimdir?

Barbaros Mah. Begonya Sk. Nidakule Ataşehir Kuzey Sit. C Kapısı Apt. No:3E/5-22 Ataşehir/İstanbul ünvanında yerləşən BASF Türk Kimya Sanayi ve Ticaret Ltd. Şti, məlumatların yoxlayıcısı olaraq sizin şəxsi məlumatlarınızı işləyir.

Şəxsi məlumatların işlənməsi və şəxsi məlumatların toplanması üsulu

1. Veb səhifənin idarəolunması

“Cookies” veb səhifə izləyicisinin cihazındakı brauzerdə (veb server, server) saxlanıla bilən mətn məlumatlarıdır. “Cookie” veb serverdən brauzerə göndərilir və ya brauzerdə skript (JavaScript) ilə yaradılır. İstifadəçi bu səhifəni yenidən ziyarət etdikdə və ya veb səhifənin skripti vasitəsilə serverə cookie məlumatlarını ötürdükdə, veb server bu cookie məlumatlarını birbaşa serverdən oxuya bilər. “Cookies” sizin cihazınıza heç bir zərər vermir, tərkibində virus, troyan və ya digər zərərli proqram yoxdur.

Məlumat, istifadə olunan xüsusi cihazla əlaqəli “cookies”də saxlanılır. Lakin bu, sizin şəxsiyyətiniz barədə birbaşa məlumat əldə etməyimiz demək deyil.

Bu veb səhifəsi yalnız onun fəaliyyət göstərməsi üçün zəruri olanlardan istifadə edir. Ümumiyyətlə, bu “cookies”lər yalnız xidmət sorğusuna cavab olaraq etdiyiniz fəaliyyətlərə, o cümlədən məxfilik seçimlərinizi təyin etmək, sistemə giriş və ya formaları doldurmaq kimi fəaliyyətlərə cavab kimi təyin olunur. Brauzerinizi bu “cookies”ləri bloklamaq və ya bu “cookies”lər barədə sizə xəbər verəcək şəkildə qura bilərsiniz. Bununla belə, veb səhifənin bəzi hissələri lazımi qaydada fəaliyyət göstərməyə bilər.

Domen	Adı	Növü	Məqsədi	İstismar müddəti
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Birinci tərəf	Sessiya vəziyyəti, istifadəçi veb tətbiqindəki səhifələri gəzdikcə istifadəçi üçün dəyərləri	Sessiya: istifadəçinin sözü gedən sessiyaya son girişindən

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			saxlamağa və əldə etməyə imkan verir.	etibarən 30 dəqiqə
secure.ethicspoint.eu	NGSecure	Birinci tərəf	Sessiyanın davamlılığı üçün brendmauer / yük balanslaşdırıcısı tərəfindən yaradılıb istifadə olunur.	Sessiya: istifadəçinin sözü gedən sessiyaya son girişindən etibarən 30 dəqiqə
secure.ethicspoint.eu	ep	Birinci tərəf	NAVEX əlaqə mərkəzi qəbuletmə metodu üçün hesabatların ötürülməsi və qəbulu metodu ilə bağlı dəyişənləri saxlayır.	Sessiya: istifadəçinin sözü gedən sessiyaya son girişindən etibarən 30 dəqiqə

2. Uyğunluq araşdırmalarının aparılması

Qanunun 5-ci maddəsində qeyd olunmuş şəxsi məlumatların işlənməsi şərtləri çərçivəsində uyğunluq araşdırmalarını aparmaq üçün aşağıdakı şəxsi məlumat kateqoriyalarını işləyirik. Şəxsi məlumatlar sizin tərəfinizdən təmin edilir və ya biz araşdırma zamanı toplayırıq:

- Əlaqə məlumatları (o cümlədən, ad soyad, ünvan, telefon nömrəsi və elektron poçt ünvanı)
- İş yeri ilə bağlı məlumatlar (o cümlədən, iş yerinin kodu, iş vəzifəsi)
- Fotolar
- Video çəkilişləri
- Hadisənin araşdırılması və aydınlaşdırılması üçün zəruri olan digər məlumatlar (o cümlədən, nəqliyyat vasitəsinin qeydiyyat nömrəsi, məşğulluq məlumatları, ödəniş məlumatları, sifariş məlumatları).

<u>Şəxsi Məlumatların işlənməsinin məqsədi və hüquqi əsasları</u>

Şəxsi məlumatlarınızı Qanunun müddəalarına uyğun olaraq işləyirik. BASF, şəxsi məlumatlarınızı aşağıdakı qanuni əsaslara uyğun olaraq işləyir: (i) BASF tərəfindən göstərilən xidmətlə bağlı müqavilənin icrası üçün məlumatları işləmə zərurəti, (ii) qanuni öhdəliklərin yerinə yetirilməsi üçün məlumatları işləmə zərurəti, (iii) hər hansı bir hüququn yaradılması, həyata keçirilməsi və ya qorunması üçün məlumatların işlənməsinin zəruriliyi, (iv) BASF-ın qanuni maraqları üçün məlumatların işlənmənin zəruriliyi, şəxsi məlumatlarınızın işlənməsi üçün razılığınızın alınması və əsas hüquq və azadlıqların zədələnməməsi şərtilə və (v) açıq razılığınızın olması.

Sizin şəxsi məlumatlarınızın işlənməsi aşağıdakı məqsədlərə xidmət edir:

- Uyğunluq hesabatı veb səhifəsinin fəaliyyət göstərməsi;
- Hesabatda verilən hadisənin araşdırılması və müvafiq tədbirlərin görülməsi;
- Aidiyyəti tərəflərlə (şikayətçilər, təqsirləndirilən şəxslər, məsələyə aidyyəti olan digər şəxslər) əlaqələr;
- Qanuni tələblərə uyğunluq (şirkət qanununa əsasən, ofis cinayətlərinin, çirkli pulların yuyulması cinayətlərinin və digər qanuni və daxili qayda pozuntularının qarşısını almaq üçün məlumat və saxlama öhdəlikləri);
- Mübahisələr və məhkəmə işləri üçün qərarların təmin edilməsi, qanuni iddiaların və ya məhkəmə proseslərinin monitorinqi, icrası və ya müdafiəsi, mövcud müqavilələrin icrası.

Yuxarıda qeyd olunmuş məlumat kateqoriyalarının işlənməsi, bu məqsədlərə çatmaq üçün zəruridir.

Əgər biz şəxsi məlumatlarınızı yuxarıda qeyd olunmamış hər hansı bir digər məqsəd üçün işləmək niyyətindəyiksə, o halda biz bu cür prosesdən əvvəl sizə müvafiq olaraq məlumat verəcəyik və Qanuna uyğun olaraq zərurət yarandığı təqdirdə açıq razılığınızı almaqla məlumatların işlənməsi fəaliyyətlərimizi davam etdirəcəyik.

Şəxsi məlumatların ötürülməsi

Müəyyən şərtlər çərçivəsində BASF, işlədiyimiz şəxsi məlumatlarınızı, xüsusilə Qanunun 8-ci və 9-cu maddələri olmaqla, milli və beynəlxalq qanunvericiliyin müddəalarına uyğun olaraq ölkə daxilində və ya xaricində yaşayan üçüncü şəxslərə ötürə bilər.

Şəxsi məlumatlarınız yalnız aşağıdakı hallarda xaricdəki şəxsə ötürülə bilər (a) açıq razılığınız alındıqda və ya (b) açıq razılığınız alınmadığı halda, lakin Qanunda qeyd olunmuş məlumatın işlənməsi ilə bağlı şərtlərdən bir və ya daha çoxu yerinə yetirildikdə və məlumatın köçürüldüyü ölkə, Şəxsi Məlumatların Qorunması Heyətinin, məlumatların müvafiq qorunmasını təmin edən ölkələrlə bağlı qərarında qeyd edildikdə və əgər ölkə Şəxsi Məlumatların Qorunması Heyətinin qərarında göstərilmədiyi halda, məlumatların lazımi qaydada qorunmasını təmin etmək üçün BASF ilə üçüncü tərəflər arasında ötürülmüş məlumatların qəbul edildiyini və Şəxsi Məlumatların Qorunması Heyətinin təsdiqinin alındığını bildirən yazılı bir öhdəlik olduqda.

Şirkətimiz daxilində, yalnız yuxarıda göstərilən məqsədləri yerinə yetirmək üçün şəxsi məlumatlarınıza ehtiyacı olan şəxslər və qurumlar bu cür məlumatları əldə edə biləcəklər.

Türkiyədə və xaricdə yerləşən şirkətlər qrupumuzun daxilində, sizin şəxsi məlumatlarınız, şirkətlər qrupundakı filiallar üçün əsas vəzifələri mərkəzdən icra edən və ya təşkilati struktura əsasən şirkətlərarası funksiyaları yerinə yetirən şirkətlər qrupunun xüsusi şirkətlərinə təqdim olunur və ya yuxarıda qeyd olunmuş məqsədləri yerinə yetirmək üçün lazım olduqda verilir.

Biz şəxsi məlumatlarınızı, qüvvədə olan qanunvericiliyə uyğunluğu təmin etmək və ya qanunvericiliyin icazə verdiyi hallarda qanuni hüquqlardan istifadə etmək, iddia etmək və ya müdafiə etmək üçün nəzarət orqanlarına, məhkəmələrə və ya vəkillik bürolarına təqdim edə bilərik.

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Biz həmçinin, yuxarıda göstərilən məqsədləri yerinə yetirmək üçün xaricdə yerləşən xidmət təminatçıları (məs. Navex) ilə də əməkdaşlıq edirik. Bu xidmət təminatçıları sizin şəxsi məlumatlarınızı bizim adımızdan və yalnız təlimatımıza uyğun olaraq işləyirlər. Müqaviləyə əsasən onlar məlumatların qorunması üzrə tətbiq olunan qaydalara riayət etmək məcburiyyətindədirlər.

Biz şəxsi məlumatların təhlükəsizliyini necə təminat edirik?

BASF daxilində işlənən bütün şəxsi məlumatların məxfiliyinin və təhlükəsizliyinin qorunmasına diqqət yetiririk. Bunun nəticəsi olaraq da, BASF şəxsi məlumatlara icazəsiz giriş, onların zədələnməsi, itkisi və ya açıqlanması ilə bağlı risklərdən qorumaq üçün bütün zəruri texniki və inzibati təhlükəsizlik tədbirlərini görür. Bu istiqamətdə, verilənlər bazasının təhlükəsizliyi üçün BASF tərəfindən hər cür texniki və inzibati tədbirlər görülür və lazımlı infrastruktur təmin edilir.

Şəxsi məlumatlarınızın qorunması ilə bağlı sizin hüquqlarınız

Qanunun 11-ci maddəsinə əsasən, şəxsi məlumatlarınızın işlənməsi ilə bağlı sizin aşağıdakı hüquqlarınız vardır:

- şəxsi məlumatlarınızın işlənməsi ilə bağlı öyrənmək
- məlumatların işlənmə prosesi ilə bağlı məlumat tələb etmək
- məlumatların hansı məqsədlə işləndiyini və məlumatların bu məqsədlərə uyğun istifadə olunub-olunmadığını öyrənmək
- Türkiyədə və ya xaricdə, şəxsi məlumatlarınızın ötürüldüyü üçüncü şəxslərin məlumatlandırılması
- şəxsi məlumatlarınızın natamam və ya səhv olduğu təqdirdə düzəldilməsini tələb etmək
- şəxsi məlumatlarınızın silinməsini və ya ləğv edilməsini tələb etmək
- sorğunuza əsasən şəxsi məlumatlarınızın düzəldilməsini, silinməsini və ya məhv edilməsini, şəxsi məlumatlarınızın ötürüldüyü üçüncü tərəfə bildirilməsini tələb etmək.
- sırf avtomatlaşdırılmış vasitələrlə şəxsi məlumatlarınızın təhlili nəticəsində meydana gəlmiş istənilən zərərə etiraz etmək
- şəxsi məlumatlarınızın qeyri-qanuni olaraq işlənməsi səbəbindən yaranan zərərlər üçün təzminat tələb etmək.

Şikayətlərin təqdim olunması proseduru

Yuxarıda sadalanan hüquqlarla bağlı sorğularınızı və suallarınızı bilgi@basf.com vasitəsilə bizə göndərə bilərsiniz. Sorğularınız mümkün qədər qısa müddətdə və ən gec otuz gün ərzində ödənişsiz olaraq cavablandırılacaqdır. Əgər sorğunuz əlavə bir xərc tələb edərsə, biz Şəxsi Məlumatların Qorunması Heyətinin müəyyən etdiyi tarifə uyğun olaraq ödəniş edəcəyik.

Əlaqə məlumatları

BASF Türk Kimya Sanayi ve Ticaret Ltd. Şti.

Barbaros Mahallesi, Begonya Sokak, Nidakule Ataşehir Kuzey Sit. C Kapısı No:3E/5-22 Ataşehir/İSTANBUL-TÜRKİYƏ

BASF TÜRK KİMYA SANAYİ VE TİCARET LİMİTED ŞİRKETİ

şəxsi məlumatların işlənməsi və ötürülməsi üzrə açıq razılıq

BASF Türk Kimya Sanayi ve Ticaret Limited Şirketi (bundan sonra "**BASF**" adlanacaqdır), 6698 saylı Şəxsi Məlumatların Qorunması Qanununa (bundan sonra "**Qanun**" adlandırılacaqdır) və müvafiq müddəalarına uyğun olaraq sizə təqdim olunan **Şəxsi Məlumatların Mühafizəsi** barədə açıqlayıcı mətnin çərçivəsində:

- Sizin əlaqə məlumatlarınızı (ad, soyad ünvan, telefon nömrəsi və elektron poçt ünvanı), iş yeri ilə bağlı məlumatlarınızı (şirkət kodu, iş ünvanı), fotolar və videolar və hadisələrin araşdırılması və səbəblərinin əldə olunması üçün zəruri digər məlumatları (misal üçün avtomobil qeydiyyat nömrəsi, məşğulluq məlumatları, ödəniş məlumatları, sifariş məlumatları) toplayır, işləyir və saxlayır və məlumatların mühafizəsinə, təhlükəsizlik tədbirlərinə riayət olunmaqla hesabatda qeyd olunan halın araşdırılması və həll edilməsi, sorğu və şikayətlərə baxılması, hesabatdakı vəziyyətlə bağlı yazışmaların aparılması, hüquqi öhdəliklərin yerinə yetirilməsi, anlaşmazlıqların və məhkəmə işlərinin həll edilməsi, hüquqi iddiaların və ya məhkəmə proseslərinin izlənməsi, icrası və ya müdafiəsi, mövcud müqavilələrin yerinə yetirilməsi məqsədilə zəruri hesab olunan həcmdə üçüncü şəxslərə ötürür.

- Sizin əlaqə məlumatlarınız (ad, soyad ünvan, telefon nömrəsi və elektron poçt ünvanı), iş yeri ilə bağlı məlumatlarınız (şirkət kodu, iş ünvanı), fotolar və videolar və hadisələrin araşdırılması və səbəblərinin əldə olunması üçün zəruri digər məlumatlar (misal üçün avtomobil qeydiyyat nömrəsi, məşğulluq məlumatları, ödəniş məlumatları, sifariş məlumatları) xaricdə fəaliyyət göstərən və hesabatda qeyd olunan halın araşdırılması və həll edilməsi, sorğu və şikayətlərə baxılması, hesabatdakı vəziyyətlə bağlı yazışmaların aparılması ilə bağlı xidmətlər göstərən Navex-ə ötürülə bilər. İnfrastruktur xidmətləri bu şirkət tərəfindən həyata keçirilir.

- Sizin əlaqə məlumatlarınız (ad, soyad ünvan, telefon nömrəsi və elektron poçt ünvanı), iş yeri ilə bağlı məlumatlarınız (şirkət kodu, iş ünvanı), fotolar və videolar və hadisələrin araşdırılması və səbəblərinin əldə olunması üçün zəruri digər məlumatlar (misal üçün avtomobil qeydiyyat nömrəsi, məşğulluq məlumatları, ödəniş məlumatları, sifariş məlumatları) hesabatda qeyd olunan halın araşdırılması və həll edilməsi, sorğu və şikayətlərə baxılması, hesabatdakı vəziyyətlə bağlı yazışmaların aparılması, hüquqi öhdəliklərin yerinə yetirilməsi məqsədilə BASF SE və BASF SE qrup şirkətlərinə ötürülə bilər.

Bununla mən, 6698 saylı Şəxsi Məlumatların Qorunması üzrə Qanuna uyğun olaraq, şəxsi məlumatların işlənməsi və ötürülməsinə dair Məxfilik Bildirişi və Açıq Razılığa əsasən şəxsi məlumatlarımın işlənməsinə açıq razılığımı verirəm.

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الامارات العربية المتحدة /المملكة العربية السعودية /الأردن/ مصر /بحرين

عن حماية البيانات معلومات

محمل الجد. وبطبيعة الحال، تأخذ شركة باسف (المشار إليها فيما بعد بضمير المتكلم بصيغة الجمع) مسألة حماية البيانات على يشمل ذلك أيضاً ضمان مستوى عالٍ من الشفافية. ولضمان هذه الشفافية، يوفر المستند التالي معلومات حول كيفية معالجتنا لبياناتك الشخصية. بالطبع، نحن لا نعالج البيانات الشخصية إلا بصورة تمتثل امتثالاً صارماً للقوانين المعمول بها بشأن حماية البيانات الشخصية.

<u>من المسؤول عن معالجة البيانات وما هي عناوين الاتصال بمسؤول حماية البيانات؟</u>

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<u>ما هي فئات البيانات التي نعالجها وما هو مصدرها؟</u>

1. تشغيل الموقع الإلكتروني

ملفات تعريف الارتباط (الكوكيز) هي عبارة عن معلومات نصية يمكن تخزينها في المتصفح على جهاز المستخدم عن موقع الويب الذي تمت زيارته (خادم ويب، خادم). ويتم إرسال ملف تعريف الارتباط هذا إما من خادم الويب إلى المتصفح أو يتم إنشاؤه في المتصفح بواسطة برنامج نصي (JavaScript). ويمكن لخادم الويب قراءة معلومات ملف تعريف الارتباط هذا بصورة مباشرة من الخادم عندما يزور المستخدم هذه الصفحة مرة أخرى أو ينقل معلومات ملف تعريف الارتباط إلى الخادم عبر برنامج نصي من الموقع الإلكتروني. لا تسبب ملفات تعريف الارتباط أي ضرر لجهازك، ولا تحتوي على فيروسات أو أحصنة طروادة أو غيرها من البرامج الضارة.

تُخزن المعلومات في ملف تعريف الارتباط المرتبط بذلك الجهاز المستخدم تحديداً. لكن هذا لا يعني أننا بذلك نتعرف على هويتك معرفة مباشرة.

ولا يستخدم هذا الموقع إلا ما هو ضروري لتشغيل وظائف الموقع. وبشكل عام، لا يتم إعداد ملفات تعريف الارتباط هذه إلا استجابة للإجراءات التي تتخذها لدى طلب خدمة ما، مثل تحديد تفضيلات الخصوصية أو تسجيل الدخول أو ملء الاستمارات. ويمكنك ضبط متصفحك بحيث يحظر ملفات تعريف الارتباط هذه أو يعلمك بها. لكن عند ذلك، قد لا تعمل بعض وظائف الموقع بطريقة مناسبة.

النطاق	الاسم	النوع	الغرض	المدة
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	الطرف الأول	تمكّنك حالة الجلسة من تخزين واسترداد القيم الخاصة بمستخدم معين أثناء تنقله بين الصفحات في تطبيق الويب.	الجلسة: 30 دقيقة منذ آخر دخول للمستخدم في جلسة معينة

secure.ethicspoint.eu	NGSecure	الطرف الأول	تم إنشاؤه واستخدامه بواسطة جدار الحماية / موازن التحميل لضمان استمرارية الجلسة	الجلسة - 30 دقيقة منذ آخر دخول للمستخدم في جلسة معينة
secure.ethicspoint.eu	ep	الطرف الأول	يخزن المتغيرات المتعلقة بإرسال البلاغات وطريقة التلقي لدى مركز اتصال العملاء الخاص بمنصة Navex	الجلسة - 30 دقيقة منذ آخر دخول للمستخدم في جلسة معينة

2. إجراء التحقيقات بشأن الامتثال

نحن نعالج الفئات التالية من البيانات الشخصية لإجراء تحقيقات بشأن الامتثال. وهذه البيانات الشخصية تقدمها أنت أو نقوم نحن بجمعها خلال التحقيق:

- معلومات الاتصال (مثل: الاسم الأول واسم العائلة والعنوان ورقم الهاتف ورقم الهاتف المتحرك وعنوان البريد الإلكتروني)
- البيانات المهنية (مثل: كود المؤسسة والمسمى الوظيفي)
- صور
- تسجيلات فيديو
- معلومات أخرى ضرورية للتحقيق وتوضيح القضية (مثل: رقم تسجيل السيارة، بيانات التوظيف، بيانات الدفع، بيانات الطلب).

<u>ما هي الأغراض التي نعالج بياناتك الشخصية لأجلها وما هو المستند القانوني لهذه المعالجة؟</u>

نعالج بياناتك الشخصية بما يتوافق مع أحكام اللائحة العامة لحماية البيانات في الاتحاد الأوروبي (GDPR) وغيرها من القوانين ذات الصلة.

والأغراض التي نعالج بياناتك الشخصية من أجلها هي:

- تشغيل الموقع الإلكتروني الخاص ببلاغات الامتثال؛
- التحقيق والاستجابة للحالة المبلغ عنها واتخاذ الإجراءات المناسبة؛
- التواصل مع الأطراف المعنية (المشتكين والمتهمين وغيرهم من الأشخاص المعنيين)؛
- الامتثال للمتطلبات القانونية (مثل: التزامات حفظ المعلومات بموجب قانون الشركات من أجل منع جرائم أصحاب الياقات البيضاء وجرائم غسيل الأموال وغيرها من الانتهاكات للمتطلبات القانونية والداخلية)؛
- تسوية النزاعات والدعاوى القانونية وإثبات أو رفع الدعاوى أو الدفاع في مواجهة الدعاوى المرفوعة أو التقاضي، وإنفاذ العقود القائمة.

إن معالجة فئات البيانات المذكورة أعلاه ضرورية لتحقيق هذه الأغراض.

وما لم يرد نص صريح بخلاف ذلك، فإن الأساس القانوني للمعالجة هو المادة 6 الفقرة 1 البند (و) من اللائحة العامة لحماية البيانات (GDPR).

وفي حال أردنا معالجة بياناتك الشخصية لأي غرض آخر غير مذكور أعلاه، فسنبلغك بذلك قبل المعالجة.

من هي الأطراف التي نرسل إليها البيانات الشخصية؟

داخل شركتنا، لا يطلع على بياناتك الشخصية إلا الأشخاص والجهات التي تحتاج إليها لإنجاز الأغراض المذكورة أعلاه.

وعلى مجموعة شركاتنا، يتم توفير بياناتك الشخصية لشركات محددة داخل المجموعة إذا كانت هذه الشركات تؤدي مهام رئيسية بشكل مركزي للشركات التابعة للمجموعة أو تقوم بوظائف عابرة للشركات ضمن المجموعة على أساس الهيكل التنظيمي أو إذا كان ذلك ضرورياً لتحقيق الأغراض المذكورة أعلاه.

وقد ننقل بياناتك الشخصية إلى السلطات الإشرافية أو المحاكم أو المكاتب القانونية بالقدر اللازم لضمان الامتثال للقانون المعمول به أو لممارسة الحقوق القانونية أو تأكيدها أو الدفاع عنها إذا كان ذلك مسموحاً به قانوناً.

كما أننا نتعاون مع مقدمي الخدمات لتحقيق الأغراض المذكورة أعلاه. يقوم مقدمو الخدمات هؤلاء بمعالجة بياناتك الشخصية باسمنا ووفقاً لتعليماتنا فقط. وهم ملزمون تعاقدياً بالالتزام بلوائح حماية البيانات المعمول بها.

وفي بعض الحالات، نكشف عن البيانات الشخصية لمقدمي خدمات أو شركات تابعة للمجموعة موجودة خارج المنطقة الاقتصادية الأوروبية ("بلدان أخرى")، حيث لا تضمن القوانين المعمول بها فيها مستوى كافياً من حماية البيانات. في مثل هذه الحالات، نتخذ تدابير مناسبة للتأكد من حماية بياناتك الشخصية وضمان مستوى مناسب من حماية البيانات.

ومن ثم، فإننا لن ننقل بياناتك الشخصية إلى مستلمين خارجيين في بلدان أخرى إلا إذا كان قد أبرموا معنا اتفاقيات حماية بيانات بمعايير الاتحاد الأوروبي أو طبقوا القواعد الملزمة للشركات.

يمكن الحصول على مزيد من المعلومات ونسخة من التدابير المتخذة عن طريق جهات الاتصال المذكورة أعلاه.

ما هي مدة احتفاظنا ببياناتك الشخصية؟

سيتم حذف البيانات الشخصية الواردة في التقارير في غضون شهرين من انتهاء التحقيق، إلا إذا تبين أن التخزين لفترة أطول أمر لا بد منه بسبب ظروف خاصة تحتاج إلى توثيق.

إذا تم اتخاذ إجراء تأديبي أو كانت هناك حاجة إلى تسوية مشكلات قانونية (مثل احتمال اتخاذ إجراء قانوني)، فسيتم الاحتفاظ بالبيانات الشخصية إلى حين اتخاذ القرار النهائي فيها. ويتم الاحتفاظ بالبيانات الشخصية الواردة في التقارير التي تم جمعها من خلال الخط الساخن في البلدان الأخرى وفقاً للقوانين والسياسات المحلية للاحتفاظ بالبيانات المحلية. وستعمل "باسف" جاهدة على إتلاف البيانات الشخصية التي لا تقع ضمن نطاق بيانات الخط الساخن على الفور.

ما هي حقوقك بشأن حماية البيانات؟

يمكنك طلب **معلومات** عن البيانات الشخصية التي نخزنها ونعالجها فيما يخصك على العنوان المذكور أعلاه. إضافة إلى ذلك، في ظل ظروف معينة، يمكنك طلب **تصحيح بياناتك الشخصية أو حذفها**. وقد يكون لك الحق أيضاً في **تقييد معالجة** بياناتك الشخصية لإضافة إلى الحق في الكشف عن البيانات المقدمة بصيغة منسقة ومألوفة وقابلة للقراءة آلياً.

أين يمكنك تقديم الشكاوى؟

إن كنت تعتقد أن معالجة بياناتك الشخصية مخالفة للائحة العامة لحماية البيانات في الاتحاد الأوروبي، يحق لك، بصرف النظر عن أي تعويض قانوني آخر بموجب القانون الإداري أو الانصاف القضائي، تقديم شكوى إلى السلطة الإشرافية، لاسيما في الدولة العضو التي تقيم فيها أو التي حدثت فيها المخالفة المزعومة.

تقوم السلطة الإشرافية التي يتم تقديم الشكوى إليها بإخطار المشتكي بالوضع ونتائج الشكوى، بما في ذلك خيار الانتصاف القانوني وفقاً للمادة 78 من اللائحة العامة لحماية البيانات في الاتحاد الأوروبي.

السلطة الإشرافية الرئيسية هي:

بالنسبة لمجموعة باسف في أوروبا:

Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz – Germany

Information on data protection

Data protection is something that BASF (herein after referred to as “we” or “us”) takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Responsible for data processing is

BASF SE

Carl Bosch Strasse 38
67056 Ludwigshafen /Rhein
+49 621 600

Our **Data Protection Representative** can be contacted at:

data-protection@basf.com

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is Your Personal Data processed?

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR) as well as other relevant laws.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);

- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f) GDPR.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area (“third-party countries”), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in third countries if they have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Data?

Personal data contained in reports will be deleted within two months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of the EU General Data Protection Regulation.

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the EU General Data Protection Regulation.

The lead supervisory authority is:

For BASF Group in Europe:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

Bangladesh

Personal Data Protection Statement

BASF Bangladesh Ltd (hereinafter referred to as “**BASF**”) is committed to protect the privacy and security of any data or information that relates to a natural person, which, either directly or indirectly, in combination with other information, is capable of identifying such person and includes name, address, telephone number, date of birth, gender, email address, organization name, etc. (“**Personal Data**”) which is stored on the website (basf.ethicspoint.com) owned and operated by Navex. This privacy statement applies to any person that accesses the website (“**User**”) or has shared any Personal Data with BASF. You hereby agree not to provide the Personal Data of any other person, unless required for the purpose of the disclosure.

This document governs the access, receipt, collection, possession, storage, dealing, handling and usage of Personal Data provided during the course of your use of this website, in accordance with the applicable local laws or BASF Data Protection guidelines.

It is important that you read this document as a provider of Personal Data, together with any other privacy statement, we may provide on specific occasions when we are collecting or using Personal Data, so that you are aware of how and why we are using such information.

By accessing and using this website, you accept the terms of, and agree to be bound by this privacy statement. This privacy statement may be updated from time to time by BASF at its sole discretion or on account of changes in law. Unless otherwise specified, such revisions shall take effect from the day and date they are posted on the website. BASF shall be under no obligation to notify the User about the changes. You are advised to consult this privacy statement regularly for any changes, as your continued access and use of this website shall be deemed to be your approval and acceptance of all changes to this privacy statement.

This privacy statement should be at all times read along with the terms and conditions of use of the website.

If a User visits the website, after choosing to do so, then any dispute regarding breach of privacy will be subject to this privacy statement and its terms and conditions of use. The applicable law for any such dispute shall be laws of Bangladesh and the competent courts at Dhaka, Bangladesh will have exclusive jurisdiction over any or all disputes arising out of, or in connection with this privacy statement.

By voluntarily providing us with your Personal Data, you hereby give us your consent to use such Personal Data in accordance with this privacy statement.

Data protection principles

BASF will comply with the applicable laws. The Personal Data, BASF hold about you, must be:

1. Used lawfully, fairly and in a transparent way.
2. Collected only for valid purposes and not used in any way that is incompatible with those purposes.
3. Kept securely and only for such period of time as may be required in accordance with the applicable laws.

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Bangladesh

When entering information on the website, as appropriate, you may be asked to enter your name, email address, mailing address, phone number, age, or other details as required, for us to contact you and respond to your complaints / grievances. You may also choose not to provide us with such Personal Data and stay anonymous. We process the Personal Data as provided by you with your consent, in respect of the complaint and/or for taking steps, at your request.

Who is responsible for data processing

Responsibility for data processing is with **BASF Bangladesh Ltd**

Crystal Palace, 7th Floor House # SE (D) 22,

Road # 140,

Gulshan 1, Dhaka, 1212

Processing of Personal Data

1. Operation of the website ("Cookies')

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Cookies Table

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session

secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We will process the following categories of your Personal Data to conduct compliance investigations. The Personal Data provided by you or collected by us in the course of the investigation, *inter-alia*, could include the following:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, employment data, payment data, order data).

Purpose of processing your Personal Data and legal basis

We will process your Personal Data in compliance with the applicable laws.

Processing of your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. information and storage obligations under corporate laws in order to prevent frauds, money laundering cases and other violations of legal and internal requirements);
- Resolving disputes and litigations, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

Please note that it is not obligatory for you to provide your Personal Data, but if you do not provide the same, we may not be able to fulfil the purposes described above efficiently, including (i) communicating with you; (ii) seeking clarification of the matter you reported through the Hotline; or (iii) being able to pursue a better investigation into the matter.

In case you wish to withdraw your consent at a later point in time, we may still proceed to process your Personal Data in circumstances recognized and permitted by law.

If we intend to process your Personal Data for any other purpose not mentioned above, we will inform you prior to such processing.

Transfer of Personal Data

Within our Company, only those individuals who need your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our BASF Group of Companies, your Personal Data is provided to specific companies within the BASF Group, if they perform central key tasks for affiliates within the BASF Group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

Further, we might transfer your Personal Data, to third parties in Bangladesh or abroad where required by law, to fulfill the above-mentioned purposes. We may also need to share your personal information, without your prior consent, with government agencies mandated under the law to obtain Personal Data, for the purpose of verification of identity or for prevention, detection, investigation, including cyber incidents, prosecution and punishment of offences or to otherwise comply with the law or a legal obligation.

All our third-party service providers and other entities in the BASF Group are instructed to take appropriate security measures to protect your Personal Data in line with our policies and in accordance with applicable laws. We do not allow our third-party service providers to use your Personal Data for their own purposes. We only permit them to process your Personal Data for specified purposes and in accordance with our instructions. The third-party service providers cannot disclose your Personal Data.

BASF does not sell or trade your Personal Data. This does not include our hosting partners of the website, who agree to keep your Personal Data confidential and do not have any independent use of this information you disclose to them except for forwarding the same to BASF. You hereby give your consent to receipt of your Personal Data by our trusted hosting partners of this website, Navex and transfer of the same to BASF.

Your Personal Data may also be stored, used and processed in a jurisdiction other than Bangladesh and/or where BASF and Navex servers are located outside Bangladesh.

Retention of your Personal Data

We will only retain your Personal Data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal requirements and obligations. To determine the appropriate retention period for Personal Data, we consider the amount, nature, and sensitivity of the Personal Data, the potential risk of harm from unauthorized use or disclosure of your Personal Data, the purposes for which we process your Personal Data and whether we can achieve those purposes through other means, and the applicable legal requirements.

In certain circumstances we may anonymize your Personal Data so that it can no longer be associated with you, in which case we may use such information without further reference to you.

As regards, Personal Data, which is stored or gathered by our hosting partners, Navex, the same will be dealt with in accordance with the personal data privacy statement of Navex. In any case, Personal Data shall be stored by Navex, for as long as necessary to fulfil the purposes it is collected for, including for the purposes of satisfying any legal requirements and obligations.

Your data protection rights

Under certain circumstances, by law you have the right to:

- Request access to your Personal Data. This enables you to receive a copy of the Personal Data, we hold about you and to check that we are lawfully processing it.

- Request updation or correction of the Personal Data that we hold about you. This enables you to correct any incomplete or inaccurate information, we hold about you.

- Request erasure of your Personal Data. This enables you to ask us to delete or remove Personal Data where there is no good reason for us continuing to process it.

- We shall not be responsible for the authenticity of the Personal Data supplied by you.

- You may exercise your rights under this section in relation to your Personal Data by writing to our Grievance Officer

Protection of Personal Data

We have put in place security practices and standards and have a comprehensive documented information security program and policies that contain managerial, technical, operational and physical security control measures to protect the security of your Personal Data.

Third parties will only process your Personal Data, on our instructions and where they have agreed to treat the information confidentially, legally and securely.

We have put in place appropriate security measures to prevent your Personal Data from being accidentally lost, used or accessed in an unauthorized way, altered or disclosed. In addition, we limit access to your Personal Data to those employees, agents, contractors and other third parties who have a business need to know. They will only process your Personal Data on our instructions, and they are subject to a duty of confidentiality.

We have put in place procedures to deal with any suspected data security breach and will notify you and any applicable regulator of a suspected breach where we are legally required to do so.

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Please be aware that, although it is our endeavor to provide reasonable security for your Personal Data, no security system can prevent all potential security breaches. We endeavor to ensure to the best of our ability that all third party service providers whose services which we may use maintain security standards that are equivalent to our security standards and commensurate with market practices in the context of any kind and nature of Personal Data being stored or handled.

Grievance Officer and contract details

We have designated a Grievance Officer to address any discrepancies and grievances with respect to processing of information in a time bound manner. The Grievance Officer will redress the grievances expeditiously but within one month from date of receipt of the grievance. The details of the Grievance Officer are as follows:

Name: Mr. Pradeep Chandan
Tel No: +91 22 62384024 / +880 2 9851981
E-mail ID: pradeep.chandan@basf.com
Postal Address: Crystal Palace, 7th Floor House # SE (D) 22, Road # 140, Gulshan 1, Dhaka, 1212

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বাংলাদেশ

বিএএসএফ বাংলাদেশ লিমিটেড

ব্যক্তিগত তথ্য সুরক্ষা বিবৃতি

বিএএসএফ বাংলাদেশ লিমিটেড (পরবর্তীতে "বিএএসএফ" হিসাবে উল্লেখ করা হয়েছে) একটি প্রাকৃতিক ব্যক্তির সাথে সম্পর্কিত যে কোনও তথ্য বা তথ্যের গোপনীয়তা এবং সুরক্ষা রক্ষায় প্রতিশ্রুতিবদ্ধ, যা প্রত্যক্ষ বা পরোক্ষভাবে, অন্যান্য তথ্যের সংমিশ্রণে এই ধরনের সনাক্ত করতে সক্ষম ব্যক্তি এবং নাম, ঠিকানা, টেলিফোন নম্বর, জন্ম তারিখ, লিঙ্গ, ইমেল ঠিকানা, প্রতিষ্ঠানের নাম ইত্যাদি অন্তর্ভুক্ত করে। ("ব্যক্তিগত তথ্য") যা নেভেক্সের মালিকানাধীন এবং পরিচালিত ওয়েবসাইটে (basf.ethicspoint.com) সংরক্ষণ করা হয়। এই গোপনীয়তা বিবৃতিটি যে কোনও ব্যক্তির (ব্যবহারকারী) জন্য প্রযোজ্য যে ওয়েবসাইটে প্রবেশ করে বা BASF- এর সাথে কোনও ব্যক্তিগত তথ্য শেয়ার করেছে। যদি না প্রকাশের উদ্দেশ্যে প্রয়োজন হয়, তাহলে আপনি এইভাবে অন্য ব্যক্তির ব্যক্তিগত তথ্য প্রদান না করতে সম্মত হন ।

এই দস্তাবেজটি প্রযোজ্য স্থানীয় আইন বা বিএএসএফ তথ্য সুরক্ষা নির্দেশিকা অনুসারে এই ওয়েবসাইটটি ব্যবহারের সময় প্রদত্ত ব্যক্তিগত তথ্যে প্রবেশ, রসিদ, সংগ্রহ, দখল, সঞ্চয়, ডিলিং, পরিচালনা এবং ব্যবহার নিয়ন্ত্রণ করে।

এটা গুরুত্বপূর্ণ যে আপনি ব্যক্তিগত তথ্য প্রদানকারী হিসাবে এই নথিটি পড়ুন, অন্য কোন গোপনীয়তার বিবৃতিসহ, আমরা ব্যক্তিগত অনুষ্ঠানে তথ্য সংগ্রহ বা ব্যবহার করার সময় নির্দিষ্ট সময়ে প্রদান করতে পারি, যাতে আপনি জানেন যে আমরা তথ্য কিভাবে এবং কেমন করে ব্যবহার করছি।

এই ওয়েবসাইট প্রবেশ এবং ব্যবহারের মাধ্যমে, আপনি শর্তাবলী গ্রহণ করেন এবং এই গোপনীয়তা বিবৃতি দ্বারা আবদ্ধ হতে সম্মত হন। এই গোপনীয়তা বিবৃতিটি বিএএসএফ তার নিজস্ব বিবেচনার ভিত্তিতে বা আইনের পরিবর্তনের কারণে সময়ে সময়ে আপডেট হতে পারে। অন্যথায় নির্দিষ্ট না করা পর্যন্ত, এই ধরনের সংশোধনগুলি সেই দিন এবং তারিখ থেকে কার্যকর হবে যখন তারা ওয়েবসাইটে পোস্ট করা হবে। BASF ব্যবহারকারীদের পরিবর্তনগুলি সম্পর্কে অবহিত করার কোন বাধ্যবাধকতার মধ্যে থাকবে না। যে কোনো পরিবর্তনের জন্য আপনাকে নিয়মিত এই গোপনীয়তা বিবৃতির সাথে পরামর্শ করার পরামর্শ দেওয়া হচ্ছে, কারণ এই ওয়েবসাইটের আপনার অব্যাহত প্রবেশ এবং ব্যবহার এই গোপনীয়তা বিবৃতিতে সমস্ত পরিবর্তন আপনার অনুমোদন এবং গ্রহণযোগ্যতা বলে গণ্য হবে।

এই গোপনীয়তা বিবৃতিটি সর্বদা ওয়েবসাইটের ব্যবহারের শর্তাবলীসহ পড়তে হবে।

যদি কোন ব্যবহারকারী ওয়েবসাইটটি পরিদর্শন করেন, তা করার পর, গোপনীয়তা লঙ্ঘন সংক্রান্ত যে কোন বিরোধ এই গোপনীয়তা বিবৃতি এবং এর ব্যবহারের শর্তাবলী সাপেক্ষে। এ ধরনের যেকোনো বিতর্কের জন্য প্রযোজ্য আইন হবে বাংলাদেশের আইন এবং বাংলাদেশের উপযুক্ত আদালতের এই গোপনীয়তা বিবৃতির সাথে সম্পর্কিত বা যে কোনও বিরোধের ক্ষেত্রে একচেটিয়া এখতিয়ার থাকবে।

স্বেচ্ছায় আমাদের আপনার ব্যক্তিগত তথ্য প্রদান করে, আপনি এইভাবে আমাদের এই গোপনীয়তা বিবৃতি অনুসারে এই ধরনের ব্যক্তিগত তথ্য ব্যবহার করতে আপনার সম্মতি দেন।

তথ্য সুরক্ষা নীতি

BASF প্রযোজ্য আইন মেনে চলবে। ব্যক্তিগত তথ্য, BASF আপনার সম্পর্কে ধারণ করে, অবশ্যই:

1। আইনত, সুষ্ঠু এবং স্বচ্ছ উপায়ে ব্যবহার করা হয়।

২। শুধুমাত্র বৈধ উদ্দেশ্যে সংগ্রহ করা হয় এবং কোনভাবেই ব্যবহার করা হয় না যা সেই উদ্দেশ্যে অসামঞ্জস্যপূর্ণ।

৩। সুরক্ষিত এবং শুধুমাত্র প্রযোজ্য আইন অনুসারে প্রয়োজনীয় সময়ের জন্য রাখা হয়েছে।

ওয়েবসাইটে যথাযথভাবে তথ্য প্রবেশ করানোর সময়, আপনাকে আপনার নাম, ইমেইল ঠিকানা, যোগাযোগের ঠিকানা, ফোন নম্বর, বয়স, অথবা অন্যান্য বিবরণ প্রয়োজনে আমাদের সাথে যোগাযোগ করতে এবং আপনার অভিযোগ / অভিযোগের জবাব দিতে বলা হতে পারে। আপনি আমাদেরকে এই ধরনের ব্যক্তিগত তথ্য প্রদান না করা এবং বেনামে থাকতে বেছে নিতে পারেন। আপনার অনুরোধে, এবং/অথবা পদক্ষেপ নেওয়ার ক্ষেত্রে, আপনার সম্মতিতে আপনার দেওয়া ব্যক্তিগত তথ্য আমরা প্রক্রিয়া করি।

<u>তথ্য প্রক্রিয়াকরণের জন্য কে দায়ী</u>

তথ্য প্রক্রিয়াকরণের দায়িত্ব বিএএসএফ বাংলাদেশ লিমিটেডের
ক্রিস্টাল প্যালেস, ৮ম তলা, বাড়ি# এসই(ডি)২২,
রাস্তা#140,
গুলশান–১, ঢাকা-১২১২

<u>ব্যক্তিগত তথ্য প্রক্রিয়াকরণ</u>

১। ওয়েবসাইট পরিচালনা ("কুকিজ")

কুকিজ হল পাঠ্য তথ্য যা দর্শকের ডিভাইসে ব্রাউজারে একটি পরিদর্শন করা ওয়েবসাইটে (ওয়েব সার্ভার, সার্ভার) সংরক্ষণ করা যায়। কুকি হয় ওয়েব সার্ভার থেকে ব্রাউজারে পাঠানো হয় অথবা ব্রাউজারে একটি স্ক্রিপ্ট (জাভাস্ক্রিপ্ট) দ্বারা তৈরি করা হয়। ওয়েব সার্ভার এই কুকি তথ্যটি সার্ভার থেকে সরাসরি পড়তে পারে যখন ব্যবহারকারী আবার এই পৃষ্ঠাটি পরিদর্শন করে অথবা ওয়েবসাইটের একটি স্ক্রিপ্টের মাধ্যমে কুকি তথ্য সার্ভারে স্থানান্তর করে। কুকিজ আপনার ডিভাইসের কোন ক্ষতি করে না, ভাইরাস, ট্রোজান বা অন্যান্য ম্যালওয়্যার ধারণ করে না।

কুকিতে তথ্য সংরক্ষণ করা হয় যা ব্যবহৃত নির্দিষ্ট ডিভাইসের সাথে সম্পর্কিত। এর মানে এই নয় যে, আমরা আপনার পরিচয়ের সরাসরি জ্ঞান পাই।

এই ওয়েবসাইটটি কেবলমাত্র ওয়েবসাইটের কার্যকারিতার জন্য প্রয়োজনীয় যেকোনো ব্যবহার করে। সাধারণভাবে, এই কুকিগুলি শুধুমাত্র সেবার অনুরোধের জবাবে আপনি যে ক্রিয়াকলাপগুলি গ্রহণ করেন তার প্রতিক্রিয়া হিসাবে সেট করা হয়, যেমন আপনার গোপনীয়তা পছন্দ সেট করা, লগ ইন করা বা ফর্ম পূরণ করা। আপনি এই কুকিজ ব্লক করার জন্য বা এই কুকিজ সম্পর্কে আপনাকে অবহিত করতে আপনার ব্রাউজার সেট করতে পারেন। যাইহোক, ওয়েবসাইটের কিছু এলাকা সঠিকভাবে কাজ নাও করতে পারে।

কুকিজ টেবিল

ডোমেইন	**নাম**	**প্রকার**	**উদ্দেশ্য**	**জীবনকাল**
secure.ethicspoint.eu	ASPSESSIONIDCTA	প্রথম পক্ষ	সেশন অবস্থা আপনাকে ব্যবহারকারীর জন্য মান সংরক্ষণ এবং পুনরুদ্ধার করতে সক্ষম করে কারণ ব্যবহারকারী একটি ওয়েব অ্যাপ্লিকেশনে পৃষ্ঠাগুলি নেভিগেট করে।	সেশন: প্রদত্ত সেশনের জন্য ব্যবহারকারীর শেষবার প্রবেশের থেকে 30 মিনিট
secure.ethicspoint.eu	NGSecure	প্রথম পক্ষ	সেশন স্থিরতার জন্য ফায়ারওয়াল / লোড ব্যালেন্সার দ্বারা তৈরি এবং ব্যবহার করা হয়েছে	সেশন- প্রদত্ত সেশনের জন্য ব্যবহারকারীর দ্বারা শেষবার প্রবেশের 30 মিনিট পরে
secure.ethicspoint.eu	ep	প্রথম পক্ষ	NAVEX গ্লোবাল কন্টাক্ট সেন্টার ইনটেক পদ্ধতির জন্য রিপোর্ট প্রেরণ এবং গ্রহণ পদ্ধতি সম্পর্কিত স্টোরেজ পরিবর্তনশীল	সেশন- প্রদত্ত সেশনের জন্য ব্যবহারকারীর দ্বারা শেষবার প্রবেশের 30 মিনিট পরে

২। পরিপালন তদন্ত পরিচালনা

আমরা আপনার ব্যক্তিগত তথ্যের নিম্নলিখিত অংশগুলি মেনে চলার তদন্ত পরিচালনা করব। আপনার দ্বারা প্রদত্ত ব্যক্তিগত তথ্য বা তদন্তের সময় আমাদের দ্বারা সংগৃহীত, অন্যদিকে, নিম্নলিখিতগুলি অন্তর্ভুক্ত করতে পারে:

- যোগাযোগের তথ্য (উদাহরণস্বরূপ, প্রথম এবং শেষ নাম, ঠিকানা, টেলিফোন নম্বর, মোবাইল নম্বর এবং ইমেল ঠিকানা)
- পেশাগত তথ্য (উদাহরণস্বরূপ, সংস্থার কোড, কাজের পদবী)
- ছবি
- ভিডিও রেকর্ডিং
- মামলার তদন্ত এবং স্পষ্টীকরণের জন্য প্রয়োজনীয় অন্যান্য তথ্য (উদাহরণস্বরূপ, কর্মসংস্থানের তথ্য, অর্থ প্রদানের তথ্য, অর্ডারের তথ্য)।

<u>আপনার ব্যক্তিগত তথ্য এবং আইনি ভিত্তি প্রক্রিয়াকরণের উদ্দেশ্য</u>

আমরা প্রযোজ্য আইন মেনে আপনার ব্যক্তিগত তথ্য প্রক্রিয়া করব।

আপনার ব্যক্তিগত তথ্য প্রক্রিয়াকরণ নিম্নলিখিত উদ্দেশ্যে কাজ করে:

- কমপ্লায়েন্স রিপোর্টিং ওয়েবসাইট পরিচালনা;
- তদন্ত করুন এবং প্রদত্ত মামলার জবাব দিন এবং যথাযথ ব্যবস্থা নিন
- জড়িত পক্ষগুলির সাথে যোগাযোগ করুন (অভিযোগকারী, অভিযুক্ত ব্যক্তি, জড়িত অন্যান্য ব্যক্তি);
- আইনি প্রয়োজনীয়তাগুলির সাথে সম্মতি (যেমন জালিয়াতি, মানি লন্ডারিং মামলা এবং আইনি এবং অভ্যন্তরীণ প্রয়োজনীয়তার অন্যান্য সংঘর্ষ রোধ করার জন্য কর্পোরেট আইনের অধীনে তথ্য এবং সংরক্ষণের বাধ্যবাধকতা);
- বিরোধ ও মামলা মীমাংসা করা, আইনি দাবী বা মোকদ্দমার বিরুদ্ধে প্রতিষ্ঠা, অনুশীলন বা প্রতিরক্ষা, বিদ্যমান চুক্তিগুলি প্রয়োগ করা

এই উদ্দেশ্যগুলি অর্জনের জন্য উপরে উল্লিখিত তথ্য বিভাগগুলির প্রক্রিয়াকরণ প্রয়োজন।

দয়া করে মনে রাখবেন যে আপনার ব্যক্তিগত তথ্য প্রদান করা আপনার জন্য বাধ্যতামূলক নয়, কিন্তু যদি আপনি তা প্রদান না করেন, আমরা দক্ষভাবে উপরে বর্ণিত উদ্দেশ্য পূরণ করতে সক্ষম নাও হতে পারি, তার সাথে (১) আপনার সাথে যোগাযোগ করা; (২) হটলাইনের মাধ্যমে আপনি যে বিষয়টি রিপোর্ট করেছেন তার ব্যাখ্যা চাওয়া; অথবা (৩) বিষয়টির আরও ভাল তদন্ত করতে সক্ষম হওয়া.

যদি আপনি পরবর্তী সময়ে আপনার সম্মতি প্রত্যাহার করতে চান, আমরা এখনও আইন দ্বারা স্বীকৃত এবং অনুমোদিত পরিস্থিতিতে আপনার ব্যক্তিগত তথ্য প্রক্রিয়া করতে এগিয়ে যেতে পারি।

যদি আমরা উপরে উল্লেখ না করা অন্য কোন উদ্দেশ্যে আপনার ব্যক্তিগত তথ্য প্রক্রিয়া করার ইচ্ছা করি, আমরা এই ধরনের প্রক্রিয়াকরণের আগে আপনাকে অবহিত করব।

<u>ব্যক্তিগত তথ্য স্থানান্তর</u>

আমাদের কোম্পানির মধ্যে, কেবলমাত্র সেই ব্যক্তিরা যাদের উপরে উল্লিখিত উদ্দেশ্য পূরণের জন্য আপনার ব্যক্তিগত তথ্য প্রয়োজন তারা এই ধরনের তথ্যে প্রবেশাধিকার পাবে।

আমাদের বিএএসএফ গ্রুপ অফ কোম্পানিগুলির মধ্যে, আপনার ব্যক্তিগত তথ্য বিএএসএফ গ্রুপের মধ্যে নির্দিষ্ট কোম্পানিকে প্রদান করা হয়, যদি তারা বিএএসএফ গ্রুপের অধিভুক্তদের জন্য কেন্দ্রীয় মূল কাজগুলি সম্পাদন করে অথবা সাংগঠনিক কাঠামোর ভিত্তিতে ক্রস-কোম্পানি ফাংশন সম্পাদন করে অথবা যদি উপরে উল্লিখিত উদ্দেশ্যগুলি পূরণ করার প্রয়োজন হয়।

উপরন্তু, আমরা আপনার ব্যক্তিগত তথ্য, বাংলাদেশে বা বিদেশে তৃতীয় পক্ষের কাছে স্থানান্তরিত করতে পারি যেখানে আইন দ্বারা প্রয়োজন, উপরে উল্লিখিত উদ্দেশ্যগুলি পূরণ করার জন্য। আমাদের আপনার ব্যক্তিগত তথ্য, আপনার পূর্ব সম্মতি ছাড়া, ব্যক্তিগত তথ্য প্রাপ্তির জন্য আইনের অধীনে বাধ্যতামূলক সরকারি সংস্থার সাথে, পরিচয় যাচাই বা প্রতিরোধ, সনাক্তকরণ, তদন্ত সহ সাইবার ঘটনা, প্রসিকিউশন এবং শাস্তি অপরাধ বা অন্যথায় আইন বা আইনী বাধ্যবাধকতা মেনে চলতে।

Bangladesh

আমাদের সমস্ত তৃতীয় পক্ষের পরিষেবা প্রদানকারী এবং বিএএসএফ গ্রুপের অন্যান্য সংস্থাকে নির্দেশ দেওয়া হয়েছে যে, আমাদের নীতিমালা অনুযায়ী এবং প্রযোজ্য আইন অনুযায়ী আপনার ব্যক্তিগত তথ্য সুরক্ষার জন্য যথাযথ নিরাপত্তা ব্যবস্থা গ্রহণ করুন। আমরা আমাদের তৃতীয় পক্ষের পরিষেবা প্রদানকারীদের তাদের ব্যক্তিগত উদ্দেশ্যে আপনার ব্যক্তিগত তথ্য ব্যবহার করার অনুমতি দিই না। আমরা শুধুমাত্র নির্দিষ্ট উদ্দেশ্যে এবং আমাদের নির্দেশনা অনুযায়ী আপনার ব্যক্তিগত তথ্য প্রক্রিয়া করার অনুমতি দিই। তৃতীয় পক্ষের পরিষেবা প্রদানকারীরা আপনার ব্যক্তিগত তথ্য প্রকাশ করতে পারে না।

BASF আপনার ব্যক্তিগত তথ্য বিক্রি বা ট্রেড করে না। এতে আমাদের ওয়েবসাইটের হোস্টিং অংশীদারদের অন্তর্ভুক্ত করা হয় না, যারা আপনার ব্যক্তিগত তথ্য গোপন রাখতে সম্মত হন এবং BASF- কে ফরওয়ার্ড করা ছাড়া তাদের কাছে এই তথ্যটি প্রকাশ করার কোনো স্বাধীন ব্যবহার নেই। আপনি এইভাবে আমাদের ওয়েবসাইটের বিশ্বস্ত হোস্টিং পার্টনারদের দ্বারা আপনার ব্যক্তিগত তথ্য প্রাপ্তির জন্য আপনার সম্মতি প্রদান করেন, Navex এবং BASF- এ এটি স্থানান্তর করুন।

আপনার ব্যক্তিগত তথ্য বাংলাদেশ ছাড়া অন্য কোনো এখতিয়ারে সংরক্ষিত, ব্যবহার এবং প্রক্রিয়া করা যেতে পারে এবং/অথবা যেখানে BASF এবং নভেক্স সার্ভার বাংলাদেশের বাইরে অবস্থিত।

আপনার ব্যক্তিগত তথ্য আটকে রাখা

আমরা কেবলমাত্র আপনার ব্যক্তিগত তথ্য যতক্ষণ প্রয়োজন ততক্ষণ আটকে রাখব, যে উদ্দেশ্যে আমরা এটিকে কল-লেকট করেছি, সেগুলি পূরণ করার জন্য, যার মধ্যে রয়েছে কোন আইনি প্রয়োজনীয়তা এবং বাধ্যবাধকতা পূরণের উদ্দেশ্যে। ব্যক্তিগত তথ্যের জন্য যথাযথ ধারণের সময় নির্ধারণ করার জন্য, আমরা ব্যক্তিগত তথ্যের পরিমাণ, প্রকৃতি এবং সংবেদনশীলতা, আপনার ব্যক্তিগত তথ্য অননুমোদিত ব্যবহার বা প্রকাশের ক্ষতির সম্ভাব্য ঝুঁকি, যে উদ্দেশ্যে আমরা আপনার ব্যক্তিগত তথ্য প্রক্রিয়া করি এবং কিনা তা বিবেচনা করি আমরা অন্যান্য উপায়ে এবং প্রযোজ্য আইনি প্রয়োজনীয়তার মাধ্যমে সেই উদ্দেশ্যগুলি অর্জন করতে পারি।

নির্দিষ্ট পরিস্থিতিতে আমরা আপনার ব্যক্তিগত তথ্য গোপন করতে পারি যাতে এটি আর আপনার সাথে যুক্ত না হয়, সেক্ষেত্রে আমরা আপনার কাছে আরও উল্লেখ না করে এই ধরনের তথ্য ব্যবহার করতে পারি।

যেমন, ব্যক্তিগত তথ্য, যা আমাদের হোস্টিং অংশীদারদের দ্বারা সংরক্ষিত বা সংগ্রহ করা হয়, নাভেক্স, সেগুলিই নেভেক্সের ব্যক্তিগত তথ্য গোপনীয়তা বিবৃতি অনুসারে মোকাবেলা করা হবে। যাই হোক না কেন, ব্যক্তিগত তথ্য ন্যাভেক্স দ্বারা সংরক্ষণ করা হবে, যতক্ষণ পর্যন্ত এটি প্রয়োজনীয় আইনগত প্রয়োজনীয়তা এবং বাধ্যবাধকতা পূরণের উদ্দেশ্যে সংগৃহীত পুর-পোজগুলি পূরণ করার জন্য প্রয়োজনীয়।

আপনার তথ্য সুরক্ষা অধিকার

নির্দিষ্ট পরিস্থিতিতে, আইন দ্বারা আপনার অধিকার আছে:

- আপনার ব্যক্তিগত তথ্য অ্যাক্সেসের অনুরোধ করুন। এটি আপনাকে ব্যক্তিগত তথ্যের একটি অনুলিপি গ্রহণ করতে সক্ষম করে, আমরা আপনার সম্পর্কে ধরে রাখি এবং আমরা এটি আইনত প্রক্রিয়াজাত করছি কিনা তা পরীক্ষা করে দেখতে পারি।

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- আমরা আপনার সম্পর্কে যে ব্যক্তিগত তথ্য রাখি তার আপডেট বা সংশোধনের জন্য অনুরোধ করুন। এটি আপনাকে কোন অসম্পূর্ণ বা ভুল তথ্য সংশোধন করতে সক্ষম করে, আমরা আপনার সম্পর্কে ধারণ করি।

- আপনার ব্যক্তিগত তথ্য মুছে ফেলার অনুরোধ করুন। এটি আপনাকে আমাদের ব্যক্তিগত তথ্য মুছে ফেলতে বা অপসারণ করতে বলবে যেখানে আমাদের প্রক্রিয়া চালিয়ে যাওয়ার কোন ভাল কারণ নেই।

  আপনার দেওয়া ব্যক্তিগত তথ্যের সত্যতার জন্য আমরা দায়ী থাকব না।

  এই ধারার অধীনে আমাদের অভিযোগ কর্মকর্তা বরাবর লিখিত ভাবে আপনি আপনার ব্যক্তিগত তথ্য সম্পর্কিত অধিকারগুলি ব্যবহার করতে পারেন

ব্যক্তিগত তথ্য সুরক্ষা

আমরা সুরক্ষা অনুশীলন এবং মান স্থাপন করেছি এবং একটি বিস্তৃত নথি-নির্দেশিত তথ্য সুরক্ষা কর্মসূচি এবং নীতিমালা রয়েছে যা আপনার ব্যক্তিগত তথ্যের সুরক্ষা রক্ষার জন্য ব্যবস্থাপনা, প্রযুক্তিগত, অপারেটিনাল এবং শারীরিক নিরাপত্তা নিয়ন্ত্রণ ব্যবস্থা রয়েছে।

তৃতীয় পক্ষগুলি কেবলমাত্র আপনার ব্যক্তিগত তথ্য প্রক্রিয়া করবে, আমাদের নির্দেশে এবং যেখানে তারা তথ্যের গোপনীয়তা, আইনিভাবে এবং নিরাপদভাবে আচরণ করতে সম্মত হয়েছে।

আমরা আপনার ব্যক্তিগত তথ্য দুর্ঘটনাক্রমে হারিয়ে যাওয়া, ব্যবহার করা বা অননুমোদিত উপায়ে অ্যাক্সেস করা, পরিবর্তিত বা প্রকাশ করা থেকে বিরত রাখতে উপযুক্ত নিরাপত্তা ব্যবস্থা রেখেছি। উপরন্তু, আমরা আপনার ব্যক্তিগত তথ্য অ্যাক্সেস সেই কর্মচারী, এজেন্ট, ঠিকাদার এবং অন্যান্য তৃতীয় পক্ষ যাদের ব্যবসা আছে তাদের জানা প্রয়োজন। তারা শুধুমাত্র আমাদের নির্দেশাবলীর উপর আপনার ব্যক্তিগত তথ্য প্রক্রিয়া করবে, এবং তারা গোপনীয়তার একটি কর্তব্য সাপেক্ষে।

আমরা কোন সন্দেহজনক তথ্য নিরাপত্তা লঙ্ঘনের মোকাবেলা করার জন্য পদ্ধতিগুলি স্থাপন করেছি এবং আপনাকে এবং সন্দেহজনক লঙ্ঘনের কোন প্রযোজ্য নিয়ন্ত্রককে অবহিত করব যেখানে আমাদের আইনত এটি করার প্রয়োজন।

দয়া করে সচেতন থাকুন, যদিও আপনার ব্যক্তিগত তথ্যের জন্য যুক্তিসঙ্গত নিরাপত্তা প্রদানের আমাদের প্রচেষ্টা, কোন নিরাপত্তা ব্যবস্থা সমস্ত সম্ভাব্য নিরাপত্তা লঙ্ঘন রোধ করতে পারে না। আমরা আমাদের সর্বোচ্চ সাধ্যের মধ্যে নিশ্চিত করার চেষ্টা করি যে সমস্ত তৃতীয় পক্ষের পরিষেবা প্রদানকারীরা যাদের পরিষেবাগুলি আমরা ব্যবহার করতে পারি সেগুলি নিরাপত্তা মান বজায় রাখে যা আমাদের নিরাপত্তার মানসমূহের সমতুল্য এবং ব্যক্তিগত তথ্য সংরক্ষণের যে কোন প্রকার ও প্রকৃতির প্রেক্ষাপটে বাজার চর্চার সাথে সামঞ্জস্যপূর্ণ। অথবা পরিচালিত।

অভিযোগ কর্মকর্তা এবং চুক্তির বিবরণ

সময়সীমার মধ্যে তথ্য প্রক্রিয়াকরণের ক্ষেত্রে যে কোন অসঙ্গতি ও অভিযোগের সমাধানের জন্য আমরা একজন অভিযোগ নিস্পত্তিকারি কর্মকর্তাকে মনোনীত করেছি। অভিযোগ নিস্পত্তিকারি কর্মকর্তা অভিযোগ প্রাপ্তির তারিখ থেকে এক মাসের মধ্যে অভিযোগগুলি দ্রুত নিষ্পত্তি করবেন। অভিযোগ নিস্পত্তিকারি কর্মকর্তার বিবরণ নিম্নরূপ:

নাম: জনাব প্রদীপ চন্দন
টেলিফোন নং: +91 22 62384024 / +880 2 9851981
ই-মেইল আইডি: pradeep.chandan@basf.com
ডাক যোগাযোগের ঠিকানা: ক্রিস্টাল প্যালেস, ৮ম তলা বাড়ি #এসই(ডি)২২, রোড #১৪০, গুলশান ১, ঢাকা-১২১২

Беларусь / Казахстан / Россия

Информация о защите данных

Защита данных - это то, к чему компания BASF (далее именуемая "мы") относится очень серьезно. Естественно, данный вопрос также включает обеспечение высокого уровня прозрачности. Чтобы обеспечить прозрачность, в следующем документе представлена информация о том, как мы обрабатываем ваши персональные данные. Конечно, мы обрабатываем персональные данные только в строгом соответствии с действующим законодательством о защите персональных данных.

Кто отвечает за обработку данных и как связаться с сотрудником по защите данных?

Ответственность за обработку данных несет

BASF SE

Карл-Бош-штрассе 38,
67056 Людвигсхафен/Рейн (67056 Ludwigshafen/Rhein)
+49 621 600

С нашим Сотрудником по защите данных можно связаться по следующему адресу:

data-protection@basf.com

Какие категории данных мы обрабатываем и откуда они берутся?

1. Работа веб-сайта

Файлы cookie - это текстовая информация, которая может храниться в браузере на устройстве пользователя, просматривающего веб-сайт (веб-сервер, сервер). Файл cookie либо отправляется с веб-сервера в браузер, либо создается в браузере с помощью определенного сценария (JavaScript). Веб-сервер может считывать информацию cookie непосредственно с сервера, когда пользователь снова посещает эту страницу, или передавать информацию cookie на сервер с помощью сценария веб-сайта. Файлы cookie не причиняют вреда вашему устройству, не содержат вирусов, троянов и других вредоносных программ.

Информация хранится в файле cookie, относящемся к конкретному используемому устройству. Однако это не означает, что мы получаем непосредственную информацию о вашей личности.

Этот веб-сайт использует только то, что необходимо для его функционирования. Как правило, эти файлы cookie устанавливаются только в ответ на действия, которые вы предпринимаете согласно сервисной заявке, такие как настройка параметров конфиденциальности, вход в систему или заполнение форм. Вы можете настроить свой

браузер так, чтобы он блокировал файлы cookie или уведомлял вас о файлах cookie. Однако некоторые области веб-сайта могут работать некорректно.

Домен	Имя	Тип	Назначение	Продолжительность
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Первая сторона	Состояние сессии позволяет хранить и извлекать значения для пользователя по мере его перемещения по страницам веб-приложения.	Сессия: 30 минут с момента последнего доступа пользователя для данной сессии
secure.ethicspoint.eu	NGSecure	Первая сторона	Создается и используется брандмауэром / балансировщиком нагрузки для сохранения сеанса	Сессия: 30 минут с момента последнего доступа пользователя для данной сессии
secure.ethicspoint.eu	ep	Первая сторона	Хранит переменные, связанные с отправкой отчетов и методом приема для метода приема NAVEX Global contact center	Сессия: 30 минут с момента последнего доступа пользователя для данной сессии

2. Проведение проверок соблюдения требований

Мы обрабатываем следующие категории Персональных данных для проведения проверок соблюдения требований. Персональные данные предоставляются вами или мы собираем их в ходе проверок:

- Контактная информация (например, имя и фамилия, адрес, номер телефона, номер мобильного телефона и адрес электронной почты)
- Профессиональные данные (например, код организации, должность)
- Фотографии
- Видеозаписи
- Другая информация, необходимая для проверок и выяснения обстоятельств дела (например, регистрационный номер транспортного средства, данные о занятости, данные об оплате, данные о заказе).

Для каких целей и на каком правовом основании обрабатываются ваши персональные данные?

Мы обрабатываем ваши персональные данные в соответствии с положениями Общего регламента ЕС по защите данных (GDPR), Федерального закона Российской Федерации № 152-ФЗ от 27.07.2006 г. «О защите персональных данных» (Федеральный закон «О защите персональных данных»), а также другими законами.

Обработка ваших персональных данных служит следующим целям:

- Работа сайта комплаенс-отчетности;
- Проведение проверок, реагирование на зарегистрированные случаи и принятие соответствующих мер;
- Общение с вовлеченными сторонами (заявителями, обвиняемыми, другими вовлеченными лицами);
- Соблюдение требований законодательства (например, обязательств по информации и хранению в соответствии с законодательством о компаниях в целях предотвращения должностных преступлений, преступлений по отмыванию денег и других нарушений правовых и внутренних требований)
- Разрешение споров и исков, обоснование исковых требований, использование права на исковые требования или защита в связи с исками или судебными разбирательствами, обеспечение соблюдения существующих контрактов

Обработка вышеупомянутых категорий данных необходима для достижения этих целей.

Если иное прямо не оговорено, правовой основой для обработки является статья 6 п. 1 лит. (F) GDPR, а также статья 6 Федерального закона о персональных данных § 26 (1) 2 Федерального закона о защите данных (BDSG).

Если мы намереваемся обрабатывать ваши персональные данные для каких-либо других целей, кроме не упомянутых выше, мы проинформируем вас соответствующим образом до начала такой обработки.

Кому передаются персональные данные?

В нашей компании доступ к таким данным получат только те лица и органы, которым необходимы ваши персональные данные для достижения вышеуказанных целей.

В рамках нашей группы компаний ваши Персональные данные предоставляются конкретным компаниям в группе, если они централизованно выполняют ключевые задачи для филиалов в группе компаний или выполняют межфирменные функции на основе организационной структуры, или если это необходимо для выполнения вышеуказаных целей.

Мы можем передавать ваши персональные данные надзорным органам, судам или адвокатским бюро по мере необходимости, чтобы обеспечить соблюдение применимого права или осуществлять, отстаивать или защищать законные права, если это разрешено законом.

Мы также работаем с поставщиками услуг для достижения вышеупомянутых целей. Эти поставщики услуг обрабатывают ваши персональные данные от нашего имени и

исключительно в соответствии с нашими инструкциями. Они обязаны соблюдать применимые договорные правила защиты данных.

В некоторых случаях мы раскрываем личные данные поставщикам услуг или компаниям группы, расположенным за пределами Европейской экономической зоны ("третьи страны"), в которых соответствующий уровень защиты данных не гарантируется действующим законодательством. В таких случаях мы принимаем соответствующие меры для защиты ваших персональных данных и обеспечения надлежащего уровня их защиты.

Следовательно, мы будем передавать ваши личные данные внешним получателям в третьих странах только в том случае, если они заключили с нами стандартные соглашения ЕС о защите данных или ввели обязательные корпоративные правила.

Дополнительную информацию, а также копию принятых мер можно получить по указанным выше контактам.

Как долго мы храним ваши персональные данные?

Персональные данные, содержащиеся в отчетах, будут удалены в течение двух месяцев после завершения проверки, если только более длительное хранение не окажется необходимым из-за особых обстоятельств, которые необходимо задокументировать.

Если приняты дисциплинарные меры или необходимо решить юридические вопросы (например, вероятность судебного иска), персональные данные будут храниться до принятия окончательного решения. Персональные данные, содержащиеся в отчетах, собранных через горячую линию в других странах, зранятся в соответствии с местными законами и политиками хранения данных. BASF незамедлительно уничтожит Персональные данные, которые не попадают в сферу действия Горячей линии.

Какие у вас есть права на защиту данных?

Вы можете запросить **информацию** о ваших персональных данных, которые мы храним и обрабатываем, по указанному выше адресу. Кроме того, при определенных обстоятельствах вы можете потребовать исправления или удаления ваших персональных данных. Вы также имеете право ограничивать обработку ваших персональных данных, а также право на раскрытие предоставленных данных в структурированном, обычном и машиночитаемом формате.

Куда можно подавать жалобы?

Независимо от средства правовой защиты в соответствии с административным законодательством или средством судебной защиты, вы имеете право подать жалобу в надзорный орган, особенно в государстве-члене, в котором вы проживаете или где предполагаемое нарушение имело место, если вы считаете, что обработка ваших персональных данных нарушает Общий регламент ЕС по защите данных.

Надзорный орган, в который подана жалоба, должен уведомить заявителя о ситуации и результатах рассмотрения жалобы, включая возможность правовой защиты в соответствии со статьей 78 Общего регламента ЕС по защите данных.

Ведущий надзорный орган:

Для группы BASF в Европе:
Земельный уполномоченный по защите данных и свободе распространения информации земли Рейнланд-Пфальц
Хинтере Бляйхе 34,
55116 Майнц (Hintere Bleiche 34, 55116 Mainz)
Германия

België

Informatie over gegevensbescherming

Het onderwerp gegevensbescherming heeft de hoogste prioriteit voor BASF (hierna aangeduid als “wij” of “ons”). Natuurlijk omvat dit tevens het zorgen voor een hoog niveau van transparantie. Om te zorgen voor deze transparantie verschaft het volgende document informatie over hoe wij Uw Persoonsgegevens verwerken. Natuurlijk verwerken wij persoonlijke gegevens slechts in strikte naleving van de toepasselijke wetten op de bescherming van persoonlijke gegevens.

Wie is er verantwoordelijk voor gegevensverwerking en wie is de vertegenwoordiger voor gegevensbescherming?

Afhankelijk van de verantwoordelijke Compliance Officer, is uw verantwoordelijke voor gegevensverwerking:

BASF Antwerpen NV of BASF Nederland BV
Scheldelaan 600 – Haven 725 Groningensingel 1
2040 Antwerpen 6835 EA Arnhem
België Nederland
BTW – BE 0404.754.472
(RPR Antwerpen, afdeling Antwerpen)

Onze **vertegenwoordigers voor gegevensbescherming** zijn bereikbaar op:
data-protection.be@basf.com
Voor BASF Antwerpen NV ook: MijnPrivacy@basf.com

Page Break

Welke gegevenscategorieën verwerken wij en waar komen zij vandaan?

1. Werking van de website

Cookies zijn tekstinformatiebestanddelen die kunnen worden opgeslagen in de browser van het apparaat van de bezoeker van een website (webserver, server). De cookie wordt ofwel door de webserver naar de browser gestuurd, ofwel in de browser gegenereerd door een script (JavaScript). De webserver kan deze cookie-informatie rechtstreeks van de server lezen wanneer de gebruiker deze pagina opnieuw bezoekt of de cookie-informatie via een script van de website naar de server overbrengen. Cookies veroorzaken geen schade aan uw apparaat en bevatten geen virussen, trojans of andere malware.

In de cookie wordt informatie opgeslagen die gerelateerd is aan het specifieke apparaat dat wordt gebruikt. Dit betekent echter niet dat wij rechtstreeks kennis krijgen van uw identiteit.

Deze website maakt alleen gebruik van cookies die noodzakelijk zijn voor het functioneren van de website. In het algemeen worden deze cookies alleen geplaatst als reactie op acties die u onderneemt naar aanleiding van een serviceverzoek, zoals het instellen van uw privacy-voorkeuren, inloggen of het invullen van formulieren. U kunt uw browser zo instellen dat deze cookies worden geblokkeerd of dat u over deze cookies wordt geïnformeerd. Het is echter

mogelijk dat sommige onderdelen van de website niet naar behoren functioneren indien bepaalde cookies worden uitgeschakeld.

Domain	Naam	Type	Doel	Levensduur
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Eerste partij	Met sessiestatus kunt u waarden voor een gebruiker opslaan en ophalen terwijl de gebruiker door pagina's in een webtoepassing navigeert.	Sessie: 30 minuten sinds laatste toegang door gebruiker voor bepaalde sessie
secure.ethicspoint.eu	NGSecure	Eerste partij	Gemaakt en gebruikt door de firewall / load balancer voor sessie persistentie	Sessie: 30 minuten sinds laatste toegang door gebruiker voor bepaalde sessie
secure.ethicspoint.eu	ep	Eerste partij	Slaat variabelen op met betrekking tot de verzend- en intakemethode van het rapport voor de NAVEX contact center intake methode	Sessie: 30 minuten sinds laatste toegang door gebruiker voor bepaalde sessie

2. Het voeren van compliance onderzoeken

Wij verwerken de volgende categorieën Persoonsgegevens om compliance onderzoeken uit te voeren. De Persoonsgegevens worden door u verstrekt of wij verzamelen ze in de loop van het onderzoek:

- Contactgegevens (bijvoorbeeld voor- en achternaam, adres, telefoonnummer, mobiel telefoonnummer en e-mailadres)
- Beroepsgegevens (bijvoorbeeld organisatiecode, functietitel)
- Foto's
- Video-opnamen
- Andere informatie die noodzakelijk is voor het onderzoek en de opheldering van de zaak (bijvoorbeeld autokenteken, arbeidsrechtelijke gegevens, betalingsgegevens, bestelgegevens).

<u>Voor welke doeleinden en op welke wettelijke basis worden data verwerkt?</u>

Belgium

Wij verwerken Uw Persoonsgegevens in overeenstemming met de bepalingen van de Algemene Verordening Gegevensbescherming van de EU (GDPR), met de toepasselijke Belgische wetgeving alsook alle andere relevante wetten.

De verwerking van Uw Persoonsgegevens dient de volgende doeleinden:

- Werking van de compliance rapporteringswebsite;
- Het onderzoek naar het gemelde geval alsmede het daarop reageren en passende maatregelen nemen;
- Communicatie met de betrokken partijen (melders, gemelde personen, andere betrokkenen);
- Naleving van wettelijke vereisten (bijvoorbeeld van informatie- en opslagverplichtingen onder het vennootschapsrecht om witteboordencriminaliteit, witwasmisdrijven en andere schendingen van wettelijke en interne vereisten te voorkomen);
- Geschillen en rechtszaken oplossen, juridische vorderingen of rechtszaken instellen, uitoefenen of verdedigen, bestaande contracten afdwingen.

De verwerking van de bovenvermelde gegevenscategorieën is noodzakelijk om deze doeleinden te bereiken.

Indien niet uitdrukkelijk anders bepaald, is de wettelijke basis voor de verwerking artikel 6 Paragraaf 1 punt (f) van de Algemene verordening gegevensbescherming van de EU.

Indien wij Uw Persoonsgegevens voor enig ander doel beogen te verwerken, dat hierboven niet vermeld is, zullen wij U dienovereenkomstig informeren voorafgaand aan die verwerking.

<u>Aan wie worden persoonlijke gegevens doorgegeven?</u>

Binnen ons bedrijf zullen enkel personen en organen die Uw Persoonsgegevens nodig hebben om de bovenvermelde doelen te bereiken, toegang krijgen tot die gegevens.

Binnen onze groep van bedrijven worden Uw Persoonsgegevens verschaft aan specifieke bedrijven binnen de groep indien ze centraal kerntaken verrichten voor verbonden ondernemingen binnen de ondernemingsgroep of cross-company-functies verrichten op de basis van organisatiestructuur binnen de groep of nog, indien het nodig is om de bovenvermelde doelen te bereiken.

Wij kunnen Uw Persoonsgegevens doorsturen aan bevoegde overheden, politie- en opsporingsdiensten, gerechtelijke instanties of advocatenkantoren voor zover noodzakelijk is om te zorgen voor het voldoen aan de toepasselijke wetgeving of om wettelijke rechten uit te oefenen, te verzekeren of te verdedigen indien wettelijk toegestaan.

Wij werken ook met dienstverleners om bovengenoemde doelstellingen te bereiken. Die dienstverleners verwerken Uw Persoonsgegevens in onze naam en alleen volgens onze richtlijnen. Zij zijn contractueel verplicht om zich te houden aan de toepasselijke regels voor gegevensbescherming.

In sommige gevallen sturen wij Uw Persoonsgegevens naar dienstverleners of groepsondernemingen die gevestigd zijn buiten de Europese economische zone ("derde-partijlanden"), waarin een passend niveau van gegevensbescherming niet gegarandeerd kan worden door de toepasselijke wetgeving. In zulke gevallen nemen wij passende maatregelen

om de bescherming van Uw Persoonsgegevens te waarborgen en te zorgen voor een adequaat niveau van gegevensbescherming.

Daarom sturen wij Uw Persoonsgegevens enkel aan ontvangers buiten onze ondernemingsgroep die gevestigd zijn in een derde-partijland, indien deze ontvangers standaard contractuele bepalingen, zoals goedgekeurd door de EU, met ons hebben afgesloten of als deze ontvangers bindende bedrijfsregels hebben geïmplementeerd.

Verdere informatie en een exemplaar van de genomen maatregelen kunnen worden verkregen bij de boven gespecificeerde contacten.

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Hoe lang bewaren wij persoonlijke gegevens van onze contactpersonen?

Uw Persoonsgegevens vervat in rapporten worden binnen twee maanden na afsluiting van het onderzoek verwijderd, tenzij een langere bewaring nodig blijkt omwille van bijzondere omstandigheden die moeten worden gedocumenteerd.

Als er disciplinaire maatregelen worden genomen of juridische thema's moeten worden onderzocht (zoals de waarschijnlijkheid van juridische maatregelen), worden persoonsgegevens bewaard totdat er een definitief besluit is genomen. Persoonsgegevens in rapporten die via de Hotline in andere landen zijn verzameld, worden bewaard in overeenstemming met de lokale wetten en beleidsregels voor het bewaren van gegevens. BASF zal ernaar streven om Persoonsgegevens die niet binnen het toepassingsgebied van de Hotline vallen, onmiddellijk te vernietigen.

Welke gegevensbeschermingsrechten kunnen worden uitgeoefend door betrokken partijen?

U kan steeds vragen om **informatie** te ontvangen met betrekking tot Uw Persoonsgegevens die wij opslaan en verwerken via hogervermelde contact data. Daarnaast kunt U onder bepaalde omstandigheden onze contactpersonen vragen om **correctie** of **verwijdering** van Uw Persoonsgegevens. U kan eventueel **het recht hebben om beperking te vragen van de verwerking** van Uw Persoonsgegevens en hebt het **recht tot inzage van uw Persoonsgegevens** in een gestructureerde, gebruikelijk en voor machines leesbaar formaat.

Waar kunnen klachten worden ingediend?

Ongeacht enig ander administratiefrechtelijk of rechtsmiddel, heeft U het recht om een klacht in te dienen bij de toezichthoudende autoriteit, in het bijzonder in de lidstaat waarin U woont of waar de vermeende schending heeft plaatsgevonden, indien U van mening bent dat de verwerking van Uw Persoonsgegevens in strijd zou zijn met de bepalingen van de Algemene Verordening Gegevensbescherming van de EU.

De toezichthoudende autoriteit waarbij de klacht wordt ingediend zal de verzoeker op de hoogte stellen van de situatie en de resultaten van de klacht, met inbegrip van de optie van het instellen van een rechtsmiddel overeenkomstig artikel 78 van de Algemene Verordening Gegevensbescherming van de EU.

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De leidende gegevensbeschermingsautoriteit is:

Voor de BASF Groep:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

Voor BASF in België:
Gegevensbeschermingsautoriteit
Drukpersstraat 35
1000 Brussel
Mail: commission@privacycommission.be
Telefoon: 02 274 48 00, 02 274 48 78 (Eerstelijnshulp voor vragen)
Fax: 02 274 48 35

Informations relatives à la protection des données personnelles

Le sujet de la protection des données est l'une des priorités essentielles pour BASF (ci-après désigné comme « nous »). Naturellement, cette protection implique également un niveau élevé de transparence. Pour assurer cette transparence, le document ci-dessous fournit des renseignements sur la façon dont nous devons traiter Vos Données Personnelles. Nous traitons bien évidemment Vos Données Personnelles dans le plus strict respect des lois en vigueur relatives à la protection des données personnelles.

Qui est responsable du traitement des données, et qui est le Représentant de la protection des données ?

En fonction du Compliance Officer responsable, votre responsable du traitement des données est:

BASF Antwerpen NV ou BASF Nederland BV
Scheldelaan 600 – Haven 725 Groningensingel 1
2040 Antwerpen 6835 EA Arnhem
Belgique Les Pays-Bas
BTW – BE 0404.754.472
(RPM Anvers, section Anvers)

Nos **Représentants de la protection des données** peuvent être joint au data-protection.be@basf.com
Pour BASF Antwerpen NV aussi: MijnPrivacy@basf.com

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Quelles catégories de données utilisons-nous et d'où proviennent-elles ?

1. Fonctionnement du site Web

Les cookies sont des informations textuelles qui peuvent être stockées dans le navigateur de l'appareil du visiteur d'un site Web (serveur Web, serveur). Le cookie est soit envoyé au navigateur par le serveur Web, soit généré dans le navigateur par un script (JavaScript). Le serveur Web peut lire ces informations de cookie directement à partir du serveur lorsque l'utilisateur revisite cette page ou transférer les informations de cookie du site Web au server via un script. Les cookies n'endommagent pas votre appareil et ne contiennent pas de virus, chevaux de Troie ou autres logiciels malveillants.

Le cookie stocke des informations relatives à l'appareil spécifique utilisé. Cependant, cela ne signifie pas que nous recevrons une connaissance directe de votre identité.

Ce site Web utilise uniquement les cookies nécessaires au fonctionnement du site Web. En général, ces cookies ne sont placés qu'en réponse aux actions que vous entreprenez en réponse à une demande de service, telles que la définition de vos préférences de confidentialité, la connexion ou le remplissage de formulaires. Vous pouvez configurer votre navigateur pour bloquer ces cookies ou pour vous informer sur ces cookies. Cependant, certaines parties du site Web peuvent ne pas fonctionner correctement si certains cookies sont désactivés.

Domain	Nom	Type	But	Durée
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Première partie	L’état de session vous permet d’enregistrer et de récupérer des valeurs pour un utilisateur pendant que l’utilisateur navigue à travers les pages d’une application Web.	Session: 30 minutes depuis le dernier accès par l’utilisateur pour une session spécifique.
secure.ethicspoint.eu	NGSecure	Première partie	Créé et utilisé par le ‘firewall’ / bilan de charge pour la persistance de session	Session: 30 minutes depuis le dernier accès par l’utilisateur pour une session spécifique.
secure.ethicspoint.eu	ep	Première partie	Mémorise des variables liées à la méthode d’expédition et d’admission des rapports pour la méthode d’admission des centres de contact NAVEX	Session: 30 minutes depuis le dernier accès par l’utilisateur pour une session spécifique.

2. Mener des enquêtes de compliance

Nous traitons les catégories de données personnelles suivantes pour mener des enquêtes de compliance. Les Données Personnelles sont fournies par vous ou nous les collectons au cours de l'enquête:

- les informations de contact (par exemple, nom et prénom, adresse, numéro de téléphone, numéro de téléphone portable et adresse e-mail)
- Données professionnelles (par exemple, code d'organisation, intitulé du poste)
- Photos
- Vidéo
- Autres informations nécessaires à l'enquête et à la clarification du cas (par exemple, l'immatriculation du véhicule, les données d'emploi, les données de paiement, les données de commande).

À quelles fins et sur quelle base juridique les données sont-elles traitées??

Nous traitons Vos Données Personnelles en conformité avec les dispositions du Règlement général relatif à la Protection des données de l'Union européenne (RGPD), avec la loi belge applicable, ainsi que dans le respect des autres lois applicables.

Le traitement de Vos Données Personnelles sert les objectifs suivants:

- Fonctionnement du site Web de rapports compliance;
- Enquêter sur le cas signalé et y répondre et prendre les mesures appropriées;
- Communication avec les parties impliquées (signaleurs, personnes signalées, autres parties impliquées);
- Respect des exigences légales (par exemple, obligations d'information et de conservation en vertu du droit des sociétés pour prévenir la criminalité en col blanc, les infractions de blanchiment d'argent et autres violations des exigences légales et internes);
- Résoudre les litiges et les poursuites, engager, exercer ou défendre des réclamations ou des poursuites judiciaires, appliquer les contrats existants.

Le traitement des catégories de données mentionnées ici est nécessaire pour atteindre ces objectifs.

Sauf indication explicite contraire, la base légale de ce traitement est l'article 6 para. 1 point (f) du Règlement général relatif à la Protection des données de l'Union européenne.

Si nous envisageons de traiter Vos Données Personnelles à des fins autres que celles mentionnées plus haut, nous vous en informerons en conséquence avant un tel traitement.

À qui les données personnelles sont-elles transmises ?

Au sein de notre société, seules les personnes et les entités qui ont besoin de Vos Données Personnelles pour accomplir les missions susmentionnées ont accès à ces informations.

Au sein de notre groupe de sociétés, Vos Données Personnelles sont mises à la disposition de sociétés spécifiques du groupe, dès lors qu'elles exécutent au niveau central des missions essentielles pour les affiliés au sein du groupe ou des missions entre sociétés sur la base de la structure organisationnelle du groupe ou, si cela est nécessaire aux fins mentionnées ici.

Nous pouvons par ailleurs être amenés à transmettre Vos Données Personnelles aux autorités compétentes, aux services de police et d'enquête, aux autorités judiciaires ou aux

cabinets d'avocats dans la mesure nécessaire pour assurer le respect de la loi applicable ou pour exercer, garantir ou défendre des droits légaux si la loi le permet.

Nous travaillons également avec des prestataires de service pour atteindre les objectifs ci-dessus. Ces prestataires de service traitent Vos Données Personnelles en notre nom et uniquement selon nos instructions. Ils sont contractuellement tenus de se conformer aux règles de protection des données applicables.

Dans certains cas, nous divulguons ces données personnelles à des prestataires de services ou à des sociétés du groupe situées en dehors de la zone économique européenne («pays tiers»), où un niveau adéquat de protection des données ne peut être garanti par la loi applicable. Dans de tels cas, nous prenons les mesures appropriées pour assurer la protection de Vos Données Personnelles et pour assurer un niveau adéquat de protection des données.

Par conséquent, nous n'enverrons Vos Données Personnelles qu'à des destinataires en dehors de notre groupe de sociétés qui sont situés dans un pays tiers, si ces destinataires ont conclu des conditions contractuelles standard avec nous, telles qu'approuvées par l'UE, ou si ces destinataires ont mis en œuvre des Règles d' Entreprise à caractère obligatoire.

De plus amples informations et une copie des mesures prises peuvent être obtenues auprès des contacts indiqués précédemment.

Combien de temps conservons-nous les données personnelles de Nos personnes de contact ?

Vos Données Personnelles contenues dans les rapports seront supprimées dans les deux mois suivant la conclusion de l'enquête, à moins qu'une conservation plus longue ne semble nécessaire en raison de circonstances particulières qui doivent être documentées.

Si des mesures disciplinaires sont prises ou des questions juridiques sont posées (comme la probabilité d'une action en justice), les données personnelles seront conservées jusqu'à ce qu'une décision finale soit prise. Les données personnelles contenues dans les rapports collectés via la Hotline dans d'autres pays seront conservées conformément aux lois et politiques locales de conservation des données. BASF s'efforcera de détruire immédiatement les données personnelles qui n'entrent pas dans le champ d'application de la hotline.

Quels droits relatifs à la protection des données peuvent être exercés par les parties concernées ?

Vous pouvez demander des **informations** sur les données personnelles que nous conservons et traitons à l'adresse indiquée plus haut. De plus, vous pouvez, dans certains cas spécifiques, exiger la **correction** ou la **suppression** des données personnelles. Vous pouvez également faire valoir un **droit à limiter le traitement** des données personnelles ainsi qu'un **droit à la divulgation de Vos Données Personnelles** dans un format structuré, habituel et lisible en machine.

Où les plaintes peuvent-elles être déposées ?

Indépendamment de toute autre recours administrative ou judiciaire, Vous avez le droit d'introduire une réclamation auprès de l'autorité de contrôle, en particulier dans l'État membre

dans lequel Vous résidez ou où la violation alléguée a eu lieu, si Vous estimez que le traitement de Vos Données Personnelles violerait les dispositions du Règlement général relatif à la Protection des données de l'Union européenne.

L'autorité de contrôle auprès de laquelle cette plainte est déposée informera le demandeur de la situation et des résultats de sa plainte, y compris la possibilité de demander un recours juridique conformément à l'article 78 du Règlement général relatif à la Protection des données de l'Union européenne.

L'autorité principale de protection des données est:

Pour le Groupe BASF :
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

Pour BASF en Belgique:
Gegevensbeschermingsautoriteit
Drukpersstraat 35
1000 Brussel
Mail: commission@privacycommission.be
Telefoon: 02 274 48 00, 02 274 48 78 (Aide de première ligne pour les questions)
Fax: 02 274 48 35

Information on data protection

Data protection is something that BASF (herein after referred to as “we” or “us”) takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Depending on the responsible Compliance Officer, your responsible for data processing is
BASF Antwerpen NV or BASF Nederland BV
Scheldelaan 600 – Haven 725 Groningensingel 1
2040 Antwerpen 6835 EA Arnhem
Belgium The Netherlands
BTW – BE 0404.754.472
(RPR Antwerpen, afdeling Antwerpen)

Our **Data Protection Representatives** can be contacted at:

data-protection.be@basf.com
For BASF Antwerpen NV also: MijnPrivacy@basf.com

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Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes cookies that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly if certain cookies are deactivated.

Domain	Name	Type	Purpose	Lifespan

secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

<u>For what purposes and on what legal basis is Your Personal Data processed?</u>

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR), any applicable Belgian regulation, as well as other relevant laws.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;

- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under corporate law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts.

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f) GDPR.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or, if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, law enforcement authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area (“third-party countries”), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in third countries if they have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Data?

Personal data contained in reports will be deleted within two months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of Your Personal Data** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of the EU General Data Protection Regulation.

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the EU General Data Protection Regulation.

The lead supervisory authority is:

For BASF Group in Europe:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

For BASF in Belgium:
Gegevensbeschermingsautoriteit
Drukpersstraat 35
1000 Brussel
Mail: commission@privacycommission.be
Telefoon: 02 274 48 00, 02 274 48 78 (First-line assistance)
Fax: 02 274 48 35

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Brasil

Política de Privacidade da BASF

Na BASF, proteção de dados têm prioridade. Esta página é projetada para fornecer informações sobre como estamos seguindo as normas de proteção de dados, quais informações coletamos enquanto você está navegando em nosso site/app, e como essas informações são coletadas, utilizadas e protegidas por nós, em conformidade com a Lei nº 13.709/2018 (Lei Geral de Proteção de Dados – "LGPD").

Primeiro e mais importante: os seus dados pessoais só serão utilizados nos casos detalhados abaixo e não serão utilizados em quaisquer outros casos sem o seu consentimento expresso.

Esta Política de Privacidade de Dados aplica-se a coleta e o tratamento de dados somente para a plataforma de hotline da BASF ("HOTLINE") que é uma plataforma web e mobile disponibilizada pela BASF S.A. ("BASF") a seus empregados, fornecedores, compradores, parceiros comerciais e suas subsidiárias ("Usuários") para que estes reportem supostas violações legais.

A BASF é a controladora dos dados e a NAVEX é a operadora, atuando em nome da BASF.

O uso da HOTLINE é voluntário. Alternativamente, você pode reportar possíveis violações de políticas diretamente a seus supervisores e gerentes, ou aos representantes do departamento de recursos humanos, jurídico ou Compliance, a depender da natureza da infração.

O HOTLINE é um sistema de denúncia on-line confidencial que permite ao Usuário denunciar suspeitas de violações da lei ou das políticas da empresa, bem como outras preocupações que você possa ter. É possível, entretanto, que alguns temas em razão de requerimentos legais não possam ser reportados através do HOTLINE, nestes casos a BASF direcionará o Usuário ao líder de Recursos Humanos, Jurídico ou Compliance responsável.

Esteja ciente de que as informações que você fornece sobre você, seus colegas, terceiros ou qualquer aspecto das operações da empresa podem resultar em decisões que afetam outras pessoas. Portanto, pedimos que você forneça apenas informações que você acredita serem verdadeiras. Você não estará sujeito a retaliação da BASF por qualquer denúncia de suspeita de violação feita de boa-fé, mesmo que mais tarde seja considerada improcedente. Esteja ciente, no entanto, que o fornecimento intencional de informações falsas ou enganosas não será tolerado. As informações que você enviar serão tratadas de forma confidencial, exceto quando a legislação aplicável exigir a identificação para conduzir uma investigação, nestes

casos as informações serão tratadas com sigilo. Nós o encorajamos a se identificar para que possamos atualizá-lo sobre o andamento da apuração.

Coleta de dados

Quando você utilizar o HOTLINE o site/app da BASF, as seguintes informações serão solicitadas para elaboração da denúncia:

- Nome e informações de contato (exceto se a denúncia ocorrer de forma anônima) e se você é empregado da BASF;
- Nome e outros dados pessoais de pessoas que possam ser citadas por você em sua denúncia (ex. descrição de cago e contatos)
- Descrição da conduta e das circunstâncias do incidente.

Base legal e processamento de dados pessoais

Dados pessoais só são coletados quando você os fornecer no curso do registro de sua denúncia.

A coleta e tratamento dos dados é respaldada pela Lei 13.709/2018 podendo se enquadrar na base legal de manutenção da integridade do Usuário ou no legítimo interesse da BASF.

Seus dados pessoais permanecem com a nossa empresa, nossas afiliadas, e nossa operadora. A operadora somente poderá utilizar seus dados pessoais de acordo com as nossas instruções e as finalidades previstas abaixo nesta Política, e encontram-se contratualmente obrigados a cumprir com os requisitos legais de proteção de dados aplicáveis.

Os dados pessoais que nós coletamos somente serão utilizados a fim de cumprir investigar as questões levantadas por você em sua denúncia e tomar as medidas necessárias de acordo com a legislação aplicável.

Importante: seus dados pessoais apenas serão utilizados para qualquer outra finalidade quando você tiver dado seu consentimento específico para tanto ou quando a legislação assim permitir. Você pode revogar o seu consentimento para a utilização dos seus dados pessoais a qualquer momento, basta enviar um e-mail solicitando a revogação do seu consentimento ao endereço de e-mail do Encarregado de Dados, informado ao final desta Política. Por favor

note que esta revogação de consentimento poderá impactar a condução da investigação pela BASF.

Mesmo após o término da relação contratual, nós poderemos tratar alguns de seus dados pessoais para exercer nossos direitos garantidos em lei, inclusive como prova em processos judiciais, administrativos ou arbitrais, principalmente àqueles relacionados com regularização de sinistros envolvendo você e/ou terceiros. Adicionalmente, relatórios e arquivos sobre a investigação de denúncias (ou partes de tais relatórios ou arquivos) e dados pessoais em tais relatórios ou arquivos podem ser arquivados se houver um interesse público claro ou legítimo interesse da BASF, sujeito aos direitos de acesso aos dados pelos seus titulares, conforme permitido pela legislação aplicável.

Retenção de dados

Nós armazenamos dados pessoais pelo período necessário para condução da investigação ou para o cumprimento das finalidades com as quais você tenha concedido sua permissão, desde que não existam requisitos legais que demandem a retenção por prazos superiores.

Os dados pessoais e informações que você fornecer serão armazenados em um banco de dados localizado em servidores hospedados e operados nos Estados Unidos pela NAVEX. A NAVEX firmou compromissos contratuais com a BASF para proteger as informações que você fornece de acordo com a legislação aplicável. A NAVEX está empenhada em manter práticas rigorosas de privacidade e segurança, incluindo aquelas relacionadas a notificação, escolha, transferência posterior, segurança, integridade de dados, acesso e aplicação.

Segurança e Transferência Internacional de Dados

Para fins de processamento e investigação de sua denúncia, os dados pessoais e informações que você fornece podem ser acessados, processados e usados pelo pessoal relevante da BASF, incluindo Recursos Humanos, Finanças, Auditoria Interna, Jurídico, Conformidade corporativa, gestão, consultores externos (por exemplo, consultores jurídicos) ou, em circunstâncias limitadas, por equipe técnica da NAVEX. Esses indivíduos podem estar localizados nos Estados Unidos, no Reino Unido ou em outro lugar. Sua denúncia e seus dados podem ser mantidos nos servidores seguros da NAVEX localizados nos Estados Unidos; transferidos para subprocessadores da NAVEX fora dos Estados Unidos para serviço e suporte ou tradução e interpretação; e pode ser repassado aos servidores da BASF no Brasil, sujeito aos compromissos e salvaguardas aplicáveis.

Os dados pessoais e as informações que você fornece também podem ser divulgados à polícia e / ou outras autoridades regulatórias ou de fiscalização. Os órgãos relevantes que

recebem e processam dados pessoais podem estar localizados nos EUA ou em outro país que pode não fornecer o nível de proteção de dados disponível na UE.

A BASF possui medidas de segurança técnicas e organizacionais para prevenir que a informação que você disponibilizou seja manipulada, intencionalmente ou não, perdida, destruída ou acessada por pessoas não autorizadas. Quando os dados pessoais estão sendo coletados e processados, as informações serão transferidas de forma criptografada, a fim de evitar o uso indevido dos dados por terceiros. Nossas medidas de segurança são continuamente analisadas e revistas, de acordo com a tecnologia adequada.

Embora a BASF adote os melhores esforços no sentido de preservar a sua privacidade e proteger os seus dados pessoais, nenhuma transmissão de informações é totalmente segura, de modo que a BASF não pode garantir integralmente que todas as informações que recebe e/ou envia não sejam alvo de acessos não autorizados perpetrados por meio de métodos desenvolvidos para obter informações de forma indevida, como falhas técnicas, vírus ou invasões do banco de dados do site.

De qualquer forma, na remota hipótese de incidência de episódios desta natureza, a BASF garante seus melhores esforços para remediar as consequências do evento. A BASF não se responsabiliza por qualquer outro site que possa ser acessado a partir do nosso, não havendo qualquer vínculo entre tais endereços.

Direito de obter e corrigir informações

Você tem o direito de obter informações sobre todos os seus dados pessoais armazenados, poderá recebê-los, examiná-los e, se necessário, alterá-los ou apagá-los. Para fazer isso, basta enviar um e-mail ao endereço de e-mail do Encarregado, informado ao final desta Política. A eliminação dos seus dados pessoais será realizada, a menos que sejamos obrigados por lei a armazenar tais informações (conforme item de “Retenção de Dados” acima).

A BASF imputará seus melhores esforços para atender os pedidos de Usuários no menor espaço de tempo possível. No caso de requisição de exclusão, será respeitado o prazo de armazenamento mínimo de informações de usuários de aplicações de Internet, determinado pela legislação brasileira, além de outras leis aplicáveis como a legislação trabalhista e tributária.

Apenas restringiremos qualquer um dos direitos acima se e na medida em que seja necessário e proporcional, a fim de salvaguardar interesses públicos reconhecidos pela legislação, como

a proteção de investigações criminais ou segurança pública, ou para proteger direitos e liberdades fundamentais de terceiros, conforme autorizado pela Lei Lei 13.709/2018.

Acesso às informações da denúncia

A BASF notificará prontamente qualquer pessoa que seja objeto de uma denúncia na HOTLINE, exceto quando a notificação precisar ser atrasada para garantir a integridade da investigação e preservação de informações relevantes.

Legislação Aplicável e Foro

Esta Política será interpretada de acordo com as leis, normas e regulamentos do Brasil, no idioma português, especialmente de acordo com a Lei nº 13.709/2018 (Lei Geral de Proteção de Dados). Quaisquer conflitos serão dirimidos em território nacional e conforme a legislação brasileira aplicável e vigente à época.

Com algumas exceções, o sujeito reportado em eventual denúncia pode acessar suas informações relativas à denúncia (com exceção da identidade do Usuário) e solicitar a correção de dados pessoais inexatos ou incompletos de acordo com a legislação aplicável. Da mesma forma, com algumas exceções, os Usuários também podem acessar informações sobre o relatório e solicitar correções de seus dados pessoais de acordo com a legislação aplicável.

Contato – Encarregado de Dados

O desenvolvimento constante da Internet nos traz a necessidade de ajustarmos periodicamente nossas regras de proteção de dados. Reservamo-nos o direito de implantar as mudanças adequadas a qualquer momento. Caso tenha alguma dúvida ou sugestão, entre em contato com o representante de proteção aos dados na BASF, que terá o maior prazer em ajudá-lo. O nosso Encarregado de Dados é:

Andre de Oliveira
Data Protection Officer - Brasil
e-mail: data-protection.br@basf.com

България

Информация относно защитата на данните

Защитата на данните е нещо, на което БАСФ (наричано по-долу „ние“ или „нас“) обръща много сериозно внимание. Естествено, това включва и осигуряване на високо ниво на прозрачност. За да се осигури тази прозрачност, настоящият документ предоставя информация за това как обработваме Вашите лични данни. Разбира се, ние обработваме лични данни само при стриктно спазване на приложимото законодателство в областта на защитата на личните данни.

<u>Кой отговаря за обработването на данните и какви са координатите за връзка със Служителя по защита на данните?</u>

За обработването на данните отговаря

BASF Österreich GmbH

Millennium Tower
Entity 1690
Handelskai 94-96
A-1200 Wien
Австрия

Можете да се свържете с нашия **Представител по защита на данните** на адрес:

data-protection.at@basf.com

<u>Кои категории данни обработваме и откъде идват?</u>

1. Функциониране на уебсайта

„Бисквитките“ са текстова информация, която може да се съхранява в браузъра на устройството на посетителя за даден уебсайт (уеб сървър, сървър). „Бисквитката“ се изпраща от уеб сървъра към браузъра или се генерира в браузъра от скрипт (JavaScript). Уеб сървърът може да разчете тази информация от „бисквитката“ директно от сървъра, когато потребителят посети тази страница отново или да прехвърли информацията от „бисквитката“ към сървъра чрез скрипт на уебсайта. „Бисквитките“ не причиняват никакви вреди на Вашето устройство, не съдържат вируси, троянски коне или друг зловреден софтуер.

Информацията се съхранява в „бисквитката“, която е свързана с конкретното използвано устройство. Това обаче не означава, че научаваме директно Вашата самоличност.

Този уебсайт използва единствено „бисквитки“, които са необходими за неговото функциониране. По принцип тези „бисквитки“ се задават единствено в отговор на действия, които предприемате в отговор на заявка за услуга, като например задаване на Вашите предпочитания за поверителност, влизане в системата или попълване на формуляри. Можете да настроите браузъра си да блокира тези „бисквитки“ или да Ви уведомява за тях. Някои области на уебсайта обаче може да не функционират правилно.

Домейн	Име	Тип	Цел	Продължителност на живота
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Собствена	Състоянието на сесията позволява да се съхраняват и извличат стойности за даден потребител, докато потребителят навигира из страниците в дадено уеб приложение.	Сесия: 30 минути от последния достъп на потребителя за дадена сесия
secure.ethicspoint.eu	NGSecure	Собствена	Създава се и се използва от защитната стена/разпределителя на натоварването за постоянство на сесията	Сесия: 30 минути от последния достъп на потребителя за дадена сесия
secure.ethicspoint.eu	ep	Собствена	Съхранява променливи, свързани с метода на изпращане на отчета и метода за приемане в контактния център на NAVEX	Сесия: 30 минути от последния достъп на потребителя за дадена сесия

2. Извършване на проверки на съответствието

Ние обработваме следните категории лични данни с цел извършване на проверки на съответствието. Личните данни се предоставят от Вас или събират от нас в хода на проверката:

- Информация за контакт (например собствено и фамилно име, адрес, телефонен номер, мобилен номер и имейл адрес)
- Служебни данни (например организационен код, длъжност)
- Снимки
- Видеозаписи
- Друга информация, необходима за проверката и изясняването на случая (например регистрационен номер на МПС, данни за заетост, данни за плащания, данни за заявки).

<u>За какви цели и на какво правно основание се обработват Вашите лични данни?</u>

Ние обработваме Вашите лични данни в съответствие с разпоредбите на Общия регламент на ЕС относно защитата на данните (ОРЗД), на Федералния закон за защита на данните (DSG), както и други приложими закони.

Обработването на Вашите лични данни служи за следните цели:

- Функциониране на уебсайта за докладване на съответствието;
- Разследване и реагиране на подадените сигнали и предприемане на подходящи действия;
- Осъществяване на комуникация със заинтересованите страни (жалбоподатели, обвиняеми, други замесени лица);

- Спазване на законовите изисквания (напр. задълженията за информация и съхранение съгласно дружественото право с цел предотвратяване на престъпления на „белите яки“, пране на пари и други нарушения на законовите и вътрешните изисквания);
- Разрешаване на спорове и съдебни дела, установяване, упражняване или защита на правни претенции или съдебни спорове, правоприлагане на съществуващи договори

Обработването на горепосочените категории данни е необходимо за постигането на тези цели.

Ако изрично не е предвидено друго, правното основание за обработването е член 6, параграф 1, буква е) от ОРЗД.

Ако възнамеряваме да обработваме Вашите лични данни за каквато и да е друга цел, която не е спомената по-горе, ние ще Ви информираме съответно преди това обработване.

На кого се предават личните данни?

В рамките на нашата компания, само лица и органи, които се нуждаят от Вашите лични данни, за да изпълнят горепосочените цели, ще получат достъп до тези данни.

В рамките на нашата група от дружества, Вашите лични данни се предоставят на конкретни дружества от групата, ако те централно изпълняват ключови задачи за свързани лица в рамките на корпоративната група или изпълняват междуфирмени функции въз основа на организационната структура или ако е необходимо за изпълнение на горепосочените цели.

Ние можем да предаваме Вашите лични данни на надзорни органи, съдилища или адвокатски бюра, доколкото е необходимо за гарантиране на спазването на приложимото законодателство или за упражняване, установяване или защита на законни права, ако е разрешено от закона.

Ние също така работим с доставчици на услуги за изпълняването на горепосочените цели. Тези доставчици на услуги обработват Вашите лични данни от наше име и единствено в съответствие с нашите указания. Те са договорно задължени да се придържат към приложимите разпоредби за защита на данните.

В някои случаи разкриваме лични данни на доставчици на услуги или дружества от групата, установени извън Европейското икономическо пространство („трети държави“), в които не е гарантирано адекватно ниво на защита на данните съгласно приложимото законодателство. В такива случаи предприемаме подходящи мерки за защита на Вашите лични данни и за осигуряване на адекватно ниво на защита на данните.

Ето защо ще предаваме Вашите лични данни на външни получатели в трети държави само ако те са сключили стандартни споразумения за защита на данните на ЕС с нас или са въвели задължителни фирмени правила.

Допълнителна информация, както и копие от предприетите мерки, можете да получите от горепосоченото лице за контакт.

<u>За какъв срок съхраняваме Вашите лични данни?</u>

Съдържащите се в докладите лични данни ще бъдат изтривани в срок от два месеца след приключването на разследването, освен ако не е необходим по-дълъг срок на съхранение поради особени обстоятелства, които трябва да бъдат документирани.

Ако са предприети дисциплинарни действия или е необходимо да се разрешат правни въпроси (като например вероятността от съдебни действия), личните данни ще се съхраняват до вземането на окончателно решение. Съдържащите се в докладите лични данни, събрани чрез Горещата линия в други държави, ще бъдат съхранявани в съответствие с местното законодателство и политиките за съхранение на данни. БАСФ ще се стреми да унищожава своевременно лични данни, които не попадат в обхвата на Горещата линия.

<u>С какви права за защита на данните разполагате?</u>

На горепосочения адрес можете да поискате **информация** относно личните данни, които съхраняваме и обработваме във връзка с Вас. Освен това при определени обстоятелства можете да поискате **коригиране** или **изтриване** на Вашите лични данни. Също така може да разполагате с **право на ограничаване на обработването** на Вашите лични данни, както и с **право да получите данните, които сте ни предоставили**, в структуриран, широко използван и пригоден за машинно четене формат.

<u>Къде могат да се подават жалби?</u>

Без да се засягат които и да било други административни или съдебни средства за правна защита, Вие имате право да подадете жалба до надзорния орган, по-специално в държавата членка на обичайното си местопребиваване или мястото на предполагаемото нарушение, ако считате, че обработването на Вашите лични данни, нарушава разпоредбите на Общия регламент на ЕС относно защитата на данните.

Надзорният орган, до когото е подадена жалбата, информира жалбоподателя за напредъка в разглеждането на жалбата и за резултата от нея, включително за възможността за съдебна защита съгласно член 78 от Общия регламент на ЕС относно защитата на данните.

Водещият надзорен орган е:

За Групата на БАСФ в Европа:
Държавният комисар по защитата на данните и свободата на информацията за провинция Рейнланд-Пфалц
Hintere Bleiche 34
55116 Mainz
Германия

កម្ពុជា

សេចក្តីជូនដំណឹងស្តីពីការការពារទិនន្នន័យផ្ទាល់ខ្លួន

ការពារទិន្នន្ន័យផ្ទាល់ខ្លួន គឺជាអ្វីដែល ប ិ្រិអេអេសអេហ្វ (តទៅទន្ធេះទៅថា "អ េិងខ្ញ ុំ" ឬ "ពួកទយើង") យកចិតតទុកដាក់ខ្ពស់បំផុត។ ែ្ូចការរំពឹងទុក ការពារទិន្នន្ន័យ ក៏បានរាប់បញ្ចូលន្ូវការធានាឱ្យបាននូវកម្រិតខពស់ននតម្លា ភាព។ អ េិរបីធានាឱ្យបាននូវតម្លាភាពអនេះ ឯក សារខាងអម្ភោរអនេះ នឹងផ្តល់នូវព័ត៍ម្លនេុំពីរអបៀបដ លអ េិងខ្ញ ុំនឹងអរៀបចំុចាត់ដចងទិនននន័ ផ្ទាល់ខា្លនរបស់អោកេនក។ អ េិងខ្ញ ុំនឹងអរៀបចំុចាត់ដចងទិនននន័ ផ្ទាល់ខា្លនរបស់អោកេនក អោ េនញអោរតារចាប់ជាធរម្លន្ សតីពីារោរពារទិនននន័ ផ្ទាល់ខា្លនយ៉ាងតឹងរឹងបំុផ្ញត។

អ េិងខ្ញ ុំ ម្លនសិទិធកនញងោរដកដម្ប អធើរបចច ញបបនភាន ព ឬ ផ្ទាស់បត ូរលកខខណ្ឌននអសចកតីជូន ុំណ្ឹ ងអនេះអៅម្រប់អពលទុំងេស់។ អោ បនតអម្បើ ម្បាស់អរហ្ហុំព័រ និងោរអៅទូរស័ពាបនា ា ន់ (Hotline) ស្បបអៅតាោរដកដម្ប ការទ្វើបចច ញបបននភាព ឬោរផ្ទាស់បត ូ រននអសចកតីជូន ុំណ្ឹ ង រ ី នឹងតម្រូវឲ្យមាន្ោរម្ពរអម្ពៀងរបស់អោកេនក ូចគ្ននេ ។

១. ុំអណ្េិ រការអរហ្ហុំព័រ

ខូរី(Cookies) គឺជាអ្ពថបទព័ត៍មានែ្តលអាចម្តរូបានរកាទុកទៅកនុងកររមធិ ិ្រិសម្ពប់អបើករបិ សាអានដែលមាន្ទៅកនញងឧបករណ្៍របស់ អោកេនកអម្បើម្បាស់អរហ្ហុំព័រ (ម្ល៉ាសញ្ជីនអរអរហ្ហុំព័រ, ម្ល៉ាសញ្ជីនអរ)។ ខូរី ម្តរូបានអផ្ញ្ើរអចញពីម្ល៉ា សញ្ជីនអរអរហ្ហុំព័រ (web server) ទៅកាន់ កររមវធិ ិ្រិសម្ពប់អបើកអរហ្ហុំព័ររញករក (broswer) ឬ កស្បង់អចញពីកររមវធិ ិ្រិចាវ៉ាស្រសីុបគ (JavaScript)។ ម្ល៉ា សញ្ជីនអរអរហ្ហុំព័រ (web server) អនេះ អាចកុំណ្ត់ព័ត៍ម្លនខូរីពីម្ល៉ា សញ្ជីនអរអរហ្ហុំព័រអោ ផ្ទាល់ទល់បាន អៅអពលដ លអោកេនកអម្បើម្បាស់ចូលអៅោន់អរហ្ហុំព័ររតងអទៀត ឬអផ្ញ្ារព័ត៍ម្លនអៅោន់ម្ល៉ាសញ្ជីនអរតាររ ះស្រសគីប (script) របស់អរហ្ហុំព័រ។ ខូរី រិនបងកឲ្យម្លនោរខូចខាត ល់ឧបករណ្៍ រិនម្លនផ្ា ញក វីរីសញ ទរទរាគម្បអេទ trojans ឬអរអោរទផេងទទៀតអ េិ ។

ព័ត៍ម្លននឹងម្តរូបានរកាទញកអៅកនញងខូរី ដ លពាក់ព័នធនឹងម្បអេទឧបករណ្៍អម្បើម្បាស់ជាក់ោក់ណារួ ប៉ាញដនត ពញុំម្លនន័ ថា អ េិងខ្ញ ុំ បានទទួលអោ ផ្ទា ល់នូវេតតសញ្ញា ណ្របស់អោកេនកអនា េះអទ។

ដ នករមវធិ ិិ (Domain)	អ្ន េះ	ម្បអេទ	អគ្គលបុំណ្	កុំ ញ្ងអពល
អរហ្គុំព័រ secure.ethicspoint.eu	អរហ្គុំព័រ ASPSESSIONIDASVABCTA	បញ្ញរគល ុំបូង	េនញ្ញា តឲ្យអោកេនក រកា និងទញ ក ព័ត៌ម្លននេកអម្បើម្បាស់ អៅអពលេនកអម្បើម្បាស់ ចង់ដសរងរកអរហ្គុំព័រ េវីរ្	រ ះអពល: ៣០ នាទីអមុ េា ពីារ ចូលអរើលរបស់េនកអម្បើម្បាស
អរហ្គុំព័រ secure.ethicspoint.eu	អរហ្គុំព័រ NGSecure	បញ្ញរគល ុំបូង	ម្ពរូបានបអងកើត និងអម្បើ ម្បាស់អោ បណាត ញ ដញ្ញដ ុំងអេាើង/ ផុា ញ្ញក តញ្ញលយភាពរបស់រ ះ អពល	រ ះអពល: ៣០ នាទី អមុ េា ពីារ ចូលអរើលរបស់េនកអម្បើម្បាស
អរហ្គុំព័រ secure.ethicspoint.eu	អរហ្គុំព័រ ep	បញ្ញរគល ុំបូង	សត ញ្ញកទញ្ញកនូវលកខណ ះ ពិអសសពាក់ព័នធនឹង របា េារណ៍ដ ល បានបញ្ជូន និងរធិ ិិ សាស្រសតននោរអម្បើ ម្បាស់សុោំប់ NAVEX	រ ះអពល: ៣០ នាទី អមុ េា ពីារ ចូលអរើលរបស់េនកអម្បើម្បាស់

អរហ្គុំព័រអនេះ រឺអម្បើម្បាស់ដតសម្មប់ ុំអណ្ើ ពោរអរហ្គុំព័រអនេះដតប៉ាញ្ញអណាណ េះ។ ដាទូអៅ ខូរីទុំងអនេះ រឺម្ពរូបានអរអរៀបចុំអ ើងអ ើរប៊ីរអុ ាើ តបអៅនឹងអសវករមដ លអោកេនកអសនើសញ្ញុំប៉ាញ្ញអណាណ េះ ូចជាេារកុំណ្ដ់ឯកជនភាព េារចូលដសវងរកេវីរ្ ឬបុំអពញទម្រង់ណារួ។ អោកេនក អាចកុំណ្ដ់ករមវធិ ិិសម្មប់បិទខូរីបាន ឬកុំណ្ដ់អអា ករមវធិ ិិអ ើរប៊ីជូន ុំណ្ឹង ល់អោកេនកេ ុំពីខូរី។ ប៉ាញ្ញដនតករមវធី ិិរ្ ចុំនួន របស់អរហ្គុំព័រ ក៏ពញ្ញុំអាចម្ពនុំអណ្ើ ពោរបានម្បម្រតឹអ ើ ។។

២. េារអសញ្ញើបេអងកតអលើេនញ្ញអោរភាព

អ ើងខ្ញ ុំអម្បើម្បាស់ព័ត៌ម្លនខាងអមុេារ ននទិននន័ ផ្ទាល់ខា្លន អ ើរប៊ីអធវើារអសញ្ញើបេអងកតអលើេនញ្ញអោរភាព។ ទិននន ័ ផ្ទាល់ខា្លន ដ លម្ពរូបាន ផ្ដល់អោ អោកេនក ឬម្ពរូបានអ ើងខ្ញ ុំម្បរូលកនញ្ញង ុំណាក់ោលននោរអសញ្ញើបេអងកត៖

- ព័ត៌ម្លនទូអៅ (ឧទហ្រណ្៍ នារម្ពកូល និង នារខា្លន អាស េាា ន អលខទូរស័ពាអលខទូរស័ពាចល័ត និងេញ្ញីដរល)
- ទិននន័ រដាិ ដជីវ: (ឧទហ្រណ្៍ អលខកូតេងគភាព រញ្ញខតុំដណ្)
- ព័ត៌ម្លនអផ្េងអទៀតដ លចាុំបាច់សម្មប់ោរអសញ្ញើបេអងកត និងោរស្សា បុំេាាីករណ្ីិ េវីរ្ (ឧទហ្រណ្៍ រូបថត រអុី េូអលខចញ្ញេះបញ្ញ ិិ យន នតទិននន័ េារងារ ទិននន័ ននោរបង់ម្បាក់ ទិននន័ ននោរករមង់)។

ទិននន័ ដ លម្បរូលបានពីអោកេនក អាចម្ពរូបានោប់បញ្ចូលនូវទិននន័ ផ្ទាល់ខា្លនរបស់បញ្ញរគលអផ្េងអទៀត អាស្ស័ អៅអលើករមវតថញ្ញ នន របា េារណ៍តាររ ះេារអៅទូរស័ពាបនាា ន់ (Hotline) ដ លម្ពរូបានម្បរូលកនញ្ញងេ ុំ ញ្ញងអពលននោរអសញ្ញើបេអងកត ឬពីារអម្បើម្បាស់រប សា តាររ ះខូរី(cookies)។ េារ ល់ម្ពរពីអោកេនក នឹងម្ពរូអសនើសញ្ញុំដារញ្ញន រញ្ញននឹងោរអម្បើម្បាស់ទិននន័ ផ្ទាល់ខា្លនទុំងអនាេះ។ អ ើងខ្ញ ុំអម្បើម្បាស់ទិននន័ ផ្ទា ល់ខា្លនរបស់អោកេនកអោ េនញ្ញអោរតាររចាប់ និងបទបបញ្ញាតតិពាក់ព័នធននម្ពេះោជាណាចម្ពករព ញ្ញដា ពាក់ព័នធនឹងោរោរពារទិននន័ ។

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៣. អគ្គលបុំណ្ណនោរអម្សើម្យាស់

ទិននន័ ដ លបានម្សូរលពីអោកេនកនឹងម្ពូវអម្សើម្យាស់អៅកនញងអគ្គលបុំណ្ណ ◌ូចខាងអមុ◌ោរអនេះ៖

- ម្យតិបតតិារននេនញអោរភាពអលើរបា ◌ោរណ្◌៍អរហ្គុំព័រ
- អសញ្ញើបេអងកត និងអុ◌ាេ◌ិ តបអៅនឹងករណ្◌ិ◌ី ណារួ និងចុំណាតោរសរស្សប
- ទក់ទងជារួ ភារីពាក់ព័នធ នទអទៀត (អ ◌ើរបណ្ដឹ ង ជនម្ពូវអចាទ និងបញ្ញគលពាក់ព័នធ នទអទៀត
- ពាក់ព័នធនឹងតម្រូវោរជផ្ទកចាប់ (ឧទហ្រណ្◌៍ ◌ោតពវកិចចននោរផ្តល់ និងោរកាទញកព័ត៌មួន អមុ◌ោរចាប់ម្ពុរហ្ ញន អ ◌ើរបីបងាការ ឧម្ពិ ◌ាករមកអាវពណ្◌៍ ស (White-collar crime) ឧម្ពិ ◌ាករមសម្លា តម្យាក់ និងោររុំអោ◌េបុំពានចាប់អផ◌េងៗអទៀត)
- ◌ោរអោ◌ោះស្សា វរិ ទ និងបណ្ដឹ ង ◌ោរេនញវតតសិទធិឃ្លោរពារសិទធិម្យផុំងនិងោរទវទរតារផុ◌ាូ វចាប់ ឬតញោ◌ោរ ◌ោរេនញវតតកិចច សនាជ លមួនស្សាប់។

◌ោរអម្សើម្យាស់ម្យអេទទិនននន័ ខាងអលើរីចា◌ុំបាច់អ ◌ើរបីសិអម្រចនូវអគ្គលបុំណ្ណទុំងអនេះ។

កនញងករណ្◌ិ◌ីដ លអ ◌ើងខ្ញ ◌ុំម្សូរល កព័ត៌មួនខាងអលើ កនញងអគ្គលបុំណ្ណអ ◌ើរបីអផរើោរអសញ្ញើបេអងកតអោ ពញុំមួនោរ ល់មួ្លជារញនពីអោកេនក ◌ោរម្សូរល កព័ត៌មួនទុំងអនា◌ោះ នឹងអផរើរ ◌ើងសម្លប់ជតអគ្គលអៅរកាទញកព័ត៌មួន (◌េងគអហ្គញ និងេគតសញ្ញា ណ្) ជតបាំញអណាណ ◌ោះ អ ◌ើរបីជា◌េសត ញ តាងកនញងោរជូន ◌ុំណ្ឹងអៅ◌ោន់មុ្ទសួងនម្យសណ្◌ិ◌ី ◌៍ និងទូររនាររន៍ ក៏ ◌ូចជាមុ្ទសួងនិងសាថប័នមួនសរតកថ ◌ិចចជ លជាប់ពាក់ព័នធ ម្យសិនអបើព័ត៌មួនជ លរកាទញកខាងអលើអនា◌ោះ អាចផ្ត ល់មួ្លនោរទទួលខញសម្ពូវជផ្ទករ ◌ាបបអរណ្◌ិ◌ី និងម្ពហ្មទណ្ឌ។

អ ◌ើងខ្ញ ◌ុំអៅជតអាចបនត ◌ុំអណ្◌ើរោរអលើទិនននន័ ផ្ទាល់ខា◌ួនរបស់អោកេកន ម្ពីរកម្រិតជ លចាប់ទទួលសាគ ល់ និងេនញញ្ញា ត អទេះបីជាអោក ◌េនកអផរើរប ◌ិអសធផ្តល់ោរម្លួរអម្សៀងក៏អោ។

ម្យសិនអបើអ ◌ើងខ្ញ ◌ុំមួនបុំណ្ណ កទិននន ◌័ ផ្ទាល់ខា◌ួនរបស់អោកេនកសម្លប់អគ្គលអៅអផ◌េងៗអទៀតជ លរិនបានអរៀបោប់ខាងអលើ អ ◌ើង ខ្ញ ◌ុំនឹងជូន ◌ុំណ្ឹងអៅ◌ោន់អោកេនកជារញន។

៤. ◌ោរអផុ◌ារទិនននន័ ផ្ទាល់ខា◌ួន

អៅកនញងម្ពុរហ្ ញនរបស់អ ◌ើងខ្ញ ◌ុំ មួនជតបញ្ញលគ ជ លម្ពូវោរទិនននន័ ផ្ទាល់ខា◌ួនរបស់អោកេកន អ ◌ើរបីបុំអពញកិចចោរខាងអលើបាំញអណាណ ◌ោះ អទើប អាចចូល កអម្សើម្យាស់ទិនននន័ អនា◌ោះបាន។

កនញងចុំអណារសរព័នធននម្ពុរហ្ ញនអ ◌ើងខ្ញ ◌ុំ ព័ត៌មួនផ្ទាល់ខា◌ួនរបស់អោកេនកនឹងផ្តល់ជូនអៅ◌ោន់ម្ពុរហ្ ញនជាក់ោក់ណារួ កនញងសរព័នធ ម្យសិនអបើម្ពុរហ្ ញនអនា◌ោះ អផើរសករមភាពសនូលសម្លប់សរព័នធភាពម្ពុរ ហ្ ញនទុំងេស់ ឬសម្លប់បុំអពញោរញខងារុ◌ាងម្ពុរហ្ ញន ស្សបតារ រចនាសរព័នធម្ប កនញងករណ្◌ិ◌ីចា◌ុំបាច់សម្លប់បុំអពញអគ្គលអៅជ លអរៀបោប់ខាងអលើ។

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Internal

អ ើេងខ្ញ ុំអាចនឹងអផ្ុារព័ត៌មួនផ្ទាល់ខាួនរបស់អោកេនក អៅោន់អាជា្ ធរមួនសរតថកិចថ តញ្ោារ ប្ោរិយល័ ចាប់ អៅតារសាថ នភាព ចាុំបាច់ជាក់ដសតង អ ើរបអ៊ិធើរោរជានាអលើរេនញអោរតារចាប់ជាធរមួន ឬកនញងោររេនញវតតប្ោោរពាររសិទិធស្បបចាប់ កនញងករណ្ឺ ើមួន ោររេនញញ្ញា តអោ ចាប់។

អ ើេងខ្ញ ុំក៏នឹងអធើរោរជារួ េនកផ្តល់អសវ កនញងោរបុំអពញោរងារ ូចបានអរៀបោប់ខាងអលើដូច ។ េនកផ្តល់អសវ នឹង ុំអណ្ើ ោរអលើ ទិននន័ ផ្ទាល់ខាួនរបស់អោកេនក ដតកនញងនារ និងអយងតាោរដណ្ឋា ុំរបស់អ ើេងខ្ញ ុំប៉ាញអណាណេះ។ ពួកអរមួនោតពវកិចចអគ្ចរពតារបទ បបញ្ាតតិជាធរមួនពាក់ព័នធនឹងោរោរពារទិននន័ ។

កនញងករណ្ើ រួ ចុំនួន អ ើេងខ្ញ ុំនឹងបងាា ញទិននន័ ផ្ទាល់ខាួនរបស់អោកេនក អៅោន់េនកផ្តល់អសវ ឬសរព័នធននមួរហ្ ញនដ លមួនទីតាុំងអៅ អមុោមេ្ចេះោជាណាចមួករព ញជា។

ទិននន័ ផ្ទាល់ខាួនរបស់អោកេនក អាចនឹងមួវរកាទញក អម្ើម្បាស់ និង ុំអណ្ើោរពីអមុោម្បអទសអមុោពីមេ្ចេះោជាណាចមួករព ញជា និង/ឬ ពី បណាត ញម្ ាសញ្ជីនអររបស់មួរហ្ ញន ប ើអេអេសអេហ្វដ លមួនទីតាុំងអៅអមុោមេ្ចេះោជាណាចមួករព ញជា។ អោកេនក បាន ឹង និង ល់មួរ កនញងោរអផ្ុារទិននន ័ ផ្ទាល់ខាួនរបស់អោកេនកអៅោន់សរព័នធមួរហ្ ញនរបស់ប ើអេអេសអេហ្វ តតិ ជន និងអៅោន់ម្បអទសអផ្េងអមុោពី មេ្ចេះោជាណាចមួករព ញជា ូចដ លបានអរៀបោប់ខាងអលើ។

៥. ោរឃាត់ទញកទិននន ័ ផ្ទាល់ខាួន

អ ើេងខ្ញ ុំនឹងឃាត់ទញកទិននន ័ ផ្ទាល់ខាួនរបស់អោកេនកកនញងេុំ ញងអពលចាុំបាច់រួ អ ើរប៊ិបញ្ចប់នីតិវធិ ើអសញ្ើបេអងតក អលើកដលងដតមួនោរ េនញញ្ញា ត ឬតម្រូវអោ ចាប់ អទើបមួនោរឃាត់ទញក ូរជាងអនេះ។

ម្បសិនអបើមួនចុំណាតោរផ្ុាូ វចាប់ណារួ ដ លមួរូវអោេះស្បា (ដ លអាចជាបណ្តឹ ង) ទិននន ័ ផ្ទាល់ខាួននឹងមួរូវឃាត់ទញករហ្ូត ល់ មួនអសចក្ើតសអម្រចចញងអមុោ ។ ទិននន័ ផ្ទាល់ខាួនដ លមួនកនញងរបា ោរណ្៍ម្បរូលបានពីោរអៅទូរស័ពាបនាា ន់ (Hotline) កនញង ម្បអទសអផ្េងៗអទៀត នឹងមួរូវឃាត់ទញកស្បបតារចាប់ និងអគ្លោរណ្៍ស៊ុិពត ើើោរឃាត់ទញកទិននន ័ ដ លមួនជាធរមួនកនញងម្បអទស អនាេះ។ មួរហ្ ញន ប ើអេអេសអេហ្វ នឹងលញបអចាលទិននន័ ផ្ទាល់ខាួនណា ដ លរិនសិតថ អមុោរវសាិ លភាពនោរអៅទូរស័ពាបនាា ន់ (Hotline) ភាារៗ។

៦. សិទិធកនញងោរ ុំអណ្ើោរ និងដកដម្ប

អោកេនក អាចអធើវ រអសើសន ញ់ព័ត៌មួនេុំពីទិននន័ ផ្ទាល់ខាួនរបស់អោកេនក ដ លអ ើេងខ្ញ ុំបានរកាទញក តារ េះអាស ោានខាងអលើ។ បដនថរពីអលើអនេះ អោកេនកអាចទរទរអធើវ រដកដម្ប ឬលញបអចាលអលើទិននន័ ផ្ទាល់ខាួនរបស់អោកេនក កនញងោលៈអទសៈជាក់ោក់ណា រួ ។ អោកេនកក៏មួនសិទិធកនញងោរោេុំ ោរ ុំអណ្ើោរទិននន័ ផ្ទាល់ខាួនរបស់អោកេនក មួរទុំងសិទិធកនញងោរបងាាញទិននន័ របស់ េនកតារ េះឯកសារ ឬម្ាា សញ្ជីន។

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Internal

Cambodia

អោ វិនវិតពីសុំណូផុ ា ូ វចាប់ ដ លមួលនអមុ ោ រចាប់រ ាបាល ឬតញោ ោ រ អោកេនកមួលនសិទិកផ
នញងោរោក់ពាកយបណុ ីតងអៅ ោ ន់អាជុ ផរមួលនសរតកថ
ិចចអពាលវីអាជ្ញារកនញងទីតា ុ ំងដ លអោកេនកកុំពញងរស់អៅ ឬអៅទីកដនាងដ
លោរបុំពានអកើតអ ើង អហុ ើ មួលនសិទធិាក់ ពាកយបណ្តឹ ងផ្លូដ រអៅ ោ ន់មុ្កសួងនមួស្របណុ ៊ ី ៍
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ស្ស្សបតារចាប់ននមួ្លះ ោ ជាណាចមុ្ករព ញជា។

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អោក/អោកស្ស្រី SuppawanRattanapirom
ម្រប់ម្រងផនផានរនញសេ និងសម្របសម្រួលមុ្ករហុ ញួន
GBS អៅមួអទសនថ អវៀតណារ និងករព ញជា ឡាវ រីយ៉ាន់ម៉ា
អលខទូរស័ពា៖ +66 2 2049412 BCN 866319412,
អលខទូរស័ពាចល័ត: +66 81 902-1048
អលខហ្វារ ក់៖ +66 2 664-9269
េ ញីជរល៖ suppawan.rattanapirom@basf.com
អាស ោ ា ន៖ BASF (Thai) Ltd., 23rd Emporium Tower, 622 Sukhumvit 24 Road, 10110 Bangkok, Thailand

Personal Data Protection Notice

Data protection is something that BASF (herein after referred to as “we” or “us”) takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

We shall have the right to modify, update or amend the terms of this Notice at any time. By continuing to use this website and the Hotline following the modifications, updates or amendments to this Notice, it shall signify your acceptance of the same.

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for	Session- 30-minutes since last access by

Cambodia

			session persistence	user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Other information necessary, for the investigation and clarification of the case (for example, photographs, video recording, vehicle registration number, employment data, payment data, order data).

Data collected from you may include other personal data depending on the subject matter reported through the Hotline, obtained in the course of the investigation, or from the use of the website from cookies. In any case, your consent will be obtained prior to the processing of such Personal Data.

We process Your Personal Data in compliance with the provisions of Cambodian relevant laws and regulations in relation to data protection.

3. Purpose of processing

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

In the event that we collect the above-mentioned categories in the course of the investigation without your consent, the processing of your Personal Data should serve solely for the purpose of storing the information (fact and identities) as evidence and notify the same to the Ministry of Posts and Telecommunications and the relevant competent ministries and institutions if the recorded information thereof may lead to civil and criminal responsibility.

Notwithstanding the withdrawal of your consent, we may still proceed to process your Personal Data in circumstances recognized and permitted by law.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

4. Transfer of Personal Data

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of Cambodia.

Your Personal Data may also be stored, used and processed in a jurisdiction other than Cambodia and/or where BASF's servers are located outside Cambodia. You understand and consent to the transfer of your Personal Data to BASF group of companies, third parties and out of Cambodia as described above.

5. Retention of Personal Data

We will retain your Personal Data for the period necessary to conclude the investigation unless a longer retention period is permitted or required by law.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

6. Right of Access and Correction

You may request information regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand correction or deletion of Your Personal Data. You might also be entitled to a right to restrict the processing of Your Personal Data as well as a right to the disclosure of the data provided by them in a structured, customary and machine-readable format.

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, and to and the Ministry of Posts and Telecommunication if You believe the processing of Your Personal Data is in violation of Cambodian laws.

Subject to any exceptions under applicable laws, you may at any time hereafter request for access to, or for correction or rectification of your Personal Data, or seek further information from us by contacting:

Suppawan Rattanapirom
Human Resources and Facility Management
GBS Thailand, Vietnam & CLM

Phone: +66 2 2049412 BCN 866319412,
Mobile: +66 81 902-1048, Fax: +66 2 664-9269,
Email: suppawan.rattanapirom@basf.com
Postal Address: BASF (Thai) Ltd., 23rd Emporium Tower, 622 Sukhumvit 24 Road, 10110 Bangkok, Thailand

BASF CANADA PRIVACY POLICY

Last Updated: April 7, 2025

BASF Canada Inc. and its Canadian subsidiaries and affiliates (collectively, "BASF", “we”, “us”, or “our”) values its relationship with you and is committed to maintaining the privacy and security of your personal information. This Privacy Policy describes how we collect, use, disclose, retain, and otherwise process information about you when you visit this compliance management platform (the “Website”) and submit a compliance report. By continuing to use this Website, you are agreeing to the terms of this Privacy Policy and consent to the collection, use, disclosure, retention and processing of your personal information in accordance with this Privacy Policy. If you are an employee of BASF or work on behalf of BASF as a contractor, please be aware that using this platform will collect certain information about you and your activity for internal purposes, which are described in BASF’s Privacy Requirement. If you have any questions about BASF’s data privacy practices, please contact the Privacy Officer at privacy.officer@basf.com. If you have concerns about using the Website, please contact the Hotline at 1-800-241-1280.

Personal Information We Collect

The following personal information may be collected when you visit this Website or from any compliance report you submit (unless you report anonymously):

- Contact information such as your name, email and postal address, and telephone number;
- Contact information such as names, email and postal addresses, and telephone numbers of the other persons you name in your report;
- Your IP address;
- Description of the alleged misconduct including any personal information contained therein; and
- Any other information about an identifiable person (including yourself and others).

How We Use Your Personal Information

We use your personal information for the following purposes:

- Investigate and respond to the case reported and take appropriate action;
- Communicate with the parties involved (complainant(s), accused person(s), other persons who may be involved);
- Secure and protect the safety and well-being of our personnel, customers, suppliers, distributors, retailers, the community, and the environment;
- Meet requirements imposed by law; including court orders, subpoenas, or compliance with the legal process; and
- Resolve disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, and enforcing existing contracts.

With Whom We Share Your Personal Information

Your personal information may be shared and processed by other parties including:

- Any entity or person with your consent;
- Any entity or person within the BASF Group (in aggregate and non-aggregate forms) for the purposes described in this Privacy Policy;
- Third parties who provide services to us or on our behalf for the purposes described in this Privacy Policy, but only to the extent needed to enable them to provide such services;
- Law enforcement, government, and regulatory agencies, courts of law, other public and government authorities, and other third parties in accordance with legal requirements;
- Third parties to administer or enforce our rights under any agreement;
- Any person or entity in emergency situations that threaten the life, health or security of an individual, the community or the environment;
- Public authorities in response to lawful requests, including for the purpose of meeting national security or law enforcement requirements and when compelled to do so by government authorities or required by law or regulation including, but not limited to, in response to court orders and subpoenas;
- Third parties, including our agents, current and prospective business partners, in aggregate form; and
- Third parties in the event of a change of ownership, sale, merger, liquidation, reorganization or acquisition of BASF or a BASF business unit or department or product(s).

Third parties may not use or disclose personal information for any purpose other than providing the services on our behalf or our affiliates' behalf or for any purpose other than as set out in this Privacy Policy or as otherwise required by applicable law.

Where Personal Information Will Be Stored

As a global company, BASF uses the resources of its affiliates and third-party service providers to process and store personal information for the purposes described in this Privacy Policy. This may involve your personal information being stored or processed within Canada (but outside the province/territory in which you reside) or any other country where the service providers, BASF or BASF affiliates maintain facilities. In the event we transfer your personal information to another province/territory within Canada or outside Canada:

- When we engage third parties to provide services to us, we will endeavour to use contractual means to help ensure a comparable level of protection is maintained while the personal information is in the possession of the third party. In some cases, these third parties may be located in Canada but outside of the province/territory in which you reside, or outside of Canada (e.g. the United States, Germany and/or India) and the personal information may be subject to the laws of that jurisdiction and no contractual provision can override those laws. Similar to Canadian law, where third-parties are located outside Canada, law enforcement agencies or other governmental authorities in the United States or other jurisdictions may obtain access to personal information where access is permitted or required by the law of the applicable jurisdiction. Confidentiality and the security of information are key considerations for BASF in any outsourcing arrangement to third parties, both inside and outside Canada. To access information about our policies and practices with respect to service providers outside

Canada, please contact our Privacy Officer, who is able questions about such service providers.

- When we disclose your personal information to BASF affiliates and other members in the BASF Group of companies, the personal information may be subject to the laws of that country. We require our affiliates to take appropriate steps to safeguard personal information in line with locally applicable data protection requirements.

How Long We Keep Personal Information

We keep your personal information as long as necessary to fulfil the identified purposes outlined above, or as required or permitted by law.

How We Protect Your Personal Information

We take the security and privacy of your personal information very seriously. Accordingly, we implement reasonable physical, organizational, and technological security measures designed to protect the confidentiality of your personal information against loss, theft and unauthorized access, misuse, disclosure, copying, use, and modification, taking into account the risks involved in processing and the nature of such personal information. Reasonable measures may include locked filing cabinets and restricted access to offices or designated areas; using security clearances, passwords, firewalls, and encryption; and limiting access on a "need-to-know" basis, each alone or in combination depending on the nature of such personal information. Please understand, however, that no security system is completely secure. We cannot guarantee the security of any personal information that you transmit, nor can we guarantee that the information you supply will not be intercepted while being transmitted over the Internet. In particular, e-mail sent to us may not be secure, and you should therefore take special care in deciding what information you send to us via e-mail. Any transmission of your information is at your own risk.

Your Rights

Consent

We collect, use, and disclose your personal information with your consent as permitted or as required by law. Your consent to our collection, use and/or disclosure may be express or implied.

Usually, we will seek your consent to use and/or disclose your personal information at the time of collection. In some circumstances, we may seek consent after we have collected your personal information but before we use it (for example, if we want to use the personal information for different purposes than previously identified).

You may withdraw consent at any time, subject to legal or contractual restrictions and reasonable notice. Please send all communications with respect to the withdrawal of your consent or any change to your consent in writing, addressed to our Privacy Officer.

In most circumstances, we will collect your personal information directly from you. From time to time and with your consent where required by applicable law, we may engage others, such as our distributors or retailers of our products, to collect your personal information on our behalf.

Accuracy

We will try to ensure that your personal information is accurate, complete and up-to-date as necessary for the purposes for which it will be used.

Individual Access

We will provide access to your personal information upon your written request to our Privacy Officer using the contact information below, to the extent required by law. We will attempt to respond to your written request within thirty (30) days. We will advise you in writing if we cannot meet your requests within this time limit. You may challenge the accuracy and completeness of your Personal Information and have it amended as appropriate.

Accountability, Openness, and Compliance

We are responsible for all personal information under our control.

We have designated a Privacy Officer who is accountable and responsible for compliance with this Privacy Policy and addressing inquiries and concerns. If you have questions or concerns about this Privacy Policy and our procedures, please contact our Privacy Officer as set forth below.

Cookies

The Website may collect information using "cookie" technology. Cookies are small packets of data that a website stores on your computer's or mobile device's hard drive (or other storage medium) so that your computer or device will "remember" information about your visit. Where available, the ability to accept cookie placement may be found in a cookie banner first displayed on the Website and, if available, in the cookie preferences.

If you do not want us to place a cookie on your hard drive, you may be able to turn that feature off on your computer or mobile device and, where available, may decline the placement using a cookie banner. Please consult your browser's documentation for information on how to do this and how to delete persistent cookies via your browser. However, if you decide not to accept cookies, certain aspects of the Website may not function properly or as intended.

Children

We do not knowingly collect personal information from children under the age of 18 through this Website. If you are under 18, please do not give us any personal information. We encourage parents and legal guardians to monitor their children's Internet usage and to help enforce our Privacy Policy by instructing their children to never provide personal information without their permission. If you have reason to believe that a child under the age of 18 has provided personal information to us, please contact our Privacy Officer as set out below for the purpose of deleting their personal information from our databases.

BASF offers opportunities for children under the age of 18 to learn more about science and participate in in-person activities. BASF will collect personal information if a child visits one of our facilities and to coordinate in-person activities, such as educational programs and outreach events, for administrative, security, and safety purposes. We will only collect such information directly from a parent or guardian and only retain that information for as long as necessary for the specific activity and as required by law.

Do Not Track and Global Privacy Controls

BASF honours "Do Not Track" settings and "Global Privacy Controls". You can go to this website to learn more about the Global Privacy Control signal and how to implement it: 90

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https://globalprivacycontrol.org/. If you are using an opt-out preference signal on your browser using these settings, the opt-out preference signal will apply only to that browser. The choices you make in response to any cookie banner will override the preferences you have made using the settings of your opt-out preference signal. Setting your opt-out preference signal within your browser will enable BASF to honour that signal in a frictionless manner.

External Websites

The Website may contain links to third-party websites. These third-party websites may collect information about you if you click on a link and may automatically record information about your browsing behavior every time you visit a site. We have no control over the privacy practices or the content of these websites. As such, we are not responsible for the content or the privacy policies of those third-party websites. You should check the applicable third-party privacy policy and terms of use when visiting any other websites.

Amendments To This Privacy Policy

This Privacy Policy is effective as of the “Last Updated” date at the top of the policy. We reserve the right to modify this Privacy Policy at any time and for any reason with or without notice to you. By visiting this Website and submitting a compliance report which includes your personal information, you are deemed to have accepted such amendments. We encourage you to refer back to this Privacy Policy on a regular basis.

Contact Us

We have designated a Privacy Officer who is accountable and responsible for compliance with this Privacy Policy and addressing inquiries and concerns. If you have questions or concerns about this Privacy Policy and our procedures, please contact our Privacy Officer at:

Email:

Privacy.Officer@basf.com

Mail:

BASF Canada Inc.
Attn: Privacy Officer
5025 Creekbank Road, Building A, Floor 2
Mississauga, ON L4W 0B6

POLITIQUE DE BASF CANADA SUR LE RESPECT DE LA VIE PRIVÉE

Dernière mise à jour : *le 7 avril 2025*

BASF Canada inc. et ses filiales et sociétés affiliées canadiennes (collectivement, « BASF », « nous », « notre » ou « nos ») accordent une grande importance à la relation qu'elles entretiennent avec vous et s'engagent à assurer la confidentialité et la sécurité de vos données personnelles. La présente politique sur le respect de la vie privée décrit la manière dont nous recueillons, utilisons, divulguons, conservons et traitons des informations vous concernant lorsque vous visitez cette plateforme de gestion de la conformité (le « site Web ») et soumettez un rapport de conformité. En continuant à utiliser ce site Web, vous acceptez les conditions de la présente politique et consentez à la collecte, à l'utilisation, à la divulgation, à la conservation et au traitement de vos données personnelles, conformément à la présente politique. Si vous êtes un employé de BASF ou si vous travaillez pour le compte de BASF en tant que contractant, sachez que l'utilisation de cette plateforme permettra de collecter certaines informations sur vous et votre activité à des fins internes, qui sont décrites dans l'Exigence relative à la protection de la vie privée. Si vous avez des questions sur les pratiques de BASF en matière de protection des données, veuillez contacter le directeur de la protection de la vie privée à l'adresse privacy.officer@basf.com. Si vous avez des inquiétudes concernant l'utilisation du site Web, veuillez contacter la ligne téléphonique au 1-800-241-1280.

Quelles sont les données personnelles que nous recueillons?

Les données personnelles suivantes peuvent être recueillies lorsque vous visitez ce site Web ou à partir de tout rapport de conformité que vous soumettez (sauf si vous produisez un rapport anonyme) :

- Vos coordonnées : votre nom, vos adresses courriel et postale, votre numéro de téléphone, etc.;
- Les coordonnées : les noms, les adresses courriel et postale et les numéros de téléphone que vous fournissez dans votre rapport;
- Votre adresse IP;
- La description de l'inconduite présumée, y compris tout renseignement personnel qu'elle contient;
- Tout autre renseignement concernant une personne identifiable (y compris vous-même et d'autres personnes).

Comment utiliserons-nous vos données personnelles?

Nous utilisons vos données personnelles aux fins suivantes :

- pour procéder à l'enquête au sujet du cas signalé et y répondre, et prendre les mesures appropriées;
- pour communiquer avec les parties concernées (plaignant[s], accusé[s], autres personnes pouvant être impliquées);
- pour répondre aux exigences imposées par la loi, y compris les ordonnances du tribunal, les assignations à comparaître ou la conformité avec le processus juridique;
- pour résoudre les litiges et les poursuites, établir, exercer ou défendre un droit dans le cadre de réclamations ou de litiges juridiques, et faire respecter les contrats existants.

À qui transmettons-nous vos données personnelles?

Il se peut que les parties suivantes transmettent et traitent vos données personnelles :

- Toute entité ou personne ayant obtenu votre consentement;
- Toute entité ou personne au sein du groupe BASF (sous forme agrégée et sous forme détaillée) aux fins décrites dans la présente politique;
- Les tiers qui nous fournissent des services ou les fournissent en notre nom aux fins décrites dans la présente politique, mais uniquement dans la mesure nécessaire pour leur permettre de fournir ces services;
- Les organismes gouvernementaux, de réglementation ou d'application de la loi, les tribunaux ainsi que toute autre instance publique ou gouvernementale et auture tiers conformément à la loi;
- Les tiers habilités à administrer et à faire valoir nos droits en vertu d'une entente;
- Toute personne ou entité lors de situations d'urgence qui menacent la vie, la santé ou la sécurité d'un particulier, de la société ou de l'environnement;
- Les autorités publiques en réponse à des demandes légitimes, notamment aux exigences en matière de sécurité nationale ou d'application de la loi et lorsque les autorités gouvernementales y sont contraintes ou que la loi ou la réglementation l'exige, y compris, mais sans s'y limiter, en réponse à des ordonnances judiciaires et à des citations à comparaître;
- Les tiers, y compris nos agents, nos partenaires commerciaux actuels et potentiels, sous forme agrégée; et
- Des tiers en cas de changement de propriété, de vente, de fusion, de liquidation, de réorganisation ou d'acquisition de BASF ou d'une unité commerciale ou d'un département de BASF.

Les tiers sont uniquement autorisés à utiliser ou à divulguer des renseignements personnels pour fournir des services en notre nom ou en celui d'une société affiliée ou aux fins précisées dans la présente Politique ou les lois applicables.

Où conservons-nous vos données personnelles?

Société internationale, BASF se sert des ressources de ses sociétés affiliées et de ses fournisseurs de services tiers pour traiter et stocker des renseignements personnels aux fins décrites aux présentes. Autrement dit, il se peut qu'elles soient conservées ou traitées au Canada ou dans tout pays où les fournisseurs de services, BASF ou ses sociétés affiliées ont des installations. Le processus que nous suivons en transmettant vos renseignements personnels à une autre province ou un autre territoire canadien ou à l'étranger est décrit ci-dessous.

- Lorsque nous faisons appel à des tiers pour nous fournir des services, nous employons des moyens contractuels afin de maintenir un niveau comparable de protection pendant que les renseignements personnels sont en leur possession. Dans certains

cas, ces tiers peuvent être situés à l’extérieur du Canada (p. ex. aux États-Unis, en Allemagne ou en Inde), et les renseignements personnels peuvent être assujettis aux lois de ce pays. Dans ces cas, aucune disposition contractuelle ne peut l’emporter sur de telles lois. De manière similaire aux dispositions des lois canadiennes, les organismes chargés de l’application de la loi ou les autres autorités gouvernementales aux États-Unis ou ailleurs peuvent avoir accès aux renseignements personnels, mais seulement là où l’accès est autorisé ou exigé par la loi applicable de cet État. La confidentialité et la sécurité des renseignements personnels sont de première importance pour BASF dans tout accord d’externalisation avec des tiers, au Canada comme à l’étranger. Pour obtenir des renseignements sur nos politiques et nos pratiques concernant les fournisseurs de services situés à l’étranger, veuillez communiquer avec notre responsable de la protection de la vie privée, qui pourra répondre à vos questions sur ces fournisseurs.

- Lorsque nous faisons appel à des tiers pour nous fournir des services, nous employons des moyens contractuels afin de maintenir un niveau comparable de protection pendant que les renseignements personnels sont en leur possession. Dans certains cas, ces tiers peuvent être situés à l’extérieur du Canada (p. ex. aux États-Unis, en Allemagne ou en Inde), et les renseignements personnels peuvent être assujettis aux lois de ce pays. Dans ces cas, aucune disposition contractuelle ne peut l’emporter sur de telles lois. De manière similaire aux dispositions des lois canadiennes, les organismes chargés de l’application de la loi ou les autres autorités gouvernementales aux États-Unis ou ailleurs peuvent avoir accès aux renseignements personnels, mais seulement là où l’accès est autorisé ou exigé par la loi applicable de cet État. La confidentialité et la sécurité des renseignements personnels sont de première importance pour BASF dans tout accord d’externalisation avec des tiers, au Canada comme à l’étranger. Pour obtenir des renseignements sur nos politiques et nos pratiques concernant les fournisseurs de services situés à l’étranger, veuillez communiquer avec notre responsable de la protection de la vie privée, qui pourra répondre à vos questions sur ces fournisseurs.

Combien de temps conserverons-nous les données personnelles?

Nous conserverons vos données personnelles aussi longtemps qu’il le faudra pour réaliser les objectifs susmentionnés ou aussi longtemps que la loi l’exige ou le permet.

Comment protégerons-nous vos données personnelles?

Ayant à cœur la sécurité et la confidentialité de vos renseignements personnels, nous prenons des mesures raisonnables sur les plans physique, organisationnel et technologique pour protéger leur confidentialité contre toute perte, tout vol et tout accès, tout abus, toute divulgation, toute copie, tout usage ou toute modification illicites, compte tenu des risques associés au traitement et de la nature desdits renseignements. Les mesures raisonnables peuvent comprendre, sans s’y limiter : la fermeture à clé des classeurs; la restriction de l’accès aux bureaux et aux aires désignées à cette fin; le recours à des autorisations de sécurité, à des mots de passe, à des coupe-feux et au chiffrement; et la restriction de l’accès aux personnes autorisées. On peut prendre ces mesures séparément ou ensemble, selon la nature des renseignements personnels. Il est important toutefois que vous compreniez qu’aucun système n’est entièrement sûr. Nous ne pouvons donc pas garantir la sécurité des renseignements personnels que vous nous transmettez ni ne pouvons garantir que l’information que vous nous fournissez ne sera pas interceptée au cours de sa transmission

par Internet. En particulier, les courriels que vous nous acheminez peuvent ne pas être sûrs et vous devez porter une attention particulière au moment de décider de l'information que vous nous envoyez par courriel. Toute transmission de vos renseignements personnels est effectuée à vos propres risques.

Vos droits

Consentement

Nous recueillons, utilisons et divulguons vos données personnelles avec votre consentement, dans la mesure où cela est autorisé ou exigé par la loi. Ce consentement à la collecte, à l'utilisation ou à la divulgation peut être explicite ou implicite.

Habituellement, nous vous demandons votre consentement à l'utilisation ou la divulgation de vos renseignements personnels au moment où nous les recueillons. En certaines circonstances, nous pouvons demander votre consentement après avoir recueilli vos renseignements personnels, mais avant que nous ne les utilisions (p. ex. si nous voulons les utiliser à des fins autres que celles que nous avons mentionnées auparavant).

Vous pouvez retirer votre consentement en tout temps, sous réserve de restrictions légales ou contractuelles et d'un préavis raisonnable. Veuillez faire parvenir par écrit à notre responsable de la protection de la vie privée toute communication concernant le retrait de votre consentement ou une modification à votre consentement.

Dans la majorité des cas, nous recueillons les renseignements personnels directement auprès des personnes concernées. À l'occasion, et avec votre consentement si la loi en vigueur l'exige, il est possible que nous fassions appel à d'autres organisations, telles que nos distributeurs ou les détaillants de nos produits, pour recueillir des renseignements personnels en notre nom.

Exactitude

Nous ferons tous les efforts possibles pour nous assurer que vos renseignements personnels sont exacts, complets et mis à jour au besoin pour les motifs pour lesquels nous les utiliserons.

Accès individuel

Sur demande écrite de votre part, nous donnerons accès à vos renseignements personnels à notre responsable de la protection de la vie privée aux coordonnées ci-dessous, dans la mesure requise par la loi. Nous tenterons de donner suite à votre demande écrite dans les trente (30) jours. Nous vous aviserons par écrit si nous ne pouvons répondre à votre demande selon ce délai. Vous pouvez contester l'exactitude et l'intégralité de vos renseignements personnels et les faire modifier au besoin.

Responsabilité, transparence et conformité

Nous sommes responsables de toutes les données personnelles sous notre contrôle.

Nous avons désigné un ou une responsable de la protection de la vie privée qui assure la conformité à la présente politique et qui répond aux demandes de renseignements et aux préoccupations. Si vous avez des questions ou des préoccupations au sujet de la présente politique ou de nos procédures, veuillez communiquer avec notre responsable de la protection de la vie privée dont les coordonnées figurent plus bas.

Témoins

Le site Web peut collecter les données au moyen de témoins de connexion. Il s'agit de petits fichiers de données que le site Web enregistre sur le disque dur (ou tout autre support de stockage) de votre ordinateur ou de votre appareil mobile permettant de garder en mémoire certains détails de votre visite. Lorsque disponible, la possibilité d'accepter les témoins de connexion se trouvé dans une bannière de témoins affichée à votre première visite sur le site Web et, le cas échéant, dans les préférences en matière de témoins de connexion.

Si vous ne souhaitez pas accepter les témoins de connexion sur votre disque dur, vous pouvez désactiver cette fonction sur votre ordinateur ou votre appareil mobile et, le cas échéant, refuser le placement à l'aide de la bannière de témoins de connexion. Veuillez consulter la documentation de votre fureteur pour savoir comment procéder et supprimer les témoins persistants dans votre navigateur. Toutefois, si vous décidez de ne pas accepter les témoins, certains aspects du site Web peuvent ne pas fonctionner correctement ou comme prévu.

Les enfants

Nous ne collectons pas sciemment d'informations personnelles des enfants de moins de 18 ans par ce site Web. Si vous avez moins de 18 ans, veuillez ne pas nous communiquer d'informations personnelles. Nous encourageons les parents et les tuteurs légaux à surveiller l'utilisation d'Internet de leurs enfants et à contribuer à l'application de notre politique de protection de la vie privée en demandant à leurs enfants de ne jamais divulguer d'informations personnelles sans leur autorisation. Si vous avez des raisons de croire qu'un enfant de moins de 18 ans nous a fourni des informations personnelles, veuillez contacter notre directeur de la protection de la vie privée comme indiqué ci-dessous afin de supprimer ces informations personnelles de nos bases de données.

BASF offre aux enfants de moins de 18 ans la possibilité d'apprendre davantage sur la science et de participer à des activités en personne. BASF recueillera des informations personnelles si un enfant visite l'une de nos installations et pour coordonner des activités en personne, comme des programmes éducatifs et des événements de sensibilisation, à des fins administratives, de sécurité et de sûreté. Nous ne recueillerons ces informations que directement auprès d'un parent ou d'un tuteur et nous ne les conserverons que pour la durée nécessaire à l'activité spécifique et conformément à la loi.

Réglages « DO NOT TRACK » ET « GLOBAL PRIVACY CONTROL »

BASF respecte les réglages « Do Not Track » et « Global Privacy Control ». Vous pouvez consulter le site Web suivant pour en savoir plus sur le signal « Global Privacy Control » et la façon de le mettre en œuvre : https://globalprivacycontrol.org/. Si vous utilisez un signal de préférence d'exclusion sur votre fureteur au moyen de ces paramètres, ce signal s'appliquera uniquement à ce fureteur. Les choix que vous faites en lien avec tout bandeau de consentement aux témoins prévaudront sur toute préférence que vous avez programmée au moyen de votre signal de préférence d'exclusion. Le fait de régler votre signal de préférence d'exclusion dans votre fureteur permettra à BASF de respecter ce paramètre de façon transparente.

Sites Web externes

Le site Web peuvent contenir des liens vers des sites Web de tiers. Ces sites Web tiers peuvent recueillir des données à votre sujet si vous cliquez sur un lien et peuvent enregistrer automatiquement des données sur votre comportement de navigation chaque fois que vous

visitez un site. Nous n’avons aucun contrôle sur les pratiques de respect de la vie privée ou le contenu de ces sites Web. En tant que tel, nous ne sommes pas responsables du contenu ou des politiques sur le respect de la vie privée de ces sites Web tiers. En consultant d’autres sites Web, n’oubliez pas de vérifier leur politique sur le respect de la vie privée et leurs conditions générales d’utilisation.

Modifications de la présente politique

La présente politique entre en vigueur à la date de la « dernière mise à jour » figurant en haut de la politique. Nous nous réservons le droit de la modifier à tout moment et pour toute raison, avec ou sans préavis. En visitant ce site Web et en soumettant un rapport de conformité qui comprend vos données personnelles, vous êtes réputé ou réputée avoir accepté ces modifications. Nous vous encourageons à vous reporter régulièrement à la présente politique.

Nous joindre

Nous avons désigné un ou une responsable de la protection de la vie privée qui assure la conformité à la présente politique et qui répond aux demandes de renseignements et aux préoccupations. Si vous avez des questions ou des préoccupations au sujet de la présente politique ou de nos procédures, veuillez communiquer avec ce ou cette responsable aux coordonnées suivantes :

Courriel :
Privacy.Officer@basf.com
Poste :
BASF Canada inc.
À l’attention de : Responsable de la protection de la vie privée
5025 Creekbank Road, bâtiment A, étage 2
Mississauga (Ontario) L4W 0B6

中国

数据保护信息

巴斯夫（以下简称 "我们 "）非常重视数据保护。为此需要确保高度的公开透明。为确保公开透明，以下提供了关于我们如何处理您的个人数据的信息。我们仅在严格遵守有关个人数据保护适用法律的前提下处理个人数据。

谁负责数据处理？数据保护官的联系方式是什么？

负责数据处理的实体是

BASF SE

Carl Bosch Strasse 38
67056 Ludwigshafen /Rhein
+49 621 600

您可通过以下方式联系我们的**数据保护代表**：

data-protection@basf.com

我们处理什么类型的数据？数据来源是什么？

1. 运行网站

Cookie 是访问网站（网络服务器、服务器）时可被存储在浏览者设备上浏览器中的文本信息。Cookie 可以从网络服务器发送至浏览器，亦可由脚本（JavaScript）在浏览器中生成。当用户再次访问相关页面时，网络服务器可以直接从服务器上读取 Cookie 信息，或者通过网站的脚本将 Cookie 信息传输到服务器上。Cookie 不会对您的设备造成任何损害，亦不包含病毒、木马或其他恶意软件。

信息将被存储在与所使用的特定设备有关的 Cookie 中。然而，这并不意味着我们将直接获得您的身份信息。

本网站仅使用为网站运作所必需的 Cookie。一般而言，这些 Cookie 仅在响应您的服务要求和行动时产生，如设置您的隐私偏好、登录或填写表格。您可设置您的浏览器以阻止 cookie 或提醒 cookie。然而，这可能会造成网站的某些部分无法正常运作。

2. 进行合规调查

我们处理以下类别的个人数据以进行合规调查。

个人数据将由您提供或由我们在调查过程中收集：

- 联系信息（例如：姓名、地址、电话号码、手机号码和电子邮箱地址）
- 职业信息（例如：组织代码、职位名）
- 照片
- 录音录像
- 其他为调查或澄清案件所需要的信息（例如：车牌号、就业信息、支付信息、订单信息）。

处理您的个人数据的目的及法律基础是什么？

我们在处理您的个人数据时遵守《欧盟通用数据保护条例》（GDPR）以及您所在地区适用的其他相关法律规定。

我们为以下目的处理您的个人数据：

- 运行合规举报网站；
- 对举报的案件进行调查和回应以及采取适当行动；
- 与相关方进行沟通（例如投诉人、被投诉人、其他有关人员）；
- 遵守法律要求（例如，为防止白领犯罪、洗钱犯罪和其他违反法律和内部要求的行为，遵守公司法规定的信息和存储义务）；
- 解决纠纷和诉讼，提出、执行或抗辩法律请求或诉讼、执行现有合同。

对上述类别数据的处理是为了实现这些目的所必要的。

如我们为上述目的以外的任何其他目的处理您的个人数据，我们将提前通知您。

谁将接收个人数据？

在我们公司内部，仅有需要您的个人数据以实现上述目的的人员和机构才能获得该等数据。

在我们集团公司内部，如集团内的特定公司集中为集团内附属公司执行关键任务，或基于组织结构执行跨公司的职能，或为实现上述目的所必需，则您的个人资料将被提供至该等集团内特定公司。

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如需遵守适用法律或在法律许可的情况下行使、主张或维护法律权利，我们可能会将您的个人数据传输至监管机构、法院或法律顾问。

我们与服务提供商合作以实现上述目的。服务提供商以我们的名义并完全按照我们的指示处理您的个人数据。服务提供商将按照合同义务遵守适用的数据保护法规。

在某些情况下，我们可能向位于欧洲经济区以外的（“第三方国家”）服务提供商或集团公司披露个人数据，该等国家的适用法律无法确保适当的数据保护水平。在这种情况下，我们将采取适当措施以确保您的个人数据得到保护，并确保适当的数据保护水平。

因此，我们仅将您的个人数据传输至已与我们签订欧盟标准数据保护协议或已采取Binding Corporate Rules（BCR）的第三国外部接收者。

如需进一步信息以及所采取措施的副本，请联系上述指定联系人。

您的个人数据将被如何储存？

报告所包含的个人数据将根据合规调查需要以及相关法律要求进行删除或存储。如需采取纪律处分或解决法律问题（比如，存在采取法律行动的可能性），则个人数据将被保留直至做出最终决定。通过其他国家热线收集的报告中包含的个人数据将根据当地的数据保留法律和政策予以保存。巴斯夫致力于及时销毁超出热线范围的个人数据。

您享有何种数据保护权利？

您可以通过上述联系方式请求我们存储和处理的有关您的个人数据。此外，在特定情况下，您可要求更正或删除您的个人数据。您亦有权要求限制对您个人数据的处理，以及以结构化的、习惯的和可机读的形式披露数据。

如何提交投诉?

除行政法律或司法救济规定的其他法律救济之外，如果您认为对您个人数据的处理违反了《欧盟通用数据保护条例》，您有权向监管机构，尤其是向您所居住的成员国或被控违规行为发生地的监管机构提交投诉。

受理投诉的监管机构应将投诉情况和结果通知投诉人，包括根据《欧盟通用数据保护条例》第78 条的规定选择法律救济。

主管监管机构为：

For BASF Group in Europe:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

Information on data protection

Data protection is something that BASF (herein after referred to as "we" or "us") takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Responsible for data processing is

BASF SE

Carl Bosch Strasse 38
67056 Ludwigshafen /Rhein
+49 621 600

Our **Data Protection Representative** can be contacted at:

data-protection@basf.com

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is Your Personal Data processed?

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR), as well as other relevant laws as applicable in the jurisdiction you resides.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area ("third-party countries"), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of Your Personal Data and to ensure an adequate level of data protection.
Hence, we will only transfer your personal data to external recipients in third countries if they have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

How will Your Personal Data be retained?

Personal data contained in reports will be deleted or archived in accordance with the need of compliance investigation and applicable laws. If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of the EU General Data Protection Regulation.

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the EU General Data Protection Regulation.

The lead supervisory authority is:

For BASF Group in Europe:

Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

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Privacy Notice

We are delighted that you are visiting our website and thank you for your interest in BASF. Our Privacy Notice outlines how BASF de Costa Rica, S.A., ("BASF") will process your personal data in accordance with article 7 of the Personal Data Processing Protection Act (hereinafter the "Act").

Address

BASF de Costa Rica, S.A., is a company duly incorporated and existing under the laws of Costa Rica, with legal entity identification number three - one zero one - zero one six nine seven eight, and its corporate address is San José, Edificio Las Terrazas, Centro Corporativo Plaza Roble Escazú, 5to Piso, Oficinas REGUS. BASF. It is responsible for the collection, use and protection of your personal data. BASF has taken the necessary measures to protect the personal data you provide us.

Personal Data

Personal Data refers to any information about an individual.

BASF may obtain your personal data for different purposes and for different reasons, as well as by different means, which may include:

- Identification data: name, address, telephone, e-mail, ID, date of birth, age, nationality, image, photograph, country of residence, social security number, contact information, location data.

- Employment data: Positions at other companies, current work email address, current office phone, employment contract, employer name, employment benefits, including salary.

- Academic data: education, degree and/or professional license, professional experience and academic transcripts.

- Health data: health status, medical history, diseases or conditions, medication prescriptions, medical history follow-up.

- Bank and billing data: Bank, account number, Special Tax ID (NITE), billing information.

- Sensitive personal data: Refers to data that greatly affect the intimacy of the owner or whose improper use may give rise to discrimination or involve a serious risk for the owner. Sensitive data is that which may reveal aspects such as: racial or ethnic origin, health status, genetic information, religious, philosophical or moral beliefs, union membership, political opinions and sexual orientation.

The Personal Data that BASF will obtain if the owner is a candidate for any position within the company, will be used for the following purposes:

- Identification

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Costa Rica

- Contact information
- Academic data
- Date on Assets
- Health risk prevention data
- Previous employment data including salary and benefits.

The Personal Data obtained by BASF if the owner is an employee, will be used for the following purposes:

- Identification
- Communication
- Evaluation, promotion and monitoring of professional development
- Compliance with work-related obligations and benefits agreed with BASF.
- Prevention of occupational risks
- Prevention of health risks

The Personal Data obtained by BASF, if the owner is a supplier or contractor, will be used for the following purposes:

- Identification
- Communication
- Assessment
- Compliance with the legal obligations of the Customer - Supplier relationship
- Providing access to our facilities
- Compliance with health and safety measures
- Prevention of occupational risks

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The Personal Data obtained by BASF if the owner is a visitor, will be used for the following purposes:

- Identification
- Providing access to our facilities
- Prevention of accidents and to ensure compliance with health and safety measures in accordance with BASF policies

Under no circumstances will BASF use any Personal Data collected for purposes other than those indicated, unless there is a change in this Privacy Notice. The owner will be notified of such change at that time and by means of the mechanisms indicated in this Privacy Notice.

Privacy of Minors

This website has been designed for use by persons of legal age, i.e., 18 years of age or older. Our goal is not to collect information on individuals under the age of 18.

Individuals under the age of 18 should not submit or post information on the websites. If a minor submits personal information through the websites, we will delete that information as soon as we become aware of their age and thereafter will not use that information for any purpose.

Personal Data that BASF Receives When You Visit its Website

When you visit our website without contacting us or logging in, your browser automatically transmits the following information to our server:

- IP address of your computer
- Browser information
- Website you were visiting just before you came on to our website
- URL or requested file
- Date and time of your visit
- Volume of data transmitted
- Status information, e.g., error messages

If you contact us by e-mail or through the contact form on our website, we receive the following information:

- Your e-mail address and other information you provide us by e-mail or through the contact form
- Date and time of your message

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BASF uses this data for the following purposes:

When you visit our website, we use your IP address and other data that your browser automatically transmits to our server to:

a) Send the requested content to your browser. In doing so, we store the full IP address only to the extent necessary to provide you with the requested content.

b) Send your IP address to a service provider to map your public IP address with company- and industry-related information (personal data is never included). Such BASF and industry-related information will be processed in our web measurement system. At this stage of the process, your IP address is not stored by our service provider nor our system at any time.

c) Protect us against attacks and preserve the proper functioning of the website. In doing so, we temporarily store the aforementioned data with access restricted to a maximum period of 180 days. This 180-day period may be extended if deemed necessary to clarify attacks and incidents.

BASF Will Investigate the User of an IP Address Only in the Event of an Illegal Attack.

We store your computer's IP address after deleting the last octet of the IP address, i.e., anonymously, for web audience measurements that allow us to improve our website. We remove the last octet of the IP address immediately after its removal. Therefore, we do not collect personal data about your use of our website.

If you contact us by e-mail or through the contact form on our website, we will use your public IP data to respond to your request and, if possible, fulfill it. We store such data to the extent necessary to respond to and fulfill your request.

Use of Cookies

We will inform you of the use of cookies in our banner when you visit our website. By continuing to use our website, you agree to our use of cookies. Cookies are used to make navigation easier.

BASF has technical and organizational measures in place to ensure an adequate level of security to protect your personal data against accidental or unlawful alteration, destruction, loss or unauthorized disclosure. Such measures will be continuously improved as technology advances.

Means to Limit the Use or Disclosure of Personal Data

If the owner of the personal data wishes to limit the use or disclosure of their Personal Data, they should contact BASF's legal department, located at Edificio Las Terrazas, Centro Corporativo Plaza Roble Escazú, 5to Piso, Oficinas REGUS San Jose, Costa Rica or send an e-mail to the following address comunicacion_general_cac@basf.com . BASF's Legal

Department is responsible for processing this type of request and will inform you of the procedure established by BASF so that the owner may limit the use or disclosure of their personal data.

ARCO Rights and Revocation of Consent

The owners of Personal Data have the right to Access, Rectify and Cancel their personal data, as well as the right to Oppose the processing thereof and to revoke the consent previously granted to BASF for the processing of their information, or, as the case may be, to limit the use or disclosure of their Personal Data by BASF.

To view the procedure for exercising the rights mentioned in the previous paragraph, the owner must submit a letter addressed to BASF's legal department specifying which right they wish to exercise and under what terms they wish to do so in compliance with the provisions of article 7 of the Personal Data Processing Protection Act.

If the owner does not express their opposition to the use or sharing of their personal data under the terms specified in this Privacy Notice, it will be understood that they have given their consent to do so. Such opposition may be filed through any of the means referred to in the preceding paragraph.

Transfer of Personal Data

Pursuant to the provisions of Article 5 of the Personal Data Processing Protection Act, BASF does not require the consent of owners to process their personal data in the following cases:

- When it is provided for by Law;
- When there is a substantiated order issued by a competent judicial authority or a resolution adopted by a special investigative committee of the Legislative Assembly in the exercise of its duties.
- When it is personal data with unrestricted access, obtained from general public access sources.
- When the data must be provided by constitutional or legal provision. When the data is found in publicly available sources;

Should BASF require the processing of Sensitive Personal Data, the owner, pursuant to article 5 of the Act, shall provide their express written consent for its processing, using their handwritten signature, electronic signature, or any authentication mechanism established by BASF, as appropriate.

Aviso de Privacidad

Estamos muy complacidos de que Usted visite nuestra página de internet y le agradecemos su interés en BASF.Nuestro Aviso de Privacidad describe el tratamiento que BASF de Costa Rica, S.A., ("BASF") dará a sus datos personales de conformidad con el artículo 7 de la Ley de Protección de la Persona frente al Tratamiento de sus Datos Personales (en lo sucesivo como la "Ley").

Domicilio

BASF de Costa Rica, S.A., es una compañía debidamente constituida y existente bajo las leyes de Costa Rica, con cédula de persona jurídica número tres – uno cero uno - cero uno seis nueve siete ocho, con domicilio social en San José, Edificio Las Terrazas, Centro Corporativo Plaza Roble Escazú, 5to Piso, Oficinas REGUS.BASF es responsable de recabar sus datos personales, del uso que se le dé a los mismos y de su protección. BASF ha adoptado las medidas necesarias para proteger los datos personales que Usted nos proporcione.

Datos Personales

Son Datos Personales, cualquier información de una persona física.

BASF puede obtener sus datos personales para distintos fines y por distintas razones, así como por distintos medios, algunos de ellos son:

- Datos de identificación: nombre, domicilio, teléfono, correo electrónico, identificación, fecha de nacimiento, edad, nacionalidad, imagen, fotografía, país de residencia, número de seguridad social, datos de contacto, datos de localización.

- Datos laborales: Posiciones en otras empresas, correo electrónico de trabajo vigente, teléfono actual oficina, contrato laboral, nombre de empleador, prestaciones laborales, incluyendo salario.

- Datos académicos: educación, título y/o cédula profesional, experiencia profesional, certificados de estudios.

- Datos de salud: estado de salud, historial clínico, enfermedades o padecimientos, prescripción de medicamentos, seguimiento de historial clínico.

- Datos bancarios y de facturación: Banco, número de cuenta, NITE, datos de facturación.

- Datos personales sensibles: son aquellos datos que afectan la esfera más íntima del titular o cuya utilización indebida puede dar origen a discriminación o conlleve un riesgo grave para el titular. Se consideran sensibles aquellos datos que puedan revelar aspectos como: origen racial o étnico, estado de salud, información genética, creencias religiosas, filosóficas y morales, afiliación sindical, opiniones políticas, preferencia sexual.

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Costa Rica

Los Datos Personales que BASF obtendrá en caso de que el titular sea un candidato para ocupar alguna posición dentro de la empresa, serán utilizados para los siguientes fines:

- Identificación
- Datos de contacto
- Académicos
- Patrimoniales
- Datos de prevención de riesgos de la salud
- Datos de trabajos previos incluyendo salario y prestaciones.

Los Datos Personales obtenidos por BASF en caso de que el titular sea un empleado, serán utilizados para los siguientes fines:

- Identificación
- Comunicación
- Evaluación, promoción y monitoreo del desarrollo profesional
- Cumplir con las obligaciones y prestaciones laborales pactadas con BASF.
- Prevención de riesgos laborales
- Prevención de riesgos a la salud

Los Datos Personales obtenidos por BASF en caso de que el titular sea un proveedor o contratista, serán utilizados para los siguientes fines:

- Identificación
- Comunicación
- Evaluación
- Cumplimiento de las obligaciones legales de la relación Cliente – Proveedor
- Dar acceso a nuestras instalaciones
- Cumplimiento de medidas sanitarias y de seguridad
- Prevención de riesgos laborales

Los Datos Personales obtenidos por BASF en caso de que el titular sea un visitante, serán utilizados para los siguientes fines:

• Identificación

• Dar acceso a nuestras instalaciones

• Prevenir accidentes y asegurar el cumplimiento de medidas sanitarias y de seguridad conforme a las políticas de BASF

En ningún caso, BASF dará un uso distinto a los señalados a cualquier Dato Personal recabado, salvo que medie un cambio en este Aviso de Privacidad, mismo que será comunicado al titular en su momento y mediante los mecanismos estipulados en el presente Aviso de Privacidad.

Privacidad de los menores

Este sitio web ha sido diseñado para su uso por parte de personas mayores de edad, es decir, mayores de 18 años. Nuestro objetivo no es recabar información sobre personas menores de 18 años.

Las personas menores de 18 años no deberían enviar ni publicar información en los sitios web. Si un menor envía información personal a través de los sitios web, borraremos esa información en cuanto tengamos conocimiento de su edad y, posteriormente, no utilizaremos esa información para ningún fin.

Datos de carácter personal que BASF recibe cuando Usted visita su sitio web

Cuando visita nuestro sitio web sin ponerse en contacto con nosotros ni iniciar sesión, su navegador transmite automáticamente la siguiente información a nuestro servidor:

• Dirección IP de su computadora

• Información sobre su navegador

• Sitio web donde estaba justo antes de llegar a nuestro sitio web

• URL o archivo solicitado

• Fecha y hora de su visita

• Volumen de datos transmitidos

• Información de estado, p. ej., mensajes de error

Si se pone en contacto con nosotros por correo electrónico o a través del formulario de contacto en nuestro sitio web, recibimos la siguiente información:

• Su dirección de correo electrónico y otra información que nos facilite por correo electrónico o a través del formulario de contacto

• Fecha y hora de su mensaje

BASF usa estos datos con los siguientes fines:

Cuando visita nuestro sitio web, usamos su dirección IP y los demás datos que su navegador transmite automáticamente a nuestro servidor para:

a) Enviar el contenido solicitado a su navegador. Al hacerlo, almacenamos la dirección IP completa solo en la medida en que sea necesario para ofrecerle el contenido solicitado.

b) Enviar su dirección IP a un proveedor de servicios para mapear su dirección IP pública con información relacionada con la empresa y la industria (en ningún caso información de carácter personal). Dicha información relacionada con BASF y la industria se procesará en nuestro sistema de medición web. En esta fase del proceso, su dirección IP no se almacena en nuestro proveedor de servicios ni en nuestro sistema en ningún momento.

c) Protegernos contra ataques y salvaguardar el correcto funcionamiento del sitio web. Al hacerlo, almacenamos temporalmente los datos mencionados con un acceso restringido a un período máximo de 180 días. Dicho período de tiempo se puede prolongar si se considera necesario para esclarecer ataques e incidentes.

BASF investigará al usuario de una dirección IP únicamente en el caso de un ataque ilegal.

Almacenamos la dirección IP de su computadora tras eliminar el último octeto de la dirección IP, es decir, de forma anónima, para realizar mediciones de la audiencia web que nos permiten mejorar nuestro sitio web. Eliminamos el último octeto de la dirección IP inmediatamente tras su retirada. Por lo tanto, no recabamos datos de carácter personal sobre su uso de nuestro sitio web.

Si se pone en contacto con nosotros por correo electrónico o a través del formulario de contacto en nuestro sitio web, utilizamos los datos de su IP pública para responder a su solicitud y, si es posible, satisfacerla. Almacenamos tales datos en la medida en que sea necesario para responder a su solicitud y satisfacerla.

Uso de cookies

Le informamos sobre el uso de cookies en nuestro banner cuando visite nuestro sitio web. Si continúa usando nuestro sitio web, significa que acepta el uso de cookies. El uso de cookies es para facilitar la navegación.

BASF tiene medidas técnicas y organizativas para garantizar un nivel adecuado de seguridad con el fin de proteger sus datos de carácter personal contra su alteración accidental o ilícita, destrucción, pérdida o revelación no autorizada. Tales medidas se mejorarán de forma continua en línea con los avances tecnológicos.

Medios para limitar el uso o divulgación de los datos personales

En caso de que el titular de los datos personales, desee limitar el uso o divulgación de sus Datos Personales, deberá de comunicarse con el departamento legal de BASF, ubicado Edificio Las Terrazas, Centro Corporativo Plaza Roble Escazú, 5to Piso, Oficinas REGUS San Jose, Costa Rica o enviar un correo a la dirección de correo electrónico comunicacion_general_cac@basf.com . El Departamento legal de BASF es responsable de dar trámite a este tipo de solicitudes y hará de su conocimiento el procedimiento establecido por BASF para que el titular pueda limitar el uso o divulgación de los datos personales.

Derechos ARCO y revocación del consentimiento

Los titulares de los Datos Personales cuentan con los derechos de Acceder, Rectificar y Cancelar sus datos personales, así como el derecho de Oponerse al tratamiento de los mismos y de revocar el consentimiento previamente otorgado a BASF para el tratamiento de su información, o en su caso, limitar el uso o divulgación de sus Datos Personales por BASF.

Para consultar el procedimiento para ejercer los derechos mencionados en el párrafo anterior, el titular deberá presentar un escrito dirigido al departamento legal de BASF especificando qué derecho desea ejercer y en qué términos desea hacerlo cumpliendo con lo establecido en el artículo 7 de la Ley de Protección de la Persona frente al Tratamiento de sus Datos Personales.

Si el titular no manifiesta su oposición para que sus datos personales sean utilizados o compartidos en los términos precisados en el presente Aviso de Privacidad, se entenderá que ha otorgado su consentimiento para ello. Dicha oposición puede presentarse a través de cualquiera de los medios a que se refiere el párrafo anterior.

Transferencia de Datos Personales

Conforme a lo establecido en el artículo 5 de la Ley de Protección de la Persona frente al Tratamiento de sus Datos Personales, BASF no requiere del consentimiento de los titulares para hacer tratamiento de sus datos personales en los siguientes casos:

- Esté previsto en una Ley;

- Exista orden fundamentada, dictada por autoridad judicial competente o acuerdo adoptado por una comisión especial de investigación de la Asamblea Legislativa en el ejercicio de su cargo.

- Se trate de datos personales de acceso irrestricto, obtenidos de fuentes de acceso público general.

- Los datos deban ser entregados por disposición constitucional o legal. Los datos figuren en fuentes de acceso público;

En caso de que BASF, requiera tratar Datos Personales Sensibles, el titular, de conformidad con el artículo 5 de la Ley, otorga su consentimiento expreso y por escrito para su tratamiento, a través de su firma autógrafa, firma electrónica, o cualquier mecanismo de autenticación que al efecto establezca BASF, según corresponda.

Hrvatska

Informacije o zaštiti podataka

Zaštita podataka je nešto čemu BASF (u daljnjem tekstu “mi” ili “nas”) pristupa krajnje ozbiljno. Naravno, isto također podrazumijeva osiguranje visoke razine transparentnosti. Radi osiguranja takve transparentnosti, sljedeći dokument daje informacije o tome kako mi obrađujemo Vaše osobne podatke. Naravno, mi obrađujemo osobne podatke samo uz strogo pridržavanje pozitivnih zakona o zaštiti osobnih podataka.

Tko je odgovoran za obradu podataka i koji su kontakt podaci Službenika za zaštitu podataka?

Odgovoran za zaštitu podataka jest

BASF Österreich GmbH

Millennium Tower
Entity 1690
Handelskai 94-96
A-1200 Wien
Austrija

Našeg **Predstavnika za zaštitu podataka** možete kontaktirati na:

data-protection.at@basf.com

Koje kategorije podataka obrađujemo i odakle oni dolaze?

1. Rad na web stranici

Kolačići su informacije o tekstu koje se pohranjuju u preglednik na uređaju promatrača posjećene web stranice (web server, server). Kolačić se ili šalje od web servera na preglednik ili se kreira u pregledniku Java skripte. Web server može pročitati ove kolačiće direktno sa servera kada korisnik ovu stranicu ponovno posjeti ili prenese informaciju o kolačiću na server preko skripte web stranice. Kolačići ne čine nikakvu štetu vašem uređaju, ne sadrže viruse, trojanske konje ili neki drugi zlonamjerni softver.

Informacije se pohranjuju u kolačić koji je vezan za konkretan korisnički uređaj. To međutim ne znači da mi dobivamo direktno saznanje o Vašem identitetu.

Web stranica samo koristi ono što je neophodno za funkcioniranje web stranice. Generalno, ovi se kolačići samo postavljaju kao reakcija na postupke koje poduzimate u odgovoru na zahtjeve usluga kao što su postavljanje postavki privatnosti prijava, ili ispunjavanje obrazaca. Vi možete postaviti Vaš preglednik tako da blokira kolačiće ili da Vas obavijesti o tim kolačićima. Međutim, neki dijelovi web stranice možda neće ispravno funkcionirati.

Domena	Naziv	Vrsta	Svrha	Trajanje
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Prva stranka	Stanje sesije omogućava vam da pohranite i preuzmete vrijednosti za korisnika pri njegovoj navigaciji stranicama u web aplikaciji.	Sesija - 30-minutna od zadnjeg pristupa korisnika po dotičnoj sesiji
secure.ethicspoint.eu	NGSecure	Prva stranka	Kreirana i korištena od strane vatrozida / load balancera za održavanje sesije	Sesija - 30-minutna od zadnjeg pristupa korisnika po dotičnoj sesiji
secure.ethicspoint.eu	ep	Prva stranka	Pohranjuje varijable povezane s isporukom izvještaja i metodom unosa za metodu unosa NAVEX kontaktnog centra.	Sesija - 30-minutna od zadnjeg pristupa korisnika po dotičnoj sesiji

2. Provođenje ispitivanja usklađenosti

Mi obrađujemo sljedeće kategorije Osobnih podataka radi provođenja ispitivanja usklađenosti. Osobne podatke dajete Vi ili ih mi prikupljamo tijekom ispitivanja:

- Kontakt podaci (npr. ime i prezime, adresa, telefonski broj, broj mobitela i e-mail adresa)
- Profesionalni podaci (npr. kod organizacije, funkcija na poslu)
- Fotografije
- Video zapisi
- Oostali podaci potrebni za ispitivanje i razjašnjenje slučaja (npr. registracijski broj vozila, podaci o zaposlenju, podaci o plaći, podaci o narudžbi).

U koje se svrhe i na kojoj se pravnoj osnovi Vaši Osobni podaci obrađuju?

Mi obrađujemo Vaše osobne podatke u skladu s odredbama Europske GDPR regulative, Saveznog zakona o zaštiti podataka (DSG) kao i drugih relevantnih zakona.

Obrada Vaših Osobnih podataka poduzima se u sljedeće svrhe:

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- Rad na web stranici o izvještavanju o usklađenosti
- Ispitivanje i odgovor na izvještavani slučaj i poduzimanje odgovarajućih koraka;
- Komunikacija s uključenim stranama (tužitelji, optuženici, druge uključene osobe); ;
- Usklađenost s pravnim pretpostavkama (npr. obvezama informiranja i čuvanja podataka prema Zakonu o trgovačkim društvima kako bi se spriječili gospodarski kriminal, pranje novca i druga kršenja zakonskih i internih zahtjeva);
- Rješavanje sporova i tužbi, utvrđivanje, pokretanje ili obrana protiv pravnih zahtjeva ili parnice, provedba postojećih ugovora

Obrada gore navedenih kategorija podataka potrebna je kako bi se ti ciljevi postigli.

Ukoliko nije izričito propisano, pravna osnova obrade je članak 6. stavak 1. točka (f) GDPR-a.

Imamo li namjeru obraditi Vaše osobne podatke u bilo koje druge svrhe koje ovdje nisu navedene, mi ćemo Vas prije takve obrade shodno tome obavijestiti.

Kome se osobni podaci šalju?

Unutar naše tvrtke, pristup Vašim podacima dobit će samo osobe i tijela koji trebaju Vaše osobne podatke kako bi ispunile gore navedene ciljeve.

Unutar naše grupacije, Vaši se Osobni podaci daju specifičnim tvrtkama unutar grupacije ako centralno izvršavaju ključne zadatke za podružnice unutar grupacije ili imaju ulogu međusobnog povezivanja takvih tvrtki na temelju organizacijske strukture ili ako je neophodno ispuniti gore navedene ciljeve.

Mogli bismo proslijediti Vaše Osobne podatke nadzornim tijelima, sudovima, ili odvjetničkim društvima koliko je to neophodno kako bi se osigurala usklađenost s pozitivnim zakonima ili se ostvarila, demonstrirala ili obranila zakonska prava ako su zakonski dopuštena.

Mi također radimo s davateljima usluga kako bismo ispunili gore navedene ciljeve. Ti davatelji usluga obrađuju Vaše Osobne podatke u naše ime i isključivo u skladu s našim uputama. Oni su vezani ugovorom da poštuju pozitivne propise o zaštiti podataka.

U nekim slučajevima mi otkrivamo osobne podatke davateljima usluga ili tvrtkama grupacije smještenima izvan europskog gospodarskog prostora („treće zemlje") u kojima pozitivnim zakonima nije zajamčena adekvatna razina zaštite podataka. U takvim slučajevima poduzimamo prigodne mjere kako bismo osigurali zaštitu osobnih podataka Vaših Osobnih podataka te osigurali primjerenu razinu zaštite podataka.

Stoga ćemo mi proslijediti Vaše osobne podatke vanjskim primateljima u trećim zemljama ako su oni s nama sklopili EU standardne ugovore o zaštiti podataka ili su uveli Obvezujuća korporativna pravila.

Dodatne informacije, kao i primjerak poduzetih mjera, mogu se dobiti od gore navedenih kontakata.

Koliko dugo čuvamo Vaše Osobne podatke?

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Osobni podaci koji su sadržani u izvještajima bit će izbrisani unutar dva mjeseca od zaključenja ispitivanja, osim ukoliko daljnje čuvanje ispada prijeko potrebno zbog specijalnih okolnosti koje se moraju dokumentirati.

Ako se poduzmu disciplinske mjere ili se moraju riješiti pravna pitanja (kao što je mogućnost pokretanja tužbe), osobni podaci će biti zadržani sve do donošenja konačne odluke. Osobni podaci sadržani u izvještajima prikupljeni preko Pozivnog centra u drugim zemljama, zadržat će se u skladu s lokalnim zakonima i strategijama o čuvanju podataka. BASF će nastojati promptno uništiti Osobne podatke koji ne potpadaju pod opseg Pozivnog centra.

Koja prava na zaštitu podataka Vi imate?

Vi možete zatražiti **informacije** o osobnim podacima koje čuvamo i obrađujemo vezano za Vas na gore navedenoj adresi. K tome, pod određenim okolnostima Vi možete zahtijevati **ispravak** ili **brisanje** Vaših Osobnih podataka. Vi također možete imati pravo ograničiti obradu Vaših Osobnih podataka kao i **pravo na otkrivanje podataka pruženih od strane istih** u strukturianom, uobičajenom i strojno-čitljivom formatu.

Gdje se može podnijeti žalba?

Bez obzira na neki drugi pravni lijek prema upravnom pravu, ili sudski lijek, Vi imate pravo podnijeti žalbu nadzornom tijelu, osobito u državi članici u kojoj imate prebivalište ili u kojoj se dogodio navodni prijestup, ako vjerujete da je obrada Vaših Osobnih podataka u suprotnosti s GDPR-om Europske unije.

Nadzorno tijelu kojemu se žalba podnosi obavještava podnositelja žalbe o statusu i rezultatima žalbe, uključujući opciju pravnog lijeka u skladu s člankom 78. GDPR-a Europske unije.

Vodeće nadzorno tijelo je:

Za grupaciju BASF u Europi:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Njemačka

Prohlášení o ochraně osobních údajů

Téma ochrany údajů je pro společnost BASF (dále jen „my“) nejvyšší prioritou. To přirozeně zahrnuje i zajištění vysoké úrovně transparentnosti. Abychom tuto transparentnost zajistili, následující dokument poskytuje informace o tom, jak společnost BASF zpracovává vaše osobní údaje. “). Osobní údaje samozřejmě zpracováváme v souladu s příslušnými zákony o ochraně osobních údajů.

Kdo odpovídá za zpracování údajů a kdo je pověřencem pro ochranu osobních údajů?

Odpovědnost za zpracování osobních údajů má:

BASF spol. s r.o.
Entity 1033
Sokolovská 668/136d
186 00, Praha 8
Česká republika

Naše pověřence pro ochranu osobních údaje lze kontaktovat na:

Alexandra Haug
E-mail: data-protection.eu@basf.com
Nebo koordinátora ochrany osobních údajů
E-mail: data-protection.cz@basf.com

Jaké kategorie osobních údajů zpracováváme a odkud pocházejí?

1. Operace na webových stránkách

Cookies jsou textové informace, které lze uložit v prohlížeči v zařízení prohlížeče na navštívenou webovou stránku (webový server, server). Cookies se buď odesílá z webového serveru do prohlížeče, nebo se v prohlížeči generuje skriptem (JavaScript). Webový server může číst tyto informace o cookies přímo ze serveru, když uživatel opakovaně navštíví tuto stránku, nebo přenést informace o cookies na server pomocí skriptu webové stránky. Soubory cookies nezpůsobují poškození vašeho zařízení, neobsahují viry, trojské koně ani jiný malware.

Informace se ukládají do souboru cookies, který souvisí s konkrétním užívaným zařízením. Neznamená to však, že získáme přímou znalost vaší identity.

Tato webová stránka pouze využívá vše, co je nezbytné pro její fungování. Obecně se tyto soubory cookies nastavují pouze v reakci na akce, které provedete v reakci na požadavek na službu, jako je nastavení vašich předvoleb ochrany osobních údajů, přihlášení nebo vyplňování formulářů. Svůj prohlížeč můžete nastavit tak, aby tyto soubory cookies blokoval nebo aby vás o těchto cookies informoval. Některé oblasti webu však nemusí fungovat správně.

Doména	Název	Typ	Účel	Doba uchování
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Stav relace umožňuje ukládat a načítat hodnoty pro uživatele při procházení stránek ve webové aplikaci.	Relace: 30 minut od posledního přístupu uživatele pro danou relaci
secure.ethicspoint.eu	NGSecure	First party	Vytvořeno a používáno firewallem / nástrojem pro vyrovnávání zatížení pro trvalost relace	Relace - 30 minut od posledního přístupu uživatele pro danou relaci
secure.ethicspoint.eu	ep	First party	Ukládá proměnné související s metodou odesílání a příjmu hlášení pro metodu příjmu do NAVEX contact center	Relace - 30 minut od posledního přístupu uživatele pro danou relaci

2. Provádění Compliance šetření

Následující kategorie osobních údajů zpracováváme za účelem Compliance šetření. Osobní údaje poskytujete vy nebo je shromažďujeme v průběhu vyšetřování:

- Kontaktní informace (například jméno a příjmení, adresa, telefonní číslo, číslo mobilního telefonu a e-mailová adresa)
- Profesní údaje (například organizační kód, pracovní pozice)
- Fotografie
- Videozáznamy
- Další informace nezbytné pro šetření a objasnění případu (například SPZ vozidla, údaje o zaměstnání, údaje o platbě, údaje o objednávce).

Pro jaké účely a na jakém právním základě jsou vaše osobní údaje zpracovávány?

Vaše osobní údaje zpracováváme v souladu s ustanoveními obecného nařízení o ochraně osobních údajů EU (GDPR), Zákona 110/2019 Sb. O zpracování osobních údajů v platném znění a dalších zákonů.

Zpracování vašich osobních údajů slouží k následujícím účelům:

- Provoz webové stránky pro Compliance reporting;
- Šetření a reakce na nahlášený případ a přijetí vhodných opatření;
- Komunikace se zúčastněnými stranami (stěžovatelé, obviněné osoby, další zúčastněné osoby);

- Dodržování zákonných požadavků (např. Informační a ukládací povinnosti společnosti s cílem předcházet trestné činnosti úředníků, trestným činům praní peněz a jiným porušením právních a interních požadavků);
- Řešení sporů a soudních sporů, řešení sporů a soudních sporů, vymáhání stávajících smluv

Zpracování výše uvedených kategorií údajů je nezbytné k dosažení těchto cílů.

Pokud není výslovně stanoveno jinak, právním základem pro zpracování je článek 6 odst. 1 písm. f) Nařízení GDPR.

Pokud máme v úmyslu zpracovávat vaše osobní údaje pro jakýkoli jiný účel, který není uveden výše, budeme vás před tímto zpracováním náležitě informovat.

Komu jsou osobní údaje předávány?

V rámci naší společnosti získají přístup k těmto údajům pouze osoby a orgány, které potřebují vaše osobní údaje ke splnění výše zmíněných účelů.

V rámci naší skupiny společností jsou vaše osobní údaje poskytovány konkrétním společnostem ve skupině, pokud plní centrálně klíčové úkoly pro přidružené společnosti ve skupině společností nebo vykonávají mezipodnikové funkce na základě organizační struktury nebo pokud je to nutné k plnění výše uvedeného – zmíněné účely.

Vaše osobní údaje můžeme předat dozorčím orgánům u, soudům nebo právním úřadům, pokud je to nezbytné k zajištění souladu s platnými právními předpisy nebo k výkonu, prosazování nebo obraně zákonných práv, pokud to zákon povoluje.

Abychom splnili výše uvedené účely, spolupracujeme také s poskytovateli služeb. Tito poskytovatelé služeb zpracovávají vaše osobní údaje naším jménem a výhradně podle našich pokynů. Smluvně jsou povinni dodržovat příslušné předpisy o ochraně údajů.

V některých případech poskytujeme osobní údaje poskytovatelům služeb nebo společnostem ve skupině mimo Evropský hospodářský prostor („ve třetích zemích“), u nichž odpovídající úroveň ochrany údajů není zaručena platnými zákony. V takových případech přijmeme vhodná opatření k zajištění ochrany osobních údajů vašich osobních údajů a k zajištění odpovídající úrovně ochrany údajů.

Vaše osobní údaje proto předáme pouze externím příjemcům ve třetích zemích, pokud s námi uzavřeli standardní dohody o ochraně údajů EU nebo zavedli závazná podniková pravidla.

Další informace a kopie přijatých opatření lze získat od výše uvedených kontaktů.

Jak dlouho Vaše osobní údaje uchováváme?

Osobní údaje obsažené v hlášeních budou smazány do dvou měsíců od ukončení šetření, pokud nebude delší uchovávání nezbytné z důvodu zvláštních okolností, které je třeba zdokumentovat

Pokud bude přijato disciplinární opatření nebo bude třeba vyřešit právní problémy (například pravděpodobnost soudního jednání), osobní údaje se uchovají až do konečného rozhodnutí. Osobní údaje obsažené v hlášeních shromážděných prostřednictvím Hotline v jiných zemích budou uchovávány v souladu s místními zákony a zásadami o uchovávání údajů. Společnost BASF se bude snažit neprodleně zničit osobní údaje, které nespadají do oblasti působnosti Hotline.

Jaká máte práva na ochranu údajů?
Na výše uvedené adrese můžete požádat o **informace** týkající se osobních údajů, které o vás uchováváme a zpracováváme. Kromě toho můžete za konkrétních okolností požadovat **opravu** nebo **vymazání** svých osobních údajů. Máte také **právo na omezení zpracování** vašich osobních údajů, jakož i **právo na zveřejnění poskytovaných údajů** ve strukturovaném, obvyklém a strojově čitelném formátu.

Kde lze podávat stížnosti?
Bez ohledu na jakékoli další opravné prostředky podle správního práva nebo soudní opravné prostředky máte právo podat stížnost u orgánu dozoru, zejména v členském státě, ve kterém jste rezidentem nebo ve kterém k údajnému porušení došlo, pokud se domníváte, že zpracování osobních údajů porušuje obecné nařízení o ochraně osobních údajů EU.

Orgán dozoru, u kterého je stížnost podána, je povinen informovat odvolatele o dané situaci a výsledcích stížnosti, včetně možnosti uplatnění opravného prostředku v souladu s čl. 78 s obecným nařízením o ochraně osobních údajů EU.

Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

Information om databeskyttelse (behandling af personoplysninger)

Hos BASF (hereafter "vi" eller "os") er vi meget bevidste om vores ansvar for databeskyttelse, når vi behandler personoplysninger. Dette ansvar omfatter naturligvis også en høj grad af transparens. For at skabe denne transparens har vi I det følgende beskrevet, hvordan vi behandler dine personoplysninger. Når vi behandler personoplysninger, gør vi – naturligvis – dette i nøje overensstemmelse med gældende databeskyttelseslovgivning.

Hvem er dataansvarlig for behandlingen, og hvem er vores kontaktperson for databeskyttelse?

Dataansvarlig for behandlingen er

BASF A/S
Kalvebod Brygge 45, 2.
1560 Copenhagen V
Denmark

Vores **kontaktperson** kan kontaktes på:

data-protection.dk@basf.com

Hvilke kategorier af personoplysninger behandler vi, og hvor kommer de fra?

1. Drift af websiden

Cookies er tekst-filer, som kan gemmes i browseren på den enhed, brugeren benytter til at tilgå websiden (webserver, server). En cookie bliver enten sendt fra webserveren til browseren eller genereret i browseren af et script (JavaScript). Webserveren kan læse information indeholdt i cookies direkte fra serveren, når brugeren besøger websiden igen, eller overføre informationen indeholdt i cookies til serveren via et script på websiden. Cookies skader ikke din enhed og indeholder ikke virus, "bagdøre" eller anden skadelig kode.

Informationen opbevares i en cookie, som er relateret til den specifikke enhed, der benyttes til at tilgå websiden. Det betyder dog ikke, at vi indsamler direkte viden om din identitet.

Websiden benytter kun cookies, som er nødvendige for at websiden kan fungere. Generelt sættes cookies kun som følge af handlinger, du foretager, når du benytter websiden, eksempelvis opsætning af dine præferencer for privatlivsbeskyttelse, når du logger ind eller når du udfylder skemaer på websiden. Du kan konfigurere din browser til at blokere disse cookies eller til at underrette dig om dem. Det kan imidlertid medføre, at dele af websiden ikke fungerer som tilsigtet.

Domæne	Navn	Type	Formål	Levetid
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Førsteparts cookie	Session status som gør det muligt for dig at gemme og hente oplysninger på tværs af de sider, du kommer ind på.	Session: 30 minutter fra kunden sidst har tilgået en session
secure.ethicspoint.eu	NGSecure	Førsteparts cookie	Oprettes og benyttes af vore firewall/load balancer til at sikre stabilitet for din browser session.	Session: 30 minutter fra kunden sidst har tilgået en session
secure.ethicspoint.eu	Ep	Førsteparts cookie	Gemmer variable relateret til rapportering indsamling af oplysninger for NAVEX contact center.	Session: 30 minutter fra kunden sidst har tilgået en session

2. Gennemførelse af undersøgelser af eventuelle regelbrud

Vi behandler følgende oplysninger med henblik på at gennemføre undersøgelser af eventuelle regelbrud. Personoplysninger får vi enten fra dig, eller også indsamler vi dem som led i vores undersøgelser:

- Konktatoplysninger (for eksempel for- og efternavn, adresse, telefonnummer, mobiltelefonnummer og e-mail adresse)
- Oplysninger om dit ansættelsesforhold (for eksempel firma-/organisationskode, jobtitel)
- Fotografier
- Videooptagelser
- Andre oplysninger som er nødvendige for oplysning og undersøgelse af sagen (for eksempel bilregistreringsnummer, oplysninger om ansættelsesforhold, betalingsoplysninger og ordreoplysninger).

Til hvilke formål og på hvilket retsgrundlag behandler vi dine personoplysninger?

Vi behandler dine personoplysninger i overensstemmelse med reglerne i EUs databeskyttelsesforordning (GDPR) og anden relevant lovgivning.

Vi behandler dine personoplysninger til følgende formål:

- Drift af websiden, hvor du kan foretage rapportering af eventuelle regelbrud;
- Undersøgelse og behandling af indrapporterede sager, samt iværksættelse af passende foranstaltninger;
- Kommunikation med de involverede parter (indberettere, indberettede personer, andre involverede personer);
- Overholdelse af retlige forpligtelser (for eksempel forpligtelser til at indsamle og opbevare oplysninger med henblik på forebyggelse af bedrageri, hvidvask og andre overtrædelser af lovgivning og interne politikker);
- Behandling af konflikter og retssager, for at fastlægge, forsvare eller gøre et retskrav gældende, samt for at håndhæve eksisterende kontrakter.

Behandlingen af ovennævnte data er nødvendig for at opnå disse formål.

Retsgrundlaget for behandling af oplysninger om straffelovsovertrædelser og -domme er den danske databeskyttelseslovs § 8, stk. 3. Retsgrundlaget for behandling af øvrig information er GDPR artikel 6, stk. 1, litra f, idet behandlingen er nødvendig for at vi kan forfølge vores legitime interesse i at driften af vores virksomhed foregår på en lovlig og etisk forsvarlig måde.

Hvis vi påtænker at behandle dine oplysninger til andre formal end nævnt ovenfor, vil vi oplyse dig herom, inden vi påbegynder en sådan behandling.

Hvem videregiver eller overlader vi oplysningerne til?

Inden for virksomheden vil kun personer og funktioner, som har behov for personoplysningerne til ovennævnte formål få adgang til oplysningerne.

Inden for koncernen vil dine personoplysninger blive videregivet til andre koncernselskaber, hvis de udfører væsentlige opgaver for koncernforbundne selskaber, eller varetager funktioner på gruppe-niveau som følge af organisationsstrukturen, eller hvis det i øvrigt er nødvendigt for at opnå de ovennævnte formål.

Vi kan derudover videregive dine personoplysninger til retshåndhævende myndigheder samt advokater i det omfang, dette er nødvendigt for at fastlægge, forsvare eller gøre et retskrav gældende, og videregivelsen i øvrigt er lovlig.

Vi benytter også serviceleverandører til at understøtte processerne for at opnå ovennævnte formål. Disse serviceleverandører behandler personoplysningerne på vores vegne og udelukkende på grundlag af vores instrukser. De er kontraktligt forpligtet til at overholde gældende databeskyttelseslovgivning.

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I visse tilfælde overlader eller videregiver vi personoplysninger til serviceleverandører eller koncernforbundne selskaber uden for Det Europæiske Økonomiske Samarbejde ("tredjelande"), hvor lovgivningen ikke sikrer en tilstrækkelig beskyttelse af personoplysninger. I så fald vil vi træffe passende foranstaltninger for et tilstrækkeligt beskyttelsesniveau for dine personoplysninger.

Vi vil således kun overføre personoplysninger til modtagere I tredjelande, hvis de har indgået EU Kommissionens standardkontrakt med os, eller hvis de har implementeret Binding Corporate Rules.

Du kan få yderligere oplysninger samt en beskrivelse af de foranstaltninger, der er etableret, herunder kopi af EU Kommissionens standardkontrakt, ved at benytte de kontaktoplysninger, der fremgår i begyndelsen af dokumentet til at kontakte os.

Hvor længe gemmer vi dine personoplysninger?

Med mindre andet fremgår specifikt (f.eks. I forbindelse med at vi indhenter et samtykke), sletter eller blokerer vi personoplysningerne så snart vi ikke længere har behov for dem til opfyldelse af ovennævnte formål, med mindre vi er retligt forpligtet til at opbevare oplysningerne i længere tid (f.eks. i henhold til opbevaringsfrister fastsat i selskabs- eller skattelovgivningen).

Hvilke rettigheder har du?

Du kan bede om **indsigt** i de personoplysninger, vi behandler om dig ved at benytte ovenståendel kontaktoplysninger. Derudover kan du under visse omstændigheder kræve at få **berigtiget** eller **slettet** dine personoplysninger. Du kan også være berettiget til at **kræve behandlingen af dine personoplysninger begrænset**, ligesom du kan være berettiget til at **modtage en kopi af data** I et struktureret, almindeligt anvendt og maskinlæsbart format (data portabilitet).

Du har ret til at gøre **indsigelse** mod vores behandling af dine personoplysninger, herunder hvis vi behandler oplysninger på grundlag af vores legitime interesse.

Hvis vi behandler dine personoplysninger for at forfølge vores legitime interesse, kan du gøre indsigelse mod denne behandling af grunde, der vedrører din særlige situation. Vi vil i så fald ophøre med at behandle personoplysninger om dig, med mindre vi kan påvise vægtige legitime grunde til behandlingen, der går forud for dine interesser, rettigheder og frihedsrettigheder, eller behandlingen er nødvendig for, at retskrav kan fastlægges, gøres gældende eller forsvares.

Hvor kan du klage?

Hvis du mener, at behandlingen af dine personoplysninger er i strid med GDPR eller anden databeskyttelseslovgivning, har du - uanset andre retsmidler i henhold til gældende lovgivning – ret til at indgive en klage til vores kontaktperson (se kontaktoplysninger på side 1) eller til en databeskyttelsesmyndighed, særligt databeskyttelsesmyndigheden i det land, du er bosiddende, eller hvor den påståede overtrædelse har fundet sted.

Den ledende tilsynsmyndighed er:

For BASF Group i Europa:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Tyskland

Information on data protection

Data protection is something that BASF (herein after referred to as "we" or "us") takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and who is the Data Protection Representative?
Responsible for data processing is

BASF A/S
Kalvebod Brygge 45, 2.
1560 Copenhagen V
Denmark

Our **Data Protection Representative** can be contacted at:

data-protection.dk@basf.com

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

<u>For what purposes and on what legal basis is Your Personal Data processed?</u>

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR), as well as other relevant laws.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

The legal basis for the processing of information on criminal offences and convictions is section 8(3) of the Danish Data Protection Act, and the legal basis for processing of other information is article 6 Para. 1 lit (f) GDPR, as the processing is necessary for us to pursue our legitimate interest in ensuring lawful and ethically responsible operations of our business.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area (“third-party countries”), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in third countries if they have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Data?

If not explicitly stipulated otherwise (e.g. in a specific consent form) we delete or block personal data of Our Contact Persons as soon as they are no longer needed for the purposes cited above, unless deletion or blocking would violate our legal obligations to provide and preserve records (such as retention periods provided by commercial or tax laws).

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

You have the **right to object** to our processing of your personal information including where we process it for our legitimate interests.

If we process your data for the safeguarding of our legitimate interests you may object to this processing on grounds arising from your specific situation. We will then cease to process your personal data unless we can prove grounds for the processing worthy of protection which prevail over your interests, rights and freedom or the purpose of the processing is the assertion, exercise or defence of a legal claim.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with our data protection representative (for contact details see page 1) or with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of GDPR or other applicable data protection legislation.

The lead supervisory authority is:

For BASF Group in Europe:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

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Privacy Notice

We are delighted that you are visiting our website and thank you for your interest in BASF.

Our Privacy Notice outlines how BASF Dominicana, S.A., ("BASF") will process your personal data in accordance with the Comprehensive Personal Data Protection Act registered in files, public records, databases or other technical means of data processing for reporting purposes, whether public or private (hereinafter the "Act").

Address

BASF Dominicana, S.A., is a trading corporation duly incorporated and existing under the laws of the Dominican Republic, with National Taxpayer ID (RNC) number one-zero-one-zero-six-three-three-nine-four, and its corporate address is Avenida Gustavo Mejía Ricart # 11, Edificio Rogama, 3er Nivel, Ensanche Naco, Santo Domingo de Guzmán, capital of the Dominican Republic. BASF is responsible for the collection, use and protection of your personal data. BASF has taken the necessary measures to protect the personal data you provide us.

Personal Data

Personal Data refers to any information about an individual.

BASF may obtain your personal data for different purposes and for different reasons, as well as by different means, which may include:

· Identification data: name, address, telephone, e-mail, ID, date of birth, age, nationality, image, photograph, country of residence, social security number, contact information, location data.

· Employment data: Positions at other companies, current work email address, current office phone, employment contract, employer name, employment benefits, including salary.

· Academic data: education, degree and/or professional license, professional experience and academic transcripts.

· Health data: health status, medical history, diseases or conditions, medication prescriptions, medical history follow-up.

· Bank and billing data: Bank, account number, RNC, billing information.

· Sensitive personal data: Refers to data that greatly affect the intimacy of the owner or whose improper use may give rise to discrimination or involve a serious risk for the owner. Sensitive data is that which may reveal aspects such as: racial or ethnic origin, health status, genetic information, religious, philosophical or moral beliefs, union membership, political opinions and sexual orientation.

The Personal Data that BASF will obtain if the owner is a candidate for any position within the company, will be used for the following purposes:

· Identification

· Contact information

· Academic data

· Data on Assets

· Health risk prevention data

· Previous employment data including salary and benefits.

The Personal Data obtained by BASF if the owner is an employee, will be used for the following purposes:

· Identification

· Communication

· Evaluation, promotion and monitoring of professional development

· Compliance with work-related obligations and benefits agreed with BASF.

· Prevention of occupational risks

· Prevention of health risks

The Personal Data obtained by BASF, if the owner is a supplier or contractor, will be used for the following purposes:

· Identification

· Communication

· Assessment

· Compliance with the legal obligations of the Customer - Supplier relationship

· Providing access to our facilities

· Compliance with health and safety measures

· Prevention of occupational risks

The Personal Data obtained by BASF if the owner is a visitor, will be used for the following purposes:

· Identification

· Providing access to our facilities

· Prevention of accidents and to ensure compliance with health and safety measures in accordance with BASF policies

The Personal Data obtained by BASF if the owner is a visitor or user of BASF's applications or specialized web sales platforms, will be used for the following purposes:

· Facilitate the contracting of services offered by BASF

· Management, control, administration and updating of customer-related data.

· Deliver products purchased by customers and follow-up on bill payment.

· Customer account history and statistics.

· BASF's informative product-related correspondence in connection with products previously purchased by the customer.

Under no circumstances will BASF use any Personal Data collected for purposes other than those indicated, unless there is a change in this Privacy Notice. The owner will be notified of such change at that time and by means of the mechanisms indicated in this Privacy Notice.

Privacy of Minors

This website has been designed for use by persons of legal age, i.e., 18 years of age or older. Our goal is not to collect information on individuals under the age of 18.

Individuals under the age of 18 should not submit or post information on the websites. If a minor submits personal information through the websites, we will delete that information as soon as we become aware of their age and thereafter will not use that information for any purpose.

Personal Data that BASF Receives When You Visit its Website

When you visit our website without contacting us or logging in, your browser automatically transmits the following information to our server:

· IP address of your computer

· Browser information

· Website you were visiting just before you came to our website

· URL or requested file

· Date and time of your visit

· Volume of data transmitted

· Status information, e.g., error messages

If you contact us by e-mail or through the contact form on our website, we receive the following information:

· Your e-mail address and other information you provide us by e-mail or through the contact form

· Date and time of your message

BASF uses this data for the following purposes:

When you visit our website, we use your IP address and other data that your browser automatically transmits to our server to:

a) Send the requested content to your browser. In doing so, we store the full IP address only to the extent necessary to provide you with the requested content.

b) Send your IP address to a service provider to map your public IP address with company- and industry-related information (personal data is never included). Such BASF and industry-related information will be processed in our web measurement system. At this stage of the process, your IP address is not stored by our service provider nor our system at any time.

c) Protect us against attacks and preserve the proper functioning of the website. In doing so, we temporarily store the aforementioned data with access restricted to a maximum period of 180 days. This 180-day period may be extended if deemed necessary to clarify attacks and incidents.

BASF Will Investigate the User of an IP Address Only in the Event of an Illegal Attack.

We store your computer's IP address after deleting the last octet of the IP address, i.e., anonymously, for web audience measurements that allow us to improve our website. We remove the last octet of the IP address immediately after its removal. Therefore, we do not collect personal data about your use of our website.

If you contact us by e-mail or through the contact form on our website, we will use your public IP data to respond to your request and, if possible, fulfill it. We store such data to the extent necessary to respond to and fulfill your request.

Use of Cookies

We will inform you of the use of cookies in our banner when you visit our website. By continuing to use our website, you agree to our use of cookies. Cookies are used to make navigation easier.

BASF has technical and organizational measures in place to ensure an adequate level of security to protect your personal data against accidental or unlawful alteration, destruction, loss or unauthorized disclosure. Such measures will be continuously improved as technology advances.

Means to Limit the Use or Disclosure of Personal Data

If the owner of the personal data wishes to limit the use or disclosure of their Personal Data, they should contact BASF's legal department, located at Edificio Las Terrazas, Centro Corporativo Plaza Roble Escazú, 5to Piso, Oficinas REGUS San Jose, Costa Rica or send an e-mail to the following address comunicacion_general_cac@basf.com . BASF's Legal Department is responsible for processing this type of request and will inform you of the procedure established by BASF so that the owner may limit the use or disclosure of their personal data.

ARCO Rights and Revocation of Consent

The owners of Personal Data have the right to Access, Rectify and Cancel their personal data, as well as the right to Oppose the processing thereof and to revoke the consent previously granted to BASF for the processing of their information, or, as the case may be, to limit the use or disclosure of their Personal Data by BASF.

To view the procedure for exercising the rights mentioned in the previous paragraph, the owner must submit a letter addressed to BASF's legal department specifying which right they wish to exercise and under what terms they wish to do so in compliance with the provisions of articles 8, 9, 10 and 14 of the Act.

If the owner does not express their opposition to the use or sharing of their personal data under the terms specified in this Privacy Notice, it will be understood that they have given their consent to do so. Such opposition may be filed through any of the means referred to in the preceding paragraph.

Transfer of Personal Data

Pursuant to the provisions of Article 27 of the Act, BASF does not require the consent of owners to process their personal data in the following cases:

· When it is provided for by Law;

· When the data is found in publicly available sources;

· When personal data are subjected to a prior anonymization procedure;

· When it is for the purpose of fulfilling obligations arising from an employment or contractual, scientific or professional relationship between the owner and the responsible party;

· When there is an emergency situation that could potentially harm an individual's person or property;

· When essential for medical care, prevention, diagnosis, provision of health care, medical treatment or management of health services, provided that the owner is not in a position to grant consent, pursuant to the terms set forth by the General Health Act and other applicable legal provisions and that such data processing is carried out by a person subject to professional confidentiality or equivalent obligation, or

· When a resolution is issued by a competent authority.

Should BASF require Sensitive Personal Data to be processed, the owner, pursuant to Article 5 of the Act, shall provide their express written consent for it to be processed, with their handwritten signature, electronic signature, or any authentication mechanism established by BASF, as appropriate.

República Dominicana

Aviso de Privacidad

Estamos muy complacidos de que Usted visite nuestra página de internet y le agradecemos su interés en BASF.

Nuestro Aviso de Privacidad describe el tratamiento que BASF Dominicana, S.A., ("BASF") dará a sus datos personales de conformidad con la Ley de Protección Integral de Datos Personales asentados en archivos, registros públicos, bancos de datos u otros medios técnicos de tratamiento de datos destinados a dar informes, sean estos públicos o privados (en lo sucesivo como la "Ley").

Domicilio

BASF Dominicana, S.A., es una sociedad mercantil debidamente constituida y existente de conformidad con las leyes de la República Dominicana, con número de RNC uno-cero uno-cero seis tres tres nueve - cuatro, con domicilio social en la Avenida Gustavo Mejía Ricart # 11, Edificio Rogama, 3er Nivel, Ensanche Naco, Santo Domingo de Guzmán, capital de la República Dominicana. BASF es responsable de recabar sus datos personales, del uso que se le dé a los mismos y de su protección. BASF ha adoptado las medidas necesarias para proteger los datos personales que Usted nos proporcione.

Datos Personales

Son Datos Personales, cualquier información de una persona física.

BASF puede obtener sus datos personales para distintos fines y por distintas razones, así como por distintos medios, algunos de ellos son:

· Datos de identificación: nombre, domicilio, teléfono, correo electrónico, identificación, fecha de nacimiento, edad, nacionalidad, imagen, fotografía, país de residencia, número de seguridad social, datos de contacto, datos de localización.

· Datos laborales: Posiciones en otras empresas, correo electrónico de trabajo vigente, teléfono actual oficina, contrato laboral, nombre de empleador, prestaciones laborales, incluyendo salario.

· Datos académicos: educación, título y/o cédula profesional, experiencia profesional, certificados de estudios.

· Datos de salud: estado de salud, historial clínico, enfermedades o padecimientos, prescripción de medicamentos, seguimiento de historial clínico.

· Datos bancarios y de facturación: Banco, número de cuenta, NITE, datos de facturación.

· Datos personales sensibles: son aquellos datos que afectan la esfera más íntima del titular o cuya utilización indebida puede dar origen a discriminación o conlleve un riesgo grave para el titular. Se consideran sensibles aquellos datos que puedan revelar aspectos como: origen racial o étnico, estado de salud, información genética,

creencias religiosas, filosóficas y morales, afiliación sindical, opiniones políticas, preferencia sexual.

Los Datos Personales que BASF obtendrá en caso de que el titular sea un candidato para ocupar alguna posición dentro de la empresa, serán utilizados para los siguientes fines:

· Identificación

· Datos de contacto

· Académicos

· Patrimoniales

· Datos de prevención de riesgos de la salud

· Datos de trabajos previos incluyendo salario y prestaciones.

Los Datos Personales obtenidos por BASF en caso de que el titular sea un empleado, serán utilizados para los siguientes fines:

· Identificación

· Comunicación

· Evaluación, promoción y monitoreo del desarrollo profesional

· Cumplir con las obligaciones y prestaciones laborales pactadas con BASF.

· Prevención de riesgos laborales

· Prevención de riesgos a la salud

Los Datos Personales obtenidos por BASF en caso de que el titular sea un proveedor o contratista, serán utilizados para los siguientes fines:

· Identificación

· Comunicación

· Evaluación

· Cumplimiento de las obligaciones legales de la relación Cliente – Proveedor

· Dar acceso a nuestras instalaciones

· Cumplimiento de medidas sanitarias y de seguridad

· Prevención de riesgos laborales

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Los Datos Personales obtenidos por BASF en caso de que el titular sea un visitante, serán utilizados para los siguientes fines:

· Identificación

· Dar acceso a nuestras instalaciones

· Prevenir accidentes y asegurar el cumplimiento de medidas sanitarias y de seguridad conforme a las políticas de BASF

Los Datos Personales obtenidos por BASF en caso de que el titular sea un visitante o usuario de las aplicaciones de BASF o plataformas web especializadas de venta, serán utilizados para los siguientes fines:

· Facilitar la contratación de los servicios ofrecidos por BASF

· Gestión, control, administración y actualización de datos relacionados con nuestros clientes.

· Entrega de productos adquiridos por los clientes y seguimiento de facturación pago.

· Estadística y registro histórico de clientes.

· Comunicación informativa relacionada con los productos de BASF en relación con productos previamente adquiridos por el cliente.

En ningún caso, BASF dará un uso distinto a los señalados a cualquier Dato Personal recabado, salvo que medie un cambio en este Aviso de Privacidad, mismo que será comunicado al titular en su momento y mediante los mecanismos estipulados en el presente Aviso de Privacidad.

Privacidad de los menores

Este sitio web ha sido diseñado para su uso por parte de personas mayores de edad, es decir, mayores de 18 años. Nuestro objetivo no es recabar información sobre personas menores de 18 años.

Las personas menores de 18 años no deberían enviar ni publicar información en los sitios web. Si un menor envía información personal a través de los sitios web, borraremos esa información en cuanto tengamos conocimiento de su edad y, posteriormente, no utilizaremos esa información para ningún fin.

Datos de carácter personal que BASF recibe cuando Usted visita su sitio web

Cuando visita nuestro sitio web sin ponerse en contacto con nosotros ni iniciar sesión, su navegador transmite automáticamente la siguiente información a nuestro servidor:

· Dirección IP de su computadora

· Información sobre su navegador

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· Sitio web donde estaba justo antes de llegar a nuestro sitio web

· URL o archivo solicitado

· Fecha y hora de su visita

· Volumen de datos transmitidos

· Información de estado, p. ej., mensajes de error

Si se pone en contacto con nosotros por correo electrónico o a través del formulario de contacto en nuestro sitio web, recibimos la siguiente información:

· Su dirección de correo electrónico y otra información que nos facilite por correo electrónico o a través del formulario de contacto

· Fecha y hora de su mensaje

BASF usa estos datos con los siguientes fines:

Cuando visita nuestro sitio web, usamos su dirección IP y los demás datos que su navegador transmite automáticamente a nuestro servidor para:

a) Enviar el contenido solicitado a su navegador. Al hacerlo, almacenamos la dirección IP completa solo en la medida en que sea necesario para ofrecerle el contenido solicitado.

b) Enviar su dirección IP a un proveedor de servicios para mapear su dirección IP pública con información relacionada con la empresa y la industria (en ningún caso información de carácter personal). Dicha información relacionada con BASF y la industria se procesará en nuestro sistema de medición web. En esta fase del proceso, su dirección IP no se almacena en nuestro proveedor de servicios ni en nuestro sistema en ningún momento.

c) Protegernos contra ataques y salvaguardar el correcto funcionamiento del sitio web. Al hacerlo, almacenamos temporalmente los datos mencionados con un acceso restringido a un período máximo de 180 días. Dicho período de tiempo se puede prolongar si se considera necesario para esclarecer ataques e incidentes.

BASF investigará al usuario de una dirección IP únicamente en el caso de un ataque ilegal.

Almacenamos la dirección IP de su computadora tras eliminar el último octeto de la dirección IP, es decir, de forma anónima, para realizar mediciones de la audiencia web que nos permiten mejorar nuestro sitio web. Eliminamos el último octeto de la dirección IP inmediatamente tras su retirada. Por lo tanto, no recabamos datos de carácter personal sobre su uso de nuestro sitio web.

Si se pone en contacto con nosotros por correo electrónico o a través del formulario de contacto en nuestro sitio web, utilizamos los datos de su IP pública para responder a su solicitud y, si es posible, satisfacerla. Almacenamos tales datos en la medida en que sea necesario para responder a su solicitud y satisfacerla.

Uso de cookies

Le informamos sobre el uso de cookies en nuestro banner cuando visite nuestro sitio web. Si continúa usando nuestro sitio web, significa que acepta el uso de cookies. El uso de cookies es para facilitar la navegación.

BASF tiene medidas técnicas y organizativas para garantizar un nivel adecuado de seguridad con el fin de proteger sus datos de carácter personal contra su alteración accidental o ilícita, destrucción, pérdida o revelación no autorizada. Tales medidas se mejorarán de forma continua en línea con los avances tecnológicos.

Medios para limitar el uso o divulgación de los datos personales

En caso de que el titular de los datos personales, desee limitar el uso o divulgación de sus Datos Personales, deberá de comunicarse con el departamento legal de BASF, ubicado Edificio Las Terrazas, Centro Corporativo Plaza Roble Escazú, 5to Piso, Oficinas REGUS San Jose, Costa Rica o enviar un correo a la dirección de correo electrónico comunicacion_general_cac@basf.com . El Departamento legal de BASF es responsable de dar trámite a este tipo de solicitudes y hará de su conocimiento el procedimiento establecido por BASF para que el titular pueda limitar el uso o divulgación de los datos personales.

Derechos ARCO y revocación del consentimiento

Los titulares de los Datos Personales cuentan con los derechos de Acceder, Rectificar y Cancelar sus datos personales, así como el derecho de Oponerse al tratamiento de los mismos y de revocar el consentimiento previamente otorgado a BASF para el tratamiento de su información, o en su caso, limitar el uso o divulgación de sus Datos Personales por BASF.

Para consultar el procedimiento para ejercer los derechos mencionados en el párrafo anterior, el titular deberá presentar un escrito dirigido al departamento legal de BASF especificando qué derecho desea ejercer y en qué términos desea hacerlo cumpliendo con lo establecido en los artículos 8, 9, 10 y 14 de la Ley.

Si el titular no manifiesta su oposición para que sus datos personales sean utilizados o compartidos en los términos precisados en el presente Aviso de Privacidad, se entenderá que ha otorgado su consentimiento para ello. Dicha oposición puede presentarse a través de cualquiera de los medios a que se refiere el párrafo anterior.

Transferencia de Datos Personales

Conforme a lo establecido en el artículo 27 de la Ley, BASF no requiere del consentimiento de los titulares para hacer tratamiento de sus datos personales en los siguientes casos:

· Esté previsto en una Ley;

· Los datos figuren en fuentes de acceso público;

· Los datos personales se sometan a un procedimiento previo de disociación;

· Tenga el propósito de cumplir obligaciones derivadas de una relación laboral o contractual, científica o profesional entre el titular y el responsable;

· Exista una situación de emergencia que potencialmente pueda dañar a un individuo en su persona o en sus bienes;

· Sean indispensables para la atención médica, la prevención, diagnóstico, la prestación de asistencia sanitaria, tratamientos médicos o la gestión de servicios sanitarios, mientras el titular no esté en condiciones de otorgar el consentimiento, en los términos que establece la Ley General de Salud y demás disposiciones jurídicas aplicables y que dicho tratamiento de datos se realice por una persona sujeta al secreto profesional u obligación equivalente, o

· Se dicte resolución de autoridad competente.

En caso de que BASF, requiera tratar Datos Personales Sensibles, el titular, de conformidad con el artículo 5 de la Ley, otorga su consentimiento expreso y por escrito para su tratamiento, a través de su firma autógrafa, firma electrónica, o cualquier mecanismo de autenticación que al efecto establezca BASF, según corresponda.

Aviso de Privacidad

Estamos muy complacidos de que Usted visite nuestra página de internet y le agradecemos su interés en BASF.

Nuestro Aviso de Privacidad describe el tratamiento que BASF de El Salvador, S.A. de C.V., ("BASF") dará a sus datos personales de conformidad con la Ley de Protección de Datos Personales, la Ley de acceso a la información pública, la Ley de firma electrónica y la Ley especial contra los delitos informáticos y conexos (en lo sucesivo denominados en conjunto como la "Ley").

Domicilio

BASF de El Salvador, S.A. de C.V., es una sociedad mercantil debidamente constituida y existente de conformidad con las leyes de la República de El Salvador, con NIT numero cero seiscientos catorce – cero treinta y un mil doscientos setenta y cinco – cero cero dos – uno, con domicilio social en 89 Avenida Norte Edif WTC, Torre II, 2 Nivel Local # 207, San Salvador El Salvador. BASF es responsable de recabar sus datos personales, del uso que se le dé a los mismos y de su protección. BASF ha adoptado las medidas necesarias para proteger los datos personales que Usted nos proporcione.

Datos Personales

Son Datos Personales, cualquier información de una persona física.

BASF puede obtener sus datos personales para distintos fines y por distintas razones, así como por distintos medios, algunos de ellos son:

· Datos de identificación: nombre, domicilio, teléfono, correo electrónico, identificación, fecha de nacimiento, edad, nacionalidad, imagen, fotografía, país de residencia, número de seguridad social, datos de contacto, datos de localización.

· Datos laborales: Posiciones en otras empresas, correo electrónico de trabajo vigente, teléfono actual oficina, contrato laboral, nombre de empleador, prestaciones laborales, incluyendo salario.

· Datos académicos: educación, título y/o carnet, experiencia profesional, certificados de estudios.

· Datos de salud: estado de salud, historial clínico, enfermedades o padecimientos, prescripción de medicamentos, seguimiento de historial clínico.

· Datos bancarios y de facturación: Banco, número de cuenta, NITE, datos de facturación.

· Datos personales sensibles: son aquellos datos que afectan la esfera más íntima del titular o cuya utilización indebida puede dar origen a discriminación o conlleve un riesgo grave para el titular. Se consideran sensibles aquellos datos que puedan revelar aspectos como: origen racial o étnico, estado de salud, información genética,

creencias religiosas, filosóficas y morales, afiliación sindical, opiniones políticas, preferencia sexual.

Los Datos Personales que BASF obtendrá en caso de que el titular sea un candidato para ocupar alguna posición dentro de la empresa, serán utilizados para los siguientes fines:

· Identificación

· Datos de contacto

· Académicos

· Patrimoniales

· Datos de prevención de riesgos de la salud

· Datos de trabajos previos incluyendo salario y prestaciones.

Los Datos Personales obtenidos por BASF en caso de que el titular sea un empleado, serán utilizados para los siguientes fines:

· Identificación

· Comunicación

· Evaluación, promoción y monitoreo del desarrollo profesional

· Cumplir con las obligaciones y prestaciones laborales pactadas con BASF.

· Prevención de riesgos laborales

· Prevención de riesgos a la salud

Los Datos Personales obtenidos por BASF en caso de que el titular sea un proveedor o contratista, serán utilizados para los siguientes fines:

· Identificación

· Comunicación

· Evaluación

· Cumplimiento de las obligaciones legales de la relación Cliente – Proveedor

· Dar acceso a nuestras instalaciones

· Cumplimiento de medidas sanitarias y de seguridad

· Prevención de riesgos laborales

Los Datos Personales obtenidos por BASF en caso de que el titular sea un visitante, serán utilizados para los siguientes fines:

· Identificación

· Dar acceso a nuestras instalaciones

· Prevenir accidentes y asegurar el cumplimiento de medidas sanitarias y de seguridad conforme a las políticas de BASF

Los Datos Personales obtenidos por BASF en caso de que el titular sea un visitante o usuario de las aplicaciones de BASF o plataformas web especializadas de venta, serán utilizados para los siguientes fines:

· Facilitar la contratación de los servicios ofrecidos por BASF

· Gestión, control, administración y actualización de datos relacionados con nuestros clientes.

· Entrega de productos adquiridos por los clientes y seguimiento de facturación pago.

· Estadística y registro histórico de clientes.

· Comunicación informativa relacionada con los productos de BASF en relación con productos previamente adquiridos por el cliente.

En ningún caso, BASF dará un uso distinto a los señalados a cualquier Dato Personal recabado, salvo que medie un cambio en este Aviso de Privacidad, mismo que será comunicado al titular en su momento y mediante los mecanismos estipulados en el presente Aviso de Privacidad.

Privacidad de los menores

Este sitio web ha sido diseñado para su uso por parte de personas mayores de edad, es decir, mayores de 18 años. Nuestro objetivo no es recabar información sobre personas menores de 18 años.

Las personas menores de 18 años no deberían enviar ni publicar información en los sitios web. Si un menor envía información personal a través de los sitios web, borraremos esa información en cuanto tengamos conocimiento de su edad y, posteriormente, no utilizaremos esa información para ningún fin.

Datos de carácter personal que BASF recibe cuando Usted visita su sitio web

Cuando visita nuestro sitio web sin ponerse en contacto con nosotros ni iniciar sesión, su navegador transmite automáticamente la siguiente información a nuestro servidor:

· Dirección IP de su computadora

· Información sobre su navegador

· Sitio web donde estaba justo antes de llegar a nuestro sitio web

· URL o archivo solicitado

· Fecha y hora de su visita

· Volumen de datos transmitidos

· Información de estado, p. ej., mensajes de error

Si se pone en contacto con nosotros por correo electrónico o a través del formulario de contacto en nuestro sitio web, recibimos la siguiente información:

· Su dirección de correo electrónico y otra información que nos facilite por correo electrónico o a través del formulario de contacto

· Fecha y hora de su mensaje

BASF usa estos datos con los siguientes fines:

Cuando visita nuestro sitio web, usamos su dirección IP y los demás datos que su navegador transmite automáticamente a nuestro servidor para:

a) Enviar el contenido solicitado a su navegador. Al hacerlo, almacenamos la dirección IP completa solo en la medida en que sea necesario para ofrecerle el contenido solicitado.

b) Enviar su dirección IP a un proveedor de servicios para mapear su dirección IP pública con información relacionada con la empresa y la industria (en ningún caso información de carácter personal). Dicha información relacionada con BASF y la industria se procesará en nuestro sistema de medición web. En esta fase del proceso, su dirección IP no se almacena en nuestro proveedor de servicios ni en nuestro sistema en ningún momento.

c) Protegernos contra ataques y salvaguardar el correcto funcionamiento del sitio web. Al hacerlo, almacenamos temporalmente los datos mencionados con un acceso restringido a un período máximo de 180 días. Dicho período de tiempo se puede prolongar si se considera necesario para esclarecer ataques e incidentes.

BASF investigará al usuario de una dirección IP únicamente en el caso de un ataque ilegal.

Almacenamos la dirección IP de su computadora tras eliminar el último octeto de la dirección IP, es decir, de forma anónima, para realizar mediciones de la audiencia web que nos permiten mejorar nuestro sitio web. Eliminamos el último octeto de la dirección IP inmediatamente tras su retirada. Por lo tanto, no recabamos datos de carácter personal sobre su uso de nuestro sitio web.

Si se pone en contacto con nosotros por correo electrónico o a través del formulario de contacto en nuestro sitio web, utilizamos los datos de su IP pública para responder a su solicitud y, si es posible, satisfacerla. Almacenamos tales datos en la medida en que sea necesario para responder a su solicitud y satisfacerla.

Uso de Cookies

Le informamos sobre el uso de cookies en nuestro banner cuando visite nuestro sitio web. Si continúa usando nuestro sitio web, significa que acepta el uso de cookies. El uso de cookies es para facilitar la navegación.

BASF tiene medidas técnicas y organizativas para garantizar un nivel adecuado de seguridad con el fin de proteger sus datos de carácter personal contra su alteración accidental o ilícita,

destrucción, pérdida o revelación no autorizada. Tales medidas se mejorarán de forma continua en línea con los avances tecnológicos.

Medios para limitar el uso o divulgación de los datos personales

En caso de que el titular de los datos personales, desee limitar el uso o divulgación de sus Datos Personales, deberá de comunicarse con el departamento legal de BASF, ubicado Edificio Las Terrazas, Centro Corporativo Plaza Roble Escazú, 5to Piso, Oficinas REGUS San Jose, Costa Rica o enviar un correo a la dirección de correo electrónico comunicacion_general_cac@basf.com . El Departamento legal de BASF es responsable de dar trámite a este tipo de solicitudes y hará de su conocimiento el procedimiento establecido por BASF para que el titular pueda limitar el uso o divulgación de los datos personales.

Derechos ARCO y revocación del consentimiento

Los titulares de los Datos Personales cuentan con los derechos de Acceder, Rectificar y Cancelar sus datos personales, así como el derecho de Oponerse al tratamiento de los mismos y de revocar el consentimiento previamente otorgado a BASF para el tratamiento de su información, o en su caso, limitar el uso o divulgación de sus Datos Personales por BASF.

Para consultar el procedimiento para ejercer los derechos mencionados en el párrafo anterior, el titular deberá presentar un escrito dirigido al departamento legal de BASF especificando qué derecho desea ejercer y en qué términos desea hacerlo cumpliendo con lo establecido en los artículos 17 al 20 de la Ley de Protección de la Personales.

Si el titular no manifiesta su oposición para que sus datos personales sean utilizados o compartidos en los términos precisados en el presente Aviso de Privacidad, se entenderá que ha otorgado su consentimiento para ello. Dicha oposición puede presentarse a través de cualquiera de los medios a que se refiere el párrafo anterior.

Transferencia de Datos Personales

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Internal

Conforme a lo establecido en la Ley, BASF no requiere del consentimiento de los titulares para hacer tratamiento de sus datos personales en los siguientes casos:

· Esté previsto en una Ley;

· Los datos se realicen entre dependencias de los órganos del Estado

· Los datos personales se sometan a un procedimiento previo de seudonimización o disociación, de modo que los titulares de los datos sean identificables;

· Se trate de una transferencia de datos entre filiales de un mismo grupo económico

· Se trate de tratamiento de información autorizada por la Ley para fines históricos, estadísticos o científicos;

· Se trate de datos personales relativos a la salud y sean necesarios por razones de salud pública, de emergencia o para la realización de estudios epidemiológicos, en tanto se preserve la identidad de los titulares de los datos mediante mecanismos de seudonimización o disociación adecuados o consista en intercambio de datos de carácter médico, cuando así lo exija el tratamiento del afectado por razones de salud o higiene públicas

En caso de que BASF, requiera tratar Datos Personales Sensibles, el titular, de conformidad con la Ley, otorga su consentimiento expreso y por escrito para su tratamiento, a través de su firma autógrafa, firma electrónica, o cualquier mecanismo de autenticación que al efecto establezca BASF, según corresponda.

Privacy Notice

We are delighted that you are visiting our website and thank you for your interest in BASF.

Our Privacy Notice outlines how BASF de El Salvador, S.A. de C.V., ("BASF") will process your personal data in accordance with the Personal Data Protection Act, the Access to Public Information Act, the Electronic Signature Act and the Special Law against Computer and Related Crimes (hereinafter referred to together as the "Act").

Address

BASF de El Salvador, S.A. de C.V., is a trading corporation duly incorporated and existing under the laws of the Republic of El Salvador, with Taxpayer Identification Number (TIN) zero six hundred fourteen - zero thirty-one thousand two hundred seventy-five - zero zero two - one, and its corporate address is 89 Avenida Norte Edif WTC, Torre II, 2 Nivel Local # 207, San Salvador, El Salvador. BASF is responsible for the collection, use and protection of your personal data. BASF has taken the necessary measures to protect the personal data you provide us.

Personal Data

Personal Data refers to any information about an individual.

BASF may obtain your personal data for different purposes and for different reasons, as well as by different means, which may include:

· Identification data: name, address, telephone, e-mail, ID, date of birth, age, nationality, image, photograph, country of residence, social security number, contact information, location data.

· Employment data: Positions at other companies, current work email address, current office phone, employment contract, employer name, employment benefits, including salary.

· Academic data: education, degree and/or license, professional experience and academic transcripts.

· Health data: health status, medical history, diseases or conditions, medication prescriptions, medical history follow-up.

· Bank and billing data: Bank, account number, Taxpayer ID number (TIN), billing information.

· Sensitive personal data: Refers to data that greatly affect the intimacy of the owner or whose improper use may give rise to discrimination or involve a serious risk for the owner. Sensitive data is that which may reveal aspects such as: racial or ethnic origin, health status, genetic information, religious, philosophical or moral beliefs, union membership, political opinions and sexual orientation.

The Personal Data that BASF will obtain if the owner is a candidate for any position within the company, will be used for the following purposes:

· Identification

· Contact information

· Academic data

· Data on Assets

· Health risk prevention data

· Previous employment data including salary and benefits.

The Personal Data obtained by BASF if the owner is an employee, will be used for the following purposes:

· Identification

· Communication

· Evaluation, promotion and monitoring of professional development

· Compliance with work-related obligations and benefits agreed with BASF.

· Prevention of occupational risks

· Prevention of health risks

The Personal Data obtained by BASF, if the owner is a supplier or contractor, will be used for the following purposes:

· Identification

· Communication

· Assessment

· Compliance with the legal obligations of the Customer - Supplier relationship

· Providing access to our facilities

· Compliance with health and safety measures

· Prevention of occupational risks

The Personal Data obtained by BASF if the owner is a visitor, will be used for the following purposes:

· Identification

· Providing access to our facilities

· Prevention of accidents and to ensure compliance with health and safety measures in accordance with BASF policies

The Personal Data obtained by BASF if the owner is a visitor or user of BASF's applications or specialized web sales platforms, will be used for the following purposes:

- Facilitate the contracting of services offered by BASF

· Management, control, administration and updating of customer-related data.

· Deliver products purchased by customers and follow-up on bill payment.

· Customer account history and statistics.

· BASF's informative product-related correspondence in connection with products previously purchased by the customer

Under no circumstances will BASF use any Personal Data collected for purposes other than those indicated, unless there is a change in this Privacy Notice. The owner will be notified of such change at that time and by means of the mechanisms indicated in this Privacy Notice.

Privacy of Minors

This website has been designed for use by persons of legal age, i.e., 18 years of age or older. Our goal is not to collect information on individuals under the age of 18.

Individuals under the age of 18 should not submit or post information on the websites. If a minor submits personal information through the websites, we will delete that information as soon as we become aware of their age and thereafter will not use that information for any purpose.

Personal Data that BASF Receives When You Visit its Website

When you visit our website without contacting us or logging in, your browser automatically transmits the following information to our server:

· IP address of your computer

· Browser information

· Website you were visiting just before you came to our website

· URL or requested file

· Date and time of your visit

· Volume of data transmitted

· Status information, e.g., error messages

If you contact us by e-mail or through the contact form on our website, we receive the following information:

· Your e-mail address and other information you provide us by e-mail or through the contact form

· Date and time of your message

BASF uses this data for the following purposes:

When you visit our website, we use your IP address and other data that your browser automatically transmits to our server to:

a) Send the requested content to your browser. In doing so, we store the full IP address only to the extent necessary to provide you with the requested content.

b) Send your IP address to a service provider to map your public IP address with company- and industry-related information (personal data is never included). Such BASF and industry-related information will be processed in our web measurement system. At this stage of the process, your IP address is not stored by our service provider nor our system at any time.

c) Protect us against attacks and preserve the proper functioning of the website. In doing so, we temporarily store the aforementioned data with access restricted to a maximum period of 180 days. This 180-day period may be extended if deemed necessary to clarify attacks and incidents.

BASF Will Investigate the User of an IP Address Only in the Event of an Illegal Attack.

We store your computer's IP address after deleting the last octet of the IP address, i.e., anonymously, for web audience measurements that allow us to improve our website. We remove the last octet of the IP address immediately after its removal. Therefore, we do not collect personal data about your use of our website.

If you contact us by e-mail or through the contact form on our website, we will use your public IP data to respond to your request and, if possible, fulfill it. We store such data to the extent necessary to respond to and fulfill your request.

Use of Cookies

We will inform you of the use of cookies in our banner when you visit our website. By continuing to use our website, you agree to our use of cookies. Cookies are used to make navigation easier.

BASF has technical and organizational measures in place to ensure an adequate level of security to protect your personal data against accidental or unlawful alteration, destruction, loss or unauthorized disclosure. Such measures will be continuously improved as technology advances.

Means to Limit the Use or Disclosure of Personal Data

If the owner of the personal data wishes to limit the use or disclosure of their Personal Data, they should contact BASF's legal department, located at Edificio Las Terrazas, Centro Corporativo Plaza Roble Escazú, 5to Piso, Oficinas REGUS San Jose, Costa Rica or send an e-mail to the following address comunicacion_general_cac@basf.com . BASF's Legal Department is responsible for processing this type of request and will inform you of the procedure established by BASF so that the owner may limit the use or disclosure of their personal data.

ARCO Rights and Revocation of Consent

The owners of Personal Data have the right to Access, Rectify and Cancel their personal data, as well as the right to Oppose the processing thereof and to revoke the consent previously granted to BASF for the processing of their information, or, as the case may be, to limit the use or disclosure of their Personal Data by BASF.

To view the procedure for exercising the rights mentioned in the previous paragraph, the owner must submit a letter addressed to BASF's legal department specifying which right they wish to exercise and under what terms they wish to do so in compliance with the provisions of articles 17 to 20 of the Personal Data Protection Act.

If the owner does not express their opposition to the use or sharing of their personal data under the terms specified in this Privacy Notice, it will be understood that they have given their consent to do so. Such opposition may be filed through any of the means referred to in the preceding paragraph.

Transfer of Personal Data

Pursuant to the provisions of the Act, BASF does not require the consent of owners to process their personal data in the following cases:

· When it is provided for by Law;

· When data is sent between government agencies

· When personal data are subject to a prior pseudonymization or anonymization procedure, so that the owners of data are [not] identifiable;

· When it is a transfer of data between subsidiaries of the same corporate group

· When the processing of information is authorized by law for historical, statistical or scientific purposes;

· When it concerns personal data relating to health and is necessary for reasons of public health, emergency or for the performance of epidemiological studies, provided that the identity of the owners of data is preserved through appropriate pseudonymization or anonymization mechanisms or consists of the exchange of medical data, when so required for the treatment of the owner of the data for reasons of public health or hygiene

Should BASF require Sensitive Personal Data to be processed, the owner, pursuant to the Act, shall provide their express written consent for it to be processed, with their handwritten signature, electronic signature, or any authentication mechanism established by BASF, as appropriate.

Suomi

Tietosuojaa koskevia tietoja

Tietosuoja on asia, jonka BASF (jäljempänä myös ”me”) ottaa erittäin vakavasti. Tähän liittyy luonnollisesti myös pitkälle viety läpinäkyvyys. Toiminnan avoimuuden varmistamiseksi selostamme seuraavassa asiakirjassa, miten käsittelemme henkilötietojasi. Henkilötietoja käsitellään luonnollisesti vain asianomaisen lainsäädännön mukaisesti.

Kuka vastaa henkilötietojen käsittelystä ja kuka on tietosuojasta vastaava edustaja?

Tietojenkäsittelystä vastaa

BASF A/S
Kalvebod Brygge 45, 2.
1560 Copenhagen V
Denmark

Tietosuojasta vastaava edustaja:

data-protection.dk@basf.com

Minkälaisia tietokategorioita käsittelemme ja mistä tiedot saadaan?

1. Sivuston käyttö

Evästeet ovat tekstimuotoista tietoa, joka tallennetaan verkkosivulla (verkkopalvelimella, palvelimella) kävijän laitteen selaimeen. Verkkopalvelin lähettää evästeen selaimeen tai komentosarja (JavaScript) generoi sen selaimeen. Kun käyttäjä käy sivulla uudelleen, verkkopalvelin pystyy lukemaan evästeen tiedot suoraan palvelimelta käsin tai siirtämään evästetiedot palvelimelle verkkosivun komentosarjan avulla. Evästeet eivät mitenkään haittaa laitteesi toimintaa, ne eivät sisällä viruksia, troijalaisia tai muitakaan haittaohjelmia.

Evästeeseen tallennettu informaatio liittyy nimenomaan käytettyyn laitteeseen. Se ei kuitenkaan suoraan paljasta meille henkilöllisyyttäsi.

Tämä verkkosivusto käyttää ainoastaan sellaisia evästeitä, joita sen toiminta välttämättä vaatii. Nämä evästeet tallennetaan yleisesti ottaen ainoastaan tekemiesi, palvelun pyytämien toimintojen yhteydessä, esimerkiksi kun valitset yksityisyysasetuksesi, kirjaudut sisään tai täytät lomakkeen. Voit asettaa selaimesi torjumaan evästeet tai pyytää niistä ilmoituksen. Tällöin kuitenkin jotkin sivuston toiminnot eivät välttämättä toimi oikein.

Verkkodomain	Nimi	Tyyppi	Tarkoitus	Säilytysaika
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Ensimmäinen osapuoli	Verkkoistunnon tila antaa mahdollisuuden tallentaa ja hakea arvoja jostakin käyttäjästä tämän navigoidessa sivuilla verkkosovelluksessa.	Istunto: 30 minuuttia käyttäjän edellisestä hausta kyseisen istunnon aikana
secure.ethicspoint.eu	NGSecure	Ensimmäinen osapuoli	Kuormantasaajapalomuuri luo ja käyttää istunnon jatkuvuuden varmistamiseksi	Istunto: 30 minuuttia käyttäjän edellisestä hausta kyseisen istunnon aikana
secure.ethicspoint.eu	ep	Ensimmäinen osapuoli	Tallentaa raportin lähettämiseen ja NAVEXin yhteyskeskuksen vastaanottomenetelmään liittyviä muuttujia	Istunto: 30 minuuttia käyttäjän edellisestä hausta kyseisen istunnon aikana

2. Määräystenmukaisuuteen liittyvien tutkimusten toteuttaminen

Käsittelemme määräystenmukaisuuteen liittyviä tutkimuksia varten seuraavanlaisia henkilötietoja. Henkilötiedot ovat sinun itsesi antamia tai ne kerätään tutkinnan yhteydessä:

- Yhteystiedot (esim. etu- ja sukunimi, osoite, puhelinnumero ja sähköpostiosoite)
- Työhön liittyvät tiedot (esim. organisaatiotunnus, tehtävänimike)
- Valokuvat
- Videotallenteet
- Muut tutkinnan ja asian selvittämisen kannalta välttämättömät tiedot (esim. ajoneuvojen rekisterinumerot, työsuhteeseen liittyvät tiedot, maksutiedot, ostotilaukseen liittyvät tiedot).

<u>Mitä tarkoituksia varten henkilötietoja käsitellään ja mikä on käsittelyn oikeusperuste?</u>

Käsittelemme henkilötietoja EU:n yleisen tietosuoja-asetuksen (GDPR) sekä muun asianomaisen lainsäädännön mukaisesti.

Henkilötietojasi käsitellään seuraavia tarkoituksia varten:

- Epäiltyjen määräystenmukaisuusrikkomusten ilmoittamiseen tarkoitetun verkkosivuston käyttämiseksi;
- Ilmoitettujen tapausten tutkintaa varten ja niiden edellyttämien toimenpiteiden toteuttamiseksi;
- Yhteyden pitämiseksi osapuolten välillä (väärinkäytösepäilyistä ilmoittaneet, väärinkäytöksestä syytetyt henkilöt, muut asianomaiset);
- Lakimääräisten vaatimusten täyttämiseksi (esim. yritystä koskevat tietojen hankkimiseen ja tallentamiseen liittyvät lailliset velvoitteet, joiden tarkoituksena on ehkäistä talousrikoksia, rahanpesua, muita rikoksia ja yrityksen omien määräysten rikkomuksia);
- Riita-asioiden ja oikeudenkäyntien ratkaiseminen, kanteet ja muu asioiden vireillepano ja ajaminen tai puolustautuminen tuomioistuimissa, tehtyjen sopimusten toimeenpano

Edellä mainittujen tietojen käsittely on välttämätöntä näitä tarkoituksia varten.

Rikosasioihin ja tuomioihin liittyvien tietojen käsittelyn oikeusperusteena on Suomen tietosuojalain 7 § ja muiden tietojen käsittelyn oikeudellisena perusteena on yleisen tietosuoja-asetuksen (GDPR) 6 artiklan 1 kohdan f) alakohta, koska käsittely on meille tarpeen oikeutettujen etujemme toteuttamiseksi, ts. liiketoiminnan laillisuuden ja eettisen vastuullisuuden varmistamiseksi.

Jos aikomuksenamme on käsitellä henkilötietojasi mihin tahansa muuhun tarkoitukseen kuin edellä mainittuihin, tästä ilmoitetaan sinulle etukäteen.

Kenelle henkilötietoja toimitetaan?

Pääsy henkilötietoihisi annetaan yrityksessämme ainoastaan sellaisille henkilöille ja toimielimille, jotka tarvitsevat niitä edellä mainittuihin tarkoituksiin.

Henkilötietojasi annetaan konsernissamme tietyille konserniyhtiöille, jos niiden tehtävänä on organisaatiorakenteen perusteella hoitaa keskitetysti konserniyhtiöille tärkeitä tehtäviä tai konserninlaajuisia toimintoja tai jos tietojen saaminen on välttämätöntä edellä mainittuihin tarkoituksiin.

Voimme välittää henkilötietojasi valvontaviranomaisille, tuomioistuimille tai asianajotoimistoille siinä laajuudessa kuin on välttämätöntä sovellettavien lakien noudattamiseksi tai lakisääteisten laillisten oikeuksien toteuttamiseksi tai puolustamiseksi.

Lisäksi työskentelemme palveluntarjoajien kanssa edellä mainittuja tarkoituksia varten. Kyseiset palveluntarjoajat käsittelevät henkilötietojasi meidän nimissämme ja ainoastaan meidän ohjeidemme mukaisesti. Palveluntarjoajat on sopimusteitse velvoitettu noudattamaan sovellettavia tietosuojamääräyksiä.

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Eräissä tapauksissa luovutamme henkilötietoja palveluntarjoajille tai konserniyhtiöille, jotka sijaitsevat Euroopan talousalueen ulkopuolella (ns. kolmansissa maissa), joissa lainsäädäntö ei takaa riittävää tietosuojaa. Ryhdymme tällaisissa tapauksissa tarpeellisiin toimenpiteisiin henkilötietojesi suojaamiseksi ja riittävän tietosuojan varmistamiseksi.

Siirrämme henkilötietojasi kolmansissa maissa sijaitseville ulkopuolisille vain siinä tapauksessa, että nämä ovat tehneet kanssamme EU:n tietosuojavaatimukset sisältävän sopimuksen tai yrityksellä on vastaavat omat sitovat määräyksensä.

Lisätietoja asiasta ja selvityksen tehdyistä toimenpiteistä saa edellä mainittujen yhteystietojen kautta.

Kuinka kauan säilytämme henkilötietojasi?

Jollei nimenomaisesti toisin sovita (esim. erillisellä suostumuslomakkeella), poistamme yhteyshenkilöidemme henkilötiedot tai suljemme ne pois käytöstä heti kun niitä ei enää tarvita edellä selostettuihin tarkoituksiin, lukuun ottamatta tilanteita, joissa tietojen poisto tai pois käytöstä sulku rikkoisi lakisääteisiä tietojen arkistointivelvoitteitamme (esim. kauppa- tai verolainsäädännön edellyttämät säilytysajat).

Mitä oikeuksia sinulla on tietosuojan suhteen?

Sinulla on oikeus pyytää **tietoa** säilyttämistämme ja käsittelemistämme henkilötiedoistasi yllä olevasta osoitteesta. Lisäksi sinulla on määrätyissä tilanteissa oikeus vaatia henkilötietojesi **korjaamista** tai **poistamista**. Sinulla voi myös olla **oikeus rajoittaa henkilötietojesi käsittelyä** sekä **oikeus saada henkilötiedot nähtäväksi** rakenteistetussa, vakiomuotoisessa ja koneellisesti luettavassa muodossa.

Sinulla on **oikeus vastustaa** henkilötietojesi käsittelyä, mukaan lukien tilanteet, joissa käsittelemme tietoja oikeutettujen etujemme toteuttamiseksi.

Sinulla on oikeus vastustaa tietojesi käsittelyä oikeutettujen etujemme turvaamiseksi henkilökohtaisista syistä. Tällaisessa tapauksessa lopetamme henkilötietojesi käsittelyn, jos emme pysty osoittamaan, että peruste tietojen käsittelylle menee sinun etujesi, oikeuksiesi ja vapauksiesi edelle tai että tietojen käsittelyn tarkoituksena on kanteen vireillepano, ajaminen tai siltä puolustautuminen tuomioistuimessa.

Minne valitukset tulee toimittaa?

Sinulla on kaikista muista hallinnollisista tai oikeudellisista oikeussuojakeinoista riippumatta oikeus tehdä valitus tietosuojasta vastaavalle edustajallemme (yhteystiedot edellä sivulla 1) tai valvontaviranomaiselle, etenkin omassa asuinmaassasi tai maassa, jossa väitetty rikkomus on tapahtunut, jos olet sitä mieltä, että henkilötietojesi käsittely rikkoo GDPR:n tai muun sovellettavan lainsäädännön määräyksiä.

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Ensisijainen valvontaviranomainen:

BASF Group, Eurooppa:
Saksan Rheinland-Pfalzin osavaltion tietosuojavaltuutettu (*Landesbeauftragte für den Datenschutz und die Informationsfreiheit*)
Hintere Bleiche 34
55116 Mainz
Germany

Notice d'information sur la protection des données

BASF (ci-après dénommé « nous ») prend très au sérieux la protection de vos données. Cela nous pousse naturellement à garantir un niveau élevé de transparence. Afin d'assurer cette transparence, le présent document vous informe sur la manière dont nous traitons vos données personnelles. Nous ne traitons bien entendu les données à caractère personnel que dans le respect absolu des lois applicables en la matière.

Qui est responsable du traitement des données et quelles sont les coordonnées du délégué à la protection des données ?

Le responsable du traitement des données est

BASF SE

Carl Bosch Strasse 38
67056 Ludwigshafen /Rhein
+49 621 600

Vous pouvez contacter le **délégué à la protection des données** via l'adresse suivante :

data-protection.fr@basf.com

Quelles catégories de données traitons-nous et d'où proviennent-elles ?

1. Fonctionnement du site

Les cookies sont des fichiers contenant des informations textuelles et qui peuvent être stockés dans l'appareil lorsque vous visitez un site sur votre navigateur web. Les cookies sont soit envoyés depuis le serveur web vers le navigateur, soit générés dans le navigateur par un script (JavaScript). Lorsque l'utilisateur visite de nouveau la page web, le serveur du site peut lire les informations contenues dans les cookies directement à partir du navigateur ou transférer ces informations au serveur web via un script. Les cookies n'endommagent pas votre appareil et ne contiennent aucun virus, cheval de Troie ou autre logiciel malveillant.

Les informations contenues dans les cookies sont uniquement stockées dans l'appareil utilisé. Cela ne nous permet toutefois pas de connaître directement votre identité.

Notre site web n'utilise que les cookies nécessaires à son fonctionnement. En principe, les cookies sont créés pour stocker vos actions lorsque vous accédez à un service, notamment pour conserver vos préférences en matière de confidentialité et pour faciliter la connexion ou le remplissage de formulaires. Vous pouvez paramétrer votre navigateur pour qu'il bloque les cookies ou vous informe de leur existence. Toutefois, certaines parties du site web pourront ne pas fonctionner correctement.

Domaine	Nom	Type	Objet	Durée de vie
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Interne	La session de navigation permet de stocker et de récupérer des valeurs pour un utilisateur donné lorsque celui-ci navigue dans des pages d'une application web.	Session : 30 minutes à partir du dernier accès par l'utilisateur pour une session donnée
secure.ethicspoint.eu	NGSecure	Interne	Créé et utilisé par le pare-feu/l'équilibreur de charge pour assurer la persistance des sessions	Session : 30 minutes à partir du dernier accès par l'utilisateur pour une session donnée
secure.ethicspoint.eu	ep	Interne	Stocke les variables liées à la méthode d'envoi et d'admission des rapports pour l'assistance en ligne fournie par le groupe NAVEX	Session : 30 minutes à partir du dernier accès par l'utilisateur pour une session donnée

2. Mise en œuvre des enquêtes de conformité

Le traitement des catégories de données à caractère personnel décrites ci-dessous nous permet de mener des enquêtes de conformité. Les données personnelles sont soit fournies par vous-mêmes, soit collectées par nos soins dans le cadre de l'enquête :

- Coordonnées (p. ex. nom et prénom, adresse, numéro de téléphone, numéro de portable et adresse e-mail)
- Données professionnelles (p. ex. nom du service, intitulé de poste)
- Photographies
- Enregistrements vidéo
- Autres informations nécessaires à l'enquête et à la l'élucidation de l'affaire (p. ex. numéro d'immatriculation du véhicule, données relatives à l'emploi, au paiement ou à la commande).

À quelles fins et sur quel fondement juridique vos données personnelles sont-elles traitées ?

Nous traitons vos données à caractère personnel conformément aux dispositions du règlement général sur la protection des données adopté par l'UE (RGPD), à la « Loi Informatique et Libertés », ainsi qu'à d'autres lois applicables en la matière.

Le traitement de vos données personnelles répond aux finalités suivantes :

- Permettre le fonctionnement du site internet hébergeant les rapports de conformité ;
- Enquêter sur le problème signalé et prendre les mesures appropriées ;
- Communiquer avec les parties concernées (plaignants, personnes accusées, autres personnes concernées) ;
- Faire respecter les exigences légales (p. ex. relatives aux obligations d'information et de stockage imposées par le droit des sociétés afin de prévenir la « délinquance en col blanc », les délits de blanchiment d'argent et toute autre violation des exigences légales et internes) ;
- Solder les litiges et les procès, préparer, déposer ou se défendre contre des réclamations ou des litiges juridiques, appliquer les contrats existants.

Le traitement des catégories de données susmentionnées est nécessaire pour atteindre ces objectifs.

Sauf stipulation expresse contraire, la base juridique du traitement est l'article 6, al. 1 (f) RGPD.

Si nous avons l'intention de traiter vos données à caractère personnel à toute autre fin non mentionnée ci-dessus, nous vous en informerons préalablement à ce traitement.

À qui sont transmises les données personnelles ?

Au sein de notre société, seules les personnes et organismes qui ont besoin de vos données à caractère personnel pour remplir les finalités susmentionnées auront accès à ces données.

Au sein de notre groupe de sociétés, vos données à caractère personnel sont fournies à des sociétés déterminées au sein du groupe dans le cas où elles effectuent des tâches clés centralisées pour le compte de sociétés affiliées au groupe, ou bien lorsqu'elles exercent des fonctions intersociétés découlant de la structure organisationnelle du groupe, ou encore lorsque cela est nécessaire pour atteindre les objectifs susmentionnés.

Il est possible que nous soyons amenés à transférer vos données personnelles aux autorités de contrôle, tribunaux ou cabinets d'avocats uniquement dans la mesure nécessaire pour assurer la conformité à la loi applicable ou pour exercer, faire valoir ou défendre des droits lorsque la loi nous l'y autorise.

Nous travaillons également avec des prestataires de services pour atteindre les objectifs susmentionnés. Ces prestataires de services traitent vos données à caractère personnel en notre nom et uniquement selon nos instructions. Ils sont contractuellement tenus de respecter la réglementation applicable en matière de protection des données.

Dans certains cas, nous divulguons des données personnelles à des prestataires de services ou à des sociétés du groupe situées en dehors de l'Espace économique européen (« pays

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tiers »), dans lesquels les lois en vigueur ne garantissent pas un niveau convenable de protection des données. Lorsque cette situation se présente, nous prenons toutes les mesures appropriées pour assurer une protection suffisante de vos données à caractère personnel.

Par conséquent, nous transférerons vos données à caractère personnel à des destinataires externes situés dans des pays tiers uniquement s'ils ont conclu avec nous un contrat contenant les clauses contractuelles types de la Commission européenne en matière de protection des données ou s'ils ont mis en place des règles d'entreprise contraignantes.

Vous pouvez obtenir plus d'informations ainsi qu'une copie des mesures prises auprès des contacts susmentionnés.

Pendant combien de temps conservons-nous vos données personnelles ?

Les données personnelles contenues dans les rapports seront supprimées dans les deux mois suivant la conclusion de l'enquête, à moins qu'une conservation plus longue ne semble indispensable en raison de circonstances particulières qui devront être explicitées.

Dans le cas où des mesures disciplinaires devront être prises ou si des problèmes juridiques devront être résolus (comme la possibilité d'une action en justice), les données personnelles seront conservées jusqu'à ce qu'une décision finale soit prise. Les données personnelles contenues dans les rapports collectés dans d'autres pays via l'assistance en ligne seront conservées conformément aux lois et réglementations locales en matière de conservation des données. BASF mettra tout en œuvre pour détruire rapidement les données à caractère personnel qui ne relèveraient pas de l'assistance en ligne.

Quels sont vos droits en matière de protection des données ?

Vous pouvez demander des informations sur les données personnelles vous concernant que nous stockons et traitons à l'adresse ci-dessus. De plus, dans certains cas précis, vous pouvez demander la **rectification** ou la **suppression** de vos données personnelles. Il est également possible que vous puissiez faire valoir votre **droit à la limitation du traitement** de vos données personnelles ainsi qu'à un **droit à la divulgation de vos données** dans un format structuré, standard et lisible par ordinateur.

Où les plaintes peuvent-elles être déposées ?

Indépendamment de tout autre recours administratif ou judiciaire, vous pouvez déposer une plainte auprès de l'autorité de contrôle, en particulier dans l'État membre dans lequel vous résidez ou dans lequel la violation présumée s'est déroulée, si vous pensez que le traitement de vos données personnelles enfreint le règlement général sur la protection des données adopté par l'UE.
L'autorité de contrôle compétente notifiera le demandeur de la situation et de la conclusion de la plainte, ainsi que de la possibilité d'effectuer un recours en justice conformément à l'article 78 du règlement général sur la protection des données adopté par l'UE.

L'autorité de contrôle principale est :

France

Pour le Groupe BASF en Europe :
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mayence
Allemagne

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Deutschland

Information zum Datenschutz

Das Thema Datenschutz hat bei BASF (nachfolgend „wir“) höchste Priorität. Dazu gehört natürlich auch ein hohes Maß an Transparenz. Daher informieren wir Sie nachfolgend darüber, wie wir Ihre Personenbezogenen Daten verarbeiten. Selbstverständlich verarbeiten wir Ihre Personenbezogenen Daten nur in Übereinstimmung mit den anwendbaren Rechtsvorschriften zum Schutz personenbezogener Daten und zur Datensicherheit.

Wer ist für die Datenverarbeitung verantwortlich und wie sind die Kontaktdaten des Datenschutzbeauftragten?

Verantwortlicher für die Datenverarbeitung ist

BASF SE

Carl Bosch Strasse 38

67056 Ludwigshafen /Rhein

+49 621 600

Deutschland

Unseren **Verantwortlichen für Datenschutz** erreichen Sie unter der o.g. Adresse oder unter: data-protection@basf.com

Welche Datenkategorien nutzen wir und woher stammen diese?

1. Betrieb dieser Webseite

Wir setzen auf unserer Seite Cookies ein. Hierbei handelt es sich um Textinformationen, die im Browser auf dem Endgerät des Betrachters jeweils zu einer besuchten Website (Webserver, Server) gespeichert werden können. Das Cookie wird entweder vom Webserver an den Browser gesendet oder im Browser von einem Skript (JavaScript) erzeugt. Der Webserver kann bei späteren, erneuten Besuchen dieser Seite diese Cookie-Information direkt vom Server aus auslesen oder über ein Skript der Website die Cookie-Information an den Server übertragen. Cookies richten auf Ihrem Endgerät keinen Schaden an, enthalten keine Viren, Trojaner oder sonstige Schadsoftware.

In dem Cookie werden Informationen abgelegt, die sich jeweils im Zusammenhang mit dem spezifisch eingesetzten Endgerät ergeben. Dies bedeutet jedoch nicht, dass wir dadurch unmittelbar Kenntnis von Ihrer Identität erhalten.

Wir setzen Cookies ein, die zur Funktion der Website erforderlich sind. In der Regel werden diese Cookies nur als Reaktion auf von Ihnen getätigte Aktionen gesetzt, die einer Dienstanforderung entsprechen, wie etwa dem Festlegen Ihrer Datenschutzeinstellungen, dem Anmelden oder dem Ausfüllen von Formularen. Sie können Ihren Browser so einstellen,

dass diese Cookies blockiert oder Sie über diese Cookies benachrichtigt werden. Einige Bereiche der Website funktionieren dann aber nicht.

Domain	Name	Typ	Grund	Gültigkeitsdauer
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Erstanbieter	Der Sitzungsstatus ermöglicht es, Werte für einen Benutzer zu speichern und wieder abzurufen, wenn der Benutzer durch Seiten in einer Webanwendung navigiert.	Sitzung: 30 Minuten seit dem letzten Zugriff des Benutzers für eine bestimmte Sitzung
secure.ethicspoint.eu	NGSecure	Erstanbieter	Wird von der Firewall / dem Load Balancer für die Aufrechterhaltung der Sitzung erstellt und verwendet.	Sitzung: 30 Minuten seit dem letzten Zugriff des Benutzers für eine bestimmte Sitzung
secure.ethicspoint.eu	ep	Erstanbieter	Speichert Variablen, die sich auf den Berichtsversand und die Aufnahmemethode für NAVEX Contact Center beziehen	Sitzung: 30 Minuten seit dem letzten Zugriff des Benutzers für eine bestimmte Sitzung

2. Durchführung von Compliance Ermittlungen

Wir verarbeiten die folgenden Kategorien personenbezogener Daten zur Durchführung von Compliance Ermittlungen. Diese werden von Ihnen übermittelt oder wir erheben sie im Laufe der Untersuchung:

- Kontaktinformationen (zum Beispiel Vor- und Zunamen, Anschrift, Telefonnummer, Mobilfunknummer und E-Mailadresse);
- Berufliche Daten (zum Beispiel Organisationscode, Berufsbezeichnung);
- Fotografien;
- Videoaufnahmen;
- Sonstige Informationen, die zur Untersuchung und Aufklärung des Sachverhaltes erforderlich sind (zum Beispiel Kfz-Kennzeichen, Personaldaten, Zahlungsdaten, Bestelldaten).

Für welche Zwecke und auf welcher Rechtsgrundlage werden Ihre Personenbezogenen Daten verarbeitet?

Wir verarbeiten Ihre Personenbezogenen Daten unter Beachtung der Bestimmungen der EU-Datenschutz-Grundverordnung (DS-GVO), des Bundesdatenschutzgesetzes (BDSG) sowie weiterer maßgeblicher Gesetze.

Die Verarbeitung Ihrer Personenbezogenen Daten dient folgenden Zwecken:

- Betrieb der Webseite zur Meldung von Compliance Verstößen;
- Untersuchung und Beantwortung der mitgeteilten Sachverhalte sowie Ergreifung geeigneter Maßnahmen;
- Kommunikation mit den beteiligten Personen (Beschwerdeführer, Beschuldigte, sonstige beteiligte Personen);
- Einhalten von rechtlichen Anforderungen (zum Beispiel von gesellschaftsrechtlichen Informations- und Aufbewahrungspflichten, um Wirtschaftskriminalität, Geldwäsche und sonstigen Verstößen gegen rechtliche und interne Vorgaben vorzubeugen)
- Beilegen von Rechtsstreitigkeiten, Durchsetzen bestehender Verträge und zur Geltendmachung, Ausübung und Verteidigung von Rechtsansprüchen.

Rechtsgrundlage für die Datenverarbeitung ist – soweit nicht ausdrücklich abweichend angegeben – Artikel 6 (1) (f) DS-GVO sowie § 26 (1) Satz 2 Bundesdatenschutzgesetz (BDSG).

Die Verarbeitung der oben genannten Kategorien von personenbezogenen Daten ist zur Erreichung dieser Zwecke erforderlich. Anderenfalls werden die Daten von uns gelöscht.

Sofern wir die personenbezogenen Daten für einen oben nicht genannten Zweck verarbeiten wollen, werden wir Sie zuvor darüber informieren.

An wen werden Ihre Personenbezogenen Daten weitergegeben?

Innerhalb unserer Unternehmensgruppe werden Ihre Personenbezogenen Daten an bestimmte Unternehmen übermittelt, wenn diese Datenverarbeitungsaufgaben für die in der Gruppe verbundenen Unternehmen zentral wahrnehmen oder wenn dies zur Erfüllung der oben genannten Zwecke erforderlich ist.

Wir übermitteln gegebenenfalls Ihre Personenbezogenen Daten an Gerichte, Aufsichtsbehörden oder Anwaltskanzleien soweit dies rechtlich zulässig und erforderlich ist, um geltendes Recht einzuhalten oder Rechtsansprüchen geltend zu machen, auszuüben oder zu verteidigen.

Wir arbeiten auch mit Dienstleistern zusammen. Diese Dienstleister werden nur nach Weisung von uns tätig und sind vertraglich auf die Einhaltung der geltenden datenschutzrechtlichen Anforderungen verpflichtet.

Einige Empfänger Ihrer Personenbezogenen Daten befinden sich möglicherweise in Ländern außerhalb des Europäischen Wirtschaftraums („Drittländer“), in welchem das anwendbare Recht nicht das gleiche Datenschutzniveau wie innerhalb der Europäischen Union

gewährleistet. In diesem Fall ergreifen wir geeignete Maßnahmen, um angemessene Garantien zum Schutz Ihrer Personenbezogenen Daten sicherzustellen.

An konzernexterne Empfänger in Drittländern werden wir daher Ihre Personenbezogenen Daten nur dann übermittelt, wenn diese EU Standarddatenschutzklauseln mit uns abgeschlossen oder Binding Corporate Rules eingeführt haben.

Weitere Informationen sowie eine Kopie der umgesetzten Maßnahmen erhalten Sie über den oben genannten Datenschutzverantwortlichen.

Wie lange werden die personenbezogenen Daten gespeichert?

Personenbezogene Daten, die in Meldungen enthalten sind, werden innerhalb von **drei Jahren** nach Abschluss der Untersuchung vernichtet, sofern nicht eine längere Speicherung aufgrund besonderer, zu dokumentierender, Umstände unerlässlich erscheint oder um Anforderungen aus anderen Rechtsvorschriften zu erfüllen.

Meldungen, die den Vorgaben zur Verletzung von menschenrechtsbezogenen oder umweltbezogenen Pflichten in der Lieferkette gemäß LkSG unterfallen, sind ab ihrer Erstellung mindestens sieben Jahre lang aufzubewahren.
Falls Disziplinarmaßnahmen verhängt werden oder rechtliche Fragestellungen (wie zum Beispiel die Wahrscheinlichkeit eines gerichtlichen Rechtsstreites) zu klären sind, werden Personenbezogenen Daten bis zur endgültigen Entscheidung gespeichert. Personenbezogene Daten, die in Meldungen enthalten sind, die in den anderen Ländern über die Hotline erhoben werden, werden im Einklang mit den vor Ort geltenden Rechtsvorschriften und Richtlinien zur Datenspeicherung aufbewahrt. BASF bemüht sich, Personenbezogene Daten, die nicht in den Anwendungsbereich der Hotline fallen, unverzüglich zu vernichten.

Welche Datenschutzrechte können geltend gemacht werden?

Sie können unter der o.g. Adresse **Auskunft** über die zu Ihrer Person gespeicherten Daten verlangen. Darüber hinaus können Sie unter bestimmten Voraussetzungen die **Berichtigung** oder die **Löschung** Ihrer Personenbezogenen Daten verlangen. Ihnen kann weiterhin **ein Recht auf Einschränkung der Verarbeitung** Ihrer Personenbezogenen Daten sowie ein **Recht auf Herausgabe der von Ihnen bereitgestellten Daten** in einem strukturierten, gängigen und maschinenlesbaren Format zustehen.

Wo können Sie sich beschweren?

Sie haben die Möglichkeit, sich mit einer Beschwerde an den oben genannten Datenschutzbeauftragten oder an eine Datenschutzaufsichtsbehörde zu wenden. Unbeschadet eines anderweitigen verwaltungsrechtlichen oder gerichtlichen Rechtsbehelfs haben Sie das Recht auf Beschwerde bei einer Aufsichtsbehörde, insbesondere in dem Mitgliedsstaat ihres Aufenthaltsorts oder des Orts eines mutmaßlichen Verstoßes, wenn Sie der Ansicht sind, dass die Verarbeitung Ihrer Personenbezogenen Daten gegen die Datenschutzgrundverordnung verstößt.

Die Aufsichtsbehörde, bei der die Beschwerde eingereicht wurde, unterrichtet den Beschwerdeführer über den Stand und die Ergebnisse der Beschwerde einschließlich der Möglichkeit eines gerichtlichen Rechtsbehelfs nach Artikel 78 der DS-GVO.

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Zudem können Sie sich bei der für uns federführenden Aufsichtsbehörde beschweren:

Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz

Information on data protection

Data protection is something that BASF (herein after referred to as "we" or "us") takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Responsible for data processing is

BASF SE

Carl Bosch Strasse 38
67056 Ludwigshafen /Rhein
+49 621 600
Germany

Our **Data Protection Representative** can be contacted at the address above or at: data-protection@basf.com

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First Party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is Your Personal Data processed?

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR), of the Federal Data Protection Act (BDSG), as well as other relevant laws.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);

- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f) GDPR as well as § 26 (1) 2 of the Federal Data Protection Act (BDSG).

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area (“third-party countries”), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in third countries if there is an adequacy decision for the countries or if the recipients have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Data?

Personal data contained in reports will be deleted within three years of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented or to comply with requirements of other legislation.

Reports that are subject to due diligence requirements to prevent violations of human rights-related or environment-related obligations in the supply chain according to the German Supply Chain DD Act must be retained for at least seven years from the date of their creation.
If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by you** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of the EU General Data Protection Regulation.

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the EU General Data Protection Regulation.

The lead supervisory authority is:

For BASF Group in Europe:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

Ελλάδα

Πληροφορίες για την προστασία δεδομένων

Η προστασία δεδομένων είναι κάτι που η BASF (εφεξής καλούμενη ως «εμείς» ή «εμάς») αντιμετωπίζει με μεγάλη σοβαρότητα. Φυσικά αυτό περιλαμβάνει την διασφάλιση υψηλού επιπέδου διαφάνεια. Προκειμένου να διασφαλιστεί αυτή η διαφάνεια, το ακόλουθο έγγραφο παρέχει πληροφορίες σχετικά με τον τρόπο που επεξεργαζόμαστε τα Προσωπικά Δεδομένα σας. Φυσικά, επεξεργαζόμαστε τα προσωπικά δεδομένα αποκλειστικά και μόνο με αυστηρή συμμόρφωση με τους εφαρμοστέους νόμους σχετικά με την προστασία προσωπικών δεδομένων.

Ποιος είναι υπεύθυνος για την επεξεργασία δεδομένων και ποια είναι τα στοιχεία του Υπευθύνου Προστασίας Δεδομένων?

Υπεύθυνος Προστασίας Δεδομένων είναι
BASF Österreich GmbH
Millenium Tower
Entity 1690
Handelskai 94-96
A-1200 Wien
Αυστρία

Με τον **Υπεύθυνο Προστασίας Δεδομένων** μπορείτε να επικοινωνήσετε στο:

Data-protection.at@basf.com

Ποιες κατηγορίες Δεδομένων επεξεργαζόμαστε και από που προέρχονται?

1. Λειτουργία της ιστοσελίδας

Τα cookies είναι κείμενα πληροφοριών τα οποία μπορούν να αποθηκεύονται στο πρόγραμμα περιήγησης στην συσκευή του αναγνώστη από κάποια ιστοσελίδα που έχει επισκεφθεί (διακομιστής ιστού, διακομιστής). Το cookie είτε αποστέλλεται από τον διακομιστή ιστού στο πρόγραμμα περιήγησης είτε δημιουργείται στο πρόγραμμα περιήγησης από ένα Javascript. Ο διακομιστής ιστού μπορεί να διαβάσει αυτή την πληροφορία του cookie απευθείας από τον διακομιστή όταν ο χρήστης επισκεφθεί εκ νέου την ιστοσελίδα ή να μεταβιβάσει την πληροφορία του cookie στον διακομιστή μέσω ενός script της ιστοσελίδας. Τα cookies δεν δημιουργούν οποιαδήποτε βλάβη στην συσκευή σας, δεν περιέχουν ιούς, trojans ή άλλα κακόβουλα λογισμικά.

Η πληροφορία αποθηκεύεται στο cookie το οποίο σχετίζεται με την συγκεκριμένη συσκευή που χρησιμοποιείται. Αυτό όμως δεν σημαίνει ότι αποκτάμε άμεση γνώση της ταυτότητας σας.

Η συγκεκριμένη ιστοσελίδα χρησιμοποιεί αποκλειστικά και μόνο οτιδήποτε είναι απαραίτητο για την λειτουργία της ιστοσελίδας. Σε γενικές γραμμές, τα συγκεκριμένα cookies ορίζονται μόνο ως ανταπόκριση σε ενέργειές σας ως απάντηση σε ενέργειες που πραγματοποιείτε ως

απάντηση σε αίτημα κάποιας υπηρεσίας, όπως όταν ορίζετε τις προτιμήσεις απορρήτου/ ιδιωτικότητας σας, την σύνδεση σας, ή την συμπλήρωση εντύπων. Μπορείτε να ορίσετε το πρόγραμμα περιήγησής σας ώστε να αποκλείει τα cookies ή να σας ενημερώνει σχετικά με τα συγκεκριμένα cookies. Ωστόσο, μερικά σημεία της ιστοσελίδας ενδέχεται να μην λειτουργούν ορθά.

Τομέας/Domain	**Όνομα**	**Τύπος**	**Σκοπός**	**Διάρκεια ζωής**
Secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Πρώτο Μέρος	Η κατάσταση περιήγησης σας επιτρέπει να αποθηκεύετε και να λαμβάνετε στοιχεία για έναν χρήστη όσο ο χρήστης πλοηγείται σε σελίδες μιας διαδικτυακής εφαρμογής.	Περιήγηση:30 λεπτά από την τελευταία είσοδο από τον χρήστη για κάθε περιήγηση
Secure.ethicspoint.eu	NGSecure	Πρώτο Μέρος	Έχει δημιουργηθεί και χρησιμοποιηθεί από το τείχος προστασίας/ εξισορρόπηση φόρτωσης για την διάρκεια περιήγησης	Περιήγηση:30 λεπτά από την τελευταία είσοδο από τον χρήστη για κάθε περιήγηση
Secure.ethicspoint.eu	ep	Πρώτο Μέρος	Αποθηκεύει μεταβλητές που σχετίζονται με την αποστολή αναφοράς και τη μέθοδο εισαγωγής για τη μέθοδο εισαγωγής του κέντρου επικοινωνίας της NAVEX	Περιήγηση:30 λεπτά από την τελευταία είσοδο από τον χρήστη για κάθε περιήγηση

2. Διεξαγωγή ερευνών συμμόρφωσης

Επεξεργαζόμαστε τις ακόλουθες κατηγορίες Προσωπικών Δεδομένων προκειμένου να διεξάγουμε έρευνες συμμόρφωσης. Τα προσωπικά δεδομένα παρέχονται από εσάς ή τα συλλέγουμε κατά την διάρκεια της έρευνας:

- Στοιχεία επικοινωνίας (για παράδειγμα, όνομα και επίθετο, διεύθυνση, αριθμό τηλεφώνου, αριθμό κινητού τηλεφώνου, και ηλεκτρονική διεύθυνση/e-mail)
- Επαγγελματικά στοιχεία (για παράδειγμα, κωδικό οργάνωσης, επαγγελματικό τίτλο)
- Φωτογραφίες
- Εγγραφές βίντεο

- Λοιπές πληροφορίες απαραίτητες για την έρευνα και διευκρίνιση της υπόθεσης (για παράδειγμα, αριθμό κυκλοφορίας οχήματος, στοιχεία εργασίας, στοιχεία πληρωμής, στοιχεία παραγγελίας)

Για ποιους σκοπούς και με ποια νομική βάση τα Προσωπικά σας Δεδομένα τυγχάνουν επεξεργασίας?

Επεξεργαζόμαστε τα Προσωπικά σας Δεδομένα σε συμμόρφωση με τις διατάξεις του Γενικού Κανονισμού ΕΕ για την Προστασία των Δεδομένων (GDPR), την Ομοσπονδιακή Πράξη Προστασίας Δεδομένων (DSG), καθώς και άλλων σχετικών νόμων.

Η επεξεργασία των Προσωπικών σας Δεδομένων εξυπηρετεί τους ακόλουθους σκοπούς:

- Λειτουργία της ιστοσελίδας αναφοράς συμμόρφωσης
- Έρευνα και απάντηση για την αναφερόμενη υπόθεση και την λήψη κατάλληλων ενεργειών
- Επικοινωνία με τα εμπλεκόμενα μέλη (καταγγέλλοντες, κατηγορούμενους, άλλα εμπλεκόμενα άτομα)
- Συμμόρφωση με τις νομικές απαιτήσεις (π.χ. για παράδειγμα, των πληροφοριών και των υποχρεώσεων αποθήκευσης βάσει του εταιρικού δικαίου προκειμένου να αποτραπούν οικονομικά εγκλήματα, εγκλήματα νομιμοποίησης εσόδων από παράνομες δραστηριότητες και άλλες παραβιάσεις νομικών και εσωτερικών απαιτήσεων).
- Την επίλυση διαφωνιών και αγωγών, εγκαθιδρύοντας, ασκώντας ή αμυνόμενη έναντι νομικών απαιτήσεων ή δικών, εφαρμόζοντας υπάρχουσες συμβάσεις.

Η επεξεργασία των κατηγοριών των ανωτέρω δεδομένων είναι αναγκαία για να επιτευχθούν αυτοί οι στόχοι/σκοποί.

Εάν δεν έχει ρητά συμφωνηθεί, η νομική βάση για την επεξεργασία είναι το άρθρο 6 παρ. 1 γράμμα (στ) του Γενικού Κανονισμού για την Προστασία των Δεδομένων (GDPR).

Εάν προτιθέμεθα να επεξεργαστούμε τα προσωπικά σας δεδομένα για οποιοδήποτε άλλο λόγο, μη αναφερόμενο ανωτέρω, θα σας ενημερώσουμε σχετικά πριν από αυτήν την επεξεργασία.

<u>Σε ποιόν διαβιβάζονται τα προσωπικά δεδομένα?</u>

Μέσα στην εταιρεία μας, μόνο πρόσωπα και όργανα που χρειάζονται τα Προσωπικά σας Δεδομένα προκειμένου να υλοποιήσουν τους ανωτέρω αναφερθέντες σκοπούς, θα έχουν πρόσβαση σε αυτά τα δεδομένα.

Μέσα στον όμιλο των εταιρειών μας, τα Προσωπικά σας Δεδομένα παρέχονται σε συγκεκριμένες εταιρείες εντός του ομίλου εάν κεντρικά εκτελούν βασικά καθήκοντα για θυγατρικές εντός του ομίλου ή εκτελούν διεπιχειρησιακές λειτουργίες βάσει της οργανωτικής δομής ή εάν είναι απαραίτητο προκειμένου να εκπληρωθούν οι προαναφερθέντες σκοποί.

Ενδέχεται να μεταφέρουμε τα Προσωπικά σας Δεδομένα σε εποπτικές αρχές, δικαστήρια ή νομικά γραφεία, εφόσον είναι απαραίτητο, για να διασφαλίσουμε τη συμμόρφωση με την ισχύουσα νομοθεσία ή να ασκήσουμε, να διεκδικήσουμε ή να υπερασπιστούμε νόμιμα δικαιώματα, εάν επιτρέπεται από νομική άποψη.

Συνεργαζόμαστε επίσης με παρόχους υπηρεσιών για την εκπλήρωση των προαναφερόμενων σκοπών. Αυτοί οι πάροχοι υπηρεσιών επεξεργάζονται τα Προσωπικά σας Δεδομένα επ'ονόματί μας και αποκλειστικά σύμφωνα με τις οδηγίες μας. Είναι συμβατικά υποχρεωμένοι να συμμορφώνονται με τους ισχύοντες κανονισμούς προστασίας δεδομένων.

Σε ορισμένες περιπτώσεις, αποκαλύπτουμε προσωπικά δεδομένα σε παρόχους υπηρεσιών ή εταιρείες ομίλων που βρίσκονται εκτός του Ευρωπαϊκού Οικονομικού Χώρου («τρίτες χώρες»), στις οποίες δεν διασφαλίζεται επαρκές επίπεδο προστασίας δεδομένων από την ισχύουσα νομοθεσία. Σε αυτές τις περιπτώσεις λαμβάνουμε τα κατάλληλα μέτρα για τη διασφάλιση της προστασίας των προσωπικών δεδομένων των Προσωπικών σας Δεδομένων και για την εξασφάλιση επαρκούς επιπέδου προστασίας των δεδομένων.

Ως εκ τούτου, θα διαβιβάσουμε τα προσωπικά σας δεδομένα σε εξωτερικούς παραλήπτες σε τρίτες χώρες μόνο εάν έχουν συνάψει με εμάς ΕΕ πρότυπες συμφωνίες προστασίας προσωπικών δεδομένων ή εάν έχουν εισαγάγει Δεσμευτικούς Εταιρικούς Κανόνες.

Περαιτέρω πληροφορίες, καθώς επίσης και αντίγραφο των μέτρων που έχουν ληφθεί μπορείτε να πάρετε από τα ανωτέρω αναφερόμενα πρόσωπα επικοινωνίας.

Για πόσο χρονικό διάστημα διατηρούμε τα Προσωπικά σας Δεδομένα?

Προσωπικά δεδομένα που περιέχονται σε αναφορές θα διαγραφούν εντός δύο μηνών από την ολοκλήρωση της έρευνας, εκτός εάν μακρύτερη διάρκεια αποθήκευσης είναι απαραίτητη λόγω ειδικών περιστάσεων που θα πρέπει να τεκμηριωθούν.

Εάν λαμβάνονται πειθαρχικά μέτρα ή πρέπει να επιλυθούν νομικά ζητήματα (όπως η πιθανότητα νομικής ενέργειας/αγωγής), τα προσωπικά δεδομένα θα διατηρηθούν έως ότου ληφθεί η τελική απόφαση. Προσωπικά δεδομένα που περιέχονται σε αναφορές που συλλέγονται μέσω της Ανοικτής Γραμμής σε άλλες χώρες θα διατηρούνται σύμφωνα με τους τοπικούς νόμους και πολιτικές διατήρησης δεδομένων. Η BASF θα προσπαθήσει να καταστρέψει άμεσα τα Προσωπικά Δεδομένα που δεν εμπίπτουν στους σκοπούς της Ανοικτής Γραμμής.

Ποια δικαιώματα προστασίας δεδομένων έχετε;

Μπορείτε να ζητήσετε πληροφορίες σχετικά με τα προσωπικά δεδομένα που αποθηκεύουμε και επεξεργαζόμαστε σχετικά με εσάς στην ανωτέρω διεύθυνση. Επιπλέον, υπό συγκεκριμένες συνθήκες, μπορείτε να απαιτήσετε διόρθωση ή διαγραφή των Προσωπικών σας Δεδομένων. Μπορεί επίσης να έχετε δικαίωμα περιορισμού της επεξεργασίας των Προσωπικών σας Δεδομένων, καθώς και δικαίωμα γνωστοποίησης των δεδομένων που παρέχονται από αυτούς σε δομημένη, συνήθη και σε μορφή αναγνώσιμη από μηχανογραφική μονάδα.

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Πού μπορούν να υποβληθούν καταγγελίες;

Ανεξαρτήτως οποιασδήποτε άλλης έννομης προστασίας βάσει του διοικητικού δικαίου ή της δικαστικής προσφυγής, δικαιούστε να υποβάλετε καταγγελία στην εποπτική αρχή, ιδίως στο κράτος μέλος στο οποίο είστε κάτοικος ή όπου πραγματοποιήθηκε η φερόμενη παραβίαση, εάν πιστεύετε ότι η επεξεργασία των Προσωπικών σας Δεδομένων παραβιάζουν τον Γενικό Κανονισμό για την Προστασία των Δεδομένων της ΕΕ

Η εποπτική αρχή στην οποία υποβάλλεται η καταγγελία θα ενημερώσει τον προσφεύγοντα για την κατάσταση και τα αποτελέσματα της καταγγελίας, συμπεριλαμβανομένης της δυνατότητας έννομης προστασίας σύμφωνα με το άρθρο 78 του Γενικού Κανονισμού για την Προστασία των Δεδομένων της ΕΕ.

Η επικεφαλής εποπτική αρχή είναι:

Για τον Όμιλο BASF στην Ευρώπη
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Γερμανία

Privacy Notice

We are delighted that you are visiting our website and thank you for your interest in BASF.

Our Privacy Notice outlines how BASF de Guatemala, S.A., ("BASF") will process your personal data in accordance with BASF's internal policies and applicable laws, for the protection of Personal Data Held by Private Parties (hereinafter the "Act").

Address

BASF de Guatemala, S.A., is a trading corporation duly incorporated and existing under the laws of the Republic of Guatemala, registered in the General Commercial Registry of the Republic, under number One thousand two hundred eighteen, commercial entry number sixty of book six of Trading Companies, and its corporate address is Avenida Petapa 47-31, 01012 Ciudad de Guatemala, Guatemala. BASF is responsible for the collection, use and protection of your personal data. BASF has taken the necessary measures to protect the personal data you provide us.

Personal Data

Personal Data refers to any information about an individual.

BASF may obtain your personal data for different purposes and for different reasons, as well as by different means, which may include:

· Identification data: name, address, telephone, e-mail, ID, date of birth, age, nationality, image, photograph, country of residence, social security number, contact information, location data.

· Employment data: Positions at other companies, current work email address, current office phone, employment contract, employer name, employment benefits, including salary.

· Academic data: education, degree and/or professional license, professional experience and academic transcripts.

· Health data: health status, medical history, diseases or conditions, medication prescriptions, medical history follow-up.

· Bank and billing data: Bank, account number, Taxpayer ID number (TIN), billing information.

· Sensitive personal data: Refers to data that greatly affect the intimacy of the owner or whose improper use may give rise to discrimination or involve a serious risk for the owner. Sensitive data is that which may reveal aspects such as: racial or ethnic origin, health status, genetic information, religious, philosophical or moral beliefs, union membership, political opinions and sexual orientation.

The Personal Data that BASF will obtain if the owner is a candidate for any position within the company, will be used for the following purposes:

· Identification

· Contact information

· Academic data

· Data on Assets

· Health risk prevention data

· Previous employment data including salary and benefits.

The Personal Data obtained by BASF if the owner is an employee, will be used for the following purposes:

· Identification

· Communication

· Evaluation, promotion and monitoring of professional development

· Compliance with work-related obligations and benefits agreed with BASF.

· Prevention of occupational risks

· Prevention of health risks

The Personal Data obtained by BASF, if the owner is a supplier or contractor, will be used for the following purposes:

· Identification

· Communication

· Assessment

· Compliance with the legal obligations of the Customer - Supplier relationship

· Providing access to our facilities

· Compliance with health and safety measures

· Prevention of occupational risks

The Personal Data obtained by BASF if the owner is a visitor, will be used for the following purposes:

· Identification

· Providing access to our facilities

· Prevention of accidents and to ensure compliance with health and safety measures in accordance with BASF policies

The Personal Data obtained by BASF if the owner is a visitor or user of BASF's applications or specialized web sales platforms, will be used for the following purposes:

· Facilitate the contracting of services offered by BASF

· Management, control, administration and updating of client-related data.

· Deliver products purchased by customers and follow-up on bill payment.

· Customer account history and statistics.

· BASF's informative product-related correspondence in connection with products previously purchased by the customer.

Under no circumstances will BASF use any Personal Data collected for purposes other than those indicated, unless there is a change in this Privacy Notice. The owner will be notified of such change at that time and by means of the mechanisms indicated in this Privacy Notice.

Privacy of Minors

This website has been designed for use by persons of legal age, i.e., 18 years of age or older. Our goal is not to collect information on individuals under the age of 18.

Individuals under the age of 18 should not submit or post information on the websites. If a minor submits personal information through the websites, we will delete that information as soon as we become aware of their age and thereafter will not use that information for any purpose.

Personal Data that BASF Receives When You Visit its Website

When you visit our website without contacting us or logging in, your browser automatically transmits the following information to our server:

· IP address of your computer

· Browser information

· Website you were visiting just before you came to our website

· URL or requested file

· Date and time of your visit

· Volume of data transmitted

· Status information, e.g., error messages

If you contact us by e-mail or through the contact form on our website, we receive the following information:

· Your e-mail address and other information you provide us by e-mail or through the contact form

· Date and time of your message

BASF uses this data for the following purposes:

When you visit our website, we use your IP address and other data that your browser automatically transmits to our server to:

a) Send the requested content to your browser. In doing so, we store the full IP address only to the extent necessary to provide you with the requested content.

b) Send your IP address to a service provider to map your public IP address with company- and industry-related information (personal data is never included). Such BASF and industry-related information will be processed in our web measurement system. At this stage of the process, your IP address is not stored by our service provider nor our system at any time.

c) Protect us against attacks and preserve the proper functioning of the website. In doing so, we temporarily store the aforementioned data with access restricted to a maximum period of 180 days. This 180-day period may be extended if deemed necessary to clarify attacks and incidents.

BASF Will Investigate the User of an IP Address Only in the Event of an Illegal Attack.

We store your computer's IP address after deleting the last octet of the IP address, i.e., anonymously, for web audience measurements that allow us to improve our website. We remove the last octet of the IP address immediately after its removal. Therefore, we do not collect personal data about your use of our website.

If you contact us by e-mail or through the contact form on our website, we will use your public IP data to respond to your request and, if possible, fulfill it. We store such data to the extent necessary to respond to and fulfill your request.

Use of Cookies

We will inform you of the use of cookies in our banner when you visit our website. By continuing to use our website, you agree to our use of cookies. Cookies are used to make navigation easier.

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BASF has technical and organizational measures in place to ensure an adequate level of security to protect your personal data against accidental or unlawful alteration, destruction, loss or unauthorized disclosure. Such measures will be continuously improved as technology advances.

Means to Limit the Use or Disclosure of Personal Data

If the owner of the personal data wishes to limit the use or disclosure of their Personal Data, they should contact BASF's legal department, located at Edificio Las Terrazas, Centro Corporativo Plaza Roble Escazú, 5to Piso, Oficinas REGUS San Jose, Costa Rica or send an e-mail to the following address comunicacion_general_cac@basf.com . BASF's Legal Department is responsible for processing this type of request and will inform you of the procedure established by BASF so that the owner may limit the use or disclosure of their personal data.

ARCO Rights and Revocation of Consent

The owners of Personal Data have the right to Access, Rectify and Cancel their personal data, as well as the right to Oppose the processing thereof and to revoke the consent previously granted to BASF for the processing of their information, or, as the case may be, to limit the use or disclosure of their Personal Data by BASF.

To view the procedure for exercising the rights mentioned in the previous paragraph, the owner must submit a letter addressed to BASF's legal department specifying which right they wish to exercise and under what terms they wish to do so in compliance with the provisions of local laws of the Republic of Guatemala.

If the owner does not express their opposition to the use or sharing of their personal data under the terms specified in this Privacy Notice, it will be understood that they have given their consent to do so. Such opposition may be filed through any of the means referred to in the preceding paragraph.

Transfer of Personal Data

Pursuant to the provisions of the Act, BASF does not require the consent of owners to process their personal data in the following cases:

· When it is provided for by Law;

· When the data is found in publicly available sources;

· When a resolution is issued by a competent authority.

Should BASF require Sensitive Personal Data to be processed, the owner, pursuant to the Act, shall provide their express written consent for it to be processed, with their handwritten signature, electronic signature, or any authentication mechanism established by BASF, as appropriate.

Aviso de Privacidad

Estamos muy complacidos de que Usted visite nuestra página de internet y le agradecemos su interés en BASF.

Nuestro Aviso de Privacidad describe el tratamiento que BASF de Guatemala, S.A., ("BASF") dará a sus datos personales de conformidad con las políticas internas de BASF y leyes aplicables, para la protección de Datos Personales en Posesión de Particulares (en lo sucesivo como la "Ley").

Domicilio

BASF de Guatemala, S.A., es una sociedad mercantil debidamente constituida y existente de conformidad con las leyes de la República de Guatemala, inscrita en el Registro Mercantil General de la República, bajo el número Un mil doscientos dieciocho, folio sesenta del libro seis de Sociedades Mercantiles, con domicilio social en Avenida Petapa 47-31, 01012 Ciudad de Guatemala, Guatemala.BASF es responsable de recabar sus datos personales, del uso que se le dé a los mismos y de su protección. BASF ha adoptado las medidas necesarias para proteger los datos personales que Usted nos proporcione.

Datos Personales

Son Datos Personales, cualquier información de una persona física.

BASF puede obtener sus datos personales para distintos fines y por distintas razones, así como por distintos medios, algunos de ellos son:

· Datos de identificación: nombre, domicilio, teléfono, correo electrónico, identificación, fecha de nacimiento, edad, nacionalidad, imagen, fotografía, país de residencia, número de seguridad social, datos de contacto, datos de localización.

· Datos laborales: Posiciones en otras empresas, correo electrónico de trabajo vigente, teléfono actual oficina, contrato laboral, nombre de empleador, prestaciones laborales, incluyendo salario.

· Datos académicos: educación, título y/o cédula profesional, experiencia profesional, certificados de estudios.

· Datos de salud: estado de salud, historial clínico, enfermedades o padecimientos, prescripción de medicamentos, seguimiento de historial clínico.

· Datos bancarios y de facturación: Banco, número de cuenta, NITE, datos de facturación.

· Datos personales sensibles: son aquellos datos que afectan la esfera más íntima del titular o cuya utilización indebida puede dar origen a discriminación o conlleve un riesgo grave para el titular. Se consideran sensibles aquellos datos que puedan revelar aspectos como: origen racial o étnico, estado de salud, información genética, creencias religiosas, filosóficas y morales, afiliación sindical, opiniones políticas, preferencia sexual.

Los Datos Personales que BASF obtendrá en caso de que el titular sea un candidato para ocupar alguna posición dentro de la empresa, serán utilizados para los siguientes fines:

· Identificación

· Datos de contacto

· Académicos

· Patrimoniales

· Datos de prevención de riesgos de la salud

· Datos de trabajos previos incluyendo salario y prestaciones.

Los Datos Personales obtenidos por BASF en caso de que el titular sea un empleado, serán utilizados para los siguientes fines:

· Identificación

· Comunicación

· Evaluación, promoción y monitoreo del desarrollo profesional

· Cumplir con las obligaciones y prestaciones laborales pactadas con BASF.

· Prevención de riesgos laborales

· Prevención de riesgos a la salud

Los Datos Personales obtenidos por BASF en caso de que el titular sea un proveedor o contratista, serán utilizados para los siguientes fines:

· Identificación

· Comunicación

· Evaluación

· Cumplimiento de las obligaciones legales de la relación Cliente – Proveedor

· Dar acceso a nuestras instalaciones

· Cumplimiento de medidas sanitarias y de seguridad

· Prevención de riesgos laborales

Los Datos Personales obtenidos por BASF en caso de que el titular sea un visitante, serán utilizados para los siguientes fines:

· Identificación

· Dar acceso a nuestras instalaciones

· Prevenir accidentes y asegurar el cumplimiento de medidas sanitarias y de seguridad conforme a las políticas de BASF

Los Datos Personales obtenidos por BASF en caso de que el titular sea un visitante o usuario de las aplicaciones de BASF o plataformas web especializadas de venta, serán utilizados para los siguientes fines:

· Facilitar la contratación de los servicios ofrecidos por BASF

· Gestión, control, administración y actualización de datos relacionados con nuestros clientes.

· Entrega de productos adquiridos por los clientes y seguimiento de facturación pago.

· Estadística y registro histórico de clientes.

· Comunicación informativa relacionada con los productos de BASF en relación con productos previamente adquiridos por el cliente.

En ningún caso, BASF dará un uso distinto a los señalados a cualquier Dato Personal recabado, salvo que medie un cambio en este Aviso de Privacidad, mismo que será comunicado al titular en su momento y mediante los mecanismos estipulados en el presente Aviso de Privacidad.

Privacidad de los menores

Este sitio web ha sido diseñado para su uso por parte de personas mayores de edad, es decir, mayores de 18 años. Nuestro objetivo no es recabar información sobre personas menores de 18 años.

Las personas menores de 18 años no deberían enviar ni publicar información en los sitios web. Si un menor envía información personal a través de los sitios web, borraremos esa información en cuanto tengamos conocimiento de su edad y, posteriormente, no utilizaremos esa información para ningún fin.

Datos de carácter personal que BASF recibe cuando Usted visita su sitio web

Cuando visita nuestro sitio web sin ponerse en contacto con nosotros ni iniciar sesión, su navegador transmite automáticamente la siguiente información a nuestro servidor:

· Dirección IP de su computadora

· Información sobre su navegador

· Sitio web donde estaba justo antes de llegar a nuestro sitio web

· URL o archivo solicitado

· Fecha y hora de su visita

· Volumen de datos transmitidos

· Información de estado, p. ej., mensajes de error

Si se pone en contacto con nosotros por correo electrónico o a través del formulario de contacto en nuestro sitio web, recibimos la siguiente información:

· Su dirección de correo electrónico y otra información que nos facilite por correo electrónico o a través del formulario de contacto

· Fecha y hora de su mensaje

BASF usa estos datos con los siguientes fines:

Cuando visita nuestro sitio web, usamos su dirección IP y los demás datos que su navegador transmite automáticamente a nuestro servidor para:

a) Enviar el contenido solicitado a su navegador. Al hacerlo, almacenamos la dirección IP completa solo en la medida en que sea necesario para ofrecerle el contenido solicitado.

b) Enviar su dirección IP a un proveedor de servicios para mapear su dirección IP pública con información relacionada con la empresa y la industria (en ningún caso información de carácter personal). Dicha información relacionada con BASF y la industria se procesará en nuestro sistema de medición web. En esta fase del proceso, su dirección IP no se almacena en nuestro proveedor de servicios ni en nuestro sistema en ningún momento.

c) Protegernos contra ataques y salvaguardar el correcto funcionamiento del sitio web. Al hacerlo, almacenamos temporalmente los datos mencionados con un acceso restringido a un período máximo de 180 días. Dicho período de tiempo se puede prolongar si se considera necesario para esclarecer ataques e incidentes.

BASF investigará al usuario de una dirección IP únicamente en el caso de un ataque ilegal.

Almacenamos la dirección IP de su computadora tras eliminar el último octeto de la dirección IP, es decir, de forma anónima, para realizar mediciones de la audiencia web que nos permiten mejorar nuestro sitio web. Eliminamos el último octeto de la dirección IP inmediatamente tras su retirada. Por lo tanto, no recabamos datos de carácter personal sobre su uso de nuestro sitio web.

Si se pone en contacto con nosotros por correo electrónico o a través del formulario de contacto en nuestro sitio web, utilizamos los datos de su IP pública para responder a su solicitud y, si es posible, satisfacerla. Almacenamos tales datos en la medida en que sea necesario para responder a su solicitud y satisfacerla.

Uso de cookies

Le informamos sobre el uso de cookies en nuestro banner cuando visite nuestro sitio web. Si continúa usando nuestro sitio web, significa que acepta el uso de cookies. El uso de cookies es para facilitar la navegación.

BASF tiene medidas técnicas y organizativas para garantizar un nivel adecuado de seguridad con el fin de proteger sus datos de carácter personal contra su alteración accidental o ilícita, destrucción, pérdida o revelación no autorizada. Tales medidas se mejorarán de forma continua en línea con los avances tecnológicos.

Medios para limitar el uso o divulgación de los datos personales

En caso de que el titular de los datos personales, desee limitar el uso o divulgación de sus Datos Personales, deberá de comunicarse con el departamento legal de BASF, ubicado Edificio Las Terrazas, Centro Corporativo Plaza Roble Escazú, 5to Piso, Oficinas REGUS San Jose, Costa Rica o enviar un correo a la dirección de correo electrónico comunicacion_general_cac@basf.com . El Departamento legal de BASF es responsable de dar trámite a este tipo de solicitudes y hará de su conocimiento el procedimiento establecido por BASF para que el titular pueda limitar el uso o divulgación de los datos personales.

Derechos ARCO y revocación del consentimiento

Los titulares de los Datos Personales cuentan con los derechos de Acceder, Rectificar y Cancelar sus datos personales, así como el derecho de Oponerse al tratamiento de los mismos y de revocar el consentimiento previamente otorgado a BASF para el tratamiento de su información, o en su caso, limitar el uso o divulgación de sus Datos Personales por BASF.

Para consultar el procedimiento para ejercer los derechos mencionados en el párrafo anterior, el titular deberá presentar un escrito dirigido al departamento legal de BASF especificando qué derecho desea ejercer y en qué términos desea hacerlo cumpliendo con lo establecido en las leyes locales de la República de Guatemala.

Si el titular no manifiesta su oposición para que sus datos personales sean utilizados o compartidos en los términos precisados en el presente Aviso de Privacidad, se entenderá que ha otorgado su consentimiento para ello. Dicha oposición puede presentarse a través de cualquiera de los medios a que se refiere el párrafo anterior.

Transferencia de Datos Personales

Conforme a lo establecido en la Ley, BASF no requiere del consentimiento de los titulares para hacer tratamiento de sus datos personales en los siguientes casos:

- Esté previsto en una Ley;
- Los datos figuren en fuentes de acceso público;
- Se dicte resolución de autoridad competente.

En caso de que BASF, requiera tratar Datos Personales Sensibles, el titular, de conformidad con la Ley, otorga su consentimiento expreso y por escrito para su tratamiento, a través de su firma autógrafa, firma electrónica, o cualquier mecanismo de autenticación que al efecto establezca BASF, según corresponda.

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Personal Information Collection Statement
收集個人資料聲明

This Personal Information Collection Statement ("Statement") is issued pursuant to the requirements of the Personal Data (Privacy) Ordinance.
本收集個人資料聲明（"聲明"）是根據《個人資料（私隱）條例》的規定發出。

Data protection is something that BASF ("we" or "us") takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, this Statement provides information on how we collect, use, process and disclose your personal data when you use the Compliance Hotline ("Hotline"). Kindly read this Statement and understand your rights on the matter.
巴斯夫（"我們"）非常重視資料保護。當然，這也包括確保高度透明度。而為確保此透明度，本聲明提供了我們如何在您使用合規熱線（"熱線"）時收集、使用、處理和披露您的個人資料。請閱讀本聲明並了解您在此事宜上的權利。

We shall have the right to modify, update or amend the terms of this Statement at any time. By continuing to use this website and the Hotline following the modifications, updates or amendments to this Statement, it shall signify your acceptance of the same.
我們有權隨時修改、更新或修正本聲明的條款。在本聲明修改、更新或修訂後繼續使用本網站和熱線，即表示您同意接受本聲明。

Personal Data 个人资料

Your personal data is any data relating directly or indirectly to a living individual from which it is practicable for the individual to be directly or indirectly identified. Your personal data is provided by you or, collected in the course of the investigation, which may include the following:
您的個人資料是直接或間接與一名在世的個人有關的任何資料，從該資料直接或間接地確認個人的身份是切實可行的。您的個人資料是由您提供或在調查過程中收集，其中可能包括以下資料：

- Contact information (e.g., first and last name, address, telephone number, mobile number and email address);
  聯繫信息（例如：姓名、地址、電話號碼、手機號碼和電子郵件地址）；
- The information reported to the Hotline and evidence gathered in the course of the investigation such as photographs and video recordings;
  向熱線舉報的信息和調查過程中收集到的照片、錄像等證據；
- Other information necessary for the investigation and clarification of the case (e.g., vehicle registration number, employment data, payment data, order data).
  調查和澄清案件所需的其他信息（例如：車輛登記號、就業數據、付款數據、訂單數據）。

The list of personal data stated above is not exhaustive and may include other personal data depending on the subject matter reported through the Hotline, obtained in the course of the investigation or from the use of the website from cookies.
上述個人資料列表並非詳盡無遺，並視乎通過熱線舉報的案件、在調查過程中獲得或通過 cookie 使用網站獲得的數據，可能包括其他個人資料。

Cookies

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Cookie 是可以儲存在瀏覽者裝置上瀏覽器內有關於訪問過網站（網絡伺服器、伺服器）的文本信息。Cookie 如非從網站伺服器發送到瀏覽器，就是在瀏覽器中以程式語言(JavaScript)方式產生。當用戶再次進入該網站，網站伺服器可以直接從伺服器讀取此 cookie 信息，或通過網站程式語言將 cookie 信息傳送到伺服器。Cookie 不會對您的裝置造成任何損害，也不包含病毒、木馬或其他惡意軟件。

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

資訊是存儲在與所使用的特定裝置相關的 cookie 內。但這並不代表我們可以直接得知您的身份。

This website only utilizes any cookies that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

本網站僅使用網站運作必要的任何 cookie。一般而言，這些 cookie 被設定對您所採取行動進行回應以應對服務要求，例如設定您的隱私偏好、登錄或填寫表格。您可以設定您的瀏覽器以封鎖這些 cookie 或通知您有關這些 cookie 的信息，但網站的某些區域則可能無法正常運作。

Collection and use of Personal Data 個人資料的收集和使用

We collect, use and process the personal data for the purposes described in this Statement.

我們根據本聲明中所述的目的收集、使用和處理個人資料。

Purposes of Processing 處理目的

We process your Personal Data in compliance with the provisions of the Personal Data (Privacy) Ordinance.

我們按照個人資料（私隱）條例的規定處理您的個人資料。

Processing of your Personal Data serves the following purposes:

處理您的個人資料有以下目的：

- Operation of the compliance reporting website;
  合規報告網站的運營；
- Investigate and response to the case reported and take appropriate action;
  對案件進行調查和回應並採取適當的行動；
- Communication with the parties involved (complainants, accused persons, other persons involved);

與相關人員（投訴人、被指控的人、其他涉案人員）溝通；

- Compliance with legal requirements (e.g., of information and storage obligations under applicable law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements); and
  遵守法律要求（例如，遵守適用法律規定的信息和存儲義務，以防止白領犯罪、洗錢犯罪和其他違反法律和內部要求的行為）；和
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation or, enforcing existing contracts.
  解決糾紛和訴訟，建立、行使或對法律索賠或訴訟進行抗辯，或執行現有合同。

The processing of the abovementioned data categories is necessary to achieve these purposes.
為達成此等目的，處理上述資料種類是必要的。

The provision of your personal data is voluntary. However, if you do not provide, or withdraw your consent for us to use, your personal data, we may not, amongst others, be able to fulfil the purposes described above including (i) communicating with you; (ii) seeking clarification of the matter you reported through the Hotline; or (iii) being able to pursue a better investigation into the matter.
提供您的個人資料是自願的。但是，如果您不提供或撤回同意我們使用您的個人資料，我們可能無法達成上述目的，包括（i）與您溝通；（ii）對您通過熱線報告的案件尋求澄清；（iii）對案件進行更好的調查。

Notwithstanding the withdrawal of your consent, we may still proceed to process your personal data in circumstances recognized and permitted by law.
儘管您撤銷了同意，我們仍可能在法律認可和允許的情況下繼續處理您的個人資料。

If we intend to process your Personal Data for any other purpose not mentioned above, we will seek your consent prior to such processing.
如果我們打算為上述未提及的任何其他目的處理您的個人資料，我們將在進行此類處理之前徵求您的同意。

Disclosure to Third Parties向第三方披露

Your personal data may be transferred, accessed or disclosed to third parties for the purposes described above or as permitted by law.
基於上述目的或在法律允許的情況下，您的個人資料可能會被傳送、查閱或披露給第三方。

Transfers of Personal Data 個人資料的傳送

Within our company, only persons who need your personal data to fulfil the abovementioned purposes will receive access to such data.
在我們公司內，只有為履行上述目的而需要您的個人資料的人員會取得該等資料的存取權。

Within our group of companies, your personal data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfil the abovementioned purposes.

在我們集團公司內，如果集團內特定公司根據組織架構而為公司集團內之關聯企業集中執行主要任務或跨公司職能，或者如果為了履行上述目的，您的個人資料就會被提供給該集團內特定公司。

We might transfer your personal data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.
我們可能會在必要時將您的個人資料傳送給監管機構、法院或律師事務所，以確保遵守適用法律或在法律允許的情況下行使、主張或捍衛合法權利。

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your personal data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.
我們還可能與服務供應商合作以履行上述目的。這些服務供應商以我們的名義並僅根據我們的指示處理您的個人資料，他們在合同上有義務遵守適用的資料保護規定。

In some cases, to the extent permissible by laws, we may disclose personal data to service providers or group companies located outside of Hong Kong. Your personal data may also be stored, used and processed in a jurisdiction other than Hong Kong and/or where BASF's servers are located outside Hong Kong. You understand and consent to the transfer of your personal data to BASF group of companies, third parties and out of Hong Kong as described above.
在某些情況下，在法律允許的範圍內，我們可能會向位於香港以外的服務供應商或集團公司披露個人資料。您的個人資料也可能會在香港以外的司法管轄區和/或巴斯夫伺服器位於香港以外的司法管轄區存儲、使用和處理。您理解並同意如上所述將您的個人資料傳輸給巴斯夫集團公司、第三方和香港以外的地方。

Protection of Personal Data 保護個人資料

We shall endeavour to implement reasonable security arrangements, and require any third parties to implement similar security arrangements, to protect your personal data from unauthorized access, collection, use, disclosure, copying, modification, disposal or similar risks.
我們將盡力採取合理的保安措施，並要求任何第三方採取類似的保安措施，以保護您的個人資料免受未經授權的查閱、收集、使用、披露、複製、修改、處置或類似風險。

Retention of Personal Data 個人資料的保留

We will retain your personal data for the period necessary to conclude the investigation unless a longer retention period is permitted or required by law.
除非法律允許或要求更長的保留期限，我們會在完成調查所需的期間保留您的個人資料。

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until the conclusion of those proceedings.
如果我們採取紀律處分或需要解決法律問題（例如採取法律行動的可能性），個人資料將被保留，直到這些訴訟結束。

Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy personal data that does not fall within the scope of the Hotline.
在其他國家通過熱線收集的報告中的個人資料將根據當地數據保留法律和政策保留。巴斯夫將盡力及時銷毀不屬於熱線範圍內的個人資料。

Rights of Access and Correction查閱和改正權

Please ensure that the personal data you provide us is accurate as neither BASF, its directors, officers or employees nor our third party service providers will be liable for any personal data submitted by you that is inaccurate, misleading, incomplete, or not updated.
請確保您提供給我們的個人資料準確無誤，因為巴斯夫、其董事、高級職員或員工以及我們的第三方服務供應商均不會對您提交的任何不准確、誤導、不完整或未更新的個人資料負責。

Subject to the provisions of the Personal Data (Privacy) Ordinance, you may apply to us to have access to and correction of your personal data which are in our possession or control. We shall make a reasonable effort to ensure that your personal data is corrected upon provision of such information from time to time.
受限於《個人資料（私隱）條例》的規定，您可以向我們申請查閱和改正我們管有或控制的您的個人資料。我們將盡合理努力確保在不時提供此類信息時改正您的個人資料。

Subject to any exceptions under applicable laws, you may at any time hereafter request for access to, or for correction or rectification of your personal data, or seek further information from us by contacting:
受限於適用法律規定的任何例外情況，您可在此後隨時要求查閱、改正或更正您的個人資料，或通過以下方式向我們尋求更多信息：

Chi Hong Hon
Human Resources
BASF East Asia Regional Headquarters Ltd
45/F Jardine House
No.1 Connaught Place
Central
Hong Kong
Phone: (852) 27314517 E-Mail: chihong.hon@basf.com

巴斯夫東亞地區總部有限公司
香港中環
康樂廣場一號
怡和大廈 45 樓
人力資源部
Chi Hong Hon
電話: (852) 27314517 電郵: chihong.hon@basf.com

Magyarország

Adatvédelmi tájékoztató

Az adatvédelem egy olyan terület, amit a BASF (alábbiakban: „mi” és ragozott formái) rendkívül komolyan vesz. Ez természetesen magában foglalja a rendkívül nagyfokú átláthatóság biztosítását is. E megkövetelt átláthatóság érdekében az alábbi dokumentum tájékoztatást nyújt arról, ahogyan mi az Ön személyes adatait kezeljük. A személyes adatokat természetszerűleg a személyes adatok védelméről szóló irányadó törvényeknek való szigorú megfelelőség mellett kezeljük.

Ki az adatkezelés felelőse és mik az adatvédelmi felelős kapcsolattartási adatai?

Az adatkezelésért felelős:

BASF Österreich GmbH

Millennium Tower
Entity 1690
Handelskai 94-96
A-1200 Bécs
Ausztria

Adatvédelmi képviselőnk az alábbi címen érhető el:

data-protection.at@basf.com

Milyen kategóriákba tartozó adatokat kezelünk és honnan származnak ezek az adatok?

1. Honlap üzemeltetése

A sütik olyan szöveges információk, amik a meglátogatott honlap (web szerver, szerver) látogatójának eszközén, a böngészőben tárolhatók. A sütit vagy a web szerver küldi el a böngészőnek, vagy azt egy parancsfájl (JavaScript) hozza létre a böngészőben. A web szerver közvetlenül a szerverről tudja leolvasni ezt a süti információt akkor, ha a felhasználó ismételten meglátogatja ugyanazt az oldalt vagy ha a süti információk a honlap egyik parancsfájlján keresztül a szerverre kerülnek át. A sütik nem károsítják az Ön eszközét, ezen kívül vírusokat, trójai programokat és egyéb kártevőket sem tartalmaznak.

Az információk a használatban levő adott eszközzel kapcsolatos sütiben tárolódnak. Ez azonban nem jelenti azt, hogy közvetlen tudomást szereznénk az Ön kilétéről.

Ez a honlap kizárólag a honlap működéséhez szükséges sütiket használja. Ezek a sütik általánosságban véve egy valamilyen szolgáltatási kérés (pl. adatvédelmi preferenciák beállítása, bejelentkezés, nyomtatványok kitöltése) alapján Ön által megtett lépésekhez kapcsolódva vannak beállítva. Ön a böngészőjét beállíthatja úgy, hogy az blokkolja az ilyen sütiket, vagy értesítse Önt az ilyen sütikről. Előfordulhat azonban az is, hogy a honlap egyes részei nem fognak megfelelően működni.

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Domain	Név	Típus	Cél	Élettartam
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Első fél	Ebben a munkamenet-állapotban lehet tárolni és helyreállítani a felhasználóhoz tartozó értékeket ahhoz kapcsolódóan, ahogy a felhasználó egy webes alkalmazásban az oldalak között navigál.	Munkamenet: 30 perc a felhasználó adott munkameneten belüli legutolsó hozzáférésétől számítva
secure.ethicspoint.eu	NGSecure	Első fél	Ezt a tűzfal/terheléselosztó hozta létre és használja a munkamenet folyamatos fenntartása érdekében	Munkamenet: 30 perc a felhasználó adott munkameneten belüli legutolsó hozzáférésétől számítva
secure.ethicspoint.eu	ep	Első fél	Ez tárolja a bejelentés-feladáshoz és a beviteli módszerhez (NAVEX kapcsolattartási központ beviteli módszere) tartozó változókat	Munkamenet: 30 perc a felhasználó adott munkameneten belüli legutolsó hozzáférésétől számítva

2. Megfelelőségi vizsgálatok elvégzése

A megfelelőségi vizsgálatok elvégzéséhez az alábbi kategóriákba tartozó személyes adatokat kezeljük. A személyes adatokat vagy Ön adja meg, vagy mi gyűjtjük a vizsgálat során:

- Kapcsolattartási adatok (pl. vezeték- és utónév, cím, telefonszám, mobilszám és email cím)
- Szakmai adatok (pl. szervezeti kód, munkakör megnevezése)
- Fényképek
- Videó felvételek
- Az eset kivizsgálásához és tisztázásához szükséges egyéb információk (pl. jármű rendszáma, foglalkoztatási adatok, fizetési adatok, rendelés adatai).

Milyen célokból és milyen jogalapon történik az Ön személyes adatainak kezelése?

Személyes adatait az EU Általános adatvédelmi rendeletében (GDPR), a Szövetségi adatvédelmi törvényben (DSG) és az egyéb irányadó törvényekben foglalt előírásoknak megfelelően kezeljük.
Személyes adatainak kezelése az alábbi célokat szolgálja:

- A törvényi megfelelőséggel kapcsolatos bejelentési honlap működtetése
- A bejelentésben szereplő eset kivizsgálása és lereagálása, valamint megfelelő intézkedések megtétele
- Kapcsolattartás az érintettekkel (feljelentők, vádlottak, egyéb érintettek)
- Jogi követelményeknek való megfelelés (pl. a társasági törvény szerinti tájékoztatási és tárolási kötelezettségeknek való megfelelés az intellektuális bűnözés, a pénzmosással összefüggő bűncselekmények, a törvényi és vállalati követelmények egyéb megsértéseinek megelőzése érdekében)
- Vita- és perrendezés, követelések vagy peres eljárások indítása, gyakorlása, illetve védelme, érvényes szerződések érvényre juttatása.

A fenti adatkategóriák kezelése a fenti célok teljesítése érdekében szükséges.

Az adatkezelés jogalapját – ettől eltérő rendelkezés hiányában – a GDPR 6. cikk (1) szakasz f) pontja képezi.

Amennyiben személyes adatait a fentiekben nem említett egyéb célból kívánjuk kezelni, erről a szándékozott kezelést megelőzően megfelelően tájékoztatni fogjuk Önt.

Kihez történik a személyes adatok továbbítása?

Vállalatunkban csak azok a személyek és szervezetek kapnak hozzáférést az ilyen adatokhoz, akiknek a fentiekben említett célok teljesítéséhez van szükségük az Ön személyes adataira.

Vállalatcsoportunkon belül az Ön személyes adatait a csoporton belüli egyes vállalatok is megkaphatják, amennyiben azok központi kulcs-feladatokat végeznek a vállalatcsoportba tartozó leányvállalatok számára, vagy ha a szervezeti felépítésből adódóan vállalatközi feladatokat látnak el, vagy ha erre a fenti célok teljesítése okán van szükség.

Személyes adatait az alkalmazandó törvénynek való megfeleléshez, vagy – a törvény adta kereteken belül – a törvényes jog gyakorlásához, érvényesítéséhez, illetve védelméhez szükséges mértékben felügyeleti szerveknek, bíróságoknak és ügyvédi irodáknak is átadhatjuk.

A fentiekben meghatározott célok teljesítése érdekében különböző szolgáltatókkal is együttműködünk. Ezek a szolgáltatók a mi nevünkben és kizárólag a mi utasításainknak megfelelően kezelik az Ön személyes adatait. A szerződés erejénél fogva kötelesek betartani az alkalmazandó adatvédelmi előírásokat.

Bizonyos esetekben az Európai Gazdasági Térségen kívül („harmadik országokban”) működő olyan szolgáltatóknak vagy a csoportunkon belüli egyéb vállalatoknak is átadjuk a személyes adatokat, ahol az irányadó törvények nem garantálják az adatvédelem megfelelő szintjét. Ilyen esetekben megfelelő intézkedéseket teszünk az Ön személyes adatait képező személyes adatok védelme és az adatvédelem megfelelő szintjének biztosítása érdekében.

Ez egyben azt is jelenti, hogy harmadik országokban működő külső címzetteknek csak akkor továbbítjuk az Ön személyes adatait, ha azok az Uniós normákkal összhangban álló adatvédelmi megállapodást kötöttek velünk vagy ha kötelező erejű vállalati szabályokat vezettek be.
További tájékoztatás és az intézkedéseinkről szóló feljegyzés másolata a fentiekben meghatározott kapcsolattartóktól szerezhető be.

Mennyi ideig őrizzük meg az Ön személyes adatait?

A bejelentésekben megadott személyes adatokat a vizsgálat lezárásától számított két hónapon belül töröljük, kivéve, ha a dokumentálást igénylő különleges körülmények okán azok ennél hosszabb tárolása elengedhetetlennek minősül.

Fegyelmi eljárás esetén vagy ha különböző jogi kérdések rendezést igényelnek (pl. valószínűsíthető per esetén), a személyes adatokat a végső döntés meghozataláig fogjuk megőrizni. Az egyéb országokban a segélyvonalon keresztül kapott bejelentésekben szereplő személyes adatok megőrzésére nézve az adatmegőrzésről szóló helyi törvényekben és szabályzatokban foglaltak lesznek az irányadók. A BASF megtesz mindent annak érdekében, hogy minden haladék nélkül megsemmisítse a segélyvonal hatáskörébe nem tartozó személyes adatokat.

Milyen adatvédelmi jogok illetik meg Önt?

A fenti címen **tájékoztatás**t kérhet az Önnel kapcsolatban tárolt és kezelt személyes adatokról. Emellett bizonyos körülmények között kérheti a személyes adatai **javítás**át vagy **törlés**ét. Megilletheti még Önt a személyes adatai **kezelésének korlátozásához való jog**, valamint a **kiadott adatok** strukturált, szokásos, számítógéppel olvasható formátumban biztosított **közléséhez való jog** is.

Hol lehet a panaszokat benyújtani?

A közigazgatási jogban lehetővé tett bármilyen egyéb jogorvoslattól vagy bírósági jogorvoslattól függetlenül Ön panaszt nyújthat be főként abban a tagállamban működő felügyeleti hatósághoz, amelyben az Ön lakóhelye van vagy ahol az állítólagos jogsértésre sor került, amennyiben úgy gondolja, hogy a személyes adatainak kezelése az EU Általános adatvédelmi rendeletében foglaltak megsértésével valósult meg.

A panasz címzettjeként megjelölt felügyeleti hatóság az EU Általános adatvédelmi rendelete 78. cikkében foglaltaknak megfelelően tájékoztatja a panasztevőt a helyzetről és a panasztétel eredményeiről, ezen belül akár a jogorvoslat lehetőségéről is

A fő felügyeleti hatóság:

BASF csoport, Európa:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Németország

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Personal Data Protection Statement

BASF Companies in India (hereinafter referred to as "**BASF**") are committed to protect the privacy and security of any data or information that relates to a natural person, which, either directly or indirectly, in combination with other information, is capable of identifying such person; and includes name, address, telephone number, date of birth, gender, email address, organization name, etc. ("**Personal Data**") which is stored on the website (basf.ethicspoint.com) owned and operated by Navex. This privacy policy applies to any person that accesses the website ("**User**") or has shared any Personal Data with BASF. You hereby agree not to provide the Personal Data of any other person, unless required for the purpose of the disclosure.

This document governs the access, receipt, collection, possession, storage, dealing, handling and usage of Personal Data provided during the course of your use of this website, in accordance with the Information Technology Act, 2000 and the Information Technology (Reasonable Security Practices and Procedures and Sensitive Personal Data or Information) Rules, 2011 ("**IT Rules**").

It is important that you read this document as a provider of Personal Data, together with any other privacy statement, we may provide on specific occasions when we are collecting or using Personal Data, so that you are aware of how and why we are using such information.

By accessing and using this website, you accept the terms of, and agree to be bound by this privacy statement. This privacy statement may be updated from time to time by BASF at its sole discretion or on account of changes in law. Unless otherwise specified, such revisions shall take effect from the day and date they are posted on the website. BASF shall be under no obligation to notify the User about the changes. You are advised to consult this privacy statement regularly for any changes, as your continued access and use of this website shall be deemed to be your approval and acceptance of all changes to this privacy statement.

This privacy statement should be at all times read along with the terms and conditions of use of the website.

If a User visits the website, after choosing to do so, then any dispute regarding breach of privacy will be subject to this privacy statement and its terms and conditions of use. The applicable law for any such dispute shall be laws of the Republic of India and the competent courts at Mumbai, Maharashtra, India will have exclusive jurisdiction over any or all disputes arising out of, or in connection with this privacy statement.

By voluntarily providing us with your Personal Data, you hereby give us your consent to use such Personal Data in accordance with this privacy statement.

Data protection principles

BASF will comply with the IT Rules. The IT Rules provides that the Personal Data, BASF hold about you must be:

4. Used lawfully, fairly and in a transparent way.
5. Collected only for valid purposes and not used in any way that is incompatible with those purposes.

6. Kept securely and only for such period of time as may be required in accordance with the applicable laws.

When entering information on the website, as appropriate, you may be asked to enter your name, email address, mailing address, phone number, age, or other details as required, for us to contact you and respond to your complaints / grievances. You may also choose not to provide us with such Personal Data and stay anonymous. We process the Personal Data as provided by you with your consent, in respect of the complaint and/or for taking steps, at your request.

Who is responsible for data processing

Responsibility for data processing is with **BASF Companies in India**

The Capital, 'A' Wing,
1204- C, 12th Floor,
Plot No. C-70, 'G' Block, Bandra Kurla Complex,
Bandra (East), Mumbai- 400051

Processing of Personal Data

1. Operation of the website ("Cookies')

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Cookies Table

Domain	Name	Type	Purpose	Lifespan

secure.ethicspoint.eu	ASPSESSIONI CTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We will process the following categories of your Personal Data to conduct compliance investigations. The Personal Data provided by you or collected by us in the course of the investigation, *inter-alia*, could include the following:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, employment data, payment data, order data).

Purpose of processing your Personal Data and legal basis

We will process your Personal Data in compliance with the IT Rules, as well as other relevant laws, as may be applicable from time to time.

Processing of your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. information and storage obligations under corporate laws in order to prevent frauds, money laundering cases and other violations of legal and internal requirements);

India

- Resolving disputes and litigations, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

Please note that it is not obligatory for you to provide your Personal Data, but if you do not provide the same, we may not be able to fulfil the purposes described above efficiently, including (i) communicating with you; (ii) seeking clarification of the matter you reported through the Hotline; or (iii) being able to pursue a better investigation into the matter.

In case you wish to withdraw your consent at a later point in time, we may still proceed to process your Personal Data in circumstances recognized and permitted by law.

If we intend to process your Personal Data for any other purpose not mentioned above, we will inform you prior to such processing.

Transfer of Personal Data

Within our Company, only those individuals who need your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our BASF Group of Companies, your Personal Data is provided to specific companies within the BASF Group, if they perform central key tasks for affiliates within the BASF Group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

Further, we might transfer your Personal Data, to third parties in India or abroad where required by law, to fulfill the above-mentioned purposes. We may also need to share your personal information, without your prior consent, with government agencies mandated under the law to obtain Personal Data, for the purpose of verification of identity or for prevention, detection, investigation, including cyber incidents, prosecution and punishment of offences or to otherwise comply with the law or a legal obligation.

All our third-party service providers and other entities in the BASF Group are instructed to take appropriate security measures to protect your Personal Data in line with our policies and in accordance with applicable laws. We do not allow our third-party service providers to use your Personal Data for their own purposes. We only permit them to process your Personal Data for specified purposes and in accordance with our instructions. The third-party service providers cannot disclose your Personal Data.

BASF does not sell or trade your Personal Data. This does not include our hosting partners of the website, who agree to keep your Personal Data confidential and do not have any independent use of this information you disclose to them except for forwarding the same to BASF. You hereby give your consent to receipt of your Personal Data by our trusted hosting partners of this website, Navex and transfer of the same to BASF.

Your Personal Data may also be stored, used and processed in a jurisdiction other than India and/or where BASF and Navex servers are located outside India.

Retention of your Personal Data

We will only retain your Personal Data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal requirements and obligations. To determine the appropriate retention period for Personal Data, we consider the amount, nature, and sensitivity of the Personal Data, the potential risk of harm from unauthorized use or disclosure of your Personal Data, the purposes for which we process your Personal Data and whether we can achieve those purposes through other means, and the applicable legal requirements.

In certain circumstances we may anonymize your Personal Data so that it can no longer be associated with you, in which case we may use such information without further reference to you.

As regards, Personal Data, which is stored or gathered by our hosting partners, Navex, the same will be dealt with in accordance with the personal data privacy statement of Navex. In any case, Personal Data shall be stored by Navex, for as long as necessary to fulfil the purposes it is collected for, including for the purposes of satisfying any legal requirements and obligations.

Your data protection rights

Under certain circumstances, by law you have the right to:

- Request access to your Personal Data. This enables you to receive a copy of the Personal Data, we hold about you and to check that we are lawfully processing it.
- Request updation or correction of the Personal Data that we hold about you. This enables you to correct any incomplete or inaccurate information, we hold about you.
- Request erasure of your Personal Data. This enables you to ask us to delete or remove Personal Data where there is no good reason for us continuing to process it.
- We shall not be responsible for the authenticity of the Personal Data supplied by you.
- You may exercise your rights under this section in relation to your Personal Data by writing to our Grievance Officer

Protection of Personal Data

We have put in place security practices and standards and have a comprehensive documented information security program and policies that contain managerial, technical, operational and physical security control measures to protect the security of your Personal Data.

Third parties will only process your Personal Data, on our instructions and where they have agreed to treat the information confidentially, legally and securely.

We have put in place appropriate security measures to prevent your Personal Data from being accidentally lost, used or accessed in an unauthorized way, altered or disclosed. In addition, we limit access to your Personal Data to those employees, agents, contractors and other third parties who have a business need to know. They will only process your Personal Data on our instructions, and they are subject to a duty of confidentiality.

We have put in place procedures to deal with any suspected data security breach and will notify you and any applicable regulator of a suspected breach where we are legally required to do so.

Please be aware that, although it is our endeavor to provide reasonable security for your Personal Data, no security system can prevent all potential security breaches. We endeavor to ensure to the best of our ability that all third party service providers whose services which we may use maintain security standards that are equivalent to our security standards and commensurate with market practices in the context of any kind and nature of Personal Data being stored or handled.

Grievance Officer and contract details

We have designated a Grievance Officer under the respective legal entity to address any discrepancies and grievances with respect to processing of information in a time bound manner. The Grievance Officer under the respective legal entity will redress the grievances expeditiously but within one month from date of receipt of the grievance. The details of the Grievance Officer are mentioned under the respective legal entity's Data Privacy Policy.

कुछ देशों में डेटा की गोपनीयता संबंधी नियमों के लिए यह आवश्यक है कि, व्यक्तिगत डेटा को शामिल करते हुए रिपोर्ट बनाने वाले व्यक्ति को उस रिपोर्ट में दी जाने वाली जानकारी को एकत्रित करने एवं उस पर कायम रहने से संबंधित प्रक्रियाओं के बारे में सूचित किया जाना चाहिए, साथ ही उसे इस सेवा के उपयोग के लिए नियमों व शर्तों को स्वीकार करना होगा।

आपको नीचे दी गई शर्तों को पढ़ने और उन्हें स्वीकार करने के लिए कहा जा रहा है। अगर आप नीचे दी गई शर्तों को स्वीकार नहीं करना चाहते हैं, तो हम इस प्रणाली के जरिए किसी भी जानकारी को स्वीकार करने में असमर्थ हैं, और सुझाव देते हैं कि आप संभावित उल्लंघन के स्वरूप को देखते हुए सीधे अपने पर्यवेक्षक या प्रबंधक या मानव-संसाधन, क़ानूनी, या कॉर्पोरेट अनुपालन विभागों के प्रतिनिधि को इस मामले की रिपोर्ट करें।

1. सामान्य

यह सेवा वेब और फोन के जरिए सूचना प्रदान करने की प्रणाली है, जिसे आपके संगठन द्वारा अपने कर्मचारियों, विक्रेताओं, आपूर्तिकर्ताओं एवं व्यावसायिक भागीदारों और सहायक कंपनियों को उपलब्ध कराया जाता है, ताकि कानूनों या विनियमों, हमारी आचरण नियमावली या कंपनी की नीतियों के संदिग्ध उल्लंघन की रिपोर्ट की जा सके।

कुछ देशों में, कुछ अन्य मामलों के संदिग्ध उल्लंघनों की रिपोर्ट करने के लिए भी इस सेवा का उपयोग किया जा सकता है। यह सेवा और डेटाबेस NAVEX ग्लोबल द्वारा संचालित हैं, जिसमें आपके द्वारा रिपोर्ट की जाने वाली व्यक्तिगत डेटा और जानकारी को संग्रहित किया जाता है।

आगे बढ़ने के लिए, आपको इस सूचना को पूरा पढ़ना होगा। अगर आप सहमत हैं, तो नीचे दिए गए 'मैं सहमत हूँ' बॉक्स को टिक करें। तब आप इस सेवा का उपयोग करके अपनी रिपोर्ट दर्ज करने या सवाल पूछने में सक्षम होंगे। अगर आप अपनी सहमति प्रदान नहीं करते हैं, तो आप इस सेवा के जरिए कोई रिपोर्ट दर्ज करने या सवाल पूछने में सक्षम नहीं होंगे।

2. इस सेवा का उपयोग

इस सेवा का उपयोग पूरी तरह से आपकी इच्छा पर निर्भर है। आपको संभावित उल्लंघन के स्वरूप को देखते हुए सीधे अपने पर्यवेक्षक या प्रबंधक या मानव-संसाधन, क़ानूनी, या कॉर्पोरेट अनुपालन विभागों के प्रतिनिधि को मामले की रिपोर्ट करने के लिए प्रोत्साहित किया जाता है। अगर आपको लगता है कि आप ऐसा करने में असमर्थ हैं, तो आप इस सेवा का उपयोग करके अपनी रिपोर्ट बना सकते हैं।

इस सेवा का उद्देश्य एक गोपनीय ऑनलाइन रिपोर्टिंग प्रणाली उपलब्ध कराना है, ताकि आप क़ानून या कंपनी की नीतियों के संदिग्ध उल्लंघनों के साथ-साथ अन्य मामलों की सूचना भी अपने संगठन को दे पाएँ। कुछ देशों में, आपका संगठन इस सेवा के माध्यम से केवल सीमित विषयों पर रिपोर्ट स्वीकार कर सकता है, जो सामान्य तौर पर वित्तीय, लेखांकन, लेखा-परीक्षण, घूसख़ोरी, प्रतिस्पर्धा कानून, भेदभाव एवं उत्पीड़न, पर्यावरण, स्वास्थ्य, स्वच्छता और सुरक्षा संबंधी मामलों तक सीमित है। अगर आपकी परेशानी किसी ऐसे मामले से संबंधित है, जिसे आपके संगठन द्वारा स्थानीय क़ानून के तहत इस सेवा के माध्यम से स्वीकार नहीं किया जा सकता है, तो आपको ऐसे मामले की रिपोर्ट करने के लिए अपने पर्यवेक्षक या स्थानीय प्रबंधन या मानव संसाधन, क़ानूनी या कॉर्पोरेट अनुपालन विभागों के प्रतिनिधि से संपर्क करना होगा।

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कृपया ध्यान दें कि, हम इस सेवा के माध्यम से रिपोर्ट प्राप्त करने और उसकी प्रक्रिया पूरी करने में तभी सक्षम होंगे, जब आप इस बात की पुष्टि करेंगे कि आपने इस डेटा संरक्षण और गोपनीयता सूचना को पढ़ लिया है और अच्छी तरह समझ लिया है, तथा 'मैं सहमत हूँ' बॉक्स पर क्लिक करके रिपोर्ट और आपकी व्यक्तिगत जानकारी की प्रक्रिया पूरी करने के लिए स्पष्ट रूप से सहमति देते हैं,जैसा नीचे लिखा है। अगर आप सहमति नहीं देते हैं तो आप रिपोर्ट दर्ज करने के लिए इस सेवा का उपयोग नहीं कर सकते हैं। ऐसी स्थिति में आपको मामले की रिपोर्ट करने के लिए अपने पर्यवेक्षक या स्थानीय प्रबंधन या मानव संसाधन, क़ानूनी या कॉर्पोरेट अनुपालन विभागों के प्रतिनिधि से संपर्क करना चाहिए।

कृपया ध्यान रखें कि आप अपने बारे में, अपने सहकर्मियों या कंपनी के संचालन के किसी भी पहलू के बारे में जो जानकारी प्रदान करते हैं, उसके परिणामस्वरूप लिए गए निर्णयों का प्रभाव दूसरों पर पड़ सकता है। इसलिए, हम चाहते हैं कि आप केवल वही जानकारी प्रदान करें जिसे आप पूरी तरह सच मानते हैं। अच्छी नीयत से संदिग्ध उल्लंघन से जुड़े किसी ने मामले की रिपोर्ट करने पर संगठन आपसे कोई बदला नहीं लेगा, भले ही बाद में तथ्य के आधार पर वह बात ग़लत साबित हो जाए। हालांकि, कृपया इस बात को ध्यान में रखें कि जानबूझकर प्रदान की गई झूठी या भ्रामक जानकारी को बर्दाश्त नहीं किया जाएगा। आपके द्वारा प्रदान की जाने वाली जानकारी को गोपनीय रखा जाएगा, सिवाय ऐसे मामलों को छोड़कर जिसमें क़ानूनी ज़रूरतों के कारण या फिर आगे जाँच करने के लिए ऐसा करना संभव नहीं है, परंतु मामले की जाँच में जानकारी को संवेदनशील मानते हुए प्रक्रिया पूरी की जाएगी। हम आपको अपनी पहचान बताने के लिए प्रोत्साहित करते हैं, ताकि हम आपसे भी कुछ सवाल पूछ सकें।

3. किस तरह के व्यक्तिगत डेटा और जानकारी को एकत्रित किया जाता है और उस पर आगे की कार्रवाई की जाती है?

यह सेवा निम्नलिखित व्यक्तिगत डेटा और जानकारी को दर्ज करती है, जो आप रिपोर्ट करते समय प्रदान करते हैं: (i) आपका नाम और संपर्क विवरण (अगर आप अपना नाम गोपनीय नहीं रखते हैं) और क्या आप संगठन के कर्मचारी हैं; (ii) अगर आप ऐसी जानकारी प्रदान करते हैं, तो आपकी रिपोर्ट में जिन लोगों का उल्लेख है उनका नाम और अन्य व्यक्तिगत डेटा (यानी: कार्यों का विवरण और संपर्क विवरण); तथा (iii) कथित तौर पर किए गए कदाचार के विवरण के साथ-साथ घटना की परिस्थितियों का विवरण। ध्यान दें कि कुछ देश के क़ानून नाम अज्ञात रखकर रिपोर्ट करने की अनुमति नहीं दे सकते हैं; हालांकि, आपकी व्यक्तिगत जानकारी को गोपनीय रखा जाएगा और केवल नीचे बताई गई स्थितियों में ही प्रकट किया जाएगा।

4. आपकी रिपोर्ट के बाद व्यक्तिगत डेटा और जानकारी को कैसे संसाधित किया जाएगा, तथा आपके व्यक्तिगत डेटा और जानकारी तक कौन पहुँच सकता है?

आपके द्वारा प्रदान किए गए व्यक्तिगत डेटा और जानकारी एक डेटाबेस में इकट्ठा किया जाएगा, जो अमेरिका में NAVEX ग्लोबल द्वारा व्यवस्थित और संचालित सर्वर पर स्थित है। NAVEX ग्लोबल ने आपके द्वारा प्रदान की जाने वाली जानकारी को लागू कानून के अनुसार सुरक्षित रखने के लिए आपके संगठन के साथ अनुबंध किया है। किसी रिपोर्ट में दिए गए व्यक्तिगत डेटा और जानकारी को आगे की व्याख्या या इस सेवा के प्रबंधन के उद्देश्य से यूनाइटेड किंगडम, यूरोपीय संघ और/या यूरोपीय आर्थिक क्षेत्र के बाहर स्थानांतरित किया जा सकता है। NAVEX ग्लोबल लागू डेटा सुरक्षा आवश्यकताओं के अनुपालन को बरकरार रखने के लिए प्रतिबद्ध है तथा गोपनीयता एवं सुरक्षा के संदर्भ में सख़्त प्रक्रियाओं का पालन करता है। स्थानीय कानून के प्रावधानों के अधीन, आपकी रिपोर्ट को संसाधित करने और जाँच करने के उद्देश्य से

आपके संगठन के संबंधित अधिकारी आपके द्वारा प्रदान किए गए व्यक्तिगत डेटा और जानकारी तक पहुँच सकते हैं, संसाधित कर सकते हैं तथा उपयोग कर सकते हैं, जिसमें मानव संसाधन, वित्त, आंतरिक लेखा-परीक्षण, क़ानूनी, कॉर्पोरेट अनुपालन, प्रबंधन, बाहरी सलाहकार (जैसे कि क़ानूनी सलाहकार), या सीमित परिस्थितियों में NAVEX ग्लोबल के तकनीकी कर्मचारी शामिल हैं। वे लोग अमेरिका या कहीं और स्थित हो सकते हैं।

आपके द्वारा उपलब्ध कराए गए व्यक्तिगत डेटा और जानकारी को पुलिस और/या अन्य प्रवर्तन या नियामक प्राधिकरणों के सामने भी उजागर किया जा सकता है। व्यक्तिगत डेटा प्राप्त करने और संसाधित करने वाले संबंधित निकाय अमेरिका या किसी अन्य देश में स्थित हो सकते हैं, जो यूरोपीय संघ या अन्य क्षेत्रों में पालन किए जाने वाले अधिक सख़्त डेटा सुरक्षा कानूनों की तरह डेटा सुरक्षा प्रदान नहीं कर सकते हैं।

आपके द्वारा उपलब्ध कराए गए व्यक्तिगत डेटा को आपकी रिपोर्ट को संसाधित करने के लिए आवश्यक होने तक रखा जाएगा, या जरूरत पड़ने पर प्रतिबंधों को लागू करने, या हमारी क़ानूनी या वित्तीय आवश्यकताओं को पूरा करने के लिए आवश्यक होने तक रखा जाएगा।

5. रिपोर्ट से संबंधित जानकारी तक पहुँचना

आपका संगठन उस व्यक्ति को तुरंत सूचना देगा जिसने रिपोर्ट प्रेषित की है, सिवाय उन परिस्थितियों के जिसमें जाँच की प्रामाणिकता और प्रासंगिक जानकारी की सुरक्षा को सुनिश्चित करने के लिए सूचना में देरी आवश्यक है। इसके अलावा, आपको व्यक्तिगत डेटा तक पहुँचने, इसमें सुधार करने या मिटाने के लिए अनुरोध करने अथवा इस सेवा के जरिए प्रस्तुत किए गए व्यक्तिगत डेटा को संसाधित करने पर अपनी आपत्ति जताने या इसकी प्रति प्राप्त करने का अधिकार है। आपको इस तरह के किसी भी अनुरोध को अपने संगठन को भेजना चाहिए। आपको पर्यवेक्षण करने वाले संबंधित अधिकारी के पास शिकायत दर्ज करने का भी अधिकार है।

कुछ मामलों में, रिपोर्ट प्रेषित करने वाला व्यक्ति संबंधित जानकारी तक पहुँच सकता है, जिसमें वह स्रोत भी शामिल है जहाँ से रिपोर्ट की उत्पत्ति हुई है (रिपोर्ट करने वाले की पहचान को छोड़कर), और व्यक्तिगत डेटा के सुधार का अनुरोध कर सकता है जो उसके हिसाब से लागू कानून के अनुसार ग़लत या अधूरा है। इस तरह का कोई सुधार करने के लिए, कृपया सामान्य परामर्शदाता या कॉर्पोरेट अनुपालन अधिकारी से संपर्क करें।

6. कुछ खास देशों के विनियम

यूरोपीय संघ के ज्यादातर देशों और आसपास के क्षेत्रों में, केवल सीमित विषयों पर ही रिपोर्ट जा सकती है, जिसमें विशेष रूप से लेखांकन, लेखा-परीक्षण, रिश्वतख़ोरी, प्रतिस्पर्धा क़ानून, भेदभाव और उत्पीड़न, पर्यावरण, स्वास्थ्य, स्वच्छता और सुरक्षा से संबंधित मामले शामिल हैं। इसके अलावा, कुछ देश रिपोर्ट को इस तरह प्रतिबंधित करते हैं कि केवल महत्त्वपूर्ण अधिकारी या प्रबंधन कार्यों के कर्मचारी ही रिपोर्ट प्रेषित कर सकते हैं।

इस सेवा के माध्यम से क़ानून द्वारा जिन विषयों से संबंधित किसी भी समस्या या मामले की सूचना की अनुमति नहीं दी गई है, तो ऐसी स्थिति में आपको मामले की रिपोर्ट करने के लिए अपने प्रबंधक या पर्यवेक्षक या मानव संसाधन, क़ानूनी या कॉर्पोरेट अनुपालन विभागों के प्रतिनिधि से संपर्क करना चाहिए। कुछ देशों

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में, अत्यंत प्रतिबंधात्मक परिस्थितियों को छोड़कर, क़ानून के तहत अज्ञात नाम से रिपोर्ट की अनुमति नहीं दी जा सकती है।

☐ मैं सहमत हूँ

मैंने अपनी व्यक्तिगत जानकारी को संसाधित करने के बारे में ऊपर दी गई जानकारी को पढ़ लिया है और स्पष्ट रूप से सहमति व्यक्त करता हूँ।

India

வரையறுக்கப்பட்ட (தனியார்) BASF **இந்தியா**

தனிப்பட்ட தரவுகளின் பாதுகாப்பு கூற்று

இந்தியாவில் BASF நிறுவனங்கள் (தனியார்) BASF இந்தியாவானது (இதன் பின்னர் "**BASF**" என அழைக்கப்படும்) வலைத்தளத்தில் சேகரிக்கப்பட்டுள்ள Navex ற்கு சொந்தமானதும் அதனால் இயக்கப்படுவதுமான ,நேரடியாக அல்லது மறைமுகமாக, ஏனைய தகவல்களின் இணைப்புடன் ஒரு நபரினை அடையாளம் காணக்கூடிய பெயர், விலாசம், தொலைபேசி இலக்கம், பிறந்த திகதி, பால், மின்னஞ்சல் விலாசம் ,நிறுவனத்தின் பெயர், ஏனையவை ("**தனிப்பபட்ட தரவுகள்**") ஆகியவற்றுடன் தொடர்புடைய ஒரு இயற்கையான நபருடன் தொடர்புடைய ஏதேனும் தரவு அல்லது தகவல்களின் தனியுரிமையை மற்றும் காப்பினை பாதுகாப்பதற்கு அர்ப்பணிப்புடன் செயற்படுகிறது. இந்த தனியுரிமைக் கூற்றானது இந்த வலைத்தளத்தினை (basf.ethicspoint.com) அணுகும் (**பயனாளி**) அல்லது BASF உடன் ஏதேனும் தனிப்பட்ட தகவல்களை பரிமாறும் யாரேனும் நபருக்கு பொருத்தமாகும். வெளிப்படுத்தும் நோக்கங்களுக்காக தேவைப்பட்டாலேயன்றி வேறு யாரேனும் நபரின் தனிப்பட்ட தகவல்களை வழங்காமல் இருப்பதற்கு நீங்கள் இத்தால் உடன்படுகின்றீர்கள்.

இந்த ஆவணமானது ஏற்றுக்கொள்ளக் கூடிய உள்நாட்டு சட்டங்கள் அல்லது BASFஇனது தரவு பாதுகாப்பு வழிகாட்டல்கள் ஆகியவற்றுக்கு அமைவாக இந்த வலைத்தளத்தினை பாவிக்கும் போது உங்களால் வழங்கப்பட்ட தனிப்பட்ட தகவல்களை அணுகுதல், பெறுதல், சேகரித்தல், வைத்திருத்தல் ,களஞ்சியப்படுத்தல், கையாளுதல் மற்றும் பாவித்தல் ஆகியவற்றை முறைப்படுத்துகின்றது.

தனிப்பட்ட தரவுகளை நாங்கள் திரட்டும் போது அல்லது பாவிக்கும் போது குறிப்பிட்ட தருணங்களில் எங்களால் வழங்கப்படும் ஏனைய தனியுரிமை கூற்றுக்களுடன் இணைத்து இந்த ஆவணத்தை தனிப்பட்ட தரவுகளை வழங்குபவர் என்ற வகையில் நீங்கள் வாசிப்பது அவசியமாகும், அதன்மூலம் நாங்கள் எவ்வாறு மற்றும் எதற்காக அத்தகைய தகவல்களை பாவிக்கின்றோம் என்பதை நீங்கள் அறிந்து கொள்வீர்கள்.

இந்த வலைத்தளத்தினை அணுகுவதன் மூலமும் பாவிப்பதன் மூலமும் இந்த தனியுரிமைக் கூற்றிற்கு கட்டுப்படுவதற்கும் அதன் நிபந்தனைகளை ஏற்றுக் கொள்வதற்கும் நீங்கள் உடன்படுகிறீர்கள். இத்தனியுரிமை கூற்றானது BASFஆனால் அதனது தனிப்பட்ட தத்துவங்களுக்கு அமைவாக அல்லது சட்டத்தில் ஏற்படுத்தப்பட்ட மாற்றங்களுக்கு அமைவாக காலத்துக்கு காலம் மேம்படுத்தப்படலாம். வேறு விதமாக குறிப்பிடப்பட்டிருந்தாலேயன்றி அத்தகைய மீளாய்வுகள் வலைத்தளத்தில் பதிவு செய்யப்பட்ட திகதி மற்றும் நேரத்திலிருந்து வலுவுடையதாகும். மாற்றங்கள் தொடர்பில் பாவனையாளர்களுக்கு அறியத் தருவதற்கு BASFற்கு எவ்வித கடப்பாடும் காணப்படமாட்டாது. இந்த வலைத்தளத்தின் மீதான உங்களது தொடர்ச்சியான அணுகுதல் மற்றும் பாவனையானது இந்த தனியுரிமைக் கூற்றின் அனைத்து மாற்றங்களுக்குமான உங்களது அனுமதி மற்றும் ஏற்றுக்கொள்ளலை பெற்றுக்கொள்வதாக கருதப்படுவதனால், ஏதேனும் மாற்றங்கள் தொடர்பில் தொடர்ச்சியாக இந்த தனியுரிமைக் கூற்றினை ஆலோசிப்பதற்கு நீங்கள் அறிவுறுத்தப்படுகிறீர்கள்.

இந்த தனியுரிமைக் கூற்றானது அனைத்து சந்தர்ப்பங்களிலும் வலைத்தளத்தின் பாவனை மீதான நிபந்தனை மற்றும் கடப்பாடுகள் என்பவற்றுடன் சேர்த்து வாசிக்கப்படுதல் வேண்டும்.

ஒரு பாவனையாளர் வலைத்தளத்தில் பிரவேசித்தால், அவ்வாறு செய்வதற்கு தெரிவு செய்த பின்னர், அப்போது தனியுரிமை மீறல் தொடர்பிலான ஏதேனும் பிணக்கானது இத்தனியுரிமை கூற்றுடன் மற்றும் அதன் பயன்பாடு தொடர்பிலான நிபந்தனை மற்றும் கடப்பாடுகள் ஆகியவற்றுடன் தொடர்புபட்டதாக இருக்கும். அத்தகைய பிணக்கு தொடர்பான விண்ணப்பிக்கக்கூடிய சட்டங்களாக இலங்கை சட்டங்கள் காணப்படுவதுடன் இந்த தனியுரிமை கூற்றுடன் தொடர்புபட்ட அனைத்து அல்லது ஏதேனும் பிணக்கு தொடர்பில் இலங்கையில் கொழும்பிலுள்ள தகுதிவாய்ந்த நீதிமன்றங்கள் பிரத்தியேக நியாயாதிக்கத்தை கொண்டிருக்கும்.

தானாக முன்வந்து உங்களது தனிப்பட்ட தரவுகளை எங்களுக்கு வழங்குவதனூடாக இந்த தனியுரிமை கூற்றிற்கு அமைவாக அத்தகைய தனிப்பட்ட தரவுகளை பயன்படுத்துவதற்கு நீங்கள் எமக்கு உங்களது சம்மதத்தை இத்தால் வழங்குகின்றீர்கள்.

தரவு பாதுகாப்பு கோட்பாடுகள்

BASF பொருத்தமான சட்டங்களுக்கு இணங்கி செயற்படும். உங்கள் தொடர்பில் BASFவைத்திருக்கும் தனிப்பட்ட தரவுகளானவை:

7. சட்டப்படியும் நியாயமாகவும் வெளிப்படையான விதத்திலும் பாவிக்கப்படும்.
8. முறையான நோக்கங்களுக்காக மட்டுமே சேகரிக்கப்படுவதுடன் அத்தகைய நோக்கங்களுடன் தொடர்புபடாத எந்தவிதத்திலும் அவை பாவிக்கப்படமாட்டாது.
9. பாதுகாப்பாக வைத்திருக்கப்படுவதுடன் பொருத்தமான சட்டங்களினால் தேவைப்படுத்தப்படும் அத்தகைய காலத்துக்கு மாத்திரமே அவை வைத்திருக்கப்படும்.

எங்கள் வலைத்தளத்தில் தகவல்களை பதிவு செய்கையில், பொருத்தமான வகையில் , உங்களது முறைப்பாடுகள்/குறைகள் தொடர்பில் உங்களை தொடர்பு கொள்வதற்காகவும் பதிலளிப்பதற்காகவும் உங்களது பெயர் ,மின்னஞ்சல் முகவரி, தபால் விலாசம் ,தொலைபேசி இலக்கம், வயது அல்லது ஏனைய தேவைப்படும் தகவல்கள் ஆகியவற்றை பதிவு செய்வதற்கு நீங்கள் தேவைப்படுத்தப்படுவீர்கள்.அத்தகைய தனிப்பட்ட தரவுகளை எமக்கு வழங்காமல் பெயர் குறிப்பிடாமல் இருப்பதற்கும் நீங்கள் தெரிவு செய்யலாம். முறைப்பாடு தொடர்பில் மற்றும்/ அல்லது உங்கள் விண்ணப்பத்தின் பேரில் நடவடிக்கை எடுப்பதற்காக உங்களது சம்மதத்துடன் உங்களால் வழங்கப்பட்ட தனிப்பட்ட தரவுகளை நாம் செய்முறைப்படுத்துவோம்.

<u>தரவு செயல்முறை தொடர்பில் யார் பொறுப்புடையவர்</u>

தரவு செயலாக்கத்திற்கான பொறுப்பு இந்தியாவில் உள்ள BASF நிறுவனங்களிடம் உள்ளது

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தனிப்பட்ட தரவுகளை செயன்முறைப்படுத்தல்

1. வலைத்தளத்தின் செயற்பாடு ("குக்கீகள்")

பார்வையாளரின் கருவியிலுள்ள உலாவியில் (browser),அவரால் பிரவேசித்த வலைதளத்திற்கு (வலை சேவையகம் (web server),வழங்கி(server)) சேகரித்து வைக்கப்படும் எழுத்து மூல தகவல்களே குக்கீகள் ஆகும். இந்த குக்கீகளானவை வலை சேவையகத்திலிருந்து உலாவிக்கு அனுப்பப்பட்டதாகவோ அல்லது உலாவியில் ஸ்கிரிப்ட் (ஜவா ஸ்கிரிப்ட்) மூலம் உருவாக்கப்பட்டதாக இருக்கலாம். வலை சேவகத்தினால் (web server) பாவனையாளர் இந்த பக்கத்தினை திரும்பவும் பிரவேசிக்கும்போது இந்த குக்கி தகவல்களை நேரடியாக உலாவியிலிருந்து (browser) வாசிக்கலாம் அல்லது வலைத்தளத்தின் ஸ்கிரிப்ட் இன் ஊடாக சேவருக்கு குக்கி தகவல்களை பரிமாறலாம். குக்கீகள் உங்களது கருவிக்கு எவ்வித சேதத்தையும் விளைவிக்காது ,அதில் எந்த வைரஸும், ட்ரோஜன்ஸ்களும் அல்லது வேறு தீம்பொருட்களும் காணப்படாது.

பாவிக்கப்பட்ட குறிப்பிட்ட கருவியுடன் தொடர்புடைய தகவல்களே குக்கீகளில் சேகரிக்கப்படும். எவ்வாறெனினும் உங்களது அடையாளம் தொடர்பான நேரடியான அறிவினை நாங்கள் பெற்றோம் என்பது அதன் அர்த்தம் அல்ல.

இந்த வலைதளமானது இந்த வலைதளம் செயல்படுத்துவதற்கு தேவையான எவற்றையேனும் மாத்திரமே பயன்படுத்திக்கொள்ளும். இந்தக் குக்கீகளானவை உங்களது தனியுரிமை விருப்பங்களை அமைத்துக் கொள்ளுதல், புது பதிவாக்கங்கள் (logging in) அல்லது விண்ணப்பங்களை நிரப்புதல் போன்ற சேவை விண்ணப்பங்களுக்கான மறுமொழியாக நீங்கள் அமைத்துக் கொள்ளும் உங்களது நடவடிக்கை மறுமொழியாகவே இந்த குக்கீகள் காணப்படும். நீங்கள் உங்கள் உலாவியை (browser) இந்த குக்கீகளை முடக்கும் விதத்தில் அமைத்துக் கொள்ளலாம் அல்லது இந்த குக்கீகள் தொடர்பில் உங்களுக்கு தெரியப்படுத்தும் விதத்தில் அமைக்கலாம். எனினும் வலைதளத்தில் சில பகுதிகள் முறையாக செயற்படாது போகலாம்.

குக்கீகள் அட்டவணை

களம் (Domain)	பெயர்	வகை	நோக்கம்	ஆயுட்காலம்
secure.ethicspoint.eu	ASPSESSIONID CTA	முதலாம் தரப்பினர்	பயன்படுத்துபவர் ஒரு வலை பயன்பாட்டில் (வெப் அப்ளிகேஷன்) பக்கங்களை வழி நடத்துவதால் அமர்வு நிலை(செஷன் ஸ்டேட்) ஒரு பயன்படுத்துனருக்கான மதிப்புகளை மீட்டெடுக்க உங்களை அனுமதிக்கிறது.	அமர்வு நிலை (செஷன்) : வழங்கப்பட்ட செஷனில் பயன்படுத்தினரின் இறுதி அணுகலிலிருந்து 30 நிமிடங்கள் வரை

secure.ethicspoint.eu	NGSecure	முதலாம் தரப்பினர்	அமர்வு நிலை தன்மைக்காக (செஷன் பேசிஸ்டன்ஸ்) ஃபயரர்வால்/சுமை பேலன்சரால் (லோட் பலன்ஸர்) உருவாக்கப்பட்டு பயன்படுத்தப்பட்டது.	அமர்வு நிலை (செஷன்) : வழங்கப்பட்ட செஷனில் பயன்படுத்தினரின் இறுதி அணுகலிலிருந்து 30 நிமிடங்கள் வரை
secure.ethicspoint.eu	ep	முதலாம் தரப்பினர்	NAVEX கிளோபல் கான்டக்ட் சென்டர் உள்வாங்கும் முறைக்கான அறிக்கை அனுப்புதல் மற்றும் உள்வாங்கும் முறை தொடர்பான மாறிகளை களஞ்சியப்படுத்தல்.	அமர்வு நிலை (செஷன்) : வழங்கப்பட்ட செஷனில் பயன்படுத்தினரின் இறுதி அணுகலிலிருந்து 30 நிமிடங்கள் வரை

2. இணக்க விசாரணைகளை நடத்துதல்

நாங்கள் உங்களின் பின்வரும் வகைகளிலான தனிப்பட்ட தரவுகளை இணக்க விசாரணைக்கு செய்முறைப்படுத்துவோம். ஏனையவற்றுக்கிடையில் உங்களால் வழங்கப்பட்ட அல்லது விசாரணையின்போது எங்களால் திரட்டப்பட்ட தனிப்பட்ட தரவுகள் பின்வருவனவற்றை உள்ளடக்கும்:

- தொடர்பு தகவல்கள் (உதாரணத்திற்கு முதல் அல்லது இறுதிப் பெயர் ,விலாசம், தொலைபேசி இலக்கம், கைத் தொலைபேசி இலக்கம் மற்றும் மின்னஞ்சல் விலாசம்)
- தொழில்முறை தரவு (காரணமாக ஒழுங்கமைப்பு குறியீடு, தொழிற்பெயர்)
- புகைப்படங்கள்
- வீடியோ பதிவுகள்
- வழக்கினை விசாரித்து விளங்கிக் கொள்வதற்கு தேவையான வேறு தகவல்கள் (உதாரணமாக தொழில் தரவுகள், கொடுப்பனவு தரவுகள்,கட்டளை தரவுகள்)

உங்களின் தனிப்பட்ட தரவுகளை செயல்முறைப்படுத்துவதன் நோக்கமும் அதன் சட்ட அடிப்படையும்

நாங்கள் பொருத்தமான சட்டங்களுக்கு இணங்கவே உங்களது தனிப்பட்ட தரவுகளை செயன்முறைப்படுத்துவோம்.

உங்கள் தனிப்பட்ட தரவுகளை செயல்முறைப்படுத்துதலானது பின்வரும் நோக்கங்களை கொண்டிருக்கும்:

- வலைத்தளத்தின் இணக்க அறிக்கையை செயற்படுத்தல்;
- அறிக்கையிடப்பட்ட வழக்கினை விசாரித்து அதற்கு பதிலுரைத்து பொருத்தமான நடவடிக்கையை எடுத்தல்;
- தொடர்புடைய தரப்பினருடன் தொடர்பாடுதல்(முறைப்பாட்டாளர், குற்றம் சாட்டப்பட்ட நபர், தொடர்புடைய ஏனைய நபர்கள்);
- சட்டத் தேவைகளுக்கு இணங்குதல் (உதாரணம். மோசடி, பண மோசடி மற்றும் ஏனைய சட்ட மற்றும் உள்ளகத் தேவைகளை மீறுதல் ஆகியவற்றை தடுப்பதற்காக நிறுவன சட்டத்தின் கீழ் தகவல் மற்றும் களஞ்சியப்படுத்தல் கடப்பாடுகள்);

- பிணக்குகள் மற்றும் வழக்குகளை தீர்த்தல், சட்டக் கோரிக்கைகள் அல்லது வழக்குகளை உருவாக்குதல், செயல்படுத்துதல் அல்லது அவற்றுக்கு எதிராக பாதுகாத்தல், தற்போதுள்ள ஒப்பந்தங்களை நடைமுறைப்படுத்துதல்

இந்த நோக்கங்களுக்காக மேற்குறிப்பிடப்பட்ட வகையிலுள்ள தரவுகளை நடைமுறைப்படுத்துதல் அவசியமாகின்றது.

நீங்கள் உங்களது தனிப்பட்ட தரவுகளை வழங்க வேண்டிய எந்தவொரு கடப்பாடும் இல்லை என்பதை தயவுசெய்து கருத்திற் கொள்ளவும் ,ஆனால் நீங்கள் அவற்றை வழங்காது விடின் i) உங்களுடன் தொடர்படுதல், ii) தொலைபேசியினூடாக நீங்கள் அறிக்கை செய்த விடயம் தொடர்பில் விளக்கத்தினை பெறுதல் அல்லது iii) விடயம் தொடர்பில் சிறப்பான விசாரணையை மேற்கொள்ளுதல் உள்ளடங்கலாக மேற்கூறப்பட்ட நோக்கங்களை நாங்கள் வினைத்திறனுடன் பூர்த்தி செய்வதற்கு இயலாமல் போகும்.

பின்னர் ஒரு பகுதியில் நீங்கள் உங்களது சம்மதத்தைப் மீளப்பெற்றுக் கொள்ள விரும்பினாலும் சட்டத்தினால் அடையாளங்காணப்பட்டு ஏற்றுக்கொள்ளப்பட்ட சந்தர்ப்பங்களில் நாங்கள் தொடர்ந்தும் உங்களது தனிப்பட்ட தரவுகளை செயல்முறைப்படுத்துவதை நடைமுறைப்படுத்துவோம்.

மேலே குறிப்பிடப்படாத வேறு ஏதேனும் நோக்கங்களுக்காக நாங்கள் உங்களது தனிப்பட்ட தரவுகளை செய்முறைப்படுத்துவதற்கு விரும்பினால் அவ்வாறு செய்முறை படுத்துவதற்கு முன்னர் அது தொடர்பில் உங்களுக்கு அறியத்தருவோம்.

<u>தனிப்பட்ட தரவுகளை இடம் மாற்றுதல்</u>

எமது கம்பனிக்குள்ளேயே மேற்குறிப்பிடப்பட்ட நோக்கங்களை பூர்த்தி செய்வதற்காக உங்களது தனிப்பட்ட தரவுகள் தேவைப்படும் தனிநபர்கள் மாத்திரமே அத்தகைய தரவுகளுக்கான அணுகுதலைப் பெற்றுக் கொள்வர்.

எமது BASF குழு கம்பனிகளுக்கிடையே BASF குழுவிலுள்ள குறிப்பிட்ட கம்பனிகள், இணை BASF குழுக்களுக்கிடையில் பிரதான முக்கிய பணிகளை செய்தால் அல்லது ஒழுங்கமைப்பு வடிவமைப்பு அடிப்படையில் குறுக்கு கம்பனி நடவடிக்கைகளை செய்தால் அல்லது மேற்குறித்த நோக்கங்களை நிறைவேற்றுவதற்கு தேவைப்பட்டால் உங்களது தனிப்பட்ட தரவுகள் BASF குழுவிலுள்ள குறிப்பிட்ட கம்பனிக்கு வழங்கப்படும்.

மேலும் மேற் குறித்த நோக்கங்களை நிறைவேற்றுவதற்காக சட்டத்தினால் தேவைப்படுத்தப்பட்டவிடத்து இலங்கையில் அல்லது இலங்கைக்கு வெளியில் யாரேனும் மூன்றாம் தரப்பினருக்கு நாங்கள் உங்களது தனிப்பட்ட தரவுகளை இடம்மாற்றுவோம். அத்துடன் உங்களது முன்கூட்டிய அனுமதியைப் பெறாமல் அடையாளத்தை உறுதிப்படுத்துதல் அல்லது இணைய நடவடிக்கைகள், குற்றத்திற்கான தண்டனைகள் ஆகியவற்றை தடுத்தல், கண்டறிதல் விசாரணை செய்தல் அல்லது வேறுவிதமான சட்டம் அல்லது சட்ட கடப்பாடுகளுக்கு இணங்குதல் போன்ற நோக்கங்களுக்காக தனிப்பட்ட தரவுகளை பெறுவதற்கு சட்டத்தின்கீழ் கட்டாயப்படுத்தப்பட்ட அரச முகவர்களுடன் உங்களது தனிப்பட்ட தகவல்களை நாங்கள் பரிமாறுவோம்.

எமது அனைத்து மூன்றாம் தரப்பு சேவை வழங்குனர்கள் மற்றும் BASF குழுவிலுள்ள

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ஏனைய நிறுவனங்கள் ஆகியவை எமது கொள்கைக்கு அமைவாகவும் பொருத்தமான சட்டங்களுக்கு அமைவாகவும் உங்களது தனிப்பட்ட தரவுகளை பாதுகாப்பதற்கு தேவையான பொருத்தமான பாதுகாப்பு அளவுகோல்களை எடுப்பதற்கு அறிவுறுத்தப்பட்டுள்ளனர். நாம் உங்களது தனிப்பட்ட தகவல்களை எமது மூன்றாம் தரப்பு சேவை வழங்குனர்கள் அவர்களது சொந்த நோக்கங்களுக்காக பயன்படுத்துவதை அனுமதிக்கவில்லை. குறிப்பிட்ட நோக்கங்களுக்காகவும் எமது அறிவுறுத்தலுக்கு அமைவாகவும் மாத்திரம் உங்களது தனிப்பட்ட தரவுகளை செய்முறைப்படுத்துவதற்கு நாம் அவர்களை அனுமதிக்கிறோம். மூன்றாம் தரப்பு சேவை வழங்குனர்கள் உங்களது தனிப்பட்ட தரவுகளை வெளிப்படுத்த முடியாது.

BASF ஆனது உங்களது தனிப்பட்ட தரவுகளை விற்பதோ அல்லது வியாபாரம் செய்வதோ இல்லை. இது உங்கள் தனிப்பட்ட தரவுகளை இரகசியமாக வைத்திருப்பதற்கு இணங்கியுள்ள, BASF ற்கு நீங்கள் வழங்கிய தரவுகளை அனுப்புவதைத் தவிர அத்தரவுகளில் எவ்விதமான சுதந்திரமான பாவனையும் கொண்டிருக்காத வலைதளத்தின் ஹோஸ்டிங் பங்காளர்களை இது உள்ளடக்காது. நீங்கள் உங்களது தனிப்பட்ட தரவுகளை எமது நம்பத்தகுந்த ஹோஸ்டிங் பங்காளர்களுக்கும்,Navex ற்கும் வழங்குவதற்கும் அதனை BASFற்கு இடமாற்றுவதற்கும் உங்கள் சம்மதத்தை இத்தால் வழங்குகின்றீர்கள்.

உங்களது தனிப்பட்ட தரவுகள் இலங்கையின் நியாயாதிக்கத்திற்கு வெளியே மற்றும் /அல்லது BASF மற்றும் Navex ஆகியவற்றின் சேவர்கள் இலங்கைக்கு வெளியே அமைக்கப்பட்டிருக்கும் இடங்களிலும் களஞ்சியப்படுத்தப்பட்டு பாவனை செய்யப்பட்டு செயன்முறைப்படுத்தப்படலாம்.

உங்கள் தனிப்பட்ட தரவுகளை வைத்திருத்தல்

ஏதேனும் சட்ட தேவைகள் மற்றும் கடப்பாடுகளை பூர்த்தி செய்யும் நோக்கம் உள்ளடங்களாக எந்த நோக்கத்திற்காக உங்களது தனிப்பட்ட தரவுகள் சேகரிக்கப்பட்டனவோ அவை நிறைவேறுவதற்குத் தேவையான காலம் வரை மாத்திரம் அவற்றை நாங்கள் வைத்திருப்போம்.

தனிப்பட்ட தரவுகளை வைத்திருக்கும் காலம் தொடர்பில் நாம் தீர்மானிக்கையில் தனிப்பட்ட தரவுகளின் அளவு, தன்மை மற்றும் அதன் உணர்திறன், அதிகாரமளிக்கப்படாத தனிப்பட்ட தரவுகளின் பாவனை அல்லது வெளிப்படுத்துதல் ஆகியவற்றால் ஏற்படக்கூடிய அபாயம் ,உங்கள் தனிப்பட்ட தரவுகளை நாம் செய்முறைபடுத்துவதன் நோக்கம், அத்துடன் அந்நோக்கங்களை வேறு விதத்தில் நாம் அடைந்து கொள்ள முடியுமா என்பது மற்றும் ஏற்றுக்கொள்ளக்கூடிய சட்ட தேவைகள் போன்றவற்றை கருத்தில் கொள்வோம்.

சில சந்தர்ப்பங்களில் உங்களது தனிப்பட்ட தரவுகளை நாம் பெயர் குறிப்பிடாது விடுவோம் ,அதன் மூலம் அது உங்களுடன் மேலும் தொடர்பு கொள்ளாது, அச்சந்தர்ப்பத்தில் நாம் உங்களை குறிப்பிடாமல் அத்தகவல்களை மேலும் பாவிப்போம்.

ஹோஸ்டிங் பங்காளர்களினால் களஞ்சியப்படுத்தப்படும் அல்லது திரட்டப்படும் தனிப்பட்ட தரவுகளை பொருத்தவரை, Navex ஆனது Navex இனது தனிப்பட்ட தரவு தனியுரிமை கூற்றிற்கு அமைவாக அவற்றினை கையாளும். சட்ட தேவைகள் மற்றும்

கடமைகளை பூர்த்தி செய்யும் நோக்கங்கள் உள்ளடங்களாக தனிப்பட்ட தரவுகள் எந்த நோக்கங்களுக்காக திரட்டப்பட்டனவோ அந்த நோக்கங்களை நிறைவேறுவதற்கு அவசியமாகும் வரை Navex ஆனது தனிப்பட்ட தரவுகளை எந்த ஒரு சந்தர்ப்பத்திலும் களஞ்சியப்படுத்தி வைக்கும்.

உங்களது தகவல் பாதுகாப்பு உரிமைகள்

குறிப்பிட்ட சந்தர்ப்பங்களில் சட்டத்தின் கீழ் உங்களுக்குப் பின்வருவனவற்றுக்கு உரிமையுள்ளது:

- உங்கள் தனிப்பட்ட தகவலை அணுகுவதற்கான விண்ணப்பம் செய்வதற்கு. இதன் மூலம் நாம் உங்களைப்பற்றி வைத்திருக்கும் தனிப்பட்ட தரவுகளின் பிரதியொன்றினை நீங்கள் பெற்றுக்கொள்வதற்கு இயலுமாக இருப்பதுடன் அதை சட்டப்படி செயன்முறைபடுத்துகின்றோமா என பரிசீலிப்பதற்கும் இயலுமாக இருக்கும்.

- நாங்கள் உங்களைப் பற்றி வைத்திருக்கும் தனிப்பட்ட தரவுகளின் மேம்படுத்தல் அல்லது திருத்தங்கள் தொடர்பில் விண்ணப்பித்தல். இதன் மூலம் நாங்கள் உங்களைப் பற்றி வைத்திருக்கும் ஏதேனும் முழுமையற்ற அல்லது தவறான தகவல்களை திருத்துவதற்கு இயலுமாக இருக்கும்.

- உங்களது தனிப்பட்ட தகவல்களை அழிப்பதற்கான விண்ணப்பம். மூலம் இதன் மூலம் நாங்கள் செயன்முறைப்படுத்துவதைத் தொடர்வதற்கு ஏதேனும் நல்ல காரணம் இல்லாதவிடத்து அந்த தனிப்பட்ட தரவுகளை அழிக்குமாறு அல்லது அகற்றுமாறு எம்மை கேட்பதற்கு உங்களுக்கு இயலுமாயிருக்கும்.

- உங்களால் வழங்கப்பட்ட தனிப்பட்ட தரவுகள் தொடர்பான நம்பிக்கை தன்மை தொடர்பில் நாங்கள் எவ்வித பொறுப்பினையும் கொண்டிருக்க மாட்டோம்.

- இந்தப் பிரிவின் கீழ் உங்களது தனிப்பட்ட தரவுகள் தொடர்பான உரிமைகளை செயற்படுத்துவதற்கு எமது குறைகேள் அதிகாரிக்கு எழுதலாம்.

தனிப்பட்ட தரவுகளின் பாதுகாப்பு

உங்களது தனிப்பட்ட தரவுகளின் பாதுகாப்பை பராமரிப்பதற்காக, முகாமைத்துவ ,தொழில்நுட்ப, செயல்முறை மற்றும் இயற்பியல் பாதுகாப்பு கட்டுப்பாட்டு அளவுகள் ஆகியவற்றை உள்ளடக்கிய பாதுகாப்பு நடைமுறைகள் மற்றும் தரநிலைகள் அத்துடன் விரிவான ஆவணப்படுத்தப்பட்ட தகவல் பாதுகாப்பு திட்டம் மற்றும் கொள்கைகளை போன்றவற்றை நாம் வகுத்துள்ளோம்.

மூன்றாம் தரப்பினர்கள் எமது அறிவுறுத்தலுக்கு ஏற்ப மாத்திரமே உங்களது தனிப்பட்ட தரவுகளை செயன்முறைப்படுத்துவர் ,அத்துடன் அவர்கள் அத்தகவல்களை இரகசியமாகவும் சட்ட ரீதியாகவும் மற்றும் பாதுகாப்பாகவும் பராமரிப்பதற்கு இணங்கியுள்ளனர்.

உங்கள் தனிப்பட்ட தரவுகள் எதேச்சையாக காணாமல் போவதிலிருந்தும் ,அதிகாரமளிக்கப்படாத விதத்தில் பாவனை செய்யப்படல், அணுகுவதிலிருந்தும் அல்லது மாற்றப்படுதல் அல்லது வெளிப்படுத்துவதிலிருந்தும் தடுப்பதற்கான பொருத்தமான பாதுகாப்பு முறைகளை நாம் வகுத்துள்ளோம். அதற்கு மேலதிகமாக நாம் உங்களது தனிப்பட்ட தரவுகளை அவற்றைத் தெரிந்து கொள்வதற்கு தேவையுள்ள ஊழியர்கள், முகவர்கள், ஒப்பந்தக்காரர்கள் மற்றும் ஏனைய மூன்றாம் தரப்பினர்களால் அவை அணுகப்படுவதிலிருந்தும் மட்டுப்படுத்துகின்றோம். அவர்கள் உங்களது தனிப்பட்ட தரவுகளை எமது அறிவுறுத்தலுக்கு ஏற்ப மாத்திரமே செய்முறைப்படுத்துவதுடன் அவர்கள் இரகசியத்தன்மைக்கான கடமைக்கும் உட்படுத்தப்படுவார்கள்.

ஏதேனும் சந்தேகமான தகவல் பாதுகாப்பு மீறல் தொடர்பில் கையாள்வதற்கு பொருத்தமான படிமுறைகளை நாம் பின்பற்றுவதுடன் சட்டத்தினால் தேவைப்படும் போது அது தொடர்பில் உங்களுக்கும் பொருத்தமான ஒழுங்குபடுத்துனருக்கும் அச்சந்தேகமான மீறல் தொடர்பில் அறியத்தருவோம்.

உங்கள் தனிப்பட்ட தரவுகளுக்கான நியாயமான பாதுகாப்பை வழங்குவதற்கான முயற்சியை நாம் வழங்கியுள்ள போதிலும் எந்த ஒரு பாதுகாப்பு முறையினாலும் அனைத்து சாத்தியமான பாதுகாப்பு மீறல்களையும் தவிர்க்க முடியாது என்பதை நீங்கள் தயவு கூர்ந்து அறிந்து கொள்ளுங்கள்.எந்தவொரு விதமான தன்மையானதுமான தனிப்பட்ட தரவுகளை சேகரித்தல் மற்றும் கையாளுதல் தொடர்பில் எமது பாதுகாப்பு தரத்திற்கு இணையானதும் சந்தை நடைமுறைகளை ஒத்ததுமான சேவைகளை அனைத்து மூன்றாம் தரசேவை வழங்குனர்கள் கொண்டுள்ளார்கள் என்பதனை நிச்சயம் செய்துகொள்வதற்கு எம்மால் இயலக்கூடிய அளவு நாம் முயற்சிக்கின்றோம்.

குறைகேள் அதிகாரியும் தொடர்பு விவரங்களும்

குறிப்பிட்ட காலக்கெடுவுக்குள் தகவல்களைச் செயலாக்குவது தொடர்பாக ஏதேனும் முரண்பாடுகள் மற்றும் குறைகளை நிவர்த்தி செய்ய அந்தந்த சட்ட நிறுவனத்தின் கீழ் ஒரு குறைதீர்ப்பு அதிகாரியை நியமித்துள்ளோம். அந்தந்த சட்டப்பூர்வ நிறுவனத்தின் கீழ் உள்ள குறைதீர்ப்பு அலுவலர், புகார்களை விரைவாக நிவர்த்தி செய்வார், ஆனால் புகார் பெறப்பட்ட நாளிலிருந்து ஒரு மாதத்திற்குள். புகார் அளிக்கும் அதிகாரியின் விவரங்கள் அந்தந்த சட்ட நிறுவனத்தின் தரவு தனியுரிமைக் கொள்கையின் கீழ் குறிப்பிடப்பட்டுள்ளன.

भारत

डाटा संरक्षण आणि गोपनीयता सूचना

काही देशांच्या डाटा गोपनीयता नियमांनुसार, वैयक्तिक डाटा असलेला तक्रार तयार करणाऱ्या व्यक्तीला त्या व्यक्तीने दिलेल्या माहितीच्या संग्रहाच्या आणि धारणेबाबतच्या पद्धतींबद्दल सूचित केले गेले पाहिजे आणि त्याने या सेवेच्या वापरासाठी आवश्यक असलेल्या अटी आणि शर्ती यांचा स्वीकार केला पाहिजे.

खाली दिलेल्या अटी वाचण्याची आणि त्या स्वीकारण्याची तुम्हाला विनंती करण्यात येते आहे. तुम्ही खालील अटी स्वीकारण्यास तयार नसल्यास या व्यवस्थेतून कोणतीही माहिती आम्ही स्वीकारू शकणार नाही आणि संभाव्य उल्लंघनाच्या स्वरुपानुसार तुम्ही ही बाब थेट तुमचे पर्यवेक्षक किंवा व्यवस्थापक किंवा मानव सं ंसाधन, कायदा किंवा कॉर्पोरेट पूर्तता विभागाच्या प्रतिनिधीकडे नोंदवावी

१. सामान्य

ही सेवा ही तुमच्या संस्थेने त्यांचे कर्मचारी, विक्रेते, पुरवठादार आणि व्यवसाय भागीदार आणि त्यांच्या उपकंपन्या यांना कायदे आणि नियम, आमची आचारसंहिता किंवा कंपनीधोरणे यांच्या संशयित उल्लंघनाची तक्रार करण्यासाठी पुरवविलेली संकेतस्थळ आणि फोन आधारित व्यवस्था आहे.

काही देशांमध्ये ही सेवा इतर बाबींचे संशयित उल्लंघन नोंदविण्यासाठी देखील उपयोगात आणली जाऊ शकते. तुमच्याक.डून नोंदविली जाऊ शकेल असा वैयक्तिक डाटा आणि माहिती ही ज्या सेवेत आणि डाटाबेसमध्ये साठविली जाते त्यांचे संचालन NAVEX ग्लोबलद्वारे केले जाते.

पुढे जाण्याकरिता तुम्ही ही सूचना पूर्णपणे वाचली पाहिजे. जर तुम्हाला मान्य असेल, तर CONSENT चौकटीत खूण करावी. त्यानंतर, तुम्ही एक सेवा वापरून तक्रार किंवा प्रश्न सादर करू शकता. जर तुम्ही मान्यता दिली नाही, तर तुम्ही तक्रार किंवा प्रश्न सादर करू शकणार नाही.

२. या सेवेचा उपयोग

या सेवेचा उपयोग पूर्णपणे ऐच्छिक आहे. संभाव्या उल्लंघनाच्या स्वरुपानुसार तुम्ही संभाव उल्लंघनाबाबतची नोंद तुमचे पर्यवेक्षक, व्यवस्थापक किंवा मानव संसाधन, कायदा किंवा कॉर्पोरेट पूर्तता विभाग यांच्या प्रतिनिधीकडे करावी. तुम्ही हे करू शकणार नाही, असे जर तुम्हाला वाटत असेल तर तुम्ही ही सेवा तुमचा तक्रार बनविण्यासाठी वापरू शकता.

या सेवेचा उद्देश गोपनीय ऑनलाइन तक्रार व्यवस्था तयार करणे आहे ज्यामुळे तुम्ही कायदा आणि कंपनी धोरणे यांच्या संशयित उल्लंघनाची तसेच तुम्हाला जाणवत असलेल्या इतर मुद्द्यांची माहिती तुमच्या संघटनेला देऊ शकतात. काही देशांमध्ये, तुमची संस्था ही सेवा वापरून केवळ काही मर्यादित

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विषयांवरील तक्रारांचा स्वीकार करेल, ज्यामध्ये आर्थिक, लेखाविषयक, अंकेक्षण, लाचखोरी, स्पर्धा कायदे, भेदभाव आणि छळ आणि पर्यावरण, आरोग्य, स्वच्छता आणि सुरक्षा उपाय अशा बाबींचा समावेश असू शकतो. जर तुमचा मुद्दा अशा विषयाशी संबंधित आहे जो स्थानिक कायद्याशी संबंधित आहे, तर तुमची सेवा या सेवेद्वारे त्याचा स्वीकार न करण्याची शक्यता आहे, तुम्हाला हा मुद्दा नोंदविण्यासाठी तुमचे पर्यवेक्षक, स्थानिक व्यवस्थापन किंवा मानव संसाधन, कायदे किंवार कॉर्पोरेट पूर्तता विभागाच्या संपर्क करावा लागेल.

ही डाटा संरक्षण आणि गोपनीयता सूचना वाचल्याचे तुम्ही निश्चित केले आणि कन्सेन्ट चौकटीत खूण करून तक्राराच्या प्रक्रियेला आणि तुमच्या वैयक्तिक माहितीला मान्यता दिली तरच आम्ही तुमच्या सेवेद्वारे तक्रार स्वीकारू आणि त्यावर प्रक्रिया करू शकू याची नोंद घ्यावी. जर तुम्ही मान्यता दिली नाही तर तुम्ही कदाचित तक्रार सादर करू शकणार नाही आणि तुम्ही तुमचे पर्यवेक्षक, व्यवस्थापक किंवा मानव संसाधन, कायदा किंवा कॉर्पोरेट पूर्तता विभाग यांच्या प्रतिनिधीकडे करावी यांच्याकडे हे प्रकरण नोंदवू शकता.

स्वत:बद्दल, तुमच्या सहकाऱ्यांबद्दल किंवा कंपनीच्या कामाच्या कुठल्याही बाबीबद्दल तुम्ही दिलेल्या माहितीमुळे इतरांवर परिणाम करणारे निर्णय घेतले जाऊ शकतात हे लक्षात असू द्या. म्हणून, जी माहिती खरी आहे यावर तुमचा विश्वास आहे अशीच माहिती तुम्ही पुरवावी. योग्य उद्देशाने केलेल्या संंभाव्य उल्लंघनाच्या कोणताही तक्रारीमुळे, अशी तक्रार नंतर तथ्यांच्या दृष्टीने चुकीची आढळली तरीही तुमचा सूड उगवला जाणार नाही. मात्र, जाणूनबुजून चुकीची किंवा फसवी माहिती देणे खपवून घेतले जाणार नाही. कायदेशीर गरज किंवा शोध घेण्यासाठी आवश्यक असल्याशिवाय तुम्ही दिलेली माहिती अत्यंत गोपनीय समजली जाईल आणि संवेदनशीलतेने हाताळली जाईल. आम्हाला पडू शकणाऱ्या प्रश्नांची उत्तरे देण्यासाठी आणि पाठपुरावा करण्यासाठी तुम्ही स्वत:ची ओळख पटवून द्यावी.

३. कोणत्या वैयक्तिक डाटा आणि माहितीचा संग्रह आणि प्रक्रिया केली आहे?

तुम्ही तक्रार करता तेव्हा या सेवेद्वारे खालील वैयक्तिक डाटा आणि माहिती घेतली जाते: (१) तुमचे नाव आणि संपर्क तपशील (जोपर्यंत तुम्ही नावाविना तक्रार करीत नाही) आणि तुमच्या संस्थेने तुम्हाला नोकरी दिली आहे का; (२) तुम्ही तशी माहिती दिली असल्यास तुमच्या तक्रारीत उल्लेख असलेल्या व्यक्तींची नावे आणि इतर वैयक्तिक डाटा (उदा: कामाचे वर्णन आणि संपर्क तपशील); आणि (३) कथित गैरवर्तणूक तसेच घटनेच्या परिस्थितीचे वर्णन काही देशांचे कायदे निनावी स्वरुपात तक्रार करण्यास परवानगी देत नाहीत याची नोंद घ्यावी; तरीसुद्धा, तुमची वैयक्तिक माहितीबद्दल गोपनीयता बाळगली जाईल आणि केवळ खाली दिलेल्या स्थितीत ती उघड केली जाईल.

४. तुमच्या तक्रारीनंतर वैयक्तिक डाटा आणि माहितीवर कशाप्रकारे प्रक्रिया केली जाईल आणि कोणाला वैयक्तिक डाटा आणि माहिती बघता येईल?

तुम्ही दिलेला वैयक्तिक डाटा आणि माहिती NAVEX ग्लोबलकडे युनायटेड स्टेटसमध्ये असलेल्या कार्यान्वित केल्या जात असलेल्या सर्व्हरवरील डाटाबेसमध्ये साठविला जाईल. लागू होणाऱ्या कायद्यांनुसार तुम्ही दिलेली माहिती सुरक्षित ठेवण्यासाठी NAVEX ग्लोबल तुमच्या संस्थेला करारादवारे बांधिल आहे. सेवांचा अर्थ लावण्यासाठी किंवा प्रशासनासाठी तक्रारीत दिलेला वैयक्तिक डाटा आणि माहिती युनायटेड किंगडम, युरोपियन युनियन, आणि/किंवा युरोपियन इकॉनॉमिक भागाच्या बाहेर पाठविली जाऊ शकते. NAVEX ग्लोबल हे लागू असलेल्या डाटा सुरक्षा गरजांची पूर्तता करण्यास आणि कडक गोपनीयता आणि सुरक्षा पद्धतींना बांधील आहे. तुमच्या तक्रारीचा शोध घेणे आणि त्यावर प्रक्रिया करणे आणि स्थानिक कायद्यांच्या तरतुदींना अनुसरुन, तुम्ही देत असलेला वैयक्तिक डाटा आणि माहिती हाताळली जाऊ शकते, त्यावर प्रक्रिया केली जाऊ शकते आणि तुमच्या संस्थेतील माणसांकडून, मानव संसाधन, वित्तीय, अंतर्गत अंकेक्षण, न्यायिक, कॉर्पोरेट पूर्तता, मॅनेजमेंट, बाह्य सल्लागार (उदा. न्यायिक सल्लागार) यांच्यासहित, किंवा मर्यादित परिस्थितीत NAVEX ग्लोबलच्या तांत्रिक कर्मचाऱ्यांकडून वापरली जाऊ शकते. त्या व्यक्ती युनायटेड स्टेट्स किंवा इतरत्र राहू शकतात.

तुम्ही दिलेला वैयक्तिक डाटा किंवा माहिती पोलिसकडे आणि/किंवा इतर अंमलबजावणी किंवा नियंत्रण करणाऱ्या संस्थांकडे उघड केली जाऊ शकते. वैयक्तिक डाटा मिळणाऱ्या आणि प्रक्रिया करणाऱ्या संबंधित संस्था या युनायटेड स्टेटसमध्ये किंवा इतर देशांमध्ये राहू शकतात आणि त्या युरोपियन युनियन किंवा डाटा सुरक्षेचे अधिक कडक कायदे असलेल्या इतर कार्यक्षेत्रांच्या पातळीची डाटा सुरक्षा पुरवू न शकण्याची शक्यता आहे.

तुम्ही दिलेला डाटा ही तुमच्या तक्रारीवर प्रक्रिया करण्यासाठी जोपर्यंत गरज आहे तोपर्यंत ठेवण्यात येईल किंवा, जर लागू असेल तर, निर्बंध सुरू करण्याची किंवा आमच्या कायदेशीर आणि वित्तीय गरजा भागविण्याची गरज असेल तोपर्यंत ठेवण्यात येईल.

५. तक्रारीशी संबंधित माहिती मिळविणे

तुमच्या तक्रारीशी संबंधित व्यक्तीबाबत तुमची संस्था या सेवेला तातडीने सूचना देईल. शोधकार्याचा प्रामाणिकपणा आणि संबंधित माहितीचे जतन करणे याकरिता आवश्यक असल्यास सूचना देण्यास उशीर केला जाऊ शकतो, हा अपवाद राहील. याशिवाय, या सेवेमार्फत तुम्हाला माहिती मिळणे, त्यात दुरुस्ती करणे किंवा वैयक्तिक डाटा हटविणे किंवा प्रक्रियेवर आक्षेप घेणे किंवा वैयक्तिक डाटाची प्रत मिळणे याचे तुम्हाला हक्क आहेत. अशी कोणतीही विनंती तुमच्या संस्थेला कळविली जाईल. संबंधित पर्यवेक्षकीय यंत्रणेकडे तक्रार करण्याचाही तुम्हाला अधिकार आहे.

काही प्रकरणात तक्रारीतील व्यक्ती हा तक्रारीशी संबंधित माहिती हाताळू शकतो, ज्यामध्ये तक्रार कुठून आली तो स्रोत, (तक्राकर्त्याच्या ओळखीचा अपवाद), आणि लागू होणाऱ्या कायद्यानुसार चूक किंवा

अपूर्ण असलेला वैयक्तिक डाटामध्ये सुधारणा करण्याची विनंती करू शकतो. अशा कोणत्याही सुधारणेसाठी, जनरल कौन्सेल किंवा कॉर्पोरेट पूर्तता अधिकाऱ्याशी कृपया संपर्क साधावा.

६. विशेष देश नियम

संपूर्ण युरोपियन युनियन आणि भोवतालच्या परिसरात, मर्यादित विषयांशी संबंधित तक्रारी करता येऊ शकतात, सामान्यपणे लेखापरीक्षण, अंकेक्षण, लाचखोरी, स्पर्धा कायदे, भेदभाव आणि छळ आणि पर्यावरण, आरोग्य, स्वच्छता, आणो सुरक्षा उपाय. शिवाय, काही देशांमध्ये महत्वाच्या किंवा व्यवस्थापकीय पदांवरील व्यक्तीच तक्रारीचा विषय राहू शकतात.

या सेवेद्वारे तक्रार करण्याची कायदेशीर परवानगी नसलेले विषय किंवा मुद्दे हे थेट तुमचे व्यवस्थापक, पर्यवेक्षक किंवा मानव संसाधन, कायदा किंवा कॉर्पोरेट पूर्तता विभागांतील व्यक्तींना कळविले जावे. काही देशांमध्ये निनावी तक्रारींना या कायद्यानुसार परवानगी नाही अपवाद केवळ अत्यंत निर्बंधयुक्त परिस्थितींचा.

☐ मी संमती देतो/देते की

वर उल्लेख केलेली माझ्या वैयक्तिक माहितीवरील प्रक्रिया मी वाचली आहे आणि त्याला माझी पूर्ण संमती आहे.

India

ભારત

પર્સનલ ડેટા સંરક્ષણ નિવેદન

ભારતમાં BASF કંપનીઓ (અહીં હવે પછી"બીએએસએફ" તરીકે ઉલ્લેખ કરાયો છે), કુદરતી વ્યક્તિ, જે સીધી અથવા આડકતરી રીતે, અન્ય કોઇ માહિતી સાથેના સંયોજનમાં, આવી વ્યક્તિને ઓળખી કાઢવા સક્ષમ હોય; અને જેમાં નામ, સરનામું, ટેલિફોન નંબર, જન્મતારીખ, જાતિ, ઈમેઈલ એડ્રેસ, સંસ્થઆનું નામ વગેરેનો ("પર્સનલ ડેટા") સમાવેશ થતો હોય, જેનો સંગ્રહ NAVEX માલિકીની અથવા તેમના દ્વારા સંચાલિત વેબસાઇટ (basf.ethicspoint.com) પર કરવામાં આવે છે, તેની ગુપ્તતાનું સંરક્ષણ કરવા કટિબદ્ધ છે.

આ ગુપ્તતા નીતિ એવી કોઈપણ વ્યક્તિને લાગુ પડે છે જે વેબસાઈટ ("વપરાશકર્તા") સુધી પહોંચે છે અથવા જેણે બીએએસએફ સાથે પર્સનલ ડેટા શૅર કર્યા છે.

તમે આ દ્વારા અન્ય કોઈ વ્યક્તિના પર્સનલ ડેટા પૂરા ન પાડવા સહમત થાવ છે, સિવાય કે પ્રગટ કરવાના હેતુ માટે જરૂરી હોય.

આ દસ્તાવેજ આ વેબસાઈટના ઉપયોગના ગાળા દરમિયાન પૂરા પાડવામાં આવેલા પર્સનલ ડેટા સુધીની પહોંચ, પ્રાપ્તિ, એકત્રીકરણ, કબજો, સંગ્રહ, લેવડદેવડ, હેરફેર અને ઉપયોગનું નિયમન કરે છે, તે ઈન્ફૉર્મેશન ટેક્નૉલૉજી ઍક્ટ, 2000 અને ઈન્ફૉર્મેશન ટેક્નૉલૉજી (રિઝનેબલ સીક્યોરિટી પ્રૅક્ટિસીસ ઍન્ડ પ્રૉસીઝર્સ ઍન્ડ સેન્સેટિવ પર્સનલ ડેટા ઓર ઈન્ફૉર્મેશન) રુલ્સ, 2011 ("આઈટી રુલ્સ")ને સુસંગત છે.

પર્સનલ ડેટાના પ્રદાતા તરીકે તમે આ દસ્તાવેજ સાથે, અમે જ્યારે તમારા પર્સનલ ડેટા એકત્ર કર્યા હોય અથવા ઉપયોગ કર્યો હોય ત્યારે અમે ચોક્કસ પ્રસંગોએ પૂરું પાડ્યું હોય એવા અન્ય કોઈ ગુપ્તતા નિવેદનની સાથે વાંચો એ મહત્વનું છે, જેથી અમે આવી માહિતીનો ઉપયોગ કઈ રીતે અને શા માટે કરીએ છીએ એ વિશે તમને જાણ રહે.

આ વેબસાઈટ પર પ્રવેશી અને તેનો ઉપયોગ કરી, તમે આ ગુપ્તતા નિવેદનની શરતોને સ્વીકારો છો, અને તેના દ્વારા બંધાઓ છો.

આ ગુપ્તતા નિવેદન બીએએસએફ દ્વારા પોતાની વિવેકશક્તિ અથવા કાયદામાં પરિવર્તનના પગલે સમયાંતરે અપડેટ થઈ શકે છે

સિવાય કે અન્યથા ચોખવટપૂર્વક જણાવવામાં આવ્યું હોય, આવા સુધારા વેબસાઈટ પર પૉસ્ટ કરવામાં આવેલા દિવસ અને તારીખથી અમલમાં આવશે.

ફેરફાર વિશે યુઝરને સૂચિત કરવાની કોઈ જવાબદારી બીએએસએફ પર રહેતી નથી.

કોઈપણ ફેરફારો માટે આ ગુપ્તતા નિવેદનમાંથી નિયમિતપણે જાણકારી મેળવવાની તમને અમારા દ્વારા સલાહ આપવામાં આવે છે, આ વેબસાઈટ પર તમારું સાતત્યપૂર્વક આવવું અને તેનો ઉપયોગ કરવો એ બાબતને આ ગુપ્તતા નિવેદનમાંના તમામ ફેરફારને તમારી મંજૂરી અને સ્વીકૃતિ તરીકે ગણવામાં આવશે.

આ ગુપ્તતા નિવેદનને દરેક સમયે વેબસાઈટના ઉપયોગના નિયમો અને શરતોની સાથે વાચવું જોઈએ.

આવું કરવાનું પસંદ કર્યા બાદ જો યુઝર વેબસાઈટની મુલાકાત લે છે, તો ગુપ્તતાના ભંગ સંબંધી કોઈપણ વિવાદ આ ગુપ્તતા નિવેદન તથા ઉપયોગના નિયમો અને શરતોને આધીન રહેશે.

આ પ્રકારના કોઈપણ વિવાદ માટે લાગુ પડતો કાયદો ભારતીય ગણરાજ્યના કાયદા રહેશે અને આ ગુપ્તતા નિવેદનના સંબંધમાં અથવા તેમાંથી ઉદભવતા કોઈપણ અથવા તમામ વિવાદો માટે મુંબઈ, મહારાષ્ટ્ર, ભારતની સક્ષમ અદાલત એકમાત્ર કાર્યક્ષેત્ર રહેશે.

તમે સ્વેચ્છાએ તમારો પર્સનલ ડેટા અમને પૂરો પાડી ને, તમે આ દ્વારા આવા પર્સનલ ડેટાનો ઉપયોગ કરવા માટે આ ગુપ્તતા નિવેદનને સુસંગત રહી અમને તમારી સંમતિ આપો છો

ડેટા સંરક્ષણ સિદ્ધાંતો

બીએએસએફ આઈટી નિયમોનું પાલન કરશે.

આઈટી નિયમો અનુસાર, બીએએસએફ પોતાની પાસે તમારા પર્સનલ ડેટાઃ

તેનો ઉપયોગ કાયદેસર, ન્યાયી રીતે અને પારદર્શી રીતે થવો જોઈએ.

માત્ર પ્રમાણિત હેતુ માટે એકત્રિત કરાશે અને આ હેતુ સાથે કોઈપણ રીતે અસંગત હોય એ રીતે કરવામાં નહીં આવે.

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સુરક્ષિત રીતે અને લાગુ પડતા કાયદા અનુસાર રાખવાનું જરૂરી હશે માત્ર એટલા સમયગાળા માટે જ રાખવામાં આવશે.

યોગ્ય હોય એ રીતે, વેબસાઈટ પર માહિતી આપતી વખતે, તમને તમારું નામ, ઈમેઈલ એડ્રેસ, પત્રવ્યવહાર માટેનું સરનામું, ફોન નંબર, વય અથવા તમારી ફરિયાદ/ ફરિયાદના કારણોને પ્રતિસાદ આપવા માટે તમારો સંપર્ક કરવા માટે અમારા માટે જરૂરી હશે એવી અન્ય વિગતો પૂછી શકાય છે.

અમને આવા પર્સનલ ડેટા પૂરા ન પાડી અનામી રહેવાની પસંદગી પણ તમે કરી શકો છો.

ફરિયાદના સંબંધમાં અને /અથવા તમારી વિનંતી પર પગલાં લેવાં માટે, તમારા દ્વારા પૂરા પાડવામાં આવેલા પર્સનલ ડેટા પર તમારી સંમતિથી અમે પ્રક્રિયા કરીએ છીએ.

ડેટા પર પ્રક્રિયા કરવા માટે કોણ જવાબદાર છે

ડેટા પ્રોસેસિંગની જવાબદારી ભારતમાં BASF કંપનીઓની છે

ધ કૅપિટલ, 'એ' વિંગ,

1204- સી, બારમો માળ,

પ્લૉટ નં.

સી-70, 'જી' બ્લૉક, બાન્દરા કુર્લા કૉમ્પ્લેક્સ

બાન્દરા (ઈસ્ટ), મુંબઈ- 400051

પર્સનલ ડેટા પર પ્રક્રિયા

1. વેબસાઈટ (“કૂકીઝ’)ની કામગીરી

કૂકીઝ લિખિત માહિતી છે, જેનો સંગ્રહ દર્શક દ્વારા મુલાકાત લેવામાં આવી હોય એવી વેબસાઈટ (વેબ સર્વર, સર્વર) તેના ડિવાઈસ પરના બ્રાઉઝરમાં કરવામાં આવે છે.

કૂકીઝ કાં તો વેબ સર્વર પરથી બ્રાઉઝર પર મોકવામાં આવે છે અથવા સ્ક્રિપ્ટ (જાવાસ્ક્રિપ્ટ) દ્વારા બ્રાઉઝરમાં નિર્માણ કરવામાં આવે છે.

જ્યારે યુઝર આ પૅજની મુલાકાત ફરીવાર લે છે અથવા વેબસાઈટની સ્ક્રિપ્ટના માધ્યમથી કૂકીની વિગતો સર્વર પર ટ્રાન્સફર કરે છે ત્યારે વેબ સર્વર કૂકીની આ માહિતી સીધી જ વેબસાઈટના સર્વર પરથી વાંચી શકે છે.

કૂકીઝ તમારા ડિવાઈસને કોઈ નુકસાન પહોંચાડતી નથી, તેમાં વાયરસ, ટ્રોજન અથવા અન્ય માલવેર હોતા નથી.

ઉપયોગમાં લેવાયેલા ચોક્કસ ડિવાઈસને સંબંધિત હોય એવી માહિતીનો જ કૂકીમાં સંગ્રહ થાય છે.

જો કે, આનો અર્થ એ નથી થતો, કે અમે તમારી ઓળખની સીધી જાણકારી મેળવીએ છીએ.

વેબસાઈટ માત્ર એટલી જ જણકારીનો ઉપયોગ કરે છે, જે વેબસાઈટની કામગીરી માટે જરૂરી હોય છે.

સામાન્ય રીતે, આ કૂકીઝ એટલે સેવા વિનંતીના પ્રતિસાદ તરીકે તમે લીધેલાં પગલાના પ્રતિસાદનો સંચય માત્ર છે, જેમ કે તમારી ગુપ્તતા પ્રાથમિકતાઓ નક્કી કરવી, લૉગિંગ ઈન અથવા ફૉર્મ્સ ભરવા.

આ કૂકીઝને બ્લૉક કરવા માટે અથવા આ કૂકીઝ વિશે તમને સૂચિત કરવા માટે તમે તમારા બ્રાઉઝરને સેટ કરી શકો છો.

જો કે, વેબસાઈટના કેટલાક ક્ષેત્રો કદાચ યોગ્ય રીતે કામ ન પણ કરે.

India

ફ્કીઝ ટેબલ

ડોમેઈન

નામ

પ્રકાર

હેતુ

આયુ મર્યાદા

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પહેલો પક્ષ

જ્યારે યુઝર વેબ ઍપ્લિકશેનમાં પેજીસમાં આગળ વધતો હોય ત્યારેસત્રની સ્થિતિ યુઝર માટેની વિગતોનો સંગ્રહ અને તે પાછી મેળવવા તમને સમર્થ બનાવે છે.

સત્રઃ કોઈ ચોક્કસ સત્ર માટે યુઝર દ્વારા લેવાયેલી મુલાકાતથી 30- મિનિટ

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પહેલો પક્ષ

સત્રના સાતત્ય માટે ફાયરવૉલ / લૉડ બૅલેન્સર દ્વારા બનાવવામાં આવેલું અને ઉપયોગમાં લેવાયેલું

સત્ર- કોઈ ચોક્કસ સત્ર માટે યુઝર દ્વારા લેવાયેલી મુલાકાતથી 30- મિનિટ

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પહેલો પક્ષ

NAVEX ગ્લૉબલ સંપર્ક કેન્દ્રની ઈનટેક પદ્ધતિ માટે મોકલવામાં આવેલા રિપોર્ટ અને ઈનટેક પદ્ધતિથી સંબંધિત ફેરફારોનો સંગ્રહ કરે છે

સત્ર- કોઈ ચોક્કસ સત્ર માટે યુઝર દ્વારા લેવાયેલી મુલાકાતથી 30- મિનિટ

2. નિયમપાલન સંબંધી તપાસ હાથ ધરવી

નિયમપાલન સંબંધી તપાસ હાથ ધરવા માટે અમે તમારા પર્સનલ ડેટાની નીચેની શ્રેણીઓ પર પ્રક્રિયા કરશું.

તપાસના ગાળા દરમિયાન, બીજી બાબતોની સાથોસાથે તમારા દ્વારા પૂરા પાડવામાં આવેલા અથવા અમારા દ્વારા એકત્ર કરવામાં આવેલા પર્સનલ ડેટામાં નીચેની બાબતોનો સમાવેશ થઈ શકે છેઃ

સંપર્ક વિગતો (જેમ કે, નામ અને અટક, સરનામું, ટેલિફોન નંબર, મોબાઈલ નંબર અને ઈમેઈલ એડ્રેસ)

પર્સનલ ડેટા (દાખલા તરીકે, સંસ્થાનો કોડ, હોદ્દાનું નામ)

તસવીરો

વિડિયો રેકૉર્ડિંગ્સ

કેસની તપાસ અને સ્પષ્ટતા માટે જરૂરી હોય એવી અન્ય વિગતો (ઉદાહરણ તરીકે, રોજગાર ડેટા, ચુકવણી ડેટા ઑર્ડર ડેટા).

તમારા પર્સનલ ડેટાની પ્રક્રિયા માટેનું કારણ અને કાયદાકીય આધાર

અમે તમારા પર્સનલ ડેટા પર આઈટી નિયમોનું પાલન કરવા, ઉપરાંત અન્ય સંબંધિત કાયદાઓ, જે સમય સમય પર લાગુ થતાં હોય તે મુજબ પ્રક્રિયા કરશું.

તમારા પર્સનલ ડેટા પર પ્રક્રિયા કરવાથી નીચેના હેતુ સર થાય છેઃ

નિયમપાલન સંબંધી રિપૉર્ટિંગ વેબસાઈટની કામગીરી;

નોંધાવવામાં આવેલા કેસની તપાસ અને પ્રતિસાદ તથા યોગ્ય પગલાં લેવાં;

સંકળાયેલા પક્ષો સાથે સંવાદ સાધવો (ફરિયાદીઓ, આરોપી વ્યક્તિ, સંકળાયેલી અન્ય વ્યક્તિઓ);

કાયદાકીય જરૂરિયાતોનું પાલન (ઉદાહરણ તરીકે, છેતરપિંડી, કાળાં નાણાં ધોળાં કરવાના મામલા તથા કાયદાકીય અને આંતરિક જરૂરિયાતોનું ઉલ્લંઘન રોકવા માટે કૉર્પોરેટ કાયદા અંતર્ગત માહિતીના સંગ્રહની જવાબદારી);

તકરારો અથવા મુકદ્દમા, હાલ અસ્તિત્વમાં હોય એવા કરારોનો અમલ કરવા કાયદાકીય દાવાઓ અથવા મુકદ્દમા સામે પુરવાર કરવા, અમલ કરવા અથવા બચાવ માટે

આ હેતુઓની પ્રાપ્તિ માટે ઉપર જણાવેલી ડેટા શ્રેણીઓ પર પ્રક્રિયા કરવી જરૂરી છે.

કૃપા કરી નોંધી લો કે, તમારા પર્સનલ ડેટા પૂરા પાડવા એ તમારા માટે ફરજિયાત નથી, પણ તમે જો એ પૂરા નથી પાડતા, તો કદાચ અમે ઉપર વર્ણવેલા હેતુઓ અસરકારક રીતે પૂર્ણ નહીં કરી શકીએ, જેમાં સમાવેશ થાય છે (i) તમારી સાથે સંવાદ સાધવો; (ii) હૉટલાઈન દ્વારા તમે જે બાબત રિપોર્ટ કરી છે તે અંગે સ્પષ્ટતા મેળવવી; અથવા (iii) તમે જણાવેલી બાબતમાં વધુ બહેતર તપાસ હાથ ધરવા સક્ષમ બનવું.

ધારો કે, આગળ જતાં ભવિષ્યમાં આપેલી સંમતિ તમે પાછી ખેંચવા ઇચ્છતા હો, તો પણ કાયદા દ્વારા માન્યતાપ્રાપ્ત અને મંજૂરી ધરાવતી પરિસ્થિતિઓમાં અમે કદાચ તમારા પર્સનલ ડેટા પર પ્રક્રિયા કરવાનું ચાલુ રાખશું.

ઉપર ન જણાવ્યા હોય એવા કોઈ હેતુ માટે અમે તમારા પર્સનલ ડેટા પર પ્રક્રિયા કરવાનો અમારો ઈરાદો હશે તો. એવી પ્રક્રિયા પહેલા અમે તમને એ વિશે જણાવશું.

પર્સનલ ડેટાનું ટ્રાન્સફર

અમારી કંપનીની અંદર, ઉપર જણાવેલા હેતુઓ પૂર્ણ કરવા માટે જે વ્યક્તિઓને તમારા પર્સનલ ડેટાની જરૂર હશે, માત્ર તેઓ જ આ ડેટા સુધી પહોંચી શકશે.

અમારી બીએએસએફ ગ્રુપ ઑફ કંપનીઝની અંદર, તમારા પર્સનલ ડેટા બીએએસએફ ગ્રુપની અંદરની ચોક્કસ કંપનીઓને જ પૂરા પાડવામાં આવશે, જો તેઓ બીએએસએફ ગ્રુપની અંદર આનુષંગિક કેન્દ્રીય ચાવીરૂપ કાર્યો પાર પાડતા હશે અથવા સંસ્થાકીય માળખાના ધોરણે કંપનીઓ વચ્ચેની કામગીરી પાર પાડતા હશે અથવા ઉપર જણાવેલા હેતુઓ પૂર્ણ કરવા માટે આવું કરવું જરૂરી હશે તો જ.

વધુમાં, અમે તમારા પરર્સનલ ડેટા ભારતમાં અથવા વિદેશમાં જ્યાં ઉપરોક્ત હેતુઓ પૂર્ણ કરવા માટે કાયદા દ્વારા આવું કરવું જરૂરી હશે ત્યાં અમે ટ્રાન્સફર કરી શકીએ છીએ.

તમારી પૂર્વ સંમતિ વિના, કાયદા હેઠળ તમારા પર્સનલ ડેટા મેળવવાનો આદેશ પ્રાપ્ત સરકારી એજન્સીઓ, ઓળખની ચકાસણી અથવા સાયબર ઘટનાઓ સહિતના ગુનાઓ રોકવા, તેની તપાસ, શોધ-તપાસ મુકદ્દમો અથવા સજાના હેતુ માટે અથવા અન્યથા કાયદાનું અથવા કાયદાકીય જવાબદારીનું પાલન કરવા માટે પણ અમને તમારી અંગત વિગતો શૅર કરવાની જરૂર પડી શકે છે.

અમારા બધા થર્ડ-પાર્ટી સેવા પ્રદાતાઓ તથા બીએએસએફ જૂથની અન્ય કંપનીઓને તમારા પર્સનલ ડેટાના સંરક્ષણ માટે યોગ્ય સુરક્ષાત્મક પગલાં લેવા સૂચિત કરાયા છે, આવું અમારી નીતિ સાથે સુસંગત રહી તથા લાગુ પડતા કાયદા અનુસાર કરવામાં આવ્યું છે.

અમે અમારા થર્ડ-પાર્ટી સેવા પ્રદાતાઓને તમારા પર્સનલ ડેટા તેમના પોતાના ઉદ્દેશ્ય માટે ઉપયોગ કરવાની છૂટ આપતા નથી.

ચોક્કસ હેતુ માટે જ અને તે પણ અમારી સૂચનાઓને અનુરૂપ રહી અમે તેમને તમારા પર્સનલ ડેટા પર પ્રક્રિયા કરવાની પરવાનગી આપીએ છીએ.

થર્ડ-પાર્ટી સેવા પ્રદાતાઓ તમારા પર્સનલ ડેટા જાહેર કરી શકતા નથી.

બીએએસએફ તમારા પર્સનલ ડેટાનું વેચાણ કે વેપાર કરતું નથી.

વેબસાઈટના અમારા હૉસ્ટિંગ ભાગીદારોનો આમાં સમાવેશ થતો નથી, જેઓ તમારા પર્સનલ ડેટાને ગુપ્ત રાખવા સહમત થયા છે અને તેમની સામે તમે જે માહિતી પ્રગટ કરો છો, તેને આગળ અમને રવાના કરવા સિવાય કોઈપણ સ્વતંત્ર ઉપયોગ નથી.

આ વેબસાઈટના વિશ્વાસપાત્ર હૉસ્ટિંગ ભાગીદાર, NAVEX તમે આના દ્વારા તમારા પર્સનલ ડેટા મેળવવાની અને તેને બીએએસએફને ટ્રાન્સફર કરવાની સંમતિ આપો છો.

તમારા પર્સનલ ડેટાનો સંગ્રહ, ઉપયોગ અને પ્રક્રિયા ભારત સિવાયના અન્ય કાર્યક્ષેત્રમાં કરી શકાય છે અને/ અથવા જ્યાં બીએએસએફ અને NAVEX સર્વર્સ ભારતની બહાર સ્થિત હોય.

તમારા પર્સનલ ડેટા રાખવા

અમે જે હેતુઓ માટે તમારા પર્સનલ ડેટા એકત્ર કર્યો છે, તે પૂરા કરવા માટે જરૂરી હોય માત્ર એટલા સમય સુધી જ અમે તેને અમારી પાસે રાખશું, કોઈ કાયદાકીય જરૂરિયાતો અથવા જવાબદારીઓ સંતોષવા માટેના હેતુનો પણ તેમાં સમાવેશ થાય છે.

પર્સનલ ડેટા રાખવા માટેનો યોગ્ય ગાળો નક્કી કરવા માટે, અમે પર્સનલ ડેટાનું પ્રમાણ, પ્રકાર અને સંવેદનશીલતા, તમારા પર્સનલ ડેટાના અનધિકૃત ઉપયોગ અથવા પ્રગટીકરણથી થનારા સંભવિત નુકસાનના જોખમ, તમારા પર્સનલ ડેટા પર અમે જે પ્રક્રિયા કરીએ છીએ તેનો હેતુ અનેે કોઈ અન્ય ઉપાય દ્વારા આ હેતુઓ દ્વારા અમે તે પ્રાપ્ત કરી શકીએ છીએ ખરા, અને લાગુ પડતી કાયદાકીય જરૂરિયાતો જેવી બાબતોને ધ્યાનમાં લઈએ છીએ

ચોક્કસ પરિસ્થિતિઓમાં અમે તમારા પર્સનલ ડેટાને નનામા કરી શકીએ છીએ, જેથી તેને એ પછી તમારી સાથે સાંકળી શકાય નહીં, આવા કિસ્સામાં અમે આવી માહિતીનો ઉપયોગ તમારા વધુ સંદર્ભ વિના પણ કરી શકીએ છીએ.

અમારા હૉસ્ટિંગ ભાગીદાર NAVEX દ્વારા સંગ્રહિત અથવા એકત્ર કરવામાં આવતાં પર્સનલ ડેટાના સંબંધમાં, તેની સાથે NAVEX પર્સનલ ડેટા ગુપ્તતા નિવેદન અનુસાર કામ લેવામાં આવશે.

કોઈપણ સંજોગોમાં, NAVEX દ્વારા પર્સનલ ડેટાનો સંગ્રહ તે જે કારણસર એકત્ર કરવામાં આવ્યા છે, તે પૂરો કરવા માટે જરૂરી હોય એટલા સમય સુધી જ કરવામાં આવશે, કોઈ કાયદાકીય જરૂરિયાતો અથવા જવાબદારીઓ સંતોષવા માટેના હેતુનો પણ તેમાં સમાવેશ થાય છે.

તમારા ડેટા સંરક્ષણ હક્કો

ચોક્કસ પરિસ્થિતિઓ હેઠળ, કાયદા અનુસાર તમારી પાસે હક છેઃ

તમારા પર્સનલ ડેટા સુધીની પહોંચ માટે અરજી કરવી.

તમારા વિશે અમે જે પર્સનલ ડેટા ધરાવીએ છીએ તેની કૉપી મેળવવા તથા તપાસવા માટે કે અમે કાયદા અનુસાર તેના પર પ્રક્રિયા કરીએ છીએ કે નહીં એ તપાસવા માટે આ બાબત તમને સમર્થ બનાવે છે

તમારા વિશેના અમારી પાસેના પર્સનલ ડેટામાં સુધારો અથવા વધારો કરવા માટેની અરજી.

તમારા વિશે અમારી પાસેની અધૂરી અથવા ખામીયુક્ત માહિતીમાં સુધારો કરવા આ તમને સમર્થ બનાવે છે.

પર્સનલ ડેટા ભૂંસી નાખવા માટેની વિનંતી

ડેટા પર પ્રક્રિયા કરવાનું ચાલુ રાખવા માટે અમારી પાસે કોઈ યોગ્ય કારણ ન હોય એવી પરિસ્થિતિમાં પર્સનલ ડેટા કાઢી નાખવા અથવા દૂર કરવા માટે અમને કહી શકવા માટે તમને આ બાબત સમર્થ બનાવે છે.

તમારા દ્વારા પૂરા પાડવામાં આવેલા પર્સનલ ડેટાની ખરાઈ માટે અમે જવાબદાર નહીં રહીએ.

આ વિભાગ હેઠળ તમે તમારા પર્સનલ ડેટાના સંબંધમાં તમારા હક્કોનો ઉપયોગ અમારા ગ્રિવન્સ ઑફિસરને લખવા દ્વારા કરી શકો છો.

પર્સનલ ડેટાનું સંરક્ષણ

India

તમારા પર્સનલ ડેટાના સંરક્ષણ માટે અમે સુરક્ષા પ્રણાલીઓ અને ધોરણો તથા વ્યાપકપણે લિખિત પ્રમાણ ધરાવતા માહિતી સુરક્ષા કાર્યક્રમ તથા વ્યવસ્થાપકીય, ટેક્નિકલ, કામગીરી સંબંધી તથા પ્રત્યક્ષ સુરક્ષા નિયંત્રણ સંબંધી પગલાંની વ્યવસ્થા કરી છે.

થર્ડ પાર્ટી તમારા ડેટા પર પ્રક્રિયા માત્ર અમારી સૂચનાઓ મુજબ અને જ્યાં તેમણે આ માહિતીને ગુપ્ત રીતે, કાયદાકીય રીતે અને સુરક્ષિતપણે ઉપયોગમાં લેવાની સહમતિ દર્શાવી છે, ત્યાં જ કરશે.

તમારા પર્સનલ ડેટાનું અકસ્માતે નુકસાન થવું, ઉપયોગ થવો અથવા કોઈ તેના સુધી અનધિકૃત રીતે પહોંચતા, તેમાં ફેરફાર કરતા અથવા તેનું પ્રગટીકરણ કરતા રોકવા માટે અમે યોગ્ય સલામતી પગલાંની વ્યવસ્થા કરી છે.

વધુમાં, તમારા પર્સનલ ડેટા સુધી એવા કર્મચારીઓ, એજન્ટ્સ, કૉન્ટ્રાક્ટર્સ તથા અન્ય થર્ડ પાર્ટીની પહોંચ હોય છે, જેમના માટે કામ પૂરતું જાણવું જરૂરી હોય છે.

તેઓ અમારી સૂચના અનુસાર જ તમારા પર્સનલ ડેટા પર પ્રક્રિયા કરશે અને તેઓ ગુપ્તતાની ફરજને આધીન હોય છે.

ડેટા સુરક્ષાના શંકાસ્પદ ભંગ સાથે કામ લેવા માટે અમે કાર્યપદ્ધતિ અમલમાં મૂકી છે અને આવા કોઈ શંકાસ્પદ ભંગ વિશે તમને અને લાગુ પડતા કોઈ નિયમનકારને સૂચિત કરશું, જ્યાં કાયદાકીય રીતે અમારે આવું કરવાની જરૂર હશે.

કૃપા કરી એ વાત જાણી લો કે, તમારા પર્સનલ ડેટા માટે વાજબી સુરક્ષા પૂરી પાડવાનો અમારો પ્રયત્ન હોય છે, કોઈપણ સુરક્ષા સિસ્ટમ સંભવિત બધા જ સુરક્ષા ભંગને રોકી શકે નહીં.

અમારી ક્ષમતામાં હોય એ રીતે શ્રેષ્ઠતમ પ્રયાસો દ્વારા અમે પ્રયત્ન કરી એ વાતની ખાતરી કરીએ છીએ કે, અમારા સુરક્ષા ધોરણોની સમકક્ષ હોય એવા સુરક્ષા ધોરણો જાળવવા માટે અમે જેમની સેવાઓનો ઉપયોગ કરીએ એવા થર્ડ પાર્ટી સેવા પ્રદાતાઓ તથા કોઈપણ પ્રકારના પર્સનલ ડેટા જેનો સંગ્રહ કરવામાં આવતો હોય અથવા તેની સાથે કામ લેવામાં આવતું હોય તો તે બજારની પ્રણાલીઓના સંદર્ભને અનુરૂપ હોય.

ગ્રિવન્સ ઑફિસર અને સંપર્ક વિગતો

અમે સંબંધિત કાનૂની એન્ટિટી હેઠળ એક ફરિયાદ અધિકારીને નિયુક્ત કર્યા છે જે સમયબદ્ધ રીતે માહિતીની પ્રક્રિયાના સંદર્ભમાં કોઈપણ વિસંગતતાઓ અને ફરિયાદોને સંબોધિત કરે છે. સંબંધિત કાનૂની એન્ટિટી હેઠળના ફરિયાદ અધિકારી

ફરિયાદોનો ઝડપથી નિકાલ કરશે પરંતુ ફરિયાદ મળ્યાની તારીખથી એક મહિનાની અંદર. ફરિયાદ અધિકારીની વિગતો સંબંધિત કાનૂની એન્ટિટીની ડેટા ગોપનીયતા નીતિ હેઠળ ઉલ્લેખિત છે.

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India

ಭಾರತ

ವೈಯಕ್ತಿಕ ಮಾಹಿತಿ ಸಂರಕ್ಷಣಾ ಹೇಳಿಕೆ

ಭಾರತದಲ್ಲಿ BASF ಕಂಪನಿಗಳು (ಇನ್ನುಮುಂದೆ "ಬಿ.ಎ.ಎಸ್.ಎಫ್" ಎಂದು ಸಂಭೋದಿಸಲಾಗುವುದು) ಯಾವುದೇ ವ್ಯಕ್ತಿಗೆ ಸಂಬಂಧಪಟ್ಟ ಡೇಟಾ ಅಥವಾ ಮಾಹಿತಿಯ ಗೌಪ್ಯತೆ ಮತ್ತು ಸುರಕ್ಷತೆಯನ್ನು, ಜೊತೆಗೆ ಸಂಬಂಧಪಟ್ಟ ವ್ಯಕ್ತಿಯನ್ನು ಗುರುತಿಸುವ ಇತರೆ ಮಾಹಿತಿಗಳನ್ನು ನೇರವಾಗಿ ಅಥವಾ ಪರೋಕ್ಷವಾಗಿ ಕಾಪಾಡಲು ಬದ್ಧವಾಗಿದೆ; ಅದು ವ್ಯಕ್ತಿಯ ಹೆಸರು, ವಿಳಾಸ, ದೂರವಾಣಿ ಸಂಖ್ಯೆ, ಹುಟ್ಟಿದ ದಿನಾಂಕ, ಲಿಂಗ, ಇಮೇಲ್ ವಿಳಾಸ, ಸಂಸ್ಥೆಯ ಹೆಸರು, ಇತರೆ. NAVEX ಒಡೆತನ ಮತ್ತು ನಿರ್ವಹಣೆಯಲ್ಲಿರುವ (basf.ethicspoint.com)ನಲ್ಲಿ ಸಂಗ್ರಹಿಸಲಾದ ("ವೈಯಕ್ತಿಕ ಮಾಹಿತಿ")ಗಳನ್ನು ಒಳಗೊಳ್ಳುತ್ತವೆ.

ಈ ವೆಬ್‌ಸೈಟ್ ಅನ್ನು ಬಳಸುವ ("ಬಳಕೆದಾರ") ಯಾವುದೇ ವ್ಯಕ್ತಿಗೆ ಅಥವಾ ಬಿ.ಎ.ಎಸ್.ಎಫ್ ಜೊತೆಗೆ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿ ಹಂಚಿಕೊಳ್ಳುವವರಿಗೆ ಈ ಗೌಪ್ಯತಾ ಪಾಲಿಸಿಯು ಅನ್ವಯವಾಗುತ್ತದೆ.

ಯಾವುದೇ ವ್ಯಕ್ತಿಗೆ ಸಂಬಂಧಿಸಿದ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಬಹಿರಂಗಪಡಿಸುವ ಅಗತ್ಯ ಬೀಳುವವರೆಗು ನೀಡುವುದಿಲ್ಲ ಎಂದು ನಾನು ಈ ಮೂಲಕ ಒಪ್ಪಿಗೆ ಸೂಚಿಸುತ್ತೇನೆ.

ಈ ಕಾಗದ ಪತ್ರವು, ಈ ವೆಬ್‌ಸೈಟ್ ಬಳಸುವ ಸಂದರ್ಭದಲ್ಲಿ ನೀಡಲಾಗಿರುವ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯ ಪ್ರವೇಶ, ಸ್ವೀಕೃತಿ, ಸಂಗ್ರಹ, ಸ್ವಾಧೀನ, ಸಂಗ್ರಹಣೆ, ವ್ಯವಹಾರ, ನಿರ್ವಹಣೆ ಮತ್ತು ಬಳಕೆಯನ್ನು ಮಾಹಿತಿ ತಂತ್ರಜ್ಞಾನ ಕಾಯಿದೆ, 2000 ಮತ್ತು ಮಾಹಿತಿ ತಂತ್ರಜ್ಞಾನ (ಸಂಬಂಧಪಟ್ಟ ಭದ್ರತಾ ಅಭ್ಯಾಸಗಳು ಮತ್ತು ಕಾರ್ಯವಿಧಾನಗಳು ಹಾಗು ಸೂಕ್ಷ್ಮ ವೈಯಕ್ತಿಕ ಡೇಟಾ ಅಥವಾ ಮಾಹಿತಿಗಳು) ನಿಬಂಧನೆಗಳು, 2011ರ ("IT ನಿಯಮಗಳು") ಪ್ರಕಾರ ನಿರ್ದೇಶಿಸುತ್ತದೆ.

ಈ ಕಾಗದ ಪತ್ರವನ್ನು, ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ನೀಡುವವರಾಗಿ, ನಿರ್ದಿಷ್ಟ ಸಂದರ್ಭಗಳಲ್ಲಿ ನಾವು ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಸಂಗ್ರಹಿಸುವಾಗ ಅಥವಾ ಬಳಸಿಕೊಳ್ಳವಾಗ ನೀಡುವ ಯಾವುದೇ ಬೇರೆ ಗೌಪ್ಯತಾ ಹೇಳಿಕೆಯ ಜೊತೆಗೆ ನೀವು ಓದುವುದು ಮುಖ್ಯವಾಗುತ್ತದೆ. ಇದರಿಂದ ನಾವು ಹೇಗೆ ಮತ್ತು ಏಕೆ ಈ ಮಾಹಿತಿಗಳನ್ನು ಬಳಸಿಕೊಳ್ಳಿತಿದ್ದೇವೆ ಎಂದು ನಿಮಗೆ ತಿಳಿಯುತ್ತದೆ.

ಈ ವೆಬ್‌ಸೈಟ್ ಅನ್ನು ಪ್ರವೇಶಿಸಿ ಬಳಕೆ ಮಾಡುವುದರಿಂದ, ನೀವು ಈ ಗೌಪ್ಯತಾ ಹೇಳಿಕೆಯ ನಿಯಮಗಳನ್ನು ಒಪ್ಪಿರುತ್ತೀರ ಮತ್ತು ಅವಕ್ಕೆ ಬದ್ಧರಾಗಿರುತ್ತೀರ ಎಂದು ತಿಳಿಯಲಾಗಿದೆ.

ಬಿ.ಎ.ಎಸ್.ಎಫ್ ತನ್ನ ವಿವೇಚನೆಯ ಅನುಸಾರವಾಗಿ ಅಥವಾ ಕಾನೂನಿನ ಬದಲಾವಣೆಯ ಸಂದರ್ಭಗಳಲ್ಲಿ ಈ ಗೌಪ್ಯತಾ ಹೇಳಿಕೆಯನ್ನು ಕಾಲಕಾಲಕ್ಕೆ ನವೀಕರಿಸಬಹುದು.

ಸರಿಯಾಗಿ ನಿರ್ದೇಶಿಸದ ಪಕ್ಷದಲ್ಲಿ, ಈ ರೀತಿಯ ನವೀಕರಣಗಳೆಲ್ಲ ವೆಬ್‌ಸೈಟ್‌ನಲ್ಲಿ ಹಾಕಲಾದ ದಿನದಿಂದ ಮತ್ತು ದಿನಾಂಕದಿಂದ ಜಾರಿಗೆ ಬರುತ್ತವೆ.

ಬಿ.ಎ.ಎಸ್.ಎಫ್ ವೆಬ್‌ಸೈಟ್‌ನ ಬಳಕೆದಾರರಿಗೆ ಈ ಬದಲಾವಣೆಗಳನ್ನು ಸೂಚಿಸುವ ಯಾವುದೇ ಬಾಧ್ಯತೆಯಲ್ಲಿರುವುದಿಲ್ಲ.

ಯಾವುದೇ ಬದಲಾವಣೆಗಾಗಿ, ಈ ಗೌಪ್ಯತಾ ಹೇಳಿಕೆಯನ್ನು ನಿಯಮಿತವಾಗಿ ನೋಡಬೇಕಾಗಿ ಸಲಹೆ ನೀಡಲಾಗಿದೆ. ನೋಡಿದ ಮೇಲೆಯೂ ತಾವು ಈ ವೆಬ್‌ಸೈಟ್ ಅನ್ನು ಬಳಸಲು ಮುಂದುವರೆಸಿದರೆ, ನೀವು ಈ ಬದಲಾವಣೆಗಳಿಗೆ ಅನುಮೋದಿಸಿ ಒಪ್ಪಿಗೆ ಸೂಚಿಸಿರುವಿರಿ ಎಂದು ಭಾವಿಸಲಾಗುವುದು.

ಈ ವೆಬ್‌ಸೈಟ್‌ನ ಬಳಕೆಯ ನಿಯಮಗಳು ಮತ್ತು ಷರತ್ತುಗಳ ಜೊತೆಗೆ ಗೌಪ್ಯತಾ ಹೇಳಿಕೆಯನ್ನು ಯಾವಾಗಲು ಓದಬೇಕಾಗಿ ಕೋರಲಾಗಿದೆ.

ಬಳಕೆದಾರರು ವೆಬ್‌ಸೈಟ್ ಪ್ರವೇಶಿಸಿದರೆ, ಆ ರೀತಿ ಮಾಡಿದ ಮೇಲೆ, ಯಾವುದೇ ರೀತಿ ಗೌಪ್ಯತಾ ತೊಡಕು ಉಂಟಾದ ಪಕ್ಷದಲ್ಲಿ, ಆ ತೊಡಕನ್ನು ಈ ಗೌಪ್ಯತಾ ಹೇಳಿಕೆ ಹಾಗು ಅದರ ನಿಯಮಗಳು ಮತ್ತು ಷರತ್ತುಗಳ ಅನುಸಾರ ಪರಿಗಣನೆಗೆ ತೆಗೆದುಕೊಳ್ಳಲಾಗುವುದು.

ಅಂತಹ ಯಾವುದೇ ವಿವಾದಕ್ಕೆ ಅನ್ವಯವಾಗುವ ಕಾನೂನು, ಭಾರತದ ಕಾನೂನುಗಳಾಗಿರುತ್ತದೆ. ಹಾಗು ಗೌಪ್ಯತಾ ಹೇಳಿಕೆಗೆ ಸಂಬಂಧಿಸಿದ ಅಂತಹ ಯಾವುದೇ ಅಥವಾ ಎಲ್ಲಾ ವಿವಾದಗಳು ಭಾರತದ ಮುಂಬೈ ಮತ್ತು ಮಹಾರಾಷ್ಟ್ರದ ಸಮರ್ಥ ನ್ಯಾಯಾಲಯದ ವಿಶೇಷ ವ್ಯಾಪ್ತಿಯನ್ನು ಹೊಂದಿರುತ್ತದೆ.

ತಾವು ತಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ತಾವಾಗಿಯೇ ನೀಡುತ್ತಿರುವುದರಿಂದ, ಈ ಗೌಪ್ಯತಾ ಹೇಳಿಕೆಯ ಅನುಸಾರವಾಗಿ, ಆ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಬಳಕೆ ಮಾಡಿಕೊಳ್ಳಲು ನಮಗೆ ಸಮ್ಮತಿಯನ್ನು, ಈ

ಮೂಲಕ ಸೂಚಿಸಿರುತ್ತೀರಿ.

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India

ಮಾಹಿತಿ ಸುರಕ್ಷತಾ ತತ್ವಗಳು

ಬಿ.ಎ.ಎಸ್.ಎಫ್ ಐ.ಟಿ ನಿಯಮಗಳನ್ನು ಅನುಸರಿಸುತ್ತದೆ.

ಐ.ಟಿ ನಿಯಮಗಳ ಪ್ರಕಾರ, ವೈಯಕ್ತಿಕ ಮಾಹಿತಿ, ನಿಮ್ಮ ಮೇಲೆ ಬಿ.ಎ.ಎಸ್.ಎಫ್‌ನ ಹಿಡಿತ ಹೀಗಿರಬೇಕು:

ಕಾನೂನುಬದ್ಧವಾಗಿ, ಸರಿಯಾದ ವಿಧಾನದಲ್ಲಿ ಮತ್ತು ಪಾರದರ್ಶಕವಾಗಿ ಬಳಸಬೇಕು.

ಮಾನ್ಯ ಉದ್ದೇಶಗಳಿಗೆ ಮಾತ್ರ ಸಂಗ್ರಹಿಸಬೇಕು ಮತ್ತು ಆ ಉದ್ದೇಶಗಳಿಗೆ ವಿರುದ್ಧವಾಗಿ ಯಾವುದೇ ರೀತಿಯಲ್ಲಿಯೂ ಬಳಸಕೂಡದು.

ಅನ್ವಯಿಸುವ ಕಾನೂನುಗಳಿಗೆ ಅನುಸಾರವಾಗಿ ಅಗತ್ಯವಿರುವ ಅವಧಿಯವರೆಗು ಮಾತ್ರ ಹಾಗು ಸುರಕ್ಷಿತವಾಗಿ ಮಾಹಿತಿಗಳನ್ನು ಉಳಿಸಿಕೊಳ್ಳಬೇಕು.

ವೆಬ್‌ಸೈಟ್‌ನಲ್ಲಿ ಮಾಹಿತಿಯನ್ನು ನಮೂದಿಸುವಾಗ, ಬೇಕಾಗುವ, ನಿಮ್ಮ ಹೆಸರು, ಇಮೇಲ್ ವಿಳಾಸ, ಅಂಚೆ ವಿಳಾಸ, ದೂರವಾಣಿ ಸಂಖ್ಯೆ, ವಯಸ್ಸು ಅಥವಾ ಇತರ ಅಗತ್ಯವಿರುವ ವಿವರಗಳನ್ನು, ನಿಮ್ಮನ್ನು ಸಂಪರ್ಕಿಸುವ ಸಲುವಾಗಿ ಮತ್ತು ದೂರು / ಕುಂದುಕೊರತೆಗಳಿಗೆ ಪ್ರತಿಕ್ರಿಯಿಸಲೆಂದು ನಮೂದಿಸಲು ಕೇಳಬಹುದು.

ಅಂತಹ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಮತ್ತು ಪರಿಚಯವನ್ನು ನಮಗೆ ನೀಡದಿರಲು ನೀವು ಆಯ್ಕೆ ಮಾಡಬಹುದು.

ದೂರಿಗೆ ಸಂಬಂಧಿಸಿದಂತೆ ಮತ್ತು/ಅಥವಾ ಯಾವುದೇ ಮುಂದಿನ ಪ್ರಕ್ರಿಯೆಯನ್ನು ಕೈಗೊಳ್ಳಲು, ನಿಮ್ಮ ಒಪ್ಪಿಗೆಯೊಂದಿಗೆ ನೀವು ಒದಗಿಸಿದಂತೆ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ನಾವು ಪ್ರೊಸೆಸ್ ಮಾಡುತ್ತೇವೆ.

ಮಾಹಿತಿಯನ್ನು ಪ್ರೊಸೆಸ್ ಮಾಡುವುದು ಯಾರ ಜವಾಬ್ದಾರಿ

ಡೇಟಾ ಸಂಸ್ಕರಣೆಯ ಜವಾಬ್ದಾರಿಯು ಭಾರತದಲ್ಲಿ BASF ಕಂಪನಿಗಳೊಂದಿಗೆ ಇರುತ್ತದೆ

ದ ಕ್ಯಾಪಿಟಲ್, 'ಎ' ವಿಂಗ್,

1204- ಸಿ, 12ನೇ ಮಹಡಿ,

ಪ್ಲಾಟ್ ಸಂಖ್ಯೆ.

ಸಿ-70, 'ಜಿ' ಬ್ಲಾಕ್, ಬಾಂದ್ರ ಕುರ್ಲ ಕಾಂಪ್ಲೆಕ್ಸ್,

ಬಾಂದ್ರ (ಪೂರ್ವ), ಮುಂಬೈ- 400051

ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯ ಪ್ರೊಸೆಸಿಂಗ್

1. ವೆಬ್‌ಸೈಟ್‌ನ ಕಾರ್ಯಾಚರಣೆ (“ಕುಕ್ಕೀಸ್’)

ವೆಬ್‌ಸೈಟ್ (ವೆಬ್ ಸರ್ವರ್, ಸರ್ವರ್) ಪ್ರವೇಶಿಸುವ ನೋಡುಗರು ತಮ್ಮ ಸಾಧನದ ಬ್ರೌಸರ್‌ನಲ್ಲಿ ಸಂಗ್ರಹಿಸಬಹುದಾದ ಪಠ್ಯ ಮಾಹಿತಿಗಳೆ ಕುಕ್ಕೀಸ್.

ಕುಕ್ಕಿಗಳನ್ನು ವೆಬ್ ಸರ್ವರ್‌ನಿಂದ ಬ್ರೌಸರ್‌ಗೆ ಕಳುಹಿಸಲಾಗುತ್ತದೆ ಅಥವಾ ಸ್ಕ್ರಿಪ್ಟ್ (ಜಾವಾಸ್ಕ್ರಿಪ್ಟ್) ಮೂಲಕ ಬ್ರೌಸರ್‌ನಲ್ಲೆ ನೀಡಲಾಗುತ್ತದೆ.

ಬಳಕೆದಾರರು ವೆಬ್‌ತಾಣವನ್ನು ಮತ್ತೆ ಭೇಟಿ ಮಾಡಿದ್ದಾಗ ವೆಬ್‌ಸರ್ವರ್‌ಗಳು ಸರ್ವರ್‌ನಿಂದ ನೇರವಾಗಿ

ಕುಕ್ಕೀಸ್ ಮಾಹಿತಿಯನ್ನು ತೆಗೆದುಕೊಳ್ಳಬಹುದು ಅಥವಾ ವೆಬ್‌ಸೈಟಿನ ಸ್ಕ್ರೀಪ್ಟ್ ಮುಖಾಂತರ ವೆಬ್‌ಸರ್ವರ್ ಸರ್ವರ್‌ಗೆ ಕುಕ್ಕೀಸ್ ಮಾಹಿತಿಯನ್ನು ರವಾನೆ ಮಾಡಬಹುದು.

ಕುಕ್ಕೀಸ್‌ನಿಂದ ನಿಮ್ಮ ಸಾಧನಕ್ಕೆ ಯಾವುದೇ ಹಾನಿ ಆಗುವುದಿಲ್ಲ. ಅವು ವೈರಸ್‌ಗಳು, ಟ್ರೋಜನ್‌ಗಳು ಅಥವಾ ಇತರ ಮಾಲ್‌ವೇರ್ ಅನ್ನು ಒಳ್ಳಗೊಂಡಿರುವುದಿಲ್ಲ.

ಬಳಕೆಯಾದ ನಿರ್ದಿಷ್ಟ ಸಾಧನಕ್ಕೆ ಸಂಬಂಧಪಟ್ಟಂತ ಮಾಹಿತಿಯನ್ನು ಕುಕ್ಕೀಸ್‌ನಲ್ಲಿ ಸಂಗ್ರಹಿಸಿ ಇಟ್ಟಿರಲಾಗುವುದು.

ಅದಾಗ್ಯೂ, ಇದರ ಅರ್ಥ, ನಾವು ನಿಮ್ಮ ಪರಿಚಯದ ನೇರ ಮಾಹಿತಿ ಪಡೆಯುತ್ತಿದ್ದೇವೆ ಎಂದಲ್ಲ.

ವೆಬ್‌ಸೈಟ್‌ನಲ್ಲಿ ಕಾರ್ಯ ನಿರ್ವಹಿಸಲು ಅಗತ್ಯವಾಗುವ ಮಾಹಿತಿಗಳನಷ್ಟೆ ವೆಬ್‌ಸೈಟ್ ಬಳಕೆ ಮಾಡಿಕೊಳ್ಳುತ್ತದೆ.

ಸಾಮಾನ್ಯವಾಗಿ, ಸೇವೆಯ ವಿನಂತಿಗಳು, ಅಂದರೆ, ಗೌಪ್ಯತಾ ಆದ್ಯತೆಗಳು, ಲಾಗಿನ್ ಮಾಡುವಿಕೆ, ಅಥವಾ ಫಾರ್ಮ್‌ಗಳನ್ನು ಭರ್ತಿ ಮಾಡುವ ಕಾರ್ಯಗಳಿಗೆ ಪ್ರತಿಕ್ರಿಯೆಯಾಗಿ ನೀವು ಅನುಸರಿಸುವ ಕ್ರಮಗಳಿಗೆ ಈ ಕುಕ್ಕೀಸ್‌ಗಳನ್ನು ಪ್ರತಿಕ್ರಿಯೆಯಾಗಿ ಸರಿಹೊಂದಿಸಲಾಗಿರುತದ್ದೆ.

ನಿಮ್ಮ ಬ್ರೌಸರ್ ಅನ್ನು ಕುಕ್ಕೀಸ್‌ಗಳನ್ನು ಬ್ಲಾಕ್ ಮಾಡಲು ಅಥವಾ ಕುಕ್ಕೀಸ್‌ಗಳ ಬಗ್ಗೆ ನಿಮಗೆ ಸೂಚನೆ ನೀಡುತ್ತಿರಲು ಸೆಟ್ ಮಾಡಿಕೊಳ್ಳಬಹುದು.

ಆಗ, ವೆಬ್‌ಸೈಟಿನ ಕೆಲವು ಏರಿಯಾಗಳು ಸರಿಯಾಗಿ ಕೆಲಸ ನಿರ್ವಹಿಸದೆ ಇರಬಹುದು.

ಕುಕ್ಕೀಸ್ ಟೇಬಲ್

ಡೊಮೇನ್

ಹೆಸರು

ಬಗೆ

ಉದ್ದೇಶ

ಆಯಸ್ಸು

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ಮೊದಲನೆ ಪಾರ್ಟಿ

ವೆಬ್ ಅಪ್ಲಿಕೇಷನ್‌ನ ಪುಟಗಳನ್ನು ಬಳಕೆದಾರರು ನೇವಿಗೇಟ್ ಮಾಡುವಾಗ, ಬಳಕೆದಾರರಿಗಾಗಿ ಮಾಹಿತಿಗಳನ್ನು ಸಂಗ್ರಹಿಸಲು ಮತ್ತು ಹಿಂಪಡೆಯಲು ಸೆಷನ್‌ನ ಸ್ಥಿತಿ ನಿಮಗೆ ಅನುವು ಮಾಡಿಕೊಡುತ್ತದೆ.

ಸೆಷನ್: ಒಂದು ಸೆಷನ್ ಅಂದರೆ ಬಳಕೆದಾರ ವೆಬ್‌ತಾಣವನ್ನು ಉಪಯೋಗಿಸಲು ಪ್ರಾರಂಭಿಸಿ 30-ನಿಮಿಷಗಳು ಆದ ನಂತರದ ಸಮಯ.

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ಎನ್.ಜಿ ಸೆಕ್ಯೂರ್

ಮೊದಲನೆ ಪಾರ್ಟಿ

ಸೆಷನ್‌ನಲ್ಲಿ ಮುಂದುವರೆಯಲಿ ಫಯರ್‌ವಾಲ್ / ಲೋಡ್ ಬ್ಯಾಲೆಂಸರ್‌ನಿಂದ ರಚಿಸಿ ಬಳಸಲಾಗುತ್ತಿದೆ

ಸೆಷನ್- ಒಂದು ಸೆಷನ್ ಅಂದರೆ ಬಳಕೆದಾರ ವೆಬ್‌ತಾಣವನ್ನು ಉಪಯೋಗಿಸಲು ಪ್ರಾರಂಭಿಸಿ 30-ನಿಮಿಷಗಳು ಆದ ನಂತರದ ಸಮಯ.

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ಮೊದಲನೆ ಪಾರ್ಟಿ

ರಿಪೋರ್ಟ್ ರವಾನೆಗೆ ಮತ್ತು NAVEX ಗ್ಲೋಬಲ್ ಸಂಪರ್ಕ ಕೇಂದ್ರದ ಇನ್‌ಟೇಕ್ ವಿಧಾನಕ್ಕೆ ಸಂಬಂಧಿಸಿದ ವೇರಿಯೆಬಲ್‌ಗಳನ್ನೂ ಸಂಗ್ರಹಿಸುತ್ತದೆ

ಸೆಷನ್- ಒಂದು ಸೆಷನ್ ಅಂದರೆ ಬಳಕೆದಾರ ವೆಬ್‌ತಾಣವನ್ನು ಉಪಯೋಗಿಸಲು ಪ್ರಾರಂಭಿಸಿ 30-ನಿಮಿಷಗಳು ಆದ ನಂತರದ ಸಮಯ.

2. ಅನುಸರಿತ ತನಿಖೆಗಳನ್ನು ನಡೆಸುವುದು

ಅನುಸರಿತ ತನಿಖೆಗಳನ್ನು ನಡೆಸುವ ಸಲುವಾಗಿ ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಗಳ ಕೆಳಗಿನ ವರ್ಗಗಳನ್ನು ನಾವು ಪ್ರೊಸೆಸ್ ಮಾಡುತ್ತೇವೆ.

ತನಿಖೆಯ ಸಮಯದಲ್ಲಿ, ನಿಮ್ಮಿಂದ ಪಡೆಯಲಾದ ಅಥವಾ ನಾವು ಸಂಗ್ರಹಿಸಿದ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿ, ಕೆಳಗಿನ, ಮಾಹಿತಿಗಳನ್ನು ಒಳಗೊಂಡಿರಬಹುದು:

ಸಂಪರ್ಕದ ಮಾಹಿತಿ (ಉದಾಹರಣೆಗೆ, ಮೊದಲ ಮತ್ತು ಕೊನೆಯ ಹೆಸರು, ವಿಳಾಸ, ದೂರವಾಣಿ ಸಂಖ್ಯೆ, ಮೊಬೈಲ್ ಸಂಖ್ಯೆ ಮತ್ತು ಇಮೇಲ್ ವಿಳಾಸ)

ಉದ್ಯೋಗದ ಮಾಹಿತಿ (ಉದಾಹರಣೆಗೆ, ಸಂಸ್ಥೆಯ ಕೋಡ್, ಹುದ್ದೆಯ ಪದನಾಮ)

ಫೋಟೊಗಳು

ವಿಡಿಯೋ ಸಂಗ್ರಹಗಳು

ತನಿಖೆಗೆ ಅಗತ್ಯವಾಗಿರುವ ಇತರ ಮಾಹಿತಿಗಳು ಮತ್ತು ಸ್ಪಷ್ಟನೆಗಳು (ಉದಾಹರಣೆಗೆ, ಉದ್ಯೋಗದ ಮಾಹಿತಿ, ಸಂಬಳದ ಮಾಹಿತಿ, ಆರ್ಡರ್ ಮಾಹಿತಿ).

ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿ ಪ್ರೊಸೆಸ್ ಮಾಡುವ ಉದ್ದೇಶ ಮತ್ತು ಕಾನೂನು ವ್ಯಾಪ್ತಿ

ಐ.ಟಿ ನಿಬಂಧನೆಗಳು ಮತ್ತು ಸಂಬಂಧಪಟ್ಟ ಕಾನೂನುಗಳ ಅಡಿ, ಕಾಲಕಾಲಕ್ಕೆ ತಕ್ಕಂತೆ ನಾವು ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಪ್ರೊಸೆಸ್ ಮಾಡುತ್ತೇವೆ.

ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಪ್ರೊಸೆಸ್ ಮಾಡುವುದು ಈ ಉದ್ದೇಶಗಳಿಗೆ ನೆರವಾಗುತ್ತದೆ:

ಅನುಸರಿತ ರಿಪೋರ್ಟಿಂಗ್ ವೆಬ್‌ಸೈಟ್‌ನ ಕಾರ್ಯಭಾರಕ್ಕೆ;

ರಿಪೋರ್ಟ್ ಆದ ಪ್ರಕರಣದ ತನಿಖೆ ಮತ್ತು ಪ್ರತಿಕ್ರಿಯೆಗೆ ಹಾಗು ಪ್ರಕರಣಕ್ಕೆ ಸಂಬಂಧಪಟ್ಟಂತೆ ಸೂಕ್ತ ಕ್ರಮ ತೆಗೆದುಕೊಳ್ಳುವ ಸಲುವಾಗಿ;

ಸಂಬಂಧಪಟ್ಟವರ ಜೊತೆ ಸಂಪರ್ಕವನ್ನು ಸಾಧಿಸುವ ಉದ್ದೇಶಕ್ಕೆ (ದೂರುದಾರರು, ಆರೋಪ ಹೊತ್ತಿರುವವರು, ಭಾಗಿಗಳಾದ ಇತರ ವ್ಯಕ್ತಿಗಳು);

ಕಾನೂನು ಅಗತ್ಯತೆಗಳನ್ನು ಪೂರೈಸಲು (ಉದಾಹರಣೆಗೆ. ಮೋಸ ಆಗುವುದನ್ನು ತಪ್ಪಿಸುವ ಸಲುವಾಗಿ ಮಾಹಿತಿ ಮತ್ತು ಅದನ್ನು ಸಂಗ್ರಹಿಸುವ ಜವಾಬ್ದಾರಿಯನ್ನು ಕಾರ್ಪೊರೇಟ್ ಕಾನೂನುಗಳ ಅಡಿ ತರುವುದು, ಮನಿ ಲಾಂಡರಿಂಗ್ ಪ್ರಕರಣಗಳು ಮತ್ತು ಇತರ ಕಾನೂನುಗಳ ಮತ್ತು ಇನ್ವರ್ನಲ್ ಅಗತ್ಯತೆಗಳ ಉಲ್ಲಂಘನೆಗಳು);

ವಿವಾದ ಮತ್ತು ವ್ಯಾಜ್ಯಗಳನ್ನು ಪರಿಹರಿಸುವುದು, ಕಾನೂನು ಕ್ಲೈಮ್‌ಗಳು ಅಥವಾ ವ್ಯಾಜ್ಯದ ಮೇಲೆ ಹಕ್ಕು ಸಾಧಿಸುವುದು ಅಥವಾ ಕಾನೂನಾತ್ಮಕವಾಗಿ ವಾದಿಸುವುದು, ಚಾಲನೆಯಲ್ಲಿರುವ ಕಾಂಟ್ರಾಕ್ಟ್ ಅನ್ನು ಜಾರಿಗೊಳಿಸುವುದು

ಮೇಲೆ ಉಲ್ಲೇಖಿಸಲಾಗಿರುವ ಮಾಹಿತಿ ವರ್ಗಗಳ ಪ್ರೊಸೆಸಿಂಗ್, ತಿಳಿಸಲಾದ ಗುರಿಗಳನ್ನು ಸಾಧಿಸುವ ಉದ್ದೇಶದಿಂದ ಅಗತ್ಯವಾಗಿದೆ.

ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ನೀಡುವುದು ಕಡ್ಡಾಯವಲ್ಲ ಎಂಬುದನ್ನು ದಯವಿಟ್ಟು ಗಮನಿಸಿ, ಆದರೆ ನೀವು ಅವುಗಳನ್ನು ನೀಡದ ಪಕ್ಷದಲ್ಲಿ, ಮೇಲೆ ವಿವರಿಸಲಾದ ಉದ್ದೇಶಗಳನ್ನು ನಾವು ಪರಿಣಾಮಕಾರಿಯಾಗಿ ಪೂರೈಸಲು ಸಾಧ್ಯವಾಗದಿರಬಹುದು. ಜೊತೆಗೆ, (i) ನಿಮ್ಮನ್ನು ಸಂಪರ್ಕಿಸಲು ಸಾಧ್ಯವಾಗುವುದಿಲ್ಲ; (ii) ಹಾಟ್‌ಲೈನ್ ಮುಖಾಂತರ ನೀವು ರಿಪೋರ್ಟ್ ಮಾಡಿದ ವಿಷಯಕ್ಕೆ ಸಂಬಂಧಪಟ್ಟಂತೆ ಸ್ಪಷ್ಟನೆ ಪಡೆಯಲಾಗುವುದಿಲ್ಲ; ಅಥವಾ (iii) ವಿಷಯಕ್ಕೆ ಸಂಬಂಧಪಟ್ಟಂತೆ ಉತ್ತಮ ತನಿಖೆ ಮುಂದುವರಿಸಲು ಸಾಧ್ಯವಾಗುವುದಿಲ್ಲ.

ಒಂದು ವೇಳೆ ನಂತರದಲ್ಲಿ ನಿಮ್ಮ ಒಪ್ಪಿಗೆಯನ್ನು ಹಿಂಪಡೆಯಲು ಬಯಸಿದರೆ, ನಾವು ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಕಾನೂನಿನ ಅಡಿ ಗುರುತಿಸಲ್ಪಟ್ಟ ಮತ್ತು ಅನುಮತಿಸಲಾದ ಸಂದರ್ಭಗಳಲ್ಲಿ ಪ್ರೊಸೆಸ್ ಮಾಡುಲು ಮುಂದುವರಿಸುತ್ತೇವೆ.

ಮೇಲೆ ತಿಳಿಸಲಾಗದ ಬೇರೆ ಯಾವುದೇ ಉದ್ದೇಶಕ್ಕೆ ನಾವು ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಪ್ರೊಸೆಸ್ ಮಾಡಲು ಬಯಸಿದರೆ, ಆ ರೀತಿಯ ಪ್ರೊಸೆಸಿಂಗ್ ಬಗ್ಗೆ ನಾವು ನಿಮಗೆ ಮುಂಚಿತವಾಗಿ ಮಾಹಿತಿ ನೀಡುತ್ತೇವೆ.

ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯ ವರ್ಗಾವಣೆ

ಮೇಲೆ ತಿಳಿಸಿದ ಉದ್ದೇಶಗಳನ್ನು ಪೂರೈಸಲು, ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿ ಅಗತ್ಯವಿರುವ ಕಂಪನಿಯ ಒಳಗಿನ ವ್ಯಕ್ತಿಗಳು ಮಾತ್ರ, ಅಂತಹ ಮಾಹಿತಿಗೆ ಪ್ರವೇಶವನ್ನು ಪಡೆಯುತ್ತಾರೆ.

ನಮ್ಮ ಬಿ.ಎ.ಎಸ್.ಎಫ್ ಕಂಪನಿಗಳ ಸಮೂಹದಲ್ಲಿ, ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಬಿ.ಎ.ಎಸ್.ಎಫ್ ಸಮೂಹದ ನಿರ್ದಿಷ್ಟ ಕಂಪನಿಗಳಿಗೆ ನೀಡಲಾಗುವುದು. ಅಂತಹ ಕಂಪನಿಗಳು ಬಿ.ಎ.ಎಸ್.ಎಫ್ ಸಮೂಹದ ಅಂಗಸಂಸ್ಥೆಗಳಿಗೆ ಅಗತ್ಯವಾದ ಪ್ರಮುಖ ಕಾರ್ಯಗಳನ್ನು ನಿರ್ವಹಿಸುತ್ತವೆ ಅಥವಾ ಸಂಸ್ಥೆಯ ರಚನೆಯ ಆಧಾರದಲ್ಲಿ ಕ್ರಾಸ್-ಕಂಪನಿ ಕಾರ್ಯಗಳನ್ನು ನಿರ್ವಹಿಸುತ್ತವೆ ಅಥವಾ ಅಗತ್ಯವಾದರೆ ಮೇಲೆ ತಿಳಿಸಲಾದ ಉದ್ದೇಶಗಳನ್ನು ಪೂರೈಸುತ್ತವೆ.

ಮುಂದುವರಿದಂತೆ, ನಾವು ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಭಾರತ ಅಥವಾ ವಿದೇಶಕ್ಕೆ, ಕಾನೂನಿಗೆ ಅಗತ್ಯ ಇರುವ ಕಡೆ, ಮೇಲೆ ತಿಳಿಸಲಾದ ಉದ್ದೇಶಗಳನ್ನು ಪೂರೈಸಿಕೊಳ್ಳುವ ಸಲುವಾಗಿ ಮೂರನೆ ಪಾರ್ಟಿಗಳಿಗೆ ವರ್ಗಾಯಿಸಬಹುದು.

ನಾವು ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು, ನಿಮ್ಮ ಪೂರ್ವಾನುಮತಿ ಪಡೆಯದೆ

ಹಂಚಿಕೊಳ್ಳಬೇಕಾಗಬಹುದು. ಅಂದರೆ, ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಪಡೆದುಕೊಳ್ಳಲು ಕಾನೂನಾತ್ಮಕವಾಗಿ ಹಕ್ಕಿರುವ ಸರ್ಕಾರಿ ಏಜೆನ್ಸಿಗಳಿಗೆ, ನಿಮ್ಮ ಗುರುತನ್ನು ಪರಿಶೀಲಿಸುವ ಉದ್ದೇಶಕ್ಕಾಗಿ ಅಥವಾ ಸೈಬರ್ ಪ್ರಕರಣಗಳನ್ನು, ಕಾನೂನು ಕ್ರಮ ಮತ್ತು ಅಪರಾಧಗಳ ಶಿಕ್ಷೆಗಳನ್ನು ಒಳಗೊಂಡಂತ ಘಟನೆಗಳನ್ನು ತಡೆಗಟ್ಟಲು, ಪತ್ತೆ ಮಾಡಲು, ತನಿಖೆ ನಡೆಸಲು, ಇಲ್ಲದಿದ್ದರೆ ಕಾನೂನನ್ನು ಅನುಸರಿಸಲು ಅಥವಾ ಕಾನೂನು ಬಾಧ್ಯತೆಗೆ ಒಳಪಟ್ಟು, ಪೂರ್ವಾನುಮತಿ ಪಡೆಯದೆ ಹಂಚಿಕೊಳ್ಳಬೇಕಾಗಬಹುದು.

ಬಿ.ಎ.ಎಸ್.ಎಫ್ ಸಮೂಹದಲ್ಲಿರುವ, ನಮ್ಮ ಎಲ್ಲಾ ಥರ್ಡ್ ಪಾರ್ಟಿ ಸೇವಾ ಪೂರೈಕೆದಾರರು ಮತ್ತು ಇತರ ಸಂಬಂಧಿತರಿಗೆ, ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ರಕ್ಷಿಸಲು ಸೂಕ್ತ ಭದ್ರತಾ ಕ್ರಮಗಳನ್ನು ಕೈಗೊಳ್ಳುವಂತೆ, ನಮ್ಮ ನೀತಿಗಳಿಗೆ ಅನುಗುಣವಾಗಿ ಹಾಗು ಅನ್ವಯವಾಗುವ ಕಾನೂನುಗಳ ಅನುಸಾರವಾಗಿ ಸೂಚಿಸಲಾಗಿದೆ.

ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಅವರ ಸ್ವಂತ ಉದ್ದೇಶಗಳಿಗೆ ಬಳಸಲು ಥರ್ಡ್ ಪಾರ್ಟಿ ಸೇವಾ ಪೂರೈಕೆದಾರರಿಗೆ ನಾವು ಅನುಮತಿಸುವುದಿಲ್ಲ.

ನಿರ್ದಿಷ್ಟ ಉದ್ದೇಶಗಳಿಗಾಗಿ ಮತ್ತು ನಮ್ಮ ಸೂಚನೆಗಳ ಅನುಸಾರವಾಗಿ ಮಾತ್ರ ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಪ್ರೊಸೆಸ್ ಮಾಡಲು ನಾವು ಅವರಿಗೆ ಅನುಮತಿ ನೀಡುತ್ತೇವೆ.

ಥರ್ಡ್ ಪಾರ್ಟಿ ಸೇವಾ ಪೂರೈಕೆದಾರರು ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಬಹಿರಂಗಪಡಿಸಲು ಆಗುವುದಿಲ್ಲ.

ಬಿ.ಎ.ಎಸ್.ಎಫ್ ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಮಾರಾಟ ಅಥವಾ ವ್ಯಾಪಾರ ಮಾಡುವುದಿಲ್ಲ.

ವೆಬ್‌ಸೈಟಿನ ನಮ್ಮ ಸಮುದಾಯದ ಪಾಲುದಾರರನ್ನು ಇದು ಒಳಗೊಂಡಿಲ್ಲ. ಅವರು ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಗೌಪ್ಯವಾಗಿಡಲು ಒಪ್ಪಿಕೊಂಡಿದ್ದು, ಬಿ.ಎ.ಎಸ್.ಎಫ್‌ಗೆ ಆ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಫಾರ್ವರ್ಡ್ ಮಾಡುವುದರ ಹೊರತು, ನೀವು ಬಹಿರಂಗಪಡಿಸುವ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಬಳಸುವ ಯಾವುದೇ ಸ್ವತಂತ್ರ ಹಕ್ಕು ಅವರಿಗೆ ಇರುವುದಿಲ್ಲ.

ಈ ವೆಬ್‌ಸೈಟಿನ ನಮ್ಮ ನಂಬಿಕಸ್ಥ ಸಮುದಾಯದ ಪಾಲುದಾರ NAVEX ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಪಡೆದುಕೊಳ್ಳಲು ಮತ್ತು ಬಿ.ಎ.ಎಸ್.ಎಫ್‌ಗೆ ಅದನ್ನು ವರ್ಗಾವಣೆ ಮಾಡಲು ನೀವು ಈ ಮೂಲಕ ನಿಮ್ಮ ಒಪ್ಪಿಗೆಯನ್ನು ನೀಡುತ್ತೀರಿ.

ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಭಾರತದಲ್ಲಿ ಅಲ್ಲದೆ ಬೇರೆ ನ್ಯಾಯಲಯದ ವ್ಯಾಪ್ತಿಯಲ್ಲಿ ಮತ್ತು/ಅಥವಾ ಬಿ.ಎ.ಎಸ್.ಎಫ್ ಮತ್ತು NAVEX ಸರ್ವರ್‌ಗಳು ಭಾರತದ ಹೊರಗೆ ಎಲ್ಲಿ ಲಭ್ಯವಿವೆಯೊ ಅಲ್ಲಿ ಸಂಗ್ರಹಿಸಬಹುದು, ಬಳಸಬಹುದು ಮತ್ತು ಪ್ರೊಸೆಸ್ ಮಾಡಬಹುದು

ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಉಳಿಸಿಕೊಳ್ಳುವುದು

ನಾವು ಸಂಗ್ರಹ ಮಾಡಿರುವ ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು, ಅದನ್ನು ಸಂಗ್ರಹ ಮಾಡಿದ ಉದ್ದೇಶಗಳನ್ನು ಪೂರೈಸಿಕೊಳ್ಳುವವರೆಗು ಮಾತ್ರ ನಾವು ಉಳಿಸಿಕೊಳ್ಳುತ್ತೇವೆ. ಆ ಉದ್ದೇಶಗಳು ಯಾವುದೇ ಕಾನೂನು ಅವಶ್ಯಕತೆಗಳು ಮತ್ತು ಬಾಧ್ಯತೆಗಳನ್ನು ಪೂರೈಸುವ ಉದ್ದೇಶಗಳು ಸಹ ಆಗಿರಬಹುದು.

ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯ ಸೂಕ್ತ ಉಳಿಕಾ ಅವಧಿಯನ್ನು ನಿರ್ಧರಿಸಲು, ನಾವು ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯ ಪ್ರಮಾಣ, ರೀತಿ ಮತ್ತು ಸೂಕ್ಷ್ಮತೆಯನ್ನು, ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಅನಧಿಕೃತವಾಗಿ ಬಳಕೆ ಮಾಡುವುದರಿಂದ ಮತ್ತು ಬಹಿರಂಗಪಡಿಸುವುದರಿಂದ ಆಗುವ ಹಾನಿಯ ಸಂಭವನೀಯ ಅಪಾಯವನ್ನು, ಮಾಹಿತಿಯನ್ನು ನಾವು ಪ್ರೊಸೆಸ್ ಮಾಡಿದ ಉದ್ದೇಶಗಳು ಮತ್ತು ಆ ಉದ್ದೇಶಗಳನ್ನು ಬೇರೆ ವಿಧಾನದ ಮೂಲಕ ಹಾಗು ಅನ್ವಯವಾಗುವ ಕಾನೂನು ಅಗತ್ಯತೆಗಳಿಂದ ಸಾಧಿಸಬಹುದೆ ಎಂದು ನೋಡಿ ಪರಿಗಣಿಸುತ್ತೇವೆ.

ಕೆಲವು ಸಂದರ್ಭಗಳಲ್ಲಿ, ಮುಂದೆ ನಿಮ್ಮೊಂದಿಗೆ ಯಾವುದೇ ಸಂಬಂಧವು ಇಲ್ಲದ ರೀತಿ, ನಾವು ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಹೆಸರು ಬಹಿರಂಗಪಡಿಸದೆ ಇಡಬಹುದು. ಅಂತಹ ಸಂದರ್ಭದಲ್ಲಿ ನಾವು ನಿಮಗೆ ಯಾವುದೇ ಹೆಚ್ಚಿನ ಸೂಚನೆ ನೀಡದೆ ಅಂತಹ ಮಾಹಿತಿಯನ್ನು ಬಳಸಿಕೊಳ್ಳಬಹುದು.

ಸಂಬಂಧಿಸಿದಂತೆ, ನಮ್ಮ ಸಮುದಾಯದ ಪಾಲುದಾರ, NAVEX ಸಂಗ್ರಹಿಸಿದ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು, NAVEX ವೈಯಕ್ತಿಕ ಮಾಹಿತಿ ಗೌಪ್ಯತಾ ಹೇಳಿಕೆಗೆ ಅನುಗುಣವಾಗಿಯೆ ನಿಭಾಯಿಸಲಾಗುತ್ತದೆ.

ಯಾವುದೇ ಸಂದರ್ಭದಲ್ಲಿಯು, ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಸಂಗ್ರಹ ಮಾಡಿದ ಉದ್ದೇಶಗಳನ್ನು ಪೂರೈಸಿಕೊಳ್ಳುವವರೆಗು ಮತ್ತು ಯಾವುದೇ ಕಾನೂನು ಅವಶ್ಯಕತೆಗಳು ಮತ್ತು ಬಾಧ್ಯತೆಗಳನ್ನು ಪೂರೈಸುವ ಉದ್ದೇಶಗಳಿಗಾಗಿ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು NAVEX ಉಳಿಸಿಕೊಳ್ಳುತ್ತದೆ.

ನಿಮ್ಮ ಮಾಹಿತಿಯ ರಕ್ಷಣೆ ಹಕ್ಕುಗಳು

ಕೆಲವು ಸನ್ನಿವೇಶಗಳಲ್ಲಿ, ಕಾನೂನಿನ ಪ್ರಕಾರ ನಿಮಗೆ ಈ ಹಕ್ಕಿದೆ:

ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯ ಪ್ರವೇಶವನ್ನು ವಿನಂತಿಸಲು.

ಇದು ನಾವು ಹೊಂದಿರುವ ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯ ನಕಲನ್ನು ಪಡೆಯಲು ಮತ್ತು ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಕಾನೂನುಬದ್ಧವಾಗಿ ಪ್ರೊಸೆಸ್ ಮಾಡುತ್ತಿದ್ದೇವೆಯೆ ಎಂದು ಪರೀಕ್ಷಿಸಲು ನಿಮಗೆ ಅನುವು ಮಾಡಿಕೊಡುತ್ತದೆ.

ನಿಮ್ಮ ಬಗ್ಗೆ ನಾವು ಹೊಂದಿರುವ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ನವೀಕರಿಸಲು ಅಥವಾ ತಿದ್ದುಪಡಿ ಮಾಡಲು ವಿನಂತಿಸಲು.

ನಿಮ್ಮ ಬಗ್ಗೆ ನಾವು ಹೊಂದಿರುವ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯಲ್ಲಿ, ಯಾವುದೇ ಅಪೂರ್ಣ ಅಥವಾ ತಪ್ಪಾದ ಮಾಹಿತಿಯನ್ನು ಸರಿಪಡಿಸಲು ಇದು ನಿಮಗೆ ಅನುವು ಮಾಡಿಕೊಡುತ್ತದೆ.

ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಅಳಿಸಲು ವಿನಂತಿಸಲು.

ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಪ್ರೊಸೆಸ್ ಮಾಡಲು ಯಾವುದೇ ಉತ್ತಮ ಕಾರಣವಿಲ್ಲದಿದ್ದಾಗ, ಆ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಅಳಿಸಿಹಾಕಬೇಕೆಂಬ ಅಥವಾ ತೆಗೆದುಹಾಕಬೇಕೆಂಬ ಮಾಹಿತಿಯನ್ನು ನಮ್ಮಗೆ ನೀಡಲು ಇದು ನಿಮ್ಮನ್ನು ಶಕ್ತವಾಗಿಸುತ್ತದೆ.

ನೀವು ಒದಗಿಸಿದ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯ ಸತ್ಯಾಸತ್ಯತೆಗೆ ನಾವು ಜವಾಬ್ದಾರಿ ಹೊರುವುದಿಲ್ಲ.

ನಮ್ಮ ಕುಂದುಕೊರತೆ ಅಧಿಕಾರಿಗಳಿಗೆ ಬರವಣಿಗೆಯಲ್ಲಿ ಮಾಹಿತಿ ನೀಡುವ ಮೂಲಕ ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಗೆ ಸಂಬಂಧಿಸಿದಂತೆ ಈ ಸೆಕ್ಷನ್ ಅಡಿಯಲ್ಲಿ ನಿಮ್ಮ ಹಕ್ಕುಗಳನ್ನು ನೀವು ಚಲಾಯಿಸಬಹುದು

ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯ ರಕ್ಷಣೆ

ನಾವು ಭದ್ರತಾ ಅಭ್ಯಾಸಗಳು ಮತ್ತು ಮಾನದಂಡಗಳನ್ನು ಸರಿಯಾದ ರೀತಿ ಇಟ್ಟುಕೊಂಡಿದ್ದು, ಸಮಗ್ರ ದಾಖಲಿತ ಮಾಹಿತಿ ಭದ್ರತಾ ಕಾರ್ಯಕ್ರಮಗಳನ್ನು ಹೊಂದಿದ್ದೇವೆ. ಹಾಗು ವ್ಯವಸ್ಥಾಪಕ, ತಾಂತ್ರಿಕ, ಕಾರ್ಯಾಚರಣೆ ಮತ್ತು ದೈಹಿಕ ಭದ್ರತಾ ನಿಯಂತ್ರಣ ಕ್ರಮಗಳನ್ನು ಒಳಗೊಂಡಿರುವ, ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯ ಗೌಪ್ಯತೆಯನ್ನು ರಕ್ಷಿಸುವ ನೀತಿಗಳನ್ನು ಹೊಂದಿರುತ್ತೇವೆ.

ಥರ್ಡ್ ಪಾರ್ಟಿಗಳು ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ನಮ್ಮ ಸೂಚನೆಗಳ ಮೇಲೆ ಪ್ರೊಸೆಸ್ ಮಾತ್ರ ಮಾಡುತ್ತಾರೆ. ಹಾಗೆ ಮಾಡುವಾಗ ಅವರು ಮಾಹಿತಿಯನ್ನು ಗೌಪ್ಯವಾಗಿ, ಕಾನೂನುಬದ್ಧವಾಗಿ ಮತ್ತು ಸುರಕ್ಷಿತವಾಗಿ ಇಡಲು ಒಪ್ಪಿಕೊಂಡಿದ್ದಾರೆ.

ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಆಕಸ್ಮಿಕವಾಗಿ ಕಳೆದುಹೋಗುವುದರಿಂದ, ಬಳಕೆ ಆಗುವುದರಿಂದ ಅಥವಾ ಅನಧಿಕೃತವಾಗಿ ಪಡೆದುಕೊಳ್ಳುವುದರಿಂದ ತಡೆಯಲು, ಮಾಹಿತಿಯನ್ನು ಬದಲಾವಣೆ ಅಥವಾ ಬಹಿರಂಗ ಮಾಡದಿರುವಂತೆ ನೋಡಿಕೊಳ್ಳಲು, ನಾವು ಸೂಕ್ತ ಭದ್ರತಾ ಕ್ರಮಗಳನ್ನು ತೆಗೆದುಕೊಂಡಿದ್ದೇವೆ.

ಮುಂದುವರಿದಂತೆ, ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯ ಪ್ರವೇಶವನ್ನು ನಾವು ವ್ಯಾವಹಾರಿಕ ಅಗತ್ಯತೆಗಳು ಇರುವ ಉದ್ಯೋಗಿಗಳು, ಏಜೆಂಟರು, ಗುತ್ತಿಗೆದಾರರು ಮತ್ತು ಇತರ ಥರ್ಡ್ ಪಾರ್ಟಿಗಳಿಗೆ ಸೀಮಿತಗೊಳಿಸಿರುತ್ತೇವೆ.

ಇವರುಗಳು ನಮ್ಮ ಸೂಚನೆಗಳ ಮೇರೆಗೆ ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಪ್ರೊಸೆಸ್ ಮಾತ್ರ ಮಾಡುತ್ತಾರೆ ಹಾಗು ಅವರು ಕರ್ತವ್ಯ ಗೌಪ್ಯತೆಗೆ ಒಳಪಟ್ಟಿರುತ್ತಾರೆ.

ಯಾವುದೇ ಸಂಶಯಾಸ್ಪದ ಮಾಹಿತಿ ಭದ್ರತಾ ಉಲ್ಲಂಘನೆಯನ್ನು ಎದುರಿಸಲು ನಾವು ಕಾರ್ಯವಿಧಾನಗಳನ್ನು ಸರಿಯಾದ ರೀತಿ ಹೊಂದಿಸಿದ್ದು, ನಿಮಗೆ ಅದರ ಸೂಚನೆಯನ್ನು ನೀಡುತ್ತೇವೆ. ಅನ್ವಯವಾಗುವ ಯಾವುದೇ ಶಂಕಿತ ಉಲ್ಲಂಘನೆಯ ನಿಯಂತ್ರಣದಲ್ಲಿ, ಕಾನೂನಿಗೆ ಬದ್ಧವಾಗಿ ಕಾರ್ಯ ನಿರ್ವಹಿಸುತ್ತೇವೆ.

ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಗೆ ಸರಿಯಾದ ಭದ್ರತೆ ನೀಡುವುದು ನಮ್ಮ ಕರ್ತವ್ಯವಾದರೂ ಸಹ, ಯಾವುದೇ ಭದ್ರತಾ ವ್ಯವಸ್ಥೆಯು ಸಂಭವಿಸುವ ಎಲ್ಲಾ ಭದ್ರತಾ ಉಲ್ಲಂಘನೆಗಳನ್ನು ತಡೆಯಲು ಸಾಧ್ಯವಿಲ್ಲ ಎಂದು ನಿಮಗೆ ಅರಿವಿರಬೇಕು.

ನಮ್ಮ ಸಾಮರ್ಥ್ಯಕ್ಕೆ ತಕ್ಕಂತೆ, ನಾವು ಬಳಸಬಹುದಾದ ಎಲ್ಲಾ ಥರ್ಡ್ ಪಾರ್ಟಿ ಸೇವಾ ಪೂರೈಕೆದಾರರು, ಯಾವುದೇ ಬಗೆಯ ವೈಯಕ್ತಿಕ ಮಾಹಿತಿಯನ್ನು ಸಂಗ್ರಹಿಸುವ ಅಥವಾ ನಿರ್ವಹಿಸುವ ಸಂದರ್ಭದಲ್ಲಿ, ನಮ್ಮ ಭದ್ರತಾ ಮಾನದಂಡಗಳಿಗೆ ಸಮನಾಗಿರುವ ಮತ್ತು ಮಾರುಕಟ್ಟೆ ಅಭ್ಯಾಸಗಳಿಗೆ ಅನುಗುಣವಾಗಿರುವ ಭದ್ರತಾ ಮಾನದಂಡಗಳನ್ನೆ ನಿರ್ವಹಿಸುವಂತೆ ನೋಡಿಕೊಳ್ಳುತೇವೆ.

ಕುಂದುಕೊರತೆ ಅಧಿಕಾರಿ ಮತ್ತು ಕಾಂಟ್ರಾಕ್ಟ್ ವಿವರಗಳು

ಕಾಲಮಿತಿಯಲ್ಲಿ ಮಾಹಿತಿಯ ಪ್ರಕ್ರಿಯೆಗೆ ಸಂಬಂಧಿಸಿದಂತೆ ಯಾವುದೇ ವ್ಯತ್ಯಾಸಗಳು ಮತ್ತು ಕುಂದುಕೊರತೆಗಳನ್ನು ಪರಿಹರಿಸಲು ನಾವು ಆಯಾ ಕಾನೂನು ಘಟಕದ ಅಡಿಯಲ್ಲಿ ಕುಂದುಕೊರತೆ ಅಧಿಕಾರಿಯನ್ನು ನೇಮಿಸಿದ್ದೇವೆ. ಆಯಾ ಕಾನೂನು ಘಟಕದ ಅಡಿಯಲ್ಲಿ ಕುಂದುಕೊರತೆ ಅಧಿಕಾರಿಯು ಕುಂದುಕೊರತೆಗಳನ್ನು ತ್ವರಿತವಾಗಿ ಆದರೆ ದೂರು ಸ್ವೀಕರಿಸಿದ ದಿನಾಂಕದಿಂದ ಒಂದು ತಿಂಗಳೊಳಗೆ ಪರಿಹರಿಸುತ್ತಾರೆ. ಕುಂದುಕೊರತೆ ಅಧಿಕಾರಿಯ ವಿವರಗಳನ್ನು ಆಯಾ ಕಾನೂನು ಘಟಕದ ಡೇಟಾ ಗೌಪ್ಯತೆ ನೀತಿಯ ಅಡಿಯಲ್ಲಿ ಉಲ್ಲೇಖಿಸಲಾಗಿದೆ.

Ireland

Information on Data Protection

Data protection is something that BASF (herein after referred to as "we" or "us") takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and who is the Data Protection Representative?

Responsible for data processing is

BASF plc
4th & 5th floors, 2 Stockport Exchange
Railway Road
Stockport, SK1 3GG
United Kingdom

Our **Data Protection Representative** can be contacted at:

data-protection.ie@basf.com (Paul Russell)

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan

secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is Your Personal Data processed?

We process Your Personal Data in compliance with the provisions of the General UK Data Protection Regulation (GDPR), as well as other relevant laws.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);

- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f) GDPR, as well as the Data Protection Act 2018.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the United Kingdom and European Economic Area (“third-party countries”), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in third countries if they have concluded UK standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Data?

If not explicitly stipulated otherwise (e.g. in a specific consent form) we delete or block personal data of Our Contact Persons as soon as they are no longer needed for the purposes cited above, unless deletion or blocking would violate our legal obligations to provide and preserve records (such as retention periods provided by commercial or tax laws).

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

You have the **right to object** to our processing of your personal information including where we process it for our legitimate interests.

If we process your data for the safeguarding of our legitimate interests you may object to this processing on grounds arising from your specific situation. We will then cease to process your personal data unless we can prove grounds for the processing worthy of protection which prevail over your interests, rights and freedom or the purpose of the processing is the assertion, exercise or defence of a legal claim.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with our data protection representative (for contact details see page 1) or with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of the UK General Data Protection Regulation.

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the UK General Data Protection Regulation.

The Supervisory Authority is

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

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Information on data protection

Data protection is something that BASF (herein after referred to as "we" or "us") takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Responsible for data processing is

PT BASF INDONESIA

DBS Bank Tower 27th Floor, Ciputra World 1,
Jl.Prof.Dr.Satrio Kav.3-5, Jakarta,
Indonesia, 12940

Our **Data Protection Representative** can be contacted at:

EHS-Indonesia@basf.com

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First Party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is Your Personal Data processed?

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR) as well as other relevant laws.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f) GDPR.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area ("third-party countries"), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in third countries if they have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Data?

Personal data contained in reports will be deleted within two months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of the EU General Data Protection Regulation.

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the EU General Data Protection Regulation.

The lead supervisory authority is:

For BASF Group in Europe:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

Indonesia

Informasi tentang Perlindungan Data

Perlindungan data adalah sesuatu yang BASF (selanjutnya disebut sebagai "kita" atau "kami") perlakukan sangat serius. Hal tersebut juga termasuk memastikan tingkat transparansi yang tinggi. Untuk memastikan transparansi ini, dokumen berikut memberikan informasi tentang cara kami memproses Data Pribadi Anda. Tentu saja, kami memproses data pribadi hanya dengan kepatuhan yang ketat terhadap undang-undang yang berlaku tentang perlindungan data pribadi.

Siapa yang bertanggung jawab atas pemrosesan data dan apa rincian kontak Petugas Perlindungan Data?

Yang bertanggung jawab untuk pemrosesan data adalah

PT BASF INDONESIA atau **PT BASF Care Chemicals Indonesia** atau **PT BASF Distribution Indonesia** (sesuai dengan laporan)

DBS Bank Tower 27th Floor, Ciputra World 1,
Jl.Prof.Dr.Satrio Kav.3-5, Jakarta,
Indonesia, 12940

Perwakilan Perlindungan Data kami dapat dihubungi di:

EHS-Indonesia@basf.com

Kategori data mana yang kami proses dan dari mana asalnya?

1. Pengoperasian situs web

Cookie adalah informasi teks yang dapat disimpan di browser pada perangkat penampil ke situs web yang dikunjungi (server web, server). Cookie dikirim dari server web ke browser atau dibuat di browser oleh skrip (JavaScript). Server web dapat membaca informasi cookie ini secara langsung dari server ketika pengguna mengunjungi halaman ini lagi atau mentransfer informasi cookie ke server melalui skrip situs web. Cookie tidak menyebabkan kerusakan apa pun pada perangkat Anda, tidak mengandung virus, trojan, atau malware lainnya.

Informasi disimpan dalam cookie yang terkait dengan perangkat tertentu yang digunakan. Namun, ini tidak berarti bahwa kami memperoleh pengetahuan langsung tentang identitas Anda.

Situs web ini hanya menggunakan apa pun yang diperlukan untuk berfungsinya suatu situs web. Secara umum, cookie ini hanya diset sebagai tanggapan atas tindakan yang Anda lakukan sebagai tanggapan atas permintaan layanan, seperti mengatur preferensi privasi Anda, log masuk, atau mengisi formulir. Anda dapat mengatur browser Anda untuk memblokir cookie ini atau memberi tahu Anda tentang cookie ini. Namun, beberapa area situs web mungkin tidak berfungsi dengan baik.

Domain	Nama	Tipe	Tujuan	Jangka Hidup
secure.ethicspoint.eu	ASPSESSIO NIDASVABC TA	Pihak pertama	Status sesi memungkinkan Anda untuk	Sesi: 30 menit sejak akses terakhir oleh

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			menyimpan dan mengambil nilai untuk pengguna saat pengguna menavigasi halaman dalam aplikasi web.	pengguna untuk sesi tertentu
secure.ethicspoint.eu	NGSecure	Pihak pertama	Dibuat dan digunakan oleh firewall / penyeimbang beban untuk persistensi sesi	Sesi: 30 menit sejak akses terakhir oleh pengguna untuk sesi tertentu
secure.ethicspoint.eu	ep	Pihak pertama	Menyimpan variabel yang terkait dengan metode pengiriman dan pemasukan laporan untuk metode pemasukan pusat kontak NAVEX	Sesi: 30 menit sejak akses terakhir oleh pengguna untuk sesi tertentu

2. Melakukan investigasi kepatuhan

Kami memproses Data Pribadi dengan kategori berikut untuk melakukan investigasi kepatuhan. Data pribadi tersebut disediakan oleh Anda atau kami dapatkan selama investigasi:

- Informasi kontak (misalnya, nama depan dan belakang, alamat, nomor telepon, nomor ponsel, dan alamat email)
- Data profesional (misalnya, kode organisasi, jabatan)
- Foto
- Rekaman video
- Informasi lain yang diperlukan untuk investigasi dan klarifikasi suatu kasus (misalnya, nomor STNK, data pekerjaan, data pembayaran, data pesanan).

Untuk tujuan apa dan atas dasar hukum apa Data Pribadi Anda diproses?

Kami memproses Data Pribadi Anda sesuai dengan ketentuan EU General Data Protection Regulation (GDPR) serta undang-undang terkait lainnya.

Pemrosesan Data Pribadi Anda memiliki tujuan sebagai berikut:

- Pengoperasian situs web pelaporan kepatuhan;
- Investigasi dan respon terhadap kasus yang dilaporkan dan mengambil tindakan yang tepat;
- Komunikasi dengan pihak-pihak yang terlibat (pelapor, terlapor, orang lain yang terlibat);
- Kepatuhan terhadap persyaratan hukum (misalnya, kewajiban informasi dan penyimpanan menurut undang-undang perusahaan untuk mencegah kejahatan kerah putih, kejahatan pencucian uang, dan pelanggaran hukum dan persyaratan internal lainnya);
- Penyelesaian perselisihan dan tuntutan hukum, menetapkan, melaksanakan atau membela terhadap tuntutan hukum atau litigasi, menegakkan kontrak yang ada.

Pemrosesan kategori data yang disebutkan di atas diperlukan untuk mencapai tujuan-tujuan tersebut.

Jika tidak ditentukan lain secara tegas, dasar hukum pemrosesannya adalah pasal 6 Para. 1 (f) GDPR.

Jika kami bermaksud untuk memproses data pribadi Anda untuk tujuan lain yang tidak disebutkan di atas, kami akan menginformasikannya kepada Anda sebelum pemrosesan tersebut.

Kepada siapa data pribadi dikirimkan?

Di dalam perusahaan kami, hanya orang dan badan yang membutuhkan Data Pribadi Anda untuk memenuhi tujuan yang disebutkan di atas yang akan menerima akses ke data tersebut.

Dalam grup perusahaan kami, Data Pribadi Anda dapat diberikan kepada perusahaan tertentu dalam grup jika mereka secara terpusat melakukan tugas utama untuk afiliasi dalam grup perusahaan atau melakukan fungsi lintas perusahaan berdasarkan struktur organisasi atau jika perlu untuk memenuhi tujuan yang disebutkan di atas.

Kami dapat mentransfer Data Pribadi Anda ke otoritas pengawas, pengadilan, atau kantor hukum sejauh diperlukan untuk memastikan kepatuhan terhadap hukum yang berlaku atau untuk menjalankan, menegaskan, atau membela hak hukum jika diizinkan secara hukum.

Kami juga bekerja sama dengan penyedia layanan untuk memenuhi tujuan yang disebutkan di atas. Penyedia layanan tersebut dapat memproses Data Pribadi Anda atas nama kami dan semata-mata sesuai instruksi kami. Mereka secara kontraktual berkewajiban untuk mematuhi peraturan perlindungan data yang berlaku.

Dalam beberapa kasus, kami mengungkapkan data pribadi kepada penyedia layanan atau perusahaan grup yang berlokasi di luar Wilayah Ekonomi Eropa (“negara pihak ketiga”), di mana tingkat perlindungan data yang memadai tidak dijamin oleh undang-undang yang berlaku. Dalam kasus seperti itu, kami mengambil tindakan yang sesuai untuk menjaga perlindungan data pribadi Data Pribadi Anda dan untuk memastikan tingkat perlindungan data yang memadai.

Oleh karena itu, kami hanya akan mentransfer data pribadi Anda ke penerima eksternal di negara ketiga jika mereka telah menandatangani perjanjian perlindungan data standar EU dengan kami atau telah memperkenalkan Aturan Perusahaan yang Mengikat.

Informasi lebih lanjut serta salinan tindakan yang diambil dapat diperoleh dari kontak yang disebutkan di atas.

Berapa lama kami menyimpan Data Pribadi Anda?

Data pribadi yang terkandung dalam laporan akan dihapus dalam waktu dua bulan setelah investigasi selesai, kecuali penyimpanan yang lebih lama sangat diperlukan karena adanya keadaan khusus yang perlu didokumentasikan.

Jika tindakan disipliner diambil atau masalah hukum perlu diselesaikan (seperti kemungkinan dilakukannya tindakan hukum), data pribadi akan disimpan hingga keputusan akhir dibuat.

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Data pribadi yang terdapat 4 Internal dalam laporan yang dikumpulkan melalui Hotline di negara lain akan disimpan sesuai dengan undang-undang dan kebijakan penyimpanan data setempat. BASF akan berusaha untuk segera memusnahkan Data Pribadi yang tidak termasuk dalam cakupan Hotline.

Hak perlindungan data apa yang Anda miliki?

Anda dapat meminta **informasi** mengenai data pribadi yang kami simpan dan proses mengenai Anda di alamat di atas. Selain itu, dalam keadaan tertentu Anda dapat meminta koreksi atau penghapusan Data Pribadi Anda. Anda mungkin juga berhak atas **hak untuk membatasi pemrosesan** Data Pribadi Anda serta **hak atas pengungkapan data yang diberikan oleh mereka** dalam format terstruktur, biasa, dan dapat dibaca mesin.

Kemana pengaduan dapat disampaikan?

Terlepas dari upaya hukum lainnya berdasarkan hukum administratif atau pemulihan hukum, Anda berhak untuk mengajukan keluhan kepada otoritas pengawas, khususnya di negara anggota tempat Anda tinggal atau di mana dugaan pelanggaran terjadi, jika Anda yakin bahwa pemrosesan Data Pribadi Anda melanggar EU GDPR.

Otoritas pengawas tempat pengaduan diajukan harus memberi tahu pemohon tentang situasi dan hasil pengaduan, termasuk opsi upaya hukum sesuai dengan pasal 78 EU GDPR

Otoritas pengawas utama adalah:

Untuk Grup BASF di Eropa:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

ایران
اطلاعات مربوط به حفاظت از داده ها

محافظت از داده ها مسئله ای است که BASF (از این پس از آن به عنوان "ما" نام برده می شود) آن را بسیار جدی می گیرد. به طور طبیعی، این امر شامل کسب اطمینان از رعایت سطح بالایی از شفافیت نیز می شود. برای اطمینان از این رعایت این سطح از شفافیت، سند زیر اطلاعاتی درباره نحوه پردازش اطلاعات شخصی شما را ارائه می دهد. البته، ما داده های شخصی را فقط با رعایت دقیق قوانین قابل اجرا در مورد حفاظت از اطلاعات شخصی پردازش می کنیم.

<u>چه کسی مسئول پردازش اطلاعات بوده و مشخصات تماس مسئول حفاظت از داده چیست؟</u>

مسئول پردازش اطلاعات عبارت است از:

BASF SE

Carl Bosch Strasse 38
Ludwigshafen /Rhein 67056
600 621 49+

با **نماینده حفاظت از اطلاعات** ما می توانید با این مشخصات تماس بگیرید:

data-protection@basf.com

<u>ما کدام دسته های داده را پردازش می کنیم و این داده ها از کجا می آیند؟</u>

1. عملکرد وب سایت

کوکی ها اطلاعات متنی هستند که می توانند در مرورگر نصب شده روی دستگاه یک بیننده یک وب سایت بازدیدی (وب سرور، سرور ذخیره شوند. این کوکی یا از سرور وب به مرورگر ارسال می شود و یا توسط یک اسکریپت (JavaScript) در مرورگر تولید می شود. وقتی کاربر دوباره به این صفحه مراجعه می کند، وب سرور می تواند این اطلاعات کوکی را مستقیماً از سرور بخواند یا اطلاعات کوکی را از طریق اسکریپت وب سایت به سرور منتقل کند. کوکی ها به دستگاه شما آسیب نمی رسانند و حاوی ویروس، تروجان یا سایر بدافزار ها نیستند.

اطلاعاتی در کوکی ذخیره می شود که مربوط به دستگاه خاص مورد استفاده می باشد. با این حال، این بدان معنا نیست که ما به طور مستقیم از هویت شما آگاهی داریم.

این وب سایت فقط از کوکی هایی استفاده می کند که برای عملکرد وب سایت ضروری هستند. به طور کلی ، این کوکی ها فقط در پاسخ به اقدامات شما در پاسخ به یک درخواست خدمات، مانند تنظیمات برگزیده حریم خصوصی، ورود به سیستم یا پر کردن فرم ها، تنظیم می شوند. شما می توانید مرورگر خود را بگونه ای تنظیم کنید تا این کوکی ها را مسدود کرده یا در مورد آنها به شما اطلاع دهد. با این حال، در صورت مسدود کردن کوکی ها، برخی از حوزه های وب سایت ممکن است به درستی کار نکند.

دامنه	نام	نوع	هدف	طول عمر
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	طرف اول	وضعیت گردآوری داده ها (session) به شما امکان می دهد فعل و انفعالات کاربر هنگام مرور صفحات در یک برنامه وب را ذخیره و بازیابی کنید.	برای گردآوری داده ها: 30 دقیقه از آخرین دسترسی کاربر برای هر مورد گردآوری داده ها
secure.ethicspoint.eu	NGSecure	طرف اول	برای پایداری گردآوری داده ها توسط فایروال/تقسیم کننده بار ایجاد و استفاده می شود	برای گردآوری داده ها: 30 دقیقه از آخرین دسترسی کاربر برای هر مورد گردآوری داده ها
secure.ethicspoint.eu	ep	طرف اول	متغیر های مربوط به ارسال گزارش و روش مصرف را برای روش مصرف مرکز تماس NAVEX ذخیره می کند	برای گردآوری داده ها: 30 دقیقه از آخرین دسترسی کاربر برای هر مورد گردآوری داده ها

2. انجام تحقیقات در زمینه پیروی از قوانین

ما برای انجام تحقیقات در زمینه پیروی از قوانین طبقه بندی های زیر از داده های شخصی را پردازش می کنیم. اطلاعات شخصی که توسط شما ارائه شده یا ما در طول تحقیقات آنها را جمع آوری می کنیم عبارتند از:

- اطلاعات تماس (به عنوان مثال، نام و نام خانوادگی، آدرس، شماره تلفن، شماره تلفن همراه و آدرس ایمیل)
- داده های مربوطه به حرفه (به عنوان مثال کد سازمانی، عنوان شغلی)
- عکسها
- موارد ضبط شده ویدئویی
- سایر اطلاعات لازم برای انجام تحقیقات و روشن شدن پرونده (به عنوان مثال، شماره ثبت خودرو، داده های استخدامی، داده های مربوط به پرداخت ها، داده های مربوط به سفارشات).

<u>داده های شخصی شما برای چه اهدافی و بر چه مبنای قانونی پردازش می شوند؟</u>

ما داده های شخصی شما را با رعایت مفاد مقررات عمومی حفاظت از داده های اتحادیه اروپا (GDPR) و همچنین سایر قوانین مربوطه پردازش می کنیم.

پردازش اطلاعات شخصی شما اهداف زیر را دنبال می کند:

- عملکرد وب سایت گزارش انطباق با قانون؛
- تحقیق و پاسخ دهی به پرونده گزارش شده و انجام اقدام مقتضی

Iran

- ارتباط با طرف های مرتبط با پرونده (شاکیان، متهمان، سایر افراد مرتبط)؛
- انطباق با الزامات قانونی (به عنوان مثال، تعهدات مربوط به اطلاعات و ذخیره سازی آنها طبق قانون شرکت به منظور جلوگیری از جرایم اداری، جرایم پولشویی و سایر موارد نقض الزامات قانونی و درون سازمانی)؛
- حل اختلافات و دعاوی، طرح دعاوی حقوقی و دادخواهی ها، اقدام در زمینه آنها یا دفاع در برابر آنها، اجرای قراردادهای موجود

پردازش دسته بندی های داده فوق الذکر برای دستیابی به این اهداف ضروری می باشد.

اگر به طور صریح دیگری شرط نشده باشد ، مبنای قانونی برای پردازش داده ها ماده 6 پاراگراف 1 بخش (f) از مقررات عمومی حفاظت از داده ها (GDPR) می باشد.

اگر ما قصد داشته باشیم تا داده های شخصی شما را برای هر هدف دیگری که در بالا ذکر نشده مورد پردازش قرار دهیم، قبل از اقدام به پردازش شما را نیز مطلع خواهیم کرد.

<u>اطلاعات شخصی به چه کسانی منتقل می شود؟</u>

در داخل شرکت ما، فقط اشخاص و نهادهایی که برای تحقق اهداف ذکر شده فوق به اطلاعات شخصی شما نیاز دارند، به این داده ها دسترسی خواهند داشت.

در گروه شرکتهای ما، دادههای شخصی شما در صورت انجام وظایف اصلی برای شرکتهای وابسته در گروه شرکت یا انجام عملکردهای بین شرکتی بر اساس ساختار سازمانی یا در صورت لزوم برای انجام اهداف ذکر شده فوق، در اختیار شرکتهای خاص درون گروه قرار می گیرد.

ما ممکن است اطلاعات شخصی شما را تا جایی که لازم باشد برای کسب اطمینان از رعایت قوانین اجرایی یا طرح، ادعا یا دفاع از حقوق قانونی (در صورت داشتن اجازه قانونی) به مراجع نظارتی، دادگاه ها یا دفاتر حقوقی منتقل کنیم.

ما همچنین برای تأمین اهداف ذکر شده فوق با ارائه دهندگان خدمات همکاری می کنیم. آن ارائه دهندگان خدمات، داده های شخصی شما را به نام ما و فقط طبق دستور العمل های ما پردازش می کنند. آنها از نظر قراردادی موظف به رعایت مقررات مربوط به حفاظت از داده ها می باشند.

در برخی موارد، ما اطلاعات شخصی را برای ارائه دهندگان خدمات یا گروه شرکت های مستقر در خارج از منطقه اقتصادی اروپا ("کشورهای ثالث") افشاء می کنیم، که در آنها بر اساس قوانین اجرایی سطح محافظت کافی از داده ها تضمین نمی شود. در چنین مواردی ما اقدامات مناسبی برای اطمینان از حفاظت اطلاعات شخصی شما و همچنین اطمینان از سطح کافی محافظت از اطلاعات را انجام می دهیم.

از این رو، ما فقط اطلاعات شخصی شما را به دریافت کنندگان خارجی در کشورهای ثالثی منتقل می کنیم که آنها توافق نامه های استاندارد محافظت از داده های اتحادیه اروپا را با ما منعقد کرده یا نشان دهند که دارای قوانین الزام آور شرکتی در این زمینه می باشند.

اطلاعات بیشتر و همچنین کپی اقدامات انجام شده را می توان از مخاطبین مشخص شده در بالا دریافت کرد.

<u>ما برای چه مدت اطلاعات شخصی شما را حفظ می کنیم؟</u>

داده های شخصی موجود در گزارش ها ظرف دو ماه پس از پایان تحقیقات حذف می شوند، مگر اینکه به دلیل شرایط ویژه ای که باید مستند شود، ذخیره سازی طولانی تر ضروری به نظر رسد.

اگر اقدامات انضباطی انجام شده یا نیاز به حل و فصل مسائل حقوقی باشد(مانند احتمال برخورد قانونی)، اطلاعات شخصی تا زمان تصمیم گیری نهایی حفظ می شود. داده های شخصی موجود در گزارش هایی که از طریق خط تماس ویژه در سایر کشورها جمع آوری شده مطابق با قوانین و سیاست های محلی نگهداری داده ها حفظ می شوند. BASF تلاش خواهد کرد تا به سرعت آندسته اطلاعات شخصی که در حوزه این خط تماس ویژه تلفنی قرار ندارد را از بین ببرد.

<u>شما از کدام حقوق محافظت از داده ها برخوردار هستید؟</u>

شما می توانید از آدرس فوق درخواست کنید تا اطلاعات مربوط به داده های شخصی شما که توسط ما ذخیره شده و مربوط به شما می باشد در اختیار شما قرار گیرد. علاوه بر این، در شرایط خاصی شما می توانید خواستار اصلاح یا حذف اطلاعات شخصی خود شوید. شما همچنین ممکن است از حق محدود کردن پردازش داده های شخصی خود و همچنین حق افشای داده های ارائه شده توسط آنها در قالبی ساختاری، عادی و قابل خواندن توسط ماشین برخوردار باشید.

<u>شکایت ها را برای کجا می توان ارسال کرد؟</u>

صرف نظر از هرگونه راه حل حقوقی دیگر تحت قانون اداری یا دادرسی قضایی، اگر معتقد هستید که رسیدگی به پرونده اطلاعات شخصی شما ناقض مقررات عمومی حفاظت از داده ها در اتحادیه اروپا می باشد، حق دارید تا مخصوصا در کشور عضوی که در آن اقامت داشته و یا کشوری که تخلف ادعایی در آن صورت پذیرفته شکایتی را نزد مرجع نظارتی طرح کنید.

مرجع نظارتی که شکایت به آن ارسال شده است باید فرد تجدیدنظر خواه را از وضعیت و نتایج شکایت، از جمله گزینه راه حل های حقوقی و قانونی مطابق با ماده 78 آیین نامه عمومی حفاظت از داده های اتحادیه اروپا مطلع سازد.

مرجع نظارت اصلی عبارت است از:

برای گروه BASF در اروپا:

Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
Mainz 55116
Germany

Italia

Informativa sulla protezione dei dati

La protezione dei dati è di primaria importanza per BASF (qui di seguito denominata "noi"). Naturalmente, ciò include anche la garanzia di un elevato livello di trasparenza. Per garantire tale trasparenza, il seguente documento fornisce informazioni su come trattiamo i Suoi Dati Personali. Naturalmente, trattiamo i dati personali in stretta osservanza delle normative sulla protezione dei dati personali vigenti.

Chi è il Titolare del trattamento dei dati e quali sono i dati di riferimento del Coordinatore per la Protezione dei Dati?

Il Titolare del trattamento è

BASF Italia S.p.A.

Via Marconato, 8

20811 Cesano Maderno (MB)

Il Coordinatore per la Protezione dei Dati può essere contattato all'indirizzo:
è

data-protection.it@basf.com

Il **Responsabile per la protezione dei dati di BASF (Data Protection Officer)** può essere contattato all'indirizzo:

data-protection@basf.com

Quali tipologie di dati trattiamo e da dove provengono?

1. Funzionamento del sito web

I cookie sono file di informazioni che possono essere memorizzati nel browser sul dispositivo del visitatore di un sito web (web server, server). Il cookie viene inviato dal server web al browser o generato nel browser da uno script (JavaScript). Il web server può leggere queste informazioni relative al cookie direttamente dal server quando l'utente visita di nuovo questa pagina o trasferire l'informazione del cookie al server tramite uno script del sito web. I cookie non causano alcun danno al vostro dispositivo, non contengono virus, trojan o altri malware.

All'interno del cookie vengono memorizzate informazioni relative al dispositivo specifico utilizzato. Ciò, tuttavia, non significa che otteniamo una conoscenza diretta della vostra identità.

Questo sito web utilizza esclusivamente i cookie necessari per il funzionamento del sito. In generale, questi cookie sono impostati solo in risposta alle azioni che si compiono in seguito a una richiesta di servizio, come ad esempio l'impostazione delle preferenze sulla privacy, il login o la compilazione di moduli. Può impostare il Suo browser per bloccare tali cookie o per essere avvisato circa la loro presenza. Tuttavia, alcune sezioni del sito web potrebbero non funzionare correttamente.

Tabella dei Cookie presenti

Dominio	**Nome**	**Tipo**	**Finalità**	**Durata**
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Cookie di prima parte	Lo stato della sessione consente di archiviare e ritrovare valori riferiti ad un utente e indicare come l'utente naviga nelle pagine e in un'applicazione web.	Sessione: 30-minuti dall'ultimo accesso dall'utente per ogni sessione
secure.ethicspoint.eu	NGSecure	Cookie di prima parte	Viene creato e usato dal dispositivo di sicurezza ("firewall") o dal bilanciatore di carico ("load balancer") per permanenza di sessione	Sessione: 30-minuti dall'ultimo accesso dall'utente per ogni sessione
secure.ethicspoint.eu	ep	Cookie di prima parte	Variabili di immagazzinamento relative al rilascio di report e metodi di assunzione per NAVEX contact center	Sessione: 30-minuti dall'ultimo accesso dall'utente per ogni sessione

2. Effettuare indagini a seguito di segnalazioni

Trattiamo le seguenti categorie di dati personali per effettuare indagini a seguito di segnalazioni al canale di Compliance. I dati personali sono da Lei forniti o vengono da noi raccolti nel corso della verifica interna:

- Informazioni di contatto (ad esempio, nome e cognome, indirizzo, numero di telefono, numero di cellulare e indirizzo e-mail)
- Dati relativi all'esercizio di attività professionali (per esempio, codice aziendale, qualifica professionale)
- Fotografie
- Registrazioni video
- Altre informazioni necessarie per l'indagine e il completamento del processo (per esempio, dati sull'occupazione).

Per quali fini e su quale base giuridica vengono trattati i Suoi Dati Personali?

Trattiamo i Suoi Dati Personali in conformità con le disposizioni del Regolamento Generale sulla Protezione dei Dati dell'Unione Europea (GDPR), dal D. Lgs. 196/2003 per quanto ancora applicabile, nonché delle altre leggi vigenti in materia.

Il trattamento dei Suoi Dati Personali ha le seguenti finalità:

- Operatività del sito web per effettuare le segnalazioni e l'attività di reportistica di Compliance;
- Gestione della segnalazione, svolgimento di indagini interne, riscontro la segnalazione e adozione di azioni appropriate nei limiti consentiti dalla normativa vigente;
- Comunicazione con le parti coinvolte (segnalanti, segnalati, altre parti coinvolte);
- Rispetto degli obblighi di legge (per esempio, degli obblighi di informazione e conservazione al fine di prevenire reati in materia economica, reati di riciclaggio e altre violazioni di disposizioni di legge o interne);
- Risoluzione di vertenze o controversie, esercizio di diritti, tra cui il diritto di difendersi in un contenzioso o in una controversia, applicazione dei contratti esistenti.

Il trattamento delle summenzionate categorie di dati è necessario per raggiungere tali scopi.

Se non diversamente ed espressamente stabilito, la base giuridica per il trattamento è l'articolo 6 comma 1 lettera f) del GDPR.

Qualora intendessimo trattare i Suoi dati personali per qualsiasi altro scopo non specificato nella lista di cui sopra, sarà nostra premura informarLa circa tale trattamento.

A quali soggetti vengono trasmessi i dati personali?

All'interno della nostra azienda, solo i soggetti e gli uffici che necessitano di conoscere i Suoi Dati Personali per adempiere alle finalità sopra menzionate avranno accesso ad essi.

All'interno del nostro gruppo, i Suoi Dati Personali saranno forniti a specifiche società del gruppo BASF qualora queste svolgano a livello centrale attività per le affiliate all'interno del gruppo stesso o assolvano funzioni in forza della struttura organizzativa o qualora ciò si renda necessario per soddisfare le finalità di cui sopra.

Potremmo trasferire i Suoi Dati Personali alle autorità di vigilanza, ai tribunali o a studi legali nella misura in cui ciò si renda necessario per garantire il rispetto della legge in vigore o per esercitare, far valere o difendere diritti, se consentito dalla legge.

Collaboriamo inoltre con fornitori di servizi per adempiere agli scopi sopra menzionati. Tali fornitori di servizi elaborano i Suoi Dati Personali per nostro conto ed esclusivamente secondo le nostre disposizioni. Essi sono contrattualmente obbligati a rispettare le norme vigenti in materia di protezione dei dati.

In alcuni casi, comunichiamo i dati personali a fornitori di servizi o a società del gruppo situati/e al di fuori dello Spazio Economico Europeo ("paesi terzi"), all'interno dei quali un adeguato livello di protezione dei dati non è garantito dalle leggi vigenti. In tali casi adottiamo apposite misure per salvaguardare la protezione dei Suoi Dati Personali e per garantire un adeguato livello di protezione dei dati stessi.

Pertanto, trasferiremo i Suoi dati personali a destinatari esterni in paesi terzi solo se questi hanno concluso con noi accordi standard di protezione dei dati a livello europeo o nel caso in cui applichino *Binding Corporate Rules* (Norme Aziendali Vincolanti).

Ulteriori informazioni, nonché una copia delle misure adottate potranno essere richieste ai contatti sopra indicati.

Per quanto tempo conserviamo i Suoi Dati Personali?

I dati personali contenuti nei rapporti saranno conservati per un periodo massimo di 5 anni, a meno che non sia necessaria una conservazione più lunga a causa di circostanze speciali che devono essere documentate o per legge e comunque nei limiti di legge.

Qualora venisse intrapresa un'azione disciplinare o debbano essere risolte questioni legali (quali la probabilità di un'azione legale), i dati personali saranno conservati fino alla definizione finale del procedimento e verranno utilizzati nei limiti previsti dalla normativa vigente. I dati personali contenuti nelle segnalazioni raccolte tramite la piattaforma per le segnalazioni in altri paesi saranno conservati in conformità alle leggi e alle politiche locali sulla conservazione dei dati. BASF si impegna a cancellare prontamente i dati personali che non rientrano nell'ambito di applicazione dei canali di segnalazione (principio di minimizzazione).

Quali sono i Suoi diritti in materia di protezione dei dati?

Può richiedere **informazioni** relativamente ai Suoi dati personali, che conserviamo ed elaboriamo, ai recapiti sopra indicati. Inoltre, in circostanze specifiche, potrà richiedere la **correzione** o la **cancellazione** dei Suoi Dati Personali. Potrebbe anche vantare il **diritto alla limitazione del trattamento** dei Suoi Dati Personali, nonché agli altri diritti previsti dal GDPR.

Dove possono essere presentati i reclami?

Indipendentemente da qualsiasi altro ricorso amministrativo o giudiziario, Lei conserva il diritto di presentare un reclamo all'autorità di controllo dello Stato membro in cui Lei risulta residente o dove ha avuto luogo la presunta violazione, qualora Lei ritenga che il trattamento dei Suoi Dati Personali vìoli il GDPR.

L'autorità di controllo a cui viene presentato il reclamo notifica al ricorrente la situazione e i risultati del reclamo, compresa la possibilità di un ricorso giurisdizionale ai sensi dell'articolo 78 del Regolamento Generale sulla Protezione dei dati Personali dell'Unione Europea.

L’Autorità di Controllo:

per il gruppo BASF in Europa è la seguente:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germania

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日本

コンプライアンスに関するお問い合わせ

ご相談・ご通報いただく際は、以下の「ご相談・ご通報いただく前のご注意」をご確認の上、ご同意をお願いいたします。

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以上

Japan

Compliance Hotline

Please acknowledge and provide consent to the “Notice on Case Reporting” below before you report a case. Thank you.

Notice on Case Reporting

- BASF has entrusted NAVEX GLOBAL, Inc. (NAVEX), an independent third-party organization, to handle compliance-related inquiries and reports, and has concluded an outsourcing agreement and a confidentiality agreement with NAVEX. Please feel secured when using this service.
- The matters that can be reported are acts or potential acts of non-compliance within the BASF group. You may not report matters aimed at slandering others, false claims, or problems at companies outside the BASF group.
- You can choose to report via the Internet or by telephone.
- The content of the report and the personal information of the reporter will be handled carefully in accordance with our "Personal Information Protection Policy (except for Section 3)", and will be used only for such purposes as fact-finding, investigation, and case handling. We will not use such information beyond the scope of the purpose of use or provide it to a third party without your consent.
- We strictly prohibit any retaliation or disadvantageous treatment of those who raise compliance concerns in good faith.

Korea /대한민국

개인정보보호 고지 및 동의

Information on data protection

BASF (이하 "우리")는 정보보호를 매우 중요하게 여기고 있습니다. 당연히, 그러한 정보보호에는 높은 정도의 투명성을 확보하는 것이 포함됩니다. 우리는 투명성의 확보를 위하여 귀하의 개인정보를 어떻게 처리하는지에 관한 정보를 아래와 같이 제공합니다. 또한 우리는 개인정보보호에 관한 적용가능한 법들을 엄격하게 적용하여 개인정보를 처리할 것입니다.

Data protection is something that BASF (hereinafter referred to as "we" or "us") takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

정보처리에 관한 책임은 누구에게 있으며, 정보보호 담당관의 연락처는 어떻게 됩니까?

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

정보처리에 관한 책임은 다음의 회사에 있습니다.

Responsible for data processing is

한국바스프 주식회사
서울특별시 중구 세종대로 39 대한상공회의소 빌딩 15-16 층(서울지점)
02-3707-3100
BASF Company Ltd.
15-16th Floors, KCCI Building, 39, Sejong-daero 04513 Jung-gu, Seoul, Republic of Korea
+82 2 3707 3100

정보보호 담당관은 다음의 주소로 연락하실 수 있습니다.

Our **Data Protection Representative** can be contacted at:

한국바스프 주식회사(BASF Company Ltd.): dongjin.kim@basf.com

BASF 그룹(BASF Group): data-protection@basf.com

어떠한 정보가 처리되며, 그 정보들은 어디에서 취득합니까? (제공하는 개인정보의 항목)

Which data categories do we process and where do they come from?

1. 웹사이트의 운영

1. Operation of the website

쿠키는 방문자 사용기기의 브라우저에서 방문한 웹사이트(웹서버, 서버)에 저장될 수 있는 텍스트 정보입니다. 쿠키는 웹서버에서 브라우저로 전송되거나 스크립트(자바 스크립트)에 의하여 브라우저에서 생성될 수 있습니다. 웹 서버는 이러한 쿠키정보를 사용자가 그 페이지를 다시 방문할 때 직접 읽거나 그 쿠키정보를 웹사이트의 스크립트를 통하여 서버로 전송할 수 있습니다. 쿠키는 귀하의 기기에 어떠한 손상도 주지 않으며, 바이러스, 트로이잔 혹은 다른 악성 소프트웨어를 포함하고 있지 않습니다.

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script(JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

쿠키에 저장된 정보는 사용된 특정 기기와 관련이 있습니다. 그러나, 이는 우리가 귀하의 신원을 직접 알 수 있다는 의미는 아닙니다.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

본 웹사이트는 오직 웹사이트의 기능과 관련된 경우에만 작동합니다. 보통 이러한 쿠키들은 오직 귀하의 프라이버시 설정, 로그인, 양식 작성을 설정하는 등의 서비스 요청에 대한 회신으로만 작동합니다. 귀하는 귀하의 브라우저가 이러한 쿠키를 막거나, 귀하에게 쿠키에 관한 알림을

하도록 설정할 수 있습니다. 그러나, 웹사이트의 특정 영역에서는 올바르게 작동하지 않을 수 있습니다.

도메인	이름	유형	목적	기간
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	자체 쿠키	귀하는 세션을 통하여 웹 어플리케이션의 사용자 탐색 페이지에서 사용자 정보를 저장하고 회수할 수 있습니다.	세션: 해당 세션에 사용자가 마지막으로 접근한 때로부터 30 분
secure.ethicspoint.eu	NGSecure	자체 쿠키	귀하는 세션을 통하여 웹 어플리케이션의 사용자 탐색 페이지에서 사용자 정보를 저장하고 회수할 수 있습니다.	세션: 해당 세션에 사용자가 마지막으로 접근한 때로부터 30 분
secure.ethicspoint.eu	ep	자체 쿠키	귀하는 세션을 통하여 웹 어플리케이션의 사용자 탐색 페이지에서 사용자 정보를 저장하고 회수할 수 있습니다.	세션: 해당 세션에 사용자가 마지막으로 접근한 때로부터 30 분

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly

domain	name	type	purpose	period
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First-party cookie	You can store and retrieve user information at the user navigation page of the web application through the session.	Session: 30 minutes from the last time the user accessed the session
secure.ethicspoint.eu	NGSecure	First-party cookie	You can store and retrieve user information at the user navigation page of the web application through the session.	Session: 30 minutes from the last time the user accessed the session
secure.ethicspoint.eu	ep	First-party cookie	You can store and retrieve user information at the user navigation page of the web application through the session.	Session: 30 minutes from the last time the user accessed the session

2. 컴플라이언스 조사 시행

2. Conducting compliance investigations

우리는 컴플라이언스 조사를 위하여 다음에 기재된 영역의 개인정보들을 처리합니다. 그 개인정보들은 귀하에 의하여 제공되거나, 조사중 수집된 것입니다.
We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- 연락처 (예: 성과 이름, 주소, 전화번호, 휴대폰 번호, 이메일 주소)
  Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- 직장정보 (예: 조직코드, 직급)
  Professional data (for example, organization code, job title)
- 사진
  Photographs
- 동영상
  Video recordings
- 해당 사건의 조사, 혹은 규명에 필요한 기타 정보 (예: 차량등록정보, 채용정보, 지급정보, 주문정보)
  Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

나의 개인정보 처리의 목적 및 법적 근거는 무엇입니까? (개인정보 이용 목적)

For what purposes and on what legal basis is Your Personal Data processed?

우리는 귀하의 개인정보를 대한민국 개인정보보호법 및 기타 관련 적용법률에 따라 처리할 것입니다.
We process Your Personal Data in compliance with the provisions of the South Korea's Personal Information Protect Act(PIPA), as well as other relevant laws.

귀하의 개인정보는 다음의 목적을 달성하기 위하여 처리됩니다:

Processing of Your Personal Data serves the following purposes:

- 컴플라이언스 위반신고 웹사이트의 운영

  Operation of the compliance reporting website;
- 신고된 사건에 대한 조사 및 회신과 필요한 조치

  Investigate and response to the case reported and take appropriate action;
- 관련인 커뮤니케이션 (신고자, 혐의자, 기타 관련인)

  Communication with the parties involved (complainants, accused persons, other persons involved);
- 법정 요건 준수 (예: 회사법상 화이트칼라 범죄를 막기 위한 정보 보관 의무, 자금세탁 및 기타 법 또는 사규상 요건 준수)

  Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- 분쟁 및 소송의 해결, 법적 청구 혹은 소송의 수립, 시행 및 방어, 체결 계약의 이행
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

상기 기재된 정보 영역들은 위 목적을 달성하기 위하여 처리되어야 합니다.

The processing of the above-mentioned data categories is necessary to achieve these purposes.

위 개인정보 처리의 법적 근거는 개인정보보호법 제 15 조 제 1 항 제 1 호 및 제 26 조입니다.

If not otherwise expressly stipulated, the legal basis for the processing is article 15 Para. 1 Subpara. 1 as well as article 26 of the South Korea’s Personal Information Protect Act(PIPA).

만약 우리가 귀하의 개인정보를 상기 기재된 목적과 다른 목적으로 처리하여야 한다면, 우리는 사전적으로 귀하에게 이를 고지할 것입니다.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

정보를 제공받는 자는 누구입니까? (개인정보를 제공받는 자)

To whom is personal data transmitted?

한국바스프 주식회사는 귀하의 개인정보를 제공받으며, 회사 내에서 오직 상기 목적을 달성하기 위하여 귀하의 개인정보가 필요한 직원 및 조직만이 그 정보에 접근할 수 있습니다.
Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

또한, 귀하의 개인정보는 상기 목적을 달성하기 위하여 필요한 경우 BASF 그룹사 내에서 그룹의 다른 계열사를 위하여 중요임무를 수행하거나 조직 구조에 기반하여 그룹 전반의 업무를 수행하는 기능이 있는 특정 회사 및 사건과 관련된 회사에게 제공되며, 해당 회사들은 한국바스프 주식회사로부터 귀하의 개인정보 처리업무를 위탁 받아 수행합니다. 귀하의 개인정보처리를 위탁 받아 수행하는 그룹사 내 회사들에 대한 자세한 정보는 다음과 같습니다.
Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes. Detailed information on the companies in the Group companies receiving Your Personal Data is as follows:

BASF SE
Carl Bosch Strasse 38
Ludwigshafen /Rhein, 67056
Germany

BASF (China) Company Ltd.
No 300, Jiangxinsha Road
Shanghai, 200137
China

BASF Performance Polyamides Korea Co., Ltd.
160 Gongdan-ro, Ulsan, 45010

Republic of Korea

Doobon Fine Chemical Co., Ltd.
360-27, Buganghaengsan-ro, Nami-myeon, Seowon-gu,
Cheongju-si, Chungcheongbuk-do, 28184
Republic of Korea

그리고, 우리는 상기 목적을 달성하기 위하여 서비스 제공업체에 개인정보처리를 위탁하고 있습니다. 해당 서비스 제공업체는 귀하의 개인정보를 우리의 이름으로 우리의 지시에 따라 처리할 것입니다. 해당 서비스 제공업체는 적용되는 정보보호 법규를 준수할 의무가 있습니다. 귀하의 개인정보처리를 위탁 받아 수행하는 서비스 제공업체는 국외에 소재하고 있으며, 자세한 정보는 다음과 같습니다.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations. Detailed information of the service providers is as follows:

NAVEX Global, Inc.

우리는 귀하의 개인정보를 적용가능한 법률을 준수하거나, 법적으로 허용되는 경우 법적 권리를 주장하거나 방어하기 위하여 필요한 범위 내에서 관리 당국, 법원, 법률사무소에 제공할 수도 있습니다.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

이에 더하여 우리는 개인정보를 국외에 소재한 다른 서비스 제공업체나 그룹의 다른 계열사에 제공할 수 있으며, 그 경우 적용가능한 법에 따라 적정한 정보보호 수준이 확보되지 않을 수 있습니다. 그러한 경우, 우리는 귀하의 개인정보를 보호하기 위하여 적합한 조치를 취할 것이며 적정한 수준으로 정보보호를 해낼 것입니다.

Korea

In some cases, we disclose personal data to service providers or group companies located outside of South Korea (“third-party countries”), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

즉, 우리는 오직 그들이 관련법에 의하여 적정한 수준의 정보보호의무를 규정한 서약서를 제공하거나, 그에 준하는 규정이 존재함이 확인되는 때에만 귀하의 개인정보를 국외의 외부 수령인에게 전송할 것입니다. 또한, 우리는 그러한 정보 제공에 대하여 귀하에게 고지 후 필요한 경우 동의를 얻을 것입니다.
Hence, we will only transfer your personal data to external recipients in third countries if they have concluded an adequate level of data protection agreements with us or have introduced Binding Corporate Rules. Furthermore, we will notify you of these data transfer and if required, obtain your consent.

추가적인 정보 및 그 조치에 관한 자료는 상기 기재된 정보보호 담당관에게 확인하실 수 있습니다.
Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

나의 개인정보를 얼마나 보관합니까? (개인정보를 제공받는 자의 개인정보 보유 및 이용기간)
For how long do we retain Your Personal Data?

신고서에 포함된 개인정보는 추가적인 자료보관이 필요한 특별한 사유가 존재하지 않는 한, 조사가 종결된 후 2 개월 내 삭제될 것입니다.
Personal data contained in reports will be deleted within two months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

시정조치가 취해지거나 법적 문제의 해결이 필요한 경우(법적 조치의 발생이 가능한 경우 등), 개인정보는 그와 관련된 최종 결과가 나오기까지 보관될 수 있습니다. 다른 국가의 핫라인을 통하여

수집된 신고서에 포함된 개인정보는 해당국가의 법률과 정책에 따라 보관될 것입니다. BASF 는 핫라인의 영역에서 벗어나는 개인정보는 즉시 폐기하도록 노력할 것입니다.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

나의 정보보호 관련 권리에는 어떤 것들이 있습니까?

Which data protection rights do You have?

귀하는 우리가 보관 및 처리하는 개인정보에 대한 정보를 상기 기재된 정보보호 담당관에 연락하여 요청할 수 있습니다. 또한, 특별한 상황 하에 귀하는 정보를 수정하거나 삭제할 권리가 있습니다. 귀하는 귀하의 개인정보의 처리를 제한할 권리가 있으며, 구조화되고, 관례적이며, 기기 인식 가능한 형식으로 제공된 정보의 공개를 요청할 권리가 있습니다.

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

이의신청은 어디에서 할 수 있습니까?

Where can complaints be submitted?

만약 귀하가 귀하의 개인정보가 개인정보보호법 또는 기타 적용법률에 위반하여 처리되었다고 생각하는 경우, 귀하는 행정법 및 절차법에 따라 가능한 다른 법적 구제수단과는 별도로 감독 기관, 특히 귀하가 거주하거나 침해행위가 발생한 장소의 관할 기관에 이를 신고할 수 있습니다.

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal

Data is in violation of the South Korea's Personal Information Protect Act(PIPA) as well as other relevant laws.

신고를 접수한 감독 기관은 관련법에 따라 신고인에게 상황을 알려주고 결과를 통지할 것입니다.
The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint in accordance with relevant laws.

감독기관의 정보는 다음과 같습니다:
The lead supervisory authority is:

개인정보보호위원회
서울특별시 종로구 세종대로 209 정부서울청사
Personal Information Protection Commission
Government Complex Seoul, 209, Sejong-daero, Jongno-gu, Seoul, Republic of Korea

귀하는 위 개인정보 수집, 이용 및 위탁처리(국외 위탁 포함)에 대한 동의를 거부할 권리가 있으며, 동의 거부 시에는 신고서 접수 및 처리가 제한될 수 있습니다.

You have the right to refuse to consent to the collection, use and consignment of processing personal information(including overseas consignment) above, and if you refuse to consent, the receipt and processing of reports may be restricted.

Laos

Information on Data Protection

Data protection is something that BASF (herein after referred to as “we” or “us”) takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Responsible for data processing is

Suppawan Rattanapirom
Human Resources and Facility Management
GBS Thailand, Vietnam & CLM
Phone: +66 2 2049412 BCN 866319412, Mobile: +66 81 902-1048, Fax: +66 2 664-9269,
Email: suppawan.rattanapirom@basf.com
Postal Address: BASF (Thai) Ltd., 23rd Emporium Tower, 622 Sukhumvit 24 Road, 10110 Bangkok,
Thailand

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIO NIDASVABC TA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages	Session: 30-minutes since last access by user for given session

			in a web application.	
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session: 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is Your Personal Data processed?

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR) as well as other relevant laws.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f) GDPR.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the abovementioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area (“third-party countries”), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in third countries if they have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Data?

Personal data contained in reports will be deleted within two months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained 4 Internal in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as **a right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of the EU General Data Protection Regulation.

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the EU General Data Protection Regulation.

The lead supervisory authority is:

For BASF Group in Europe:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

Informācija par datu aizsardzību

Datu aizsardzība ir tas, ko BASF (turpmāk tekstā - "mēs", "mūs" vai "mūsu") uztver ļoti nopietni. Pašsaprotami, tas ietver arī augsta līmeņa pārskatāmības nodrošināšanu. Lai nodrošinātu šo pārskatāmību, šajā dokumentā ir sniegta informācija par to, kā mēs apstrādājam Jūsu Personas Datus. Protams, mēs apstrādājam personas datus tikai stingri ievērojot piemērojamos normatīvos aktus par personas datu aizsardzību.

Kas ir atbildīgs par datu apstrādi un kurš ir Datu Aizsardzības Pārstāvis?

Atbildīgais par datu apstrādi ir

BASF A/S
Kalvebod Brygge 45, 2.
1560 Copenhagen V
Denmark

Mūsu **Datu Aizsardzības Pārstāvja** kontaktinformācija:

data-protection.dk@basf.com

Kādas datu kategorijas mēs apstrādājam un no kurienes tās rodas?

1. Tīmekļavietnes darbība

Sīkdatnes ir teksta informācija, ko lietotāja gala ierīcē pārlūkprogramma var saglabāt par apmeklētajām tīmekļa vietnēm (tīmekļa serveris, serveris). Sīkdatne tiek vai nu nosūtīta no tīmekļa servera pārlūkprogrammai, vai arī tā tiek ģenerēta pārlūkprogrammā ar skriptu (JavaScript). Tīmekļa serveris var nolasīt šo sīkdatņu informāciju tieši no servera, kad lietotājs atkārtoti apmeklē šo lapu, vai pārsūtīt sīkdatņu informāciju uz serveri, izmantojot tīmekļa vietnes skriptu. Sīkdatnes nerada nekādu kaitējumu Jūsu gala ierīcei, nesatur vīrusus, Trojas zirgus vai citu ļaunprogrammatūru.

Sīkdatnē tiek glabāta informācija, kas ir saistīta ar konkrēto izmantoto ierīci. Tas tomēr nenozīmē, ka mēs iegūstam tiešas ziņas par Jūsu identitāti.

Šajā vietnē tiek izmantotas tikai sīkdatnes, kuras nepieciešamas tīmekļa vietnes darbībai. Parasti šīs sīkdatnes tiek iestatītas tikai kā atbilde uz darbībām, kuras veicat, atbildot uz pakalpojuma pieprasījumu, piemēram, iestatot privātuma uzstādījumus, piesakoties vai aizpildot veidlapas. Jūs varat iestatīt savu pārlūkprogrammu bloķēt šīs sīkdatnes vai informēt Jūs par šīm sīkdatnēm. Jāatzīmē, ka dažas tīmekļa vietnes funkcijas var darboties nepareizi.

Domēns	Nosaukums	Veids	Nolūks	Ilgums
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Pirmās personas	Sesijas stāvoklis, kas ļauj Jums saglabāt un atkārtoti pārbaudīt lietotāja vērtības kamēr lietotājs pārvietojas tīmekļa lapas lietojumprogrammā.	Sesija: 30 minūtes kopš lietotāja pēdējās piekļuves attiecīgajai sesijai.
secure.ethicspoint.eu	NGSecure	Pirmās personas	Ugunsmūra izveidotas un izmantotas / slodzes līdzsvarotājs sesijas pastāvīgumam.	Sesija: 30 minūtes kopš lietotāja pēdējās piekļuves attiecīgajai sesijai.
secure.ethicspoint.eu	Ep	Pirmās personas	Saglabā saistītos mainīgos lielumus, lai ziņotu nosūtīšanas un uzņemšanas metodi NAVEX kontaktu centram uzņemšanas metodes vajadzībām.	Sesija: 30 minūtes kopš lietotāja pēdējās piekļuves attiecīgajai sesijai.

2. Atbilstības izmeklēšanas veikšana

Lai veiktu atbilstības izmeklēšanu, mēs apstrādājam šādas Personas Datu kategorijas. Personas datus sniedzat Jūs vai mēs tos apkopojam izmeklēšanas laikā:

- Kontaktinformācija (piemēram, vārds un uzvārds, adrese, telefona numurs, mobilā telefona numurs un e-pasta adrese)
- Profesionālā informācija (piemēram, organizācijas kods, amata nosaukums)
- Fotogrāfijas
- Video ierakstu materiāli
- Cita informācija, kas nepieciešama jautājuma izmeklēšanai un noskaidrošanai (piemēram, auto numurzīme, nodarbinātības dati, maksājumu dati, pasūtījumu dati).

Kādiem nolūkiem un uz kāda juridiskā pamata tiek apstrādāti Jūsu Personas Dati?

Mēs apstrādājam Jūsu Personas Datus atbilstoši ar ES Vispārīgās datu aizsardzības regulas (VDAR) noteikumiem, kā arī citiem attiecīgajiem normatīvajiem aktiem.

Jūsu Personas Datu apstrāde kalpo šādiem mērķiem:

- Atbilstības ziņošanas tīmekļa vietnes darbībai;
- Lai izmeklētu un reaģētu uz ziņoto gadījumu un veiktu atbilstošas darbības;
- Komunikācijai ar iesaistītajām personām (sūdzībās iesniedzēji, apsūdzētās personas, citas iesaistītās personas);
- Atbilstībai juridiskām prasībām (piemēram, informācijas un uzglabāšanas pienākumu, kas noteikti uzņēmējdarbību regulējošos normatīvajos aktos, lai novērstu "balto-apkaklīšu" noziegumus, noziedzīgi iegūtu līdzekļu legalizācijas noziedzīgus nodarījumus un citus juridisku un iekšēju prasību pārkāpumus);
- Strīdu un tiesas prāvu risināšanai, juridisko pretenziju, prasību izvirzīšanai vai tiesvedību uzsākšanai, izpildei vai aizstāvībai pret vai no minētā, pastāvošo līgumu izpildei

Augstāk minēto datu kategoriju apstrāde ir nepieciešama, lai sasniegtu šos mērķus.

Juridiskais pamats informācijas apstrādei par sodāmību un pārkāpumiem ir Latvijas Republikas Fizisko personu datu apstrādes likuma 34.pants un citas informācijas apstrādes juridiskais pamats ir VDAR 6. panta 1. punkta f) apakšpunktā minētais, jo datu apstrāde ir mums nepieciešama, lai mēs varētu īstenot savas leģitīmās intereses nodrošināt likumīgu un ētiski atbildīgu mūsu uzņēmuma darbību.

Ja mēs plānojam apstrādāt Jūsu personas datus kādam citam mērķim, kas nav minēts augstāk, mēs attiecīgi informēsim Jūs pirms šādas datu apstrādes.

Kam tiek nodoti personas dati?

Mūsu uzņēmumā piekļuvi šādiem datiem saņems tikai personas un struktūras, kurām nepieciešami Jūsu Personas Dati, lai izpildītu iepriekš minētos mērķus.

Mūsu uzņēmumu grupā Jūsu Personas Dati tiek sniegti konkrētiem grupas uzņēmumiem, ja tie centralizēti veic galvenos uzdevumus uzņēmuma grupas saistītajiem uzņēmumiem vai veic starpuzņēmumu funkcijas, pamatojoties uz organizatorisko struktūru, vai ja tas ir nepieciešams, lai izpildītu iepriekš minētos mērķus.

Mēs varam pārsūtīt Jūsu Personas Datus uzraudzības iestādēm, tiesām vai juridiskiem vai advokātu birojiem, ciktāl tas nepieciešams, lai nodrošinātu atbilstību piemērojamiem normatīviem aktiem vai izpildītu, nodrošinātu vai aizstāvētu likumīgās tiesības, ja tas ir juridiski atļauts.

Mēs arī sadarbojamies ar pakalpojumu sniedzējiem, lai izpildītu iepriekš minētos mērķus. Šie pakalpojumu sniedzēji apstrādā Jūsu Personas Datus mūsu vārdā un tikai saskaņā ar mūsu norādījumiem. Viņiem ir līgumisks pienākums ievērot piemērojamos datu aizsardzības normatīvos aktus.

Dažos gadījumos mēs izpaužam personas datus pakalpojumu sniedzējiem vai grupas uzņēmumiem, kas atrodas ārpus Eiropas Ekonomiskās Zonas ("trešās valstis"), kur piemērojamie normatīvie akti negarantē atbilstošu datu aizsardzības līmeni. Šādos gadījumos

mēs veicam atbilstošus pasākumus, lai aizsargātu Jūsu Personas Datus un nodrošinātu atbilstošu datu aizsardzības līmeni.

Tādējādi, mēs pārsūtīsim Jūsu personas datus ārējiem saņēmējiem “trešajās valstīs” tikai tad, ja viņi ar mums ir noslēguši ES standarta datu aizsardzības līgumus vai ieviesuši saistošos uzņēmuma noteikumus.

Papildu informāciju, kā arī informācijas par veiktiem pasākumiem kopijas var iegūt no augstāk norādītajiem kontaktiem.

Cik ilgi mēs glabājam Jūsu Personas Datus?

Ja nav skaidri noteikts citādi (piemēram, īpašā piekrišanas formā), mēs dzēšam vai bloķējam mūsu Kontaktpersonu personas datus, tiklīdz tie vairs nav vajadzīgi augstāk minētajiem mērķiem, ja vien dzēšana vai bloķēšana nepārkāpj mūsu juridiskos pienākumus nodrošināt un saglabāt informāciju (piemēram, glabāšanas periodi, ko paredz komerctiesību normatīvie akti vai nodokļu normatīvie).

Kādas datu aizsardzības tiesības Jums ir?

Jūs varat pieprasīt **informāciju** par personas datiem, kurus mēs glabājam un apstrādājam par Jums, iepriekš minētajā e-pasta adresē. Turklāt īpašos apstākļos Jūs varat pieprasīt **labot** vai **dzēst** savus Personas Datus. Jums var būt arī **tiesības ierobežot** Jūsu Personas Datu apstrādi, kā arī **tiesības uz sniegto** datu izpaušanu strukturētā, plaši izmantotā un mašīnlasāmā formātā.

Jums ir **tiesības iebilst** par Jūsu personiskās informācijas apstrādi, ko mēs veicam, tostarp gadījumos, kad mēs to apstrādājam mūsu leģitīmo interešu dēļ.

Ja mēs apstrādājam Jūsu datus, lai aizsargātu mūsu leģitīmās intereses, Jūs varat iebilst pret šo apstrādi, pamatojoties uz Jūsu konkrēto situāciju. Pēc tam mēs pārtrauksim apstrādāt jūsu personas datus, izņemot ja vien mēs pierādām, ka apstrādei ir svarīgāki iemesli par jūsu interesēm, tiesībām un brīvībām, vai apstrādes mērķis ir juridiskas prasības celšana, izpilde vai aizstāvēšana.

Kur var iesniegt sūdzības?

Neatkarīgi no citiem tiesiskās aizsardzības līdzekļiem saskaņā ar administratīvajām tiesību normām vai tiesiskās aizsardzības līdzekļiem Jums ir tiesības iesniegt sūdzību mūsu datu aizsardzības pārstāvim (kontaktinformāciju skatīt 1. lpp.) vai uzraudzības iestādei, it īpaši tajā dalībvalstī, kurā Jūs esat rezidents, vai kur noticis iespējamais pārkāpums, ja uzskatāt, ka Jūsu personas datu apstrāde ir pretrunā ar VDAR vai citiem datu aizsardzību regulējošiem normatīvajiem aktiem.

Vadošā uzraudzības iestāde ir:

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Attiecībā uz BASF Group in Europe:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

Lietuva

Informacija apie duomenų apsaugą

Duomenų apsauga yra tai, į ką BASF (toliau vadinama „mes“ arba „mus“) žiūri labai rimtai. Žinoma, tai taip pat apima ir aukšto lygio skaidrumo užtikrinimą. Siekiant užtikrinti skaidrumą, šiame dokumente pateikiama informacija apie tai, kaip mes tvarkome Jūsų asmens duomenis. Be abejo, asmens duomenis mes tvarkome tik griežtai laikydamiesi teisės aktų, reglamentuojančių asmens duomenų apsaugą.

Kas yra atsakingas už duomenų tvarkymą ir kas yra duomenų apsaugos atstovas?
Atsakingas už duomenų tvarkymą yra

BASF A/S
Kalvebod Brygge 45, 2.
1560 Copenhagen V
Danija

Su mūsų duomenų apsaugos atstovu galite susisiekti šiuo adresu:

data-protection.dk@basf.com

Kokių kategorijų duomenis mes tvarkome ir iš kur jie gaunami?

1. Interneto svetainės veikimas

Slapukai – tai tekstinė informacija, kuri gali būti išsaugota naršyklėje, esančioje žiūrovo lankomos svetainės (žiniatinklio serverio, serverio) įrenginyje. Slapukas iš žiniatinklio serverio siunčiamas į naršyklę arba sukuriamas naršyklėje naudojant skriptą („JavaScript“). Žiniatinklio serveris gali nuskaityti šią slapukų informaciją tiesiogiai iš serverio arba perduoti slapukų informaciją į serverį per svetainės skriptą, kai naudotojas vėl apsilanko šiame puslapyje. Slapukai nedaro jokios žalos Jūsų įrenginiui, juose nėra virusų, Trojos arklių ar kitų kenkėjiškų programų.

Slapuke saugoma informacija yra susijusi su konkrečiu naudojamu įrenginiu. Tačiau tai nereiškia, kad mes tiesiogiai sužinome Jūsų tapatybę.

Šioje svetainėje naudojami tik tie slapukai, kurie yra būtini užtikrinant svetainės veikimą. Paprastai šie slapukai nustatomi tik reaguojant į veiksmus, kuriuos atliekate pagal paslaugos užklausą, pvz., nustatydami privatumo nuostatas, prisijungdami arba pildydami formas. Galite nustatyti, kad naršyklė blokuotų šiuos slapukus arba praneštų apie juos. Tačiau kai kurios svetainės sritys gali veikti netinkamai.

Domenas	Pavadinimas	Tipas	Paskirtis	Laikas
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Pirmoji šalis	Sesijos būsena leidžia išsaugoti ir atkurti naudotojo reikšmes, kai naudotojas naršo žiniatinklio programos puslapiuose.	Sesija: 30 minučių nuo paskutinės naudotojo prieigos prie konkrečios sesijos
secure.ethicspoint.eu	NGSecure	Pirmoji šalis	Sukurta ir naudojama ugniasienės ir (arba) apkrovos balansavimo įrenginio sesijai išlaikyti.	Sesija – 30 minučių nuo paskutinės naudotojo prieigos prie konkrečios sesijos
secure.ethicspoint.eu	ep	Pirmoji šalis	Saugo kintamuosius, susijusius su „NAVEX“ kontaktų centro pranešimo išsiuntimo ir priėmimo metodu	Sesija – 30 minučių nuo paskutinės naudotojo prieigos prie konkrečios sesijos

2. Atitikties tyrimų atlikimas

Atlikdami atitikties tyrimus mes tvarkome toliau nurodytų kategorijų asmens duomenis. Asmens duomenis pateikiate Jūs arba mes juos renkame tyrimo metu, tai:

- kontaktinė informacija (pavyzdžiui, vardas ir pavardė, adresas, telefono numeris, mobiliojo telefono numeris ir el. pašto adresas);
- profesiniai duomenys (pavyzdžiui, organizacijos kodas, pareigų pavadinimas);
- nuotraukos;
- vaizdo įrašai;
- kita informacija, reikalinga bylos tyrimui ir išaiškinimui (pavyzdžiui, transporto priemonės registracijos numeris, darbo vietos duomenys, mokėjimo duomenys, užsakymo duomenys).

Kokiais tikslais ir kokiu teisiniu pagrindu tvarkomi Jūsų asmens duomenys?

Jūsų asmens duomenis mes tvarkome laikydamiesi ES Bendrojo duomenų apsaugos reglamento (BDAR) nuostatų ir kitų susijusių teisės aktų.

Jūsų asmens duomenys tvarkomi šiais tikslais:

- atitikties ataskaitų teikimo apie interneto svetainės veikimą;
- ištirti, reaguoti į praneštą atvejį ir imtis atitinkamų veiksmų;
- bendravimas su susijusiomis šalimis (pareiškėjais, kaltinamaisiais, kitais susijusiais asmenimis);
- atitiktis teisiniams reikalavimams (pvz., informacijos ir saugojimo įsipareigojimų pagal įmonių teisę, siekiant užkirsti kelią "baltųjų apykaklių" nusikaltimams, pinigų plovimo nusikaltimams ir kitiems teisės aktų ir vidaus reikalavimų pažeidimams);
- ginčų ir teisminių procesų sprendimas, teisinių reikalavimų ar teisminių ginčų nustatymas, vykdymas ar gynimasis nuo jų, galiojančių sutarčių vykdymo užtikrinimas.

Aukščiau minėtų kategorijų duomenų tvarkymas yra būtinas šiems tikslams pasiekti.

Informacijos tvarkymo teisinis pagrindas yra BDAR 6 straipsnio 1 dalies f punktas, nes tvarkyti duomenis mums yra būtina siekiant teisėtų interesų, susijusių su teisėta ir etiškai atsakinga mūsų verslo veikla.

Jeigu ketintume tvarkyti Jūsų asmens duomenis bet kuriuo kitu, aukščiau nepaminėtu tikslu, apie tokį tvarkymą Jus prieš tai informuosime.

Kam perduodami asmens duomenys?

Mūsų bendrovėje prieigą prie tokių duomenų turės tik tie asmenys ir įstaigos, kuriems Jūsų asmens duomenys reikalingi aukščiau minėtiems tikslams įgyvendinti.

Mūsų įmonių grupėje Jūsų asmens duomenys yra teikiami konkrečioms grupės įmonėms, jei jos centralizuotai atlieka pagrindines užduotis kitoms grupės įmonėms arba vykdo tarpįmonines funkcijas remdamosi organizacine struktūra arba jei tai būtina aukščiau nurodytiems tikslams pasiekti.

Jūsų asmens duomenis mes galime perduoti priežiūros institucijoms, teismams ar advokatų kontoroms, jei tai būtina siekiant užtikrinti, kad būtų laikomasi galiojančių teisės aktų, arba siekiant įgyvendinti, įtvirtinti ar apginti teises ir teisėtus interesus, jei tai leidžiama pagal įstatymus.

Mes taip pat bendradarbiaujame su paslaugų teikėjais tam, kad galėtume įgyvendinti aukščiau minėtus tikslus. Šie paslaugų teikėjai tvarko Jūsų asmens duomenis mūsų vardu ir tik pagal mūsų nurodymus. Pagal sutartį jie privalo laikytis taikomų duomenų apsaugos taisyklių.

Kai kuriais atvejais asmens duomenis mes atskleidžiame paslaugų teikėjams arba grupės įmonėms, esančioms už Europos ekonominės erdvės ribų (toliau – trečiosios šalys), kuriose pagal galiojančius teisės aktus neužtikrinamas tinkamas duomenų apsaugos lygis. Tokiais atvejais mes imamės tinkamų priemonių, kad apsaugotume Jūsų asmens duomenis ir užtikrintume tinkamą duomenų apsaugos lygį.

Todėl Jūsų asmens duomenis išorės gavėjams trečiosiose šalyse perduosime tik tuo atveju, jei jie su mumis yra sudarę standartinius duomenų apsaugos susitarimus arba yra patvirtinę Įmonei privalomas taisykles.

Daugiau informacijos ir priemonių, kurių buvo imtasi, kopijas galima gauti aukščiau nurodytais kontaktais.

Kiek laiko mes saugome Jūsų asmens duomenis?

Jeigu aiškiai nenurodyta kitaip (pvz., konkrečioje sutikimo formoje), mes ištrinsime arba užblokuosime mūsų kontaktinių asmenų asmens duomenis iš karto, kai tik jie nebebus reikalingi aukščiau minėtiems tikslams, nebent ištrynimas arba blokavimas pažeistų mūsų teisinius įsipareigojimus teikti ir saugoti įrašus (pvz., saugojimo laikotarpius, numatytus komerciniuose arba mokesčių įstatymuose).

Kokios Jūsų duomenų apsaugos teisės?

Jūs galite prašyti **informacijos** apie savo asmens duomenis, kuriuos mes saugome ir tvarkome, aukščiau nurodytu adresu. Be to, tam tikromis aplinkybėmis galite reikalauti **ištaisyti** arba **ištrinti** savo asmens duomenis. Taip pat galite turėti **teisę apriboti savo asmens duomenų tvarkymą** ir teisę reikalauti, kad Jūsų pateikti **duomenys būtų atskleisti** struktūrizuotu, įprastu ir kompiuterio nuskaitomu formatu.

Turite **teisę nesutikti**, kad mes tvarkytume Jūsų asmeninę informaciją, įskaitant atvejus, kai ją tvarkome dėl savo teisėtų interesų.

Jei Jūsų duomenis tvarkome siekdami apsaugoti savo teisėtus interesus, galite nesutikti su tokiu duomenų tvarkymu dėl priežasčių, susijusių su Jūsų konkrečia situacija. Tuomet mes nustosime tvarkyti Jūsų asmens duomenis, nebent įrodytume, kad tvarkymo pagrindas yra vertas apsaugos, kuri yra viršesnė už Jūsų interesus, teises ir laisvę, arba kad duomenų tvarkymo tikslas yra teisinio reikalavimo pareiškimas, vykdymas ar gynimas.

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Lithuania

Kur galima pateikti skundus?

Nepriklausomai nuo kitų administracinių ar teisminių teisių gynimo priemonių, Jūs turite teisę pateikti skundą mūsų duomenų apsaugos atstovui (kontaktinę informaciją žr. 1 puslapyje) arba priežiūros institucijai, ypač toje valstybėje narėje, kurioje gyvenate arba kurioje įvyko įtariamas pažeidimas, jei manote, kad tvarkant Jūsų asmens duomenis pažeidžiamas BDAR ar kiti taikytini duomenų apsaugos teisės aktai.

Pagrindinė priežiūros institucija:

BASF grupei Europoje:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Vokietija

Information on Data Protection

Data protection is something that BASF ("BASF") takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how BASF processes your Personal Data. Of course, processing of personal data shall only be done in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Those responsible for data processing in Malaysia are (as applicable):

(A) BASF PETRONAS CHEMICALS SDN. BHD. ("BPC")

Jalan Gebeng 2/1
Kawasan Perindustrian Gebeng
26080 Kuantan, Pahang
Malaysia

DID: +609 585 5292

BPC's **Data Protection Representative** can be contacted at:

pdpa-bpc@basf-petronas.com.my

(B) BASF (MALAYSIA) SDN. BHD. ("BASF Malaysia")

Lot 19.02, Level 19, 1 Powerhouse
No. 1, Persiaran Bandar Utama, Bandar Utama
47800 Petaling Jaya
Selangor
Malaysia
+603 7612 1888

BASF Malaysia's **Data Protection Representative** can be contacted at:

data-protection@basf.com

Which data categories does BASF process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie

information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that BASF obtains direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

2. Conducting compliance investigations

BASF processes the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or is collected it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is your Personal Data processed?

BASF process your Personal Data in compliance with the provisions of the Malaysian Personal Data Protection Act 2010 (PDPA), as well as other relevant laws.

Processing of your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is Section 6(1)(a) of the PDPA.

If BASF intends to process your personal data for any other purpose not mentioned above, BASF will inform you accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

BASF may transfer your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

BASF also works with service providers to fulfill the above-mentioned purposes. Those service providers process your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, BASF would disclose personal data to service providers or group companies located outside of the European Economic Area ("third-party countries"), in which an adequate data protection level is not guaranteed by applicable laws. In such cases BASF will take suitable measures to safeguard the protection of your Personal Data and to ensure an adequate level of data protection.

Hence, BASF will only transfer your personal data to external recipients in third countries if they have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long does BASF retain your Personal Data?

Personal data contained in reports will be deleted within two (2) months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local

data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Which data protection rights do you have?

You may request **information** regarding the personal data BASF stores and process concerning you at the above address. In addition, under specific circumstances you may demand **correction** or **deletion** of your Personal Data. You might also be entitled to **a right to restrict the processing** of your Personal Data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, you are entitled to file a complaint with the supervisory authority, particularly in the member state in which you are a resident or where the alleged violation took place, if you believe the processing of your Personal Data is in violation of the EU General Data Protection Regulation.

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the EU General Data Protection Regulation.

The lead supervisory authority is:

For BASF Group in Europe:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

Maklumat tentang Perlindungan Data

Perlindungan data adalah sesuatu yang BASF ("BASF") mengambil serius. Sememangnya, ini juga termasuk memastikan tahap ketelusan yang tinggi. Untuk memastikan ketelusan ini, dokumen berikut menyediakan maklumat tentang cara BASF memproses Data Peribadi anda. Sudah tentu, pemprosesan data peribadi hanya akan dilakukan dengan pematuhan ketat dengan undang-undang yang berkenaan mengenai perlindungan data peribadi.

Siapakah yang bertanggungjawab untuk memproses data dan apakah maklumat hubungan Pegawai Pro-perlindungan Data?

Mereka yang bertanggungjawab untuk pemprosesan data di Malaysia adalah (sebagaimana yang berkenaan):

(C) BASF PETRONAS CHEMICALS SDN. BHD. (“BPC”)

Jalan Gebeng 2/1
Kawasan Perindustrian Gebeng
26080 Kuantan, Pahang
Malaysia

DID: +609 585 5292

Wakil Perlindungan Data BPC boleh dihubungi di:
pdpa-bpc@basf-petronas.com.my

(D) BASF (MALAYSIA) SDN. BHD. (“BASF Malaysia”)

Lot 19.02, Level 19, 1 Powerhouse
No. 1, Persiaran Bandar Utama, Bandar Utama
47800 Petaling Jaya
Selangor
Malaysia
+603 7612 1888

Wakil Perlindungan Data BASF Malaysia boleh dihubungi di:
data-protection@basf.com

(E) BASF SERVICES (MALAYSIA) SDN. BHD. (“BSM”)

Lot 19.02, Level 19, 1 Powerhouse
No. 1, Persiaran Bandar Utama, Bandar Utama
47800 Petaling Jaya

Selangor
Malaysia
+603 7612 1888

Wakil Perlindungan Data BSM boleh dihubungi di:
data-protection@basf.com

(F) BASF ASIA-PACIFIC SERVICE CENTER SDN. BHD. ("BASC")

Lot 19.02, Level 19, 1 Powerhouse
No. 1, Persiaran Bandar Utama, Bandar Utama
47800 Petaling Jaya
Selangor
Malaysia
+603 7612 1888

Wakil Perlindungan Data BASC boleh dihubungi di:
marianne.chung@basf.com

(G) BASF SEE SEN SDN. BHD. ("BSS")

Lot 19.02, Level 19, 1 Powerhouse
No. 1, Persiaran Bandar Utama, Bandar Utama
47800 Petaling Jaya
Selangor
Malaysia
+603 7612 1888

Wakil Perlindungan Data BSS boleh dihubungi di:
data-protection@basf.com

(H) TORAY BASF PBT RESIN SDN. BHD. ("TBPR")

Lot 19.02, Level 19, 1 Powerhouse
No. 1, Persiaran Bandar Utama, Bandar Utama
47800 Petaling Jaya
Selangor
Malaysia
+603 7612 1888

Wakil Perlindungan Data TBPR boleh dihubungi di:
data-protection@basf.com

Kategori data mana yang akan diproses oleh BASF dan dari mana ia datang?

1. Operasi laman web

‘Cookies’ adalah maklumat teks yang boleh disimpan dalam pelayar pada peranti pemapar ke tapak web yang dilawati (pelayan web, pelayan). ‘Çookies’ sama ada dihantar dari pelayan web ke pelayar atau dijana dalam pelayar dengan skrip (JavaScript). Pelayan web boleh membaca maklumat ‘Cookies’ ini terus dari pelayan apabila pengguna melawat halaman ini sekali lagi atau memindahkan maklumat ‘Cookies’ ke pelayan melalui skrip laman web. ‘Cookies’ tidak menyebabkan sebarang kerosakan pada peranti anda, tidak mengandungi virus, trojan atau ‘malware’ lain.

Maklumat disimpan dalam ‘cookie’ yang berkaitan dengan peranti tertentu yang digunakan. Walau bagaimanapun, ini tidak bermakna BASF mendapat pengetahuan langsung tentang identiti anda.

Laman web ini hanya menggunakan mana-mana yang diperlukan untuk berfungsi laman web. Secara umumnya, ‘cookies’ ini hanya ditetapkan sebagai respons kepada tindakan yang anda ambil sebagai respons kepada permintaan perkhidmatan, seperti menetapkan keutamaan privasi anda, log masuk atau mengisi borang. Anda boleh menetapkan pelayar anda untuk menyekat ‘cookie’ ini atau memberitahu anda tentang ‘cookie’ ini. Walau bagaimanapun, sesetengah kawasan laman web mungkin tidak berfungsi dengan betul.

2. Menjalankan penyiasatan pematuhan

BASF memproses kategori Data Peribadi berikut untuk menjalankan pematuhan investiga-tions. Data peribadi yang disediakan oleh anda atau dikumpulkan semasa penyiasatan:

- Maklumat hubungan (contohnya, nama pertama dan keluarga, alamat, nombor telefon, nombor telefon mudah alih dan alamat e-mel)
- Data profesional (contohnya, kod organisasi, jawatan)
- Foto-foto
- Rakaman video
- Maklumat lain yang diperlukan untuk penyiasatan dan penjelasan kes (sebagai contoh, nombor pendaftaran kenderaan, data pekerjaan, data pembayaran, data pesanan).

Untuk tujuan dan berdasarkan undang-undang apakah data peribadi anda diproses?

BASF memproses Data Peribadi anda dengan mematuhi peruntukan Akta Perlindungan Data Peribadi Malaysia 2010 (PDPA), serta undang-undang lain yang berkaitan.

Pemprosesan Data Peribadi anda mempunyai tujuan berikut:

- Operasi laman web pelaporan pematuhan;
- Menyiasat dan bertindak balas terhadap kes yang dilaporkan dan mengambil tindakan yang sewajarnya;
- Komunikasi dengan pihak-pihak yang terlibat (pengadu, orang yang dituduh, orang lain yang terlibat);

- Pematuhan kepada keperluan undang-undang (contohnya, kewajipan maklumat dan penyimpanan di bawah undang-undang syarikat untuk mencegah jenayah kolar putih, jenayah pengubahan wang haram dan pelanggaran lain keperluan undang-undang dan dalaman);
- Menyelesaikan pertikaian dan tuntutan mahkamah, menubuhkan, melaksanakan atau mempertahankan terhadap tuntutan undang-undang atau litigasi, menguatkuasakan kontrak yang sedia ada.

Pemprosesan kategori data yang disebutkan di atas adalah perlu untuk mencapai tujuan ini.

Jika tidak dinyatakan sebaliknya, asas undang-undang untuk pemprosesan adalah Seksyen 6(1)(a) PDPA.

Jika BASF berhasrat untuk memproses data peribadi anda untuk sebarang tujuan lain yang tidak dinyatakan di atas, BASF akan memaklumkan anda dengan sewajarnya sebelum pemprosesan tersebut.

Kepada siapakah data peribadi dihantar?

Dalam syarikat kami, hanya orang dan badan yang memerlukan Data Peribadi anda untuk memenuhi tujuan yang disebutkan di atas akan menerima akses kepada data tersebut.

Dalam kumpulan syarikat kami, Data Peribadi Anda diberikan kepada syarikat-syarikat tertentu dalam kumpulan jika mereka menjalankan tugas utama untuk sekutu dalam kumpulan syarikat atau melaksanakan fungsi silang syarikat berdasarkan struktur organisasi atau jika perlu untuk memenuhi tujuan yang disebutkan di atas.

BASF boleh memindahkan Data Peribadi anda kepada pihak berkuasa penyeliaan, mahkamah atau pejabat undang-undang setakat yang diperlukan untuk memastikan pematuhan dengan undang-undang yang terpakai atau untuk menjalankan, menegaskan atau mempertahankan hak undang-undang jika dibenarkan secara sah.

BASF juga bekerjasama dengan pembekal perkhidmatan untuk memenuhi tujuan yang disebutkan di atas. Pembekal perkhidmatan tersebut memproses Data Peribadi anda atas nama kami dan semata-mata mengikut arahan kami. Mereka secara kontrak diwajibkan untuk mematuhi peraturan perlindungan data yang berkenaan.

Dalam sesetengah kes, BASF akan mendedahkan data peribadi kepada penyedia perkhidmatan atau syarikat kumpulan yang terletak di luar Kawasan Ekonomi Eropah ("negara pihak ketiga"), di mana tahap perlindungan data yang mencukupi tidak dijamin oleh undang-undang yang berkenaan. Dalam kes sedemikian, BASF akan mengambil langkah-langkah yang sesuai untuk melindungi perlindungan Data Peribadi anda dan untuk memastikan tahap perlindungan data yang mencukupi.

Oleh itu, BASF hanya akan memindahkan data peribadi anda kepada penerima luar di negara ketiga jika mereka telah menyimpulkan perjanjian perlindungan data standard EU dengan kami atau telah memperkenalkan ‘Binding Corporate Rules’.

Maklumat lanjut serta salinan langkah-langkah yang diambil boleh diperolehi daripada kenalan yang dinyatakan di atas.

Untuk berapa lama BASF mengekalkan Data Peribadi anda?

Data peribadi yang terkandung dalam laporan akan dipadam dalam tempoh dua (2) bulan selepas penyiasatan tamat, melainkan penyimpanan yang lebih lama kelihatan sangat diperlukan kerana keadaan khas yang perlu didokumenkan.

Jika tindakan disiplin diambil atau isu undang-undang perlu diselesaikan (seperti kemungkinan tindakan undang-undang), data peribadi akan dikekalkan sehingga keputusan muktamad dibuat. Data peribadi yang terkandung dalam laporan yang dikumpulkan melalui Hotline di negara lain akan dikekalkan mengikut undang-undang dan dasar pengekalan data tempatan. BASF akan berusaha untuk segera memusnahkan Data Peribadi yang tidak termasuk dalam skop Hotline.

Hak perlindungan data yang manakah yang anda miliki?

Anda boleh meminta **maklumat** mengenai data peribadi KEDAI BASF dan proses berkenaan dengan anda di alamat di atas. Di samping itu, dalam keadaan tertentu, anda mungkin menuntut **pembetulan** atau **penghapusan** Data Peribadi anda. Anda juga mungkin **berhak untuk menyekat pemprosesan** Data Peribadi anda serta **hak untuk mendedahkan data yang disediakan oleh mereka** dalam format berstruktur, format tersuai dan boleh dibaca mesin.

Di manakah aduan boleh dikemukakan?

Tanpa mengambil kira apa-apa remedi undang-undang lain di bawah undang-undang pentadbiran atau remedi kehakiman, anda berhak untuk memfailkan aduan dengan pihak berkuasa penyeliaan, terutamanya dalam keadaan ahli di mana anda adalah pemastautin atau di mana pelanggaran yang didakwa berlaku, jika anda percaya pemprosesan Data Peribadi anda melanggar Peraturan Perlindungan Data Umum EU.

Pihak berkuasa penyeliaan yang mana aduan itu dikemukakan hendaklah memberitahu perayu keadaan dan keputusan aduan, termasuk pilihan remedi undang-undang mengikut artikel 78 Peraturan Perlindungan Data Umum EU.

Pihak berkuasa penyeliaan utama adalah:

Untuk Kumpulan BASF di Eropah:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

México

Aviso de Privacidad

Estamos muy complacidos de que Usted visite nuestra página de internet y le agradecemos su interés en BASF.

Nuestro Aviso de Privacidad describe el tratamiento que BASF Mexicana, S.A. de C.V. dará a sus datos personales de conformidad con la Ley Federal de Protección de Datos Personales en Posesión de Particulares y su Reglamento (en lo sucesivo denominados en conjunto como la "Ley").

Domicilio

BASF es una sociedad mercantil debidamente constituida y existente de conformidad con las leyes de la República Mexicana, con domicilio fiscal en Avenida Insurgentes Sur No. 975, colonia Ciudad de los Deportes, C.P. 03710, Alcaldía Benito Juárez, Ciudad de México. BASF es responsable de recabar sus datos personales, del uso que se le dé a los mismos y de su protección. BASF ha adoptado las medidas necesarias para proteger los datos personales que Usted nos proporcione.

Datos Personales

Son Datos Personales, cualquier información de una persona física.

BASF puede obtener sus datos personales de para distintos fines y por distintas razones, así como por distintos medios, algunos de ellos son:

- Datos de identificación: nombre, domicilio, teléfono, correo electrónico, CURP, fecha de nacimiento, edad, nacionalidad, imagen, fotografía, país de residencia, número de seguridad social, datos de contacto, datos de localización.

- Datos laborales: Posiciones en otras empresas, correo electrónico de trabajo vigente, teléfono actual oficina, contrato laboral, nombre de empleador, prestaciones laborales, incluyendo salario.

- Datos académicos: educación, título y/o cédula profesional, experiencia profesional, certificados de estudios.

- Datos de salud: estado de salud, historial clínico, enfermedades o padecimientos, prescripción de medicamentos, seguimiento de historial clínico.

- Datos bancarios y de facturación: Banco, número de cuenta, CLABE, RFC, datos de facturación.

- Datos personales sensibles: son aquellos datos que afectan la esfera más íntima del titular o cuya utilización indebida puede dar origen a discriminación o conlleve un riesgo grave para el titular. Se consideran sensibles aquellos datos que puedan revelar

aspectos como: origen racial o étnico, estado de salud, información genética, creencias religiosas, filosóficas y morales, afiliación sindical, opiniones políticas, preferencia sexual.

Los Datos Personales que BASF obtendrá en caso de que el titular sea un candidato para ocupar alguna posición dentro de la empresa, serán utilizados para los siguientes fines:

- Identificación
- Datos de contacto
- Académicos
- Patrimoniales
- Datos de estado de salud
- Datos de trabajos previos incluyendo salario y prestaciones.

Los Datos Personales obtenidos por BASF en caso de que el titular sea un empleado, serán utilizados para los siguientes fines:

- Identificación
- Comunicación
- Evaluación, promoción y monitoreo del desarrollo profesional
- Cumplir con las obligaciones y prestaciones laborales pactadas con la empresa
- Prevención de riesgos laborales
- Prevención de riesgos a la salud

Los Datos Personales obtenidos por BASF en caso de que el titular sea
un proveedor o contratista, serán utilizados para los siguientes fines:

- Identificación
- Comunicación
- Evaluación
- Cumplimiento de las obligaciones legales de la relación Cliente – Proveedor
- Dar acceso a nuestras instalaciones

• Cumplimiento de medidas sanitarias y de seguridad

• Prevención de riesgos laborales

Los Datos Personales obtenidos por BASF en caso de que el titular sea un visitante, serán utilizados para los siguientes fines:

• Identificación

• Dar acceso a nuestras instalaciones

• Prevenir accidentes y asegurar el cumplimiento de medidas sanitarias y de seguridad conforme a las políticas de BASF

En ningún caso, BASF dará un uso distinto a los señalados a cualquier Dato Personal recabado, salvo que medie un cambio en este Aviso de Privacidad, mismo que será comunicado al titular en su momento y mediante los mecanismos estipulados en el presente Aviso de Privacidad.

Privacidad de los menores

Este sitio web ha sido diseñado para su uso por parte de personas mayores de edad, es decir, mayores de 18 años. Nuestro objetivo no es recabar información sobre personas menores de 18 años.

Las personas menores de 18 años no deberían enviar ni publicar información en los sitios web. Si un menor envía información personal a través de los sitios web, borraremos esa información en cuanto tengamos conocimiento de su edad y, posteriormente, no utilizaremos esa información para ningún fin.

Datos de carácter personal que BASF recibe cuando Usted visita su sitio web

Cuando visita nuestro sitio web sin ponerse en contacto con nosotros ni iniciar sesión, su navegador transmite automáticamente la siguiente información a nuestro servidor:

• Dirección IP de su computadora

• Información sobre su navegador

• Sitio web donde estaba justo antes de llegar a nuestro sitio web

• URL o archivo solicitado

• Fecha y hora de su visita

• Volumen de datos transmitidos

• Información de estado, p. ej., mensajes de error

Si se pone en contacto con nosotros por correo electrónico o a través del formulario de contacto en nuestro sitio web, recibimos la siguiente información:

• Su dirección de correo electrónico y otra información que nos facilite por correo electrónico o a través del formulario de contacto

• Fecha y hora de su mensaje

BASF usa estos datos con los siguientes fines:

Cuando visita nuestro sitio web, usamos su dirección IP y los demás datos que su navegador transmite automáticamente a nuestro servidor para:

a) Enviar el contenido solicitado a su navegador. Al hacerlo, almacenamos la dirección IP completa solo en la medida en que sea necesario para ofrecerle el contenido solicitado.

b) Enviar su dirección IP a un proveedor de servicios para mapear su dirección IP pública con información relacionada con la empresa y la industria (en ningún caso información de carácter personal). Dicha información relacionada con la empresa y la industria se procesará en nuestro sistema de medición web. En esta fase del proceso, su dirección IP no se almacena en nuestro proveedor de servicios ni en nuestro sistema en ningún momento.

c) Protegernos contra ataques y salvaguardar el correcto funcionamiento del sitio web. Al hacerlo, almacenamos temporalmente los datos mencionados con un acceso restringido a un período máximo de 180 días. Dicho período de tiempo se puede prolongar si se considera necesario para esclarecer ataques e incidentes.

BASF investigará al usuario de una dirección IP únicamente en el caso de un ataque ilegal.

Almacenamos la dirección IP de su computadora tras eliminar el último octeto de la dirección IP, es decir, de forma anónima, para realizar mediciones de la audiencia web que nos permiten mejorar nuestro sitio web. Eliminamos el último octeto de la dirección IP inmediatamente tras su retirada. Por lo tanto, no recabamos datos de carácter personal sobre su uso de nuestro sitio web.

Si se pone en contacto con nosotros por correo electrónico o a través del formulario de contacto en nuestro sitio web, utilizamos los datos de su IP pública para responder a su solicitud y, si es posible, satisfacerla. Almacenamos tales datos en la medida en que sea necesario para responder a su solicitud y satisfacerla.

Uso de cookies

Le informamos sobre el uso de cookies en nuestro banner cuando visite nuestro sitio web. Si continúa usando nuestro sitio web, significa que acepta el uso de cookies. El uso de cookies es para facilitar la navegación.

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BASF tiene medidas técnicas y organizativas para garantizar un nivel adecuado de seguridad con el fin de proteger sus datos de carácter personal contra su alteración accidental o ilícita, destrucción, pérdida o revelación no autorizada. Tales medidas se mejorarán de forma continua en línea con los avances tecnológicos.

Medios para limitar el uso o divulgación de los datos personales

En caso de que el titular de los datos personales, desee limitar el uso o divulgación de sus Datos Personales, deberá de comunicarse con el departamento legal de BASF, ubicado en Avenida Insurgentes Sur No. 975, Colonia Ciudad de los Deportes, 03710, Alcaldía Benito Juárez, Ciudad de México o enviar un correo a la dirección de correo electrónico comunicacion@basf.com. El Departamento legal de BASF es responsable de dar trámite a este tipo de solicitudes y hará de su conocimiento el procedimiento establecido por BASF para que el titular pueda limitar el uso o divulgación de los datos personales.

Derechos ARCO y revocación del consentimiento

Los titulares de los Datos Personales cuentan con los derechos de Acceder, Rectificar y Cancelar sus datos personales, así como el derecho de Oponerse al tratamiento de los mismos y de revocar el consentimiento previamente otorgado a BASF para el tratamiento de su información, o en su caso, limitar el uso o divulgación de sus Datos Personales por BASF.

Para consultar el procedimiento para ejercer los derechos mencionados en el párrafo anterior, el titular deberá presentar un escrito dirigido al departamento legal de BASF especificando qué derecho desea ejercer y en qué términos desea hacerlo cumpliendo con lo establecido en los artículos 29 y 31 de la Ley Federal de Protección de Datos Personales en Posesión de los Particulares.

Si el titular no manifiesta su oposición para que sus datos personales sean utilizados o compartidos en los términos precisados en el presente Aviso de Privacidad, se entenderá que ha otorgado su consentimiento para ello. Dicha oposición puede presentarse a través de cualquiera de los medios a que se refiere el párrafo anterior.

Transferencia de Datos Personales

Conforme a lo establecido en el artículo 10 de la Ley Federal de Protección de Datos Personales en Posesión de Particulares, BASF no requiere del consentimiento de los titulares para hacer tratamiento de sus datos personales en los siguientes casos:

- Esté previsto en una Ley;
- Los datos figuren en fuentes de acceso público;
- Los datos personales se sometan a un procedimiento previo de disociación;
- Tenga el propósito de cumplir obligaciones derivadas de una relación jurídica entre el titular y el responsable;

• Exista una situación de emergencia que potencialmente pueda dañar a un individuo en su persona o en sus bienes;

• Sean indispensables para la atención médica, la prevención, diagnóstico, la prestación de asistencia sanitaria, tratamientos médicos o la gestión de servicios sanitarios, mientras el titular no esté en condiciones de otorgar el consentimiento, en los términos que establece la Ley General de Salud y demás disposiciones jurídicas aplicables y que dicho tratamiento de datos se realice por una persona sujeta al secreto profesional u obligación equivalente, o

• Se dicte resolución de autoridad competente.

En caso de que BASF, requiera tratar Datos Personales Sensibles, el titular, de conformidad con el artículo 9 de la Ley, otorga su consentimiento expreso y por escrito para su tratamiento, a través de su firma autógrafa, firma electrónica, o cualquier mecanismo de autenticación que al efecto establezca BASF, según corresponda.

Acceso al Aviso de Privacidad

El presente Aviso de Privacidad, así como cualquier modificación al mismo, puede ser consultado a través de la página web.- www.basf.com.mx

Privacy Notice

We are delighted that you are visiting our website and thank you for your interest in BASF.

Our Privacy Notice outlines how BASF Mexicana, S.A. de C.V. will process your personal data in accordance with the Federal Act on the Protection of Personal Data Held by Private Parties and its Regulations (hereinafter referred to together as the "Act").

Address

BASF is a trading corporation duly incorporated and existing under the laws of Mexico, with its tax address at Avenida Insurgentes Sur No. 975, colonia Ciudad de los Deportes, C.P. 03710, Alcaldía Benito Juárez, Ciudad de México. BASF is responsible for the collection, use and protection of your personal data. BASF has taken the necessary measures to protect the personal data you provide us.

Personal Data

Personal Data refers to any information about an individual.

BASF may obtain your personal data for different purposes and for different reasons, as well as by different means, which may include:

- Identification data: name, address, telephone, e-mail, Unique Population Registration Code (CURP), date of birth, age, nationality, image, photograph, country of residence, social security number, contact information, location data.

- Employment data: Positions at other companies, current work email address, current office phone, employment contract, employer name, employment benefits, including salary.

- Academic data: education, degree and/or professional license, professional experience and academic transcripts.

- Health data: health status, medical history, diseases or conditions, medication prescriptions, medical history follow-up.

- Bank and billing data: Bank, account number, Interbank Code (CLABE), Tax ID (RFC), billing information.

- Sensitive personal data: Refers to data that greatly affect the intimacy of the owner or whose improper use may give rise to discrimination or involve a serious risk for the owner. Sensitive data is that which may reveal aspects such as: racial or ethnic origin, health status, genetic information, religious, philosophical or moral beliefs, union membership, political opinions and sexual orientation.

The Personal Data that BASF will obtain if the owner is a candidate for any position within the company, will be used for the following purposes:

- Identification
- Contact information
- Academic data
- Data on Assets
- Health status data
- Previous employment data including salary and benefits.

The Personal Data obtained by BASF if the owner is an employee, will be used for the following purposes:

- Identification
- Communication
- Evaluation, promotion and monitoring of professional development
- Compliance with work-related obligations and benefits agreed with the company.
- Prevention of occupational risks
- Prevention of health risks

The Personal Data obtained by BASF, if the owner is a supplier or contractor, will be used for the following purposes:

- Identification
- Communication
- Assessment
- Compliance with the legal obligations of the Customer - Supplier relationship
- Providing access to our facilities
- Compliance with health and safety measures
- Prevention of occupational risks

The Personal Data obtained by BASF if the owner is a visitor, will be used for the following purposes:

- Identification
- Providing access to our facilities
- Prevention of accidents and to ensure compliance with health and safety measures in accordance with BASF policies

Under no circumstances will BASF use any Personal Data collected for purposes other than those indicated, unless there is a change in this Privacy Notice. The owner will be notified of such change at that time and by means of the mechanisms indicated in this Privacy Notice.

Privacy of Minors

This website has been designed for use by persons of legal age, i.e., 18 years of age or older. Our goal is not to collect information on individuals under the age of 18.

Individuals under the age of 18 should not submit or post information on the websites. If a minor submits personal information through the websites, we will delete that information as soon as we become aware of their age and thereafter will not use that information for any purpose.

Personal Data that BASF Receives When You Visit its Website

When you visit our website without contacting us or logging in, your browser automatically transmits the following information to our server:

- IP address of your computer
- Browser information
- Website you were visiting just before you came to our website
- URL or requested file
- Date and time of your visit
- Volume of data transmitted
- Status information, e.g., error messages

If you contact us by e-mail or through the contact form on our website, we receive the following information:

- Your e-mail address and other information you provide us by e-mail or through the contact form
- Date and time of your message

BASF uses this data for the following purposes:

When you visit our website, we use your IP address and other data that your browser automatically transmits to our server to:

a) Send the requested content to your browser. In doing so, we store the full IP address only to the extent necessary to provide you with the requested content.

b) Send your IP address to a service provider to map your public IP address with company- and industry-related information (personal data is never included). Such company and industry-related information will be processed in our web measurement system. At this stage of the process, your IP address is not stored by our service provider nor our system at any time.

c) Protect us against attacks and preserve the proper functioning of the website. In doing so, we temporarily store the aforementioned data with access restricted to a maximum period of 180 days. This 180-day period may be extended if deemed necessary to clarify attacks and incidents.

BASF Will Investigate the User of an IP Address Only in the Event of an Illegal Attack.

We store your computer's IP address after deleting the last octet of the IP address, i.e., anonymously, for web audience measurements that allow us to improve our website. We remove the last octet of the IP address immediately after its removal. [Translator's note: The previous sentence is unclear] Therefore, we do not collect personal data about your use of our website.

If you contact us by e-mail or through the contact form on our website, we will use your public IP data to respond to your request and, if possible, fulfill it. We store such data to the extent necessary to respond to and fulfill your request.

Use of Cookies

We will inform you of the use of cookies in our banner when you visit our website. By continuing to use our website, you agree to our use of cookies. Cookies are used to make navigation easier.

BASF has technical and organizational measures in place to ensure an adequate level of security to protect your personal data against accidental or unlawful alteration, destruction, loss or unauthorized disclosure. Such measures will be continuously improved as technology advances.

Means to Limit the Use or Disclosure of Personal Data

If the owner of the personal data wishes to limit the use or disclosure of their Personal Data, they should contact BASF's legal department, located at Avenida Insurgentes Sur No. 975, Colonia Ciudad de los Deportes, 03710, Alcaldía Benito Juárez, Ciudad de México or send an e-mail to the following address comunicacion@basf.com . BASF's Legal Department is responsible for processing this type of request and will inform you of the procedure established by BASF so that the owner may limit the use or disclosure of their personal data.

ARCO Rights and Revocation of Consent

The owners of Personal Data have the right to Access, Rectify and Cancel their personal data, as well as the right to Oppose the processing thereof and to revoke the consent previously granted to BASF for the processing of their information, or, as the case may be, to limit the use or disclosure of their Personal Data by BASF.

To view the procedure for exercising the rights mentioned in the previous paragraph, the owner must submit a letter addressed to BASF's legal department specifying which right they wish to exercise and under what terms they wish to do so in compliance with the provisions of articles 29 and 31 of the Federal Act on the Protection of Personal Data Held by Private Parties.

If the owner does not express their opposition to the use or sharing of their personal data under the terms specified in this Privacy Notice, it will be understood that they have given their consent to do so. Such opposition may be filed through any of the means referred to in the preceding paragraph.

Transfer of Personal Data

Pursuant to the provisions of Article 10 of the Federal Act on the Protection of Personal Data Held by Private Parties, BASF does not require the consent of owners to process their personal data in the following cases:

- When it is provided for by Law;
- When the data is found in publicly available sources;
- When personal data are subjected to a prior anonymization procedure;
- When it is for the purpose of fulfilling obligations arising from a legal relationship between the owner and the responsible party;
- When there is an emergency situation that could potentially harm an individual's person or property;
- When essential for medical care, prevention, diagnosis, provision of health care, medical treatment or management of health services, provided that the owner is not in a position to grant consent, pursuant to the terms set forth by the General Health Act and other applicable legal provisions and that such data processing is carried out by a person subject to professional confidentiality or equivalent obligation, or
- When a resolution is issued by a competent authority.

Should BASF require the processing of Sensitive Personal Data, the owner, pursuant to article 9 of the Act, shall provide their express written consent for its processing, using their handwritten signature, electronic signature, or any authentication mechanism established by BASF, as appropriate.

Access to this Privacy Notice

This Privacy Notice, as well as any changes made to it, is available on the following website. - www.basf.com.mx

Myanmar

Information on data protection

Data protection is something that BASF (herein after referred to as “we” or “us”) takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Responsible for data processing is

BASF Myanmar Limited

04-18 Sedona Hotel Yangon, Kaba Aye Pagoda road, Yangon Township Myanmar 11081

Our **Data Protection Representative** can be contacted at:

Suppawan Rattanapirom
Human Resources and Facility Management

GBS Thailand, Vietnam & CLM

Phone: +66 2 2049412 BCN 866319412, Mobile: +66 81 902-1048, Fax: +66 2 664-9269, Email:suppawan.rattanapirom@basf.com
Postal Address: BASF (Thai) Ltd., 23rd Emporium Tower, 622 Sukhumvit 24 Road, 10110 Bangkok, Thailand

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is Your Personal Data processed?

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR), the Law Protecting the Privacy and Security of Citizens, as well as other relevant laws.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f) GDPR.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-

company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area ("third-party countries"), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in third countries if they have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Data?

Personal data contained in reports will be deleted within two months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, you are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of Law Protecting the Privacy and Security of Citizens.

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with Chapter V, article 10, 11 and 12 of Law Protecting the Privacy and Security of Citizens.

The lead supervisory authority is:

Suppawan Rattanapirom
Human Resources and Facility Management

GBS Thailand, Vietnam & CLM

Phone: +66 2 2049412 BCN 866319412, Mobile: +66 81 902-1048, Fax: +66 2 664-9269, Email:suppawan.rattanapirom@basf.com
Postal Address: BASF (Thai) Ltd., 23rd Emporium Tower, 622 Sukhumvit 24 Road, 10110 Bangkok, Thailand

ဒေတာအချက်အလက်ကာကွယ်ခြင်း

ဒေတာအချက်အလက်ကာကွယ်ခြင်းသည် BASF (ဤမှ နောက်တွင် ကျွန်ုပ်တို့သည် သို့မဟုတ် ကျွန်ုပ်တို့ကိုဟု ရည်ညွှန်းမည်ဖြစ်သည်။)မှ အရေးတယူဆောင်ရွက်သည့် အရာဖြစ်သည်။ ပုံမှန်အားဖြင့် ဤတွင် အဆင့်မြင့်သည့် ပွင့်လင်းသိသာမှုပါဝင်သည်။ အဆိုပါ ပွင့်လင်းသိသာမှုအား သေချာရန် အောက်ပါစာရွက်စာတမ်းများတွင် ကျွန်ုပ်တို့အနေဖြင့် သင်တို့၏ ကိုယ်ရေးအချက်အလက်များအား မည်သို့လုပ်ဆောင်သည့် အချက်အလက်များကို ဖော်ပြထားပါသည်။ ကျွန်ုပ်တို့သည် ကိုယ်ရေးအချက်အလက်များအား အချက်အလက်ဒေတာများကာကွယ်ခြင်းနှင့် သက်ဆိုင်သည့် ဥပဒေများနှင့်အညီ တင်းကြပ်စွာ စိစစ်လုပ်ဆောင်မည်မှာ အမှန်ဖြစ်ပါသည်။

ဒေတာအချက်အလက်လုပ်ဆောင်ခြင်းအတွက် မည်သူက တာဝန်ရှိပါသလဲ နှင့် ဒေတာအချက်အလက်ကာကွယ်သည့်အရာရှိအား ဆက်သွယ်ရမည့်လိပ်စာအသေးစိတ်ကို မည်သည့်အရာလဲ။

ဒေတာအချက်အလက်များလုပ်ဆောင်ခြင်းအတွက် တာဝန်ရှိသူသည်

BASF Myanmar Limited

04-18 Sedona Hotel Yangon, Kaba Aye Pagoda road, Yangon Township Myanmar 11081ဖြစ်သည်။

ကျွန်ုပ်တို့၏ **ဒေတာအချက်အလက်ကာကွယ်သည့် ကိုယ်စားလှယ်အား**

Suppawan Rattanapirom
Human Resources and Facility Management

GBS Thailand, Vietnam & CLM

Phone: +66 2 2049412 BCN 866319412, Mobile: +66 81 902-1048, Fax: +66 2 664-9269, Email:suppawan.rattanapirom@basf.com
Postal Address: BASF (Thai) Ltd., 23rd Emporium Tower, 622 Sukhumvit 24 Road, 10110 Bangkok, Thailandကို ဆက်သွယ်နိုင်ပါသည်။

ကျွန်ုပ်တို့သည် မည်သည့်ဒေတာအမျိုးအစားများအား စိစစ်လုပ်ဆောင်ပြီး ၎င်းတို့သည် မည်သည့်မှ လာသနည်း။

၁။ ဝက်ဆိုက်၏ လုပ်ဆောင်ချက်

ကွတ်ကီး (cookies)များသည် ဝင်ရောက်ကြည့်ရှုသည့် ဝက်ဆိုက်(ဝက်ဆာဗာ၊ ဆာဗာ)တွင် ကြည့်ရှုသူ၏ ကိရိယာ (device)ရှိ browser၌ ထိန်းသိမ်းနိုင်သည့် စာအချက်အလက်ဖြစ်ပါသည်။ cookieသည် ရေးသားထားသည့် စနစ်

(JavaScript)ျဖင့္ browserတြင္ ျပဳလုပ္သည္ သို႔မဟုတ္ ဝက္ဘ္ဆာဗာမွ browserသို႔ ေပးပို႔သည္။ အသုံးျပဳသူမွ ဤစာမ်က္ႏွာအား ထပ္မံဝင္ေရာက္သည့္အခါ သို႔မဟုတ္ ဝက္ဘ္ဆိုက္၏ ေရးသားထားသည့္ စနစ္ျဖင့္ ဆာဗာသို႔ cookieအခ်က္အလက္ လႊဲေျပာင္းသည့္အခါ ဝက္ဘ္ဆာဗာသည္ ဆာဗာမွ အဆုိပါcookieအခ်က္အလက္မ်ားအား ဖတ္ရႈႏိုင္သည္။ cookiesသည္ သင္၏ ကိရိယာ (device)အား မပ်က္စီးေစပါ၊ ဗိုင္းရပ္စ္မ်ား၊ trojans သို႔မဟုတ္ အျခားမဲလ္ဝဲ မပါဝင္ပါ။

အသုံးျပဳသည့္အထူးကိရိယာႏွင့္ သက္ဆိုင္သည့္ cookieတြင္ သတင္းအခ်က္အလက္မ်ား သိမ္းဆည္းသည္။ သို႔ေသာ္ ဤအရာသည္ သင့္မည္သူျဖစ္ေၾကာင္း ကြၽႏ္ုပ္တုိ႔မွ တုိက္ရုိက္အခ်က္အလက္ရရွိသည္ဟု မဆုိလုိပါ။

ဤဝက္ဘ္ဆုိက္သည္ ဝက္ဘ္ဆုိက္၏လုပ္ေဆာင္ခ်က္အတြက္ လုိအပ္သည့္ အရာမ်ားကို အသုံးျပဳမည္ျဖစ္သည္။ ေယဘုယ်အားျဖင့္ ဤcookieမ်ားသည္ သင္၏ကိုယ္ပိုင္ဦးစားေပးမႈမ်ား၊ ဝင္ေရာက္ျခင္း သို႔မဟုတ္ ပုံစံမ်ားျဖည့္သြင္းျခင္းစသည့္ ဝန္ေဆာင္မႈေတာင္းဆုိျခင္းအား တုံ႔ျပန္ရာတြင္ သင္လုပ္ေဆာင္သည့္ ေဆာင္ရြက္ခ်က္မ်ားအား တုံ႔ျပန္ရန္အတြက္သာ ျပဳလုပ္ထားပါသည္။ သင့္အေနျဖင့္ သင္၏ browserအား အဆုိပါcookieမ်ားအား ပိတ္ပင္ရန္ သို႔မဟုတ္ အဆုိပါcookieမ်ားအေၾကာင္း သင့္အား အေၾကာင္းၾကားရန္ သတ္မွတ္ႏိုင္သည္။ သုိ႔ေသာ္ ဝက္ဘ္ဆုိက္၏ အခ်ိဳ႕ေရိယာမ်ားတြင္ ေကာင္းမြန္စြာ လုပ္ေဆာင္ႏိုင္မည္မဟုတ္ပါ။

Domain	အမည္	အမ်ိဳးအစား	ရည္ရြယ္ခ်က္	ၾကာခ်ိန္ (သက္တမ္း)
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	က႑stateသည္ အသုံးျပဳသူမွ ဝက္ဘ္ဆုိက္ရွိ စာမ်က္ႏွာမ်ားအား ညႊန္ျပသကဲ့သုိ႔ သင့္အား အသုံးျပဳသူတစ္ေယာက္အတြက္ တစ္မူးမ်ားသိမ္းယူေပးသည္။	ေဖာ္ျပပါက႑အတြက္ အသုံးျပဳသူမွ ေနာက္ဆုံးအသုံးျပဳသည့္အခ်ိန္မွ မိနစ္၃၀
secure.ethicspoint.eu	NGSecure	First party	က႑ဆက္လက္တည္ရွိမႈအတြက္ firewall/ load balancer ျဖင့္ ျပဳလုပ္ျပီး ဖန္တီးသည္။	ေဖာ္ျပပါက႑အတြက္ အသုံးျပဳသူမွ ေနာက္ဆုံးအသုံးျပဳသည့္အခ်ိန္မွ မိနစ္၃၀
secure.ethicspoint.eu	ep	First party	သတင္းေပးပို႔မႈႏွင့္ သက္ဆိုင္သည့္ ေျပာင္းလဲမႈမ်ား သိမ္းဆည္းျခင္းႏွင့္ NAVEXကမာၻလုံးဆိုင္ရာဆက္သြယ္ေရးမႈစင္တာရယူျခင္းနည္းလမ္း	ေဖာ္ျပပါက႑အတြက္ အသုံးျပဳသူမွ ေနာက္ဆုံးအသုံးျပဳသည့္အခ်ိန္မွ မိနစ္၃၀

၂။ လိုက္နာရမည့္စံုစမ္းစစ္ေဆးမႈမ်ား လုပ္ေဆာင္ျခင္း

ကြ်ႏ္ုပ္တို႔သည္ လုိက္နာရမည့္ စံုစမ္းစစ္ေဆးေရးမ်ားလုပ္ေဆာင္ရန္ ေအာက္ပါကိုယ္ေရးဆုိင္ရာေဒတာကၤမ်ားအား လုပ္ေဆာင္မည္ျဖစ္သည္။

- ဆက္သြယ္ရန္အခ်က္အလက္ (ဥပမာ- ပထမနာမည္ႏွင့္ မိသားစုနာမည္၊ လိပ္စာ၊ တယ္လီဖုန္းနံပါတ္၊ မုိဘုိင္းလ္နံပါတ္ ႏွင့္ အီးေမးလ္လိပ္စာ)
- အလုပ္အကိုင္ေဒတာ (ဥပမာ- အဖြဲ႔အစည္းကုတ္နံပါတ္၊ အလုပ္အကိုင္ရာထူး)
- ဓာတ္ပံုမ်ား
- ဗီဒီယိုမွတ္တမ္းမ်ား
- အမႈ စံုစမ္းျခင္း ႏွင့္ ေျဖရွင္းရန္အတြက္ လုိအပ္သည့္ အျခားသတင္းအခ်က္အလက္ (ဥပမာ- ယာဥ္မွတ္ပံုတင္အမွတ္၊ အလုပ္အကိုင္အခ်က္အလက္၊ ေပးေခ်မႈအခ်က္အလက္၊ မွာယူမႈအခ်က္အလက္)

<u>သင့္၏ ကိုယ္ေရးအခ်က္အလက္အား မည္သည့္အတြက္ႏွင့္ မည္သည့္ဥပေဒအရ စီစစ္လုပ္ေဆာင္ပါသနည္း။</u>

ကြ်ႏ္ုပ္တို႔သည္ သင့္၏ ကိုယ္ေရးအခ်က္အလက္မ်ားအား EUအေထြေထြ ေဒတာကာကြယ္ေရးစည္းမ်ဥ္းစည္းကမ္း (General EU Data Protection Regulation (GDPR))၊ ႏုိင္ငံသားမ်ား၏ ပုဂၢိဳလ္ဆုိင္ရာလြတ္လပ္မႈႏွင့္ ပုဂၢိဳလ္ဆုိင္ရာလံုျခံဳမႈကို ကာကြယ္ေပးေရးဥပေဒ ႏွင့္ အျခားသက္ဆုိင္သည့္ ဥပေဒမ်ား၏ ျပဌာန္းခ်က္မ်ားႏွင့္အညီ စီစစ္လုပ္ေဆာင္ပါသည္။

သင့္၏ ကိုယ္ေရးဆိုင္ရာအခ်က္အလက္မ်ားအား စီစစ္လုပ္ေဆာင္ျခင္းသည္ ေအာက္ပါရည္ရြယ္ခ်က္အတြက္ ျဖစ္သည္ -

- လုိက္နာမႈသတင္းေပးပို႔သည့္ ဝက္ဘ္ဆုိက္၏ လုပ္ေဆာင္ျခင္း၊
- သတင္းေပးပို႔သည့္ အမႈအား စံုစမ္းျခင္းႏွင့္ တံု႔ျပန္ျခင္း ႏွင့္ သင့္ေလ်ာ္သည့္ လုပ္ေဆာင္ခ်က္အား လုပ္ေဆာင္ျခင္း၊
- ပါဝင္ပတ္သက္သည့္ ပုဂၢိဳလ္မ်ားႏွင့္ ဆက္သြယ္ျခင္း (တိုင္ၾကားသူမ်ား၊ စြပ္စြဲခံရသည့္သူမ်ား၊ ပါဝင္သည့္အျခားပုဂၢိဳလ္မ်ား)၊
- ဥပေဒလုိအပ္ခ်က္မ်ားႏွင့္ လုိက္နာမႈ (ဥပမာ- white-collar crime, ေငြေၾကးခဝါခ်မႈမ်ား ႏွင့္ ဥပေဒႏွင့္ အတြင္းပိုင္းလုိအပ္ခ်က္မ်ားကို အျခားခ်ိဳးေဖာက္မႈမ်ားမွ ကာကြယ္ရန္ ကုမၸဏီဥပေဒအရ တာဝန္မ်ားထိန္းသိမ္းျခင္းႏွင့္ အခ်က္အလက္)၊
- အျငင္းပြားမႈမ်ားႏွင့္ အမႈအခင္းမ်ားအား ေျဖရွင္းျခင္း၊ တရားဥပေဒအရ ေတာင္းဆုိမႈမ်ား သို႔မဟုတ္ တရားစြဲဆုိမႈမ်ားႏွင့္ ပတ္သက္၍ အမႈတည္ေဆာက္ျခင္း၊ လုပ္ေဆာင္ျခင္း သို႔မဟုတ္ ေခ်ပျခင္း၊ တည္ရွိသည့္ စာခ်ဳပ္မ်ားအား အတည္ျပဳခ်ဳပ္ဆိုျခင္း)

Myanmar

အထက္ေဖာ္ျပပါေဒတာအမ်ိဳးအစားမ်ား၏ စိစစ္လုပ္ေဆာင္ျခင္းသည္ ဤရည္ရြယ္ခ်က္မ်ားရရွိရန္အတြက္ လုိအပ္ပါသည္။

အတိအလင္းေဖာ္ျပထားျခင္းမရွိပါက စိစစ္လုပ္ေဆာင္ျခင္းအတြက္ ဥပေဒသည္ GDPR၏ article 6 para. 1 lit(f)ျဖစ္သည္။

အထက္ေဖာ္ျပပါအေၾကာင္းအရာအတြက္ သင့္၏ကိုယ္ေရးဆုိင္ရာေဒတာကို စိစစ္ရန္ရည္ရြယ္ပါက ကြ်ႏ္ုပ္တုိ႔သည္ အဆုိပါစိစစ္ျခင္းမတိုင္မီ သင့္အား အေၾကာင္းၾကားမည္ျဖစ္ပါသည္။

မည္သူ႔အား ကိုယ္ေရးဆုိင္ရာအခ်က္အလက္မ်ားအား လႊဲေျပာင္းေပးမည္နည္း။

အထက္ေဖာ္ျပပါရည္ရြယ္ခ်က္မ်ားအား လုပ္ေဆာင္ရန္ သင့္၏ကိုယ္ေရးအခ်က္အလက္မ်ားအား လုိအပ္သည့္ ကြ်ႏ္ုပ္တုိ႔၏ ကုမၸဏီအတြင္းရွိ ပုဂၢိဳလ္မ်ားႏွင့္ တာ၀န္ရွိသူမ်ားသာ အဆုိပါအခ်က္အလက္မ်ားအား အသုံးျပဳခြင့္ရရွိမည္ျဖစ္သည္။

ကြ်ႏ္ုပ္တုိ႔၏ ကုမၸဏီအဖြဲ႔အတြင္း သင့္၏ ကိုယ္ေရးအခ်က္အလက္မ်ားအား ကုမၸဏီအဖြဲ႔အတြင္းရွိ သတ္မွတ္ထားသည့္ ကုမၸဏီမ်ားကို ၎တုိ႔မွ အထက္ေဖာ္ျပပါရည္ရြယ္ခ်က္မ်ားအတြက္ လုပ္ေဆာင္ရန္လုိအပ္ပါက သို႔မဟုတ္ အဖြဲ႔အစည္း၏ ဖြဲ႔စည္းပုံေပၚအေျခခံ၍ ကုမၸဏီလုပ္ငန္းမ်ား အျပန္အလွန္ေဆာင္ရြက္ပါက သို႔မဟုတ္ ကုမၸဏီအဖြဲ႔အတြင္း ကုမၸဏီအဖြဲ႔ခြဲမ်ားအတြက္ အဓိကကိစၥလုပ္ငန္းရပ္မ်ားလုပ္ေဆာင္ပါက ေပးမည္ျဖစ္သည္။

ကြ်ႏ္ုပ္တုိ႔သည္ သင့္၏ကိုယ္ေရးအခ်က္အလက္မ်ားအား ၾကီးၾကပ္သူအာဏာပိုင္မ်ား၊ တရားရုံးမ်ား သုိ႔မဟုတ္ ဥပေဒရုံးမ်ားသုိ႔ သက္ဆုိင္ရာဥပေဒမ်ားႏွင့္ ကိုက္ညီမႈရွိေစရန္ သုိ႔မဟုတ္ တရား၀င္ခြင့္ျပဳပါက တရား၀င္ခြင့္အေရးမ်ားအား အသုံးျပဳရန္၊ ေျပာဆုိရန္ သုိ႔မဟုတ္ ခုခံရန္ လုိအပ္လွ်င္ လႊဲေျပာင္းေပးမည္ျဖစ္သည္။

ကြ်ႏ္ုပ္တုိ႔သည္ ၀န္ေဆာင္မႈေပးသူမ်ားႏွင့္ အထက္ေဖာ္ျပပါရည္ရြယ္ခ်က္မ်ားအား လုပ္ေဆာင္ရန္ အတူလုပ္ေဆာင္မည္ျဖစ္သည္။ အဆုိပါ၀န္ေဆာင္မႈေပးသူမ်ားသည္ သင့္၏ ကိုယ္ေရးအခ်က္အလက္မ်ားအား ကြ်ႏ္ုပ္တုိ႔၏ အမည္ႏွင့္ ကြ်ႏ္ုပ္တုိ႔၏ ညႊန္ၾကားခ်က္အရသာ စိစစ္လုပ္ေဆာင္မည္ျဖစ္သည္။ ၎တုိ႔သည္ စာခ်ဳပ္စည္းကမ္းအရ ေဒတာအခ်က္အလက္ကာကြယ္ျခင္းဥပေဒမ်ားအား လုိက္နာရန္ တာ၀န္ရွိသည္။

အခ်ိဳ႕ကိစၥရပ္မ်ားတြင္ ကြ်ႏ္ုပ္တုိ႔သည္ သက္ဆုိင္ရာဥပေဒမ်ားျဖင့္ သင့္ေလ်ာ္လုံေလာက္သည့္ ေဒတာအခ်က္အလက္ကာကြယ္မႈ မေပးႏုိင္သည့္ ဥေရာပစီးပြားေရးဇရိယာျပင္ပတြင္ရွိသည့္ ၀န္ေဆာင္မႈေပးသူမ်ား သုိ႔မဟုတ္ ကုမၸဏီအဖြဲ႔မ်ား (တတိယပုဂၢိဳလ္)ထံ ကိုယ္ေရးအခ်က္အလက္မ်ား ေပးရပါသည္။ အဆုိပါကိစၥတြင္

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ကျွန်ုပ်တို့သည် သင်၏ ကိုယ်ရေးဒေတာအချက်အလက်၏ ကိုယ်ရေးအချက်အလက်ကာကွယ်ခြင်းအား လုံခြုံစေရန် နှင့် ဒေတာအချက်အလက်ကာကွယ်ခြင်းအား သင့်လျော်လုံလောက်သည့်အဆင့်ရှိစေရန် သင့်လျော်သည့် လုပ်ဆောင်ချက်များအား လုပ်ဆောင်သွားမည်ဖြစ်သည်။

သို့ဖြစ်၍ ကျွန်ုပ်တို့သည် တတိယနိုင်ငံများတွင်ရှိသည့် ပြင်ပလက်ခံသူများသို့ သင်၏ ကိုယ်ရေးအချက်အလက်များအား ၎င်းတို့သည် ဥရောပဒေတာအချက်အလက်ကာကွယ်ခြင်းသဘောတူညီချက်များအား ကျွန်ုပ်တို့နှင့် ချုပ်ဆိုထားမှသာ သို့မဟုတ် တရားဝင်စီးပွားရေးစည်းမျဉ်းစည်းကမ်းများ ချုပ်ဆိုထားမှသာ လွှဲပြောင်းပေးမည်ဖြစ်ပါသည်။

ထပ်မံသိလိုသည့်အချက်အလက် သို့မဟုတ် လုပ်ဆောင်မည့်နည်းလမ်းများ၏ မိတ္တူအား အထက်တွင် ဖော်ပြထားသည့် လိပ်စာများတွင် ရရှိနိုင်ပါသည်။

<u>သင်၏ ကိုယ်ရေးအချက်အလက်ဒေတာအား မည်မျှထိန်းသိမ်းထားမည်နည်း။</u>

သတင်းပေးပို့ချက်တွင် ပါဝင်သည့် ကိုယ်ရေးအချက်အလက်များအား စုံစမ်းစစ်ဆေးမှုပြီးသည့် နှစ်လအတွင်း မှတ်တမ်းတင်ရန်လိုအပ်သည့် အထူးအခြေအနေများကြောင့် ထိန်းသိမ်းရန်မျှဖစ်မွေနလိုအပ်ခြင်းမရှိပါက ဖျက်မည်ဖြစ်သည်။

စည်းကမ်းအရလုပ်ဆောင်ချက်လုပ်ဆောင်ရမည်ဆိုပါက သို့မဟုတ် တရားဥပဒေအရဖြေရှင်းရန်လိုအပ်ပါက (တရားဥပဒေအရလုပ်ဆောင်ရန် လိုအပ်ခြင်းကဲ့သို့) ကိုယ်ရေးအချက်အလက်များသည် နောက်ဆုံးဆုံးဖြတ်ချက်မချမီအထိ ထိန်းသိမ်းထားမည်ဖြစ်သည်။ အချို့နိုင်ငံများရှိ အရေးပေါ်ဆက်သွယ်ချက်များမှ တဆင့် စုဆောင်းထားသည့် သတင်းပေးပို့ချက်တွင် ပါဝင်သည့် ကိုယ်ရေးအချက်အလက်များအား ဒေသဆိုင်ရာဒေတာထိန်းသိမ်းခြင်း ဥပဒေများနှင့် ပေါ်လစီများအရ ထိန်းသိမ်းမည်ဖြစ်သည်။ BASFသည် အရေးပေါ်ဆက်သွယ်ချက်အတွင်းမပါဝင်သည့် ကိုယ်ရေးအချက်အလက်ဒေတာများအား ချက်ချင်းဖျက်ဆီးရန် ကြိုးစားမည်ဖြစ်သည်။

<u>သင့်တွင် မည်သည့်ဒေတာအချက်အလက်ကာကွယ်ခွင့်ရှိသလဲ။</u>

သင်အနေဖြင့် ကျွန်ုပ်တို့သိမ်းဆည်းထားသည့် ကိုယ်ရေးအချက်အလက်နှင့် သက်ဆိုင်သည့် စိစစ်လုပ်ဆောင်ချက်နှင့် ပတ်သက်သည့် **သတင်းများ**အား အထက်ဖော်ပြပါလိပ်စာ တောင်းပိုင်ခွင့်ရှိသည်။ ထို့အပြင် ထူးခြားသည့် အခြေအနေများတွင် သင်မှ သင်၏ကိုယ်ရေးဒေတာအချက်အလက်များအား **ပြင်ဆင်ရန်** သို့မဟုတ် **ဖျက်ပေးရန်** တောင်းဆိုပိုင်ခွင့်ရှိသည်။ သင်၏ ကိုယ်ရေးဒေတာအချက်အလက်များအား **စိစစ်လုပ်ဆောင်ခြင်းအား တင်းကြပ်ရန်တောင်းဆိုပိုင်ခွင့်** နှင့် ၎င်းတို့မှ တည်ဆောက်ထားသည့်၊ လုပ်ထုံးလုပ်နည်းအရ နှင့် စက်ဖြင့် ဖတ်ရှုနိုင်သည့် ပုံစံဖြင့် ပေးပို့သည့် **ဒေတာများအား ထုတ်ဖော်ပိုင်ခွင့်**လည်းရှိသည်။

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Netherlands

တိုင်ကြားမှုများအား မည်သည့်နေရာတွင် တင်သွင်းနိုင်သနည်း။

စီမံအုပ်ချုပ်ရေးဆိုင်ရာ ဥပဒေအရ တရားဝင်ကုစားခြင်း သို့မဟုတ် တရားစီရင်မှု ကုစားခြင်းဖြစ်စေ သင်၏ ကိုယ်ရေးဒေတာအချက်အလက်များအား စီစစ်လုပ်ဆောင်ခြင်းသည် နိုင်ငံသားများ၏ ပုဂ္ဂိုလ်ဆိုင်ရာလွတ်လပ်မှုနှင့် ပုဂ္ဂိုလ်ဆိုင်ရာလုံခြုံမှုကို ကာကွယ်ပေးရေးဥပဒေအား ချိုးဖောက်သည်ဟု ယုံကြည်ပါက သင်၌ သင်နေထိုင်သည့် အဖွဲ့ဝင်နိုင်ငံသို့မဟုတ် တရားမဝင်ချိုးဖောက်မှုဖြစ်ပွားသည့် နိုင်ငံရှိ ကြီးကြပ်သူအာဏာပိုင်များထံ တိုင်ကြားလွှာတင်ပိုင်ခွင့်ရှိသည်။

တိုင်ကြားလွှာ လက်ခံရရှိသည့် ကြီးကြပ်သူအာဏာပိုင်သည် အခြေအနေဖြစ်စဉ်၏ အယူခံဝင်မည့်သူ နှင့် တိုင်ကြားလွှာ၏ ရလဒ်အား နိုင်ငံသားများ၏ ပုဂ္ဂိုလ်ဆိုင်ရာလွတ်လပ်မှုနှင့် ပုဂ္ဂိုလ်ဆိုင်ရာလုံခြုံမှုကို ကာကွယ်ပေးရေးဥပဒေ အခန်း၅၊ ပုဒ်မ ၁၀၊ ၁၁ နှင့် ၁၂ အရ တရားနည်းလမ်းအရ ကုစားခြင်းနှင့်တကွ အကြောင်းကြားရမည်။

ကြီးကြပ်သူအာဏာပိုင်ခေါင်းဆောင်သည်

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Nederland

Informatie over gegevensbescherming

BASF (hierna "wij" of "ons" genoemd) neemt gegevensbescherming zeer serieus. Natuurlijk hoort daarbij ook het zorgen voor een hoog niveau van transparantie. Om te zorgen voor deze

transparantie, wordt in het volgende document informatie verstrekt over de manier waarop wij Uw Persoonsgegevens verwerken. Natuurlijk verwerken wij Persoonsgegevens enkel in strikte overeenstemming met de toepasselijke wetgeving inzake de bescherming van Persoonsgegevens.

Wie is verantwoordelijk voor de gegevensverwerking en wat zijn de contactgegevens van de functionaris voor gegevensbescherming?

Verantwoordelijk voor de gegevensverwerking is

BASF Nederland B.V.

Groningensingel 1
6835 EA Arnhem
Nederland
+31 26 371 7171

Onze **vertegenwoordiger voor gegevensbescherming** kan worden gecontacteerd op

data-protection.nl@basf.com

Welke gegevenscategorieën verwerken wij en waar komen ze vandaan?

1. Werking van de website

Cookies zijn tekstinformatiebestanden die kunnen worden opgeslagen in de browser op het apparaat van de bezoeker van een bezochte website (webserver, server). De cookie wordt door de webserver naar de browser gestuurd, of in de browser gegenereerd door een script (JavaScript). De webserver kan deze cookie-informatie rechtstreeks van de server lezen als de gebruiker deze pagina opnieuw bezoekt, of kan de cookie-informatie via een script van de website naar de server overbrengen. Cookies veroorzaken geen schade aan uw apparaat en bevatten geen virussen, trojans of andere malware.

In de cookie wordt informatie opgeslagen die verband houdt met het gebruikte apparaat. Dit betekent echter niet dat wij rechtstreeks kennis krijgen van uw identiteit.

Deze website maakt alleen gebruik van cookies die noodzakelijk zijn voor het functioneren van de website. In het algemeen worden deze cookies alleen geplaatst voor acties die u doet naar aanleiding van een verzoek, zoals het instellen van uw privacy voorkeuren, het inloggen of het invullen van formulieren. U kunt uw browser zo instellen dat deze cookies worden geblokkeerd of dat u over deze cookies wordt geïnformeerd. In dat geval is het echter mogelijk dat sommige onderdelen van de website niet naar behoren werken.

Domein	Naam	Type	Doel	Bewaartermijn
secure.ethicspoint.eu	ASPSESSIEI-DASVABCTA	First-Party Cookie	‘Session state’ maakt het mogelijk om waarden voor een gebruiker op te slaan en op te halen terwijl de gebruiker door pagina's in een webapplicatie navigeert.	Sessie: 30-minuten sinds laatste toegang door gebruiker voor gegeven sessie
secure.ethicspoint.eu	NGSecure	First-Party Cookie	Aangemaakt en gebruikt door de firewall / load balancer voor sessie persistentie.	Sessie- 30-minuten sinds laatste toegang door gebruiker voor gegeven sessie
secure.ethicspoint.eu	ep	First-Party Cookie	Slaat variabelen op in verband met rapportverzending en intakemethode voor NAVEX contact center intakemethode.	Sessie- 30-minuten sinds laatste toegang door gebruiker voor gegeven sessie

2. Uitvoeren van nalevingsonderzoeken

Wij verwerken de volgende categorieën Persoonsgegevens om nalevingsonderzoeken uit te voeren. De Persoonsgegevens worden door u verstrekt of wij verzamelen ze in de loop van het onderzoek:

- Contactgegevens (bijvoorbeeld voor- en achternaam, adres, telefoonnummer, mobiel nummer en e-mailadres)
- Beroepsgegevens (bijvoorbeeld organisatiecode, functietitel)
- Foto's
- Video-opnamen
- Andere informatie die nodig is voor het onderzoek en de opheldering van de zaak (bijvoorbeeld kenteken, werknemersgegevens, betalingsgegevens, bestelgegevens).

Voor welke doeleinden en op welke grondslag worden Uw Persoonsgegevens verwerkt?

Wij verwerken Uw Persoonsgegevens in overeenstemming met de bepalingen van de Algemene Verordening Gegevensbescherming (AVG/GDPR), de Uitvoeringswet UAVG (UAVG), en andere relevante wetten.

De verwerking van Uw Persoonsgegevens dient de volgende doeleinden:

- Werking van de website voor compliance/naleving;
- Het onderzoek naar en de reactie op de gemelde zaak en het nemen van passende maatregelen;
- Communicatie met de betrokken partijen (melder, gemelde personen, andere betrokkenen);
- Naleving van wettelijke voorschriften (bijvoorbeeld van informatie- en opslagverplichtingen uit hoofde van het vennootschapsrecht ter voorkoming van witteboordencriminaliteit, witwasmisdrijven en andere inbreuken op wettelijke en interne voorschriften);
- Het oplossen van geschillen en rechtszaken, het instellen, uitoefenen of verdedigen van rechtsvorderingen of rechtsgedingen en het afdwingen van bestaande contracten.

De verwerking van de bovengenoemde gegevenscategorieën is noodzakelijk om deze doelen te bereiken.

Als niet uitdrukkelijk anders is bepaald, is de rechtsgrondslag voor de verwerking artikel 6 lid 1 sub (f), (b) of (c) AVG.

Als wij van plan zijn Uw Persoonsgegevens te verwerken voor andere doelen dan hierboven vermeld, zullen wij U daarvan voorafgaand op de hoogte stellen.

Aan wie worden Persoonsgegevens doorgegeven?

Binnen ons bedrijf krijgen alleen personen en organen die Uw Persoonsgegevens nodig hebben om de hierboven vermelde doelen te vervullen, toegang tot die gegevens.

Binnen onze groep van ondernemingen worden Uw Persoonsgegevens aan specifieke ondernemingen binnen de groep verstrekt, als zij centraal sleuteltaken uitvoeren voor filialen binnen de groep van ondernemingen of cross-company-functies functies uitvoeren op basis van de organisatiestructuur of als dit noodzakelijk is om de hierboven vermelde doelen te bereiken.

Wij kunnen Uw Persoonsgegevens doorgeven aan toezichthoudende autoriteiten, rechtbanken of advocatenkantoren voor zover dit noodzakelijk is om naleving van de toepasselijke wetgeving te waarborgen of om wettelijke rechten uit te oefenen, te doen gelden of te verdedigen als dit wettelijk is toegestaan.

Wij werken ook samen met dienstverleners om de hierboven vermelde doelen te bereiken. Deze dienstverleners verwerken Uw Persoonsgegevens in onze naam en uitsluitend volgens onze instructies. Zij zijn contractueel verplicht zich te houden aan de toepasselijke regelgeving inzake gegevensbescherming.

In sommige gevallen delen wij Persoonsgegevens met dienstverleners of groepsmaatschappijen die buiten de Europese Economische Ruimte zijn passend niveau van gegevensbescherming niet wordt gegarandeerd door de toepasselijke wetgeving. In dergelijke gevallen nemen wij passende maatregelen om te zorgen voor de bescherming van Uw Persoonsgegevens.

Daarom zullen wij Uw Persoonsgegevens alleen doorgeven aan externe ontvangers in derde landen als er voor die landen een adequaatheidsbesluit bestaat of als deze ontvangers standaard contractuele bepalingen, zoals goedgekeurd door de EU, met ons hebben afgesloten of als deze ontvangers bindende bedrijfsregels hebben ingevoerd.

Verdere informatie en een overzicht van de genomen maatregelen kunnen worden verkregen bij de hierboven vermelde contactpersonen.

Hoe lang bewaren wij Uw Persoonsgegevens?

Persoonsgegevens in rapporten worden binnen twee maanden na de afsluiting van het onderzoek verwijderd, tenzij een langere bewaring nodig is wegens bijzondere omstandigheden die moeten worden gedocumenteerd.

Als disciplinaire maatregelen worden genomen of juridische kwesties moeten worden opgelost (zoals de kans o gerechtelijke stappen), zullen Persoonsgegevens worden bewaard totdat een definitief besluit is genomen. Persoonsgegevens die via de Hotline in andere landen zijn verzameld, worden bewaard volgens de plaatselijke wetgeving en het lokale beleid voor het bewaren van Persoonsgegevens. BASF zal zich inspannen om Persoonsgegevens die niet binnen de reikwijdte van het Hotline vallen, onmiddellijk te vernietigen.

Welke rechten inzake gegevensbescherming hebt U?

U kunt op bovenstaand adres **informatie opvragen** over de Persoonsgegevens die wij over U opslaan en verwerken. Daarnaast kunt U onder specifieke omstandigheden om **correctie** of **verwijdering** van Uw Persoonsgegevens verzoeken. U kunt ook aanspraak maken op **een recht om de verwerking** van Uw Persoonsgegevens te **beperken**, alsmede op een recht **op inzage van de verstrekte gegevens** in een gestructureerd, gangbaar en voor machines leesbaar formaat.

Waar kunnen klachten worden ingediend?

Ongeacht enig ander rechtsmiddel, hebt U het recht om een klacht in te dienen bij de toezichthoudende autoriteit, met name in de lidstaat waar U woont of waar de overtreding heeft plaatsgevonden, als U van mening bent dat de verwerking van Uw Persoonsgegevens in strijd is met de AVG.

De toezichthoudende autoriteit waarbij de klacht is ingediend, stelt de verzoeker in kennis van de situatie en de resultaten van de klacht, inclusief de mogelijkheid van beroep op grond van artikel 78 van de AVG.

De leidende toezichthoudende autoriteit voor de BASF Groep is:
De Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz

Hintere Bleiche 34
55116 Mainz
Duitsland

Voor Nederland kan tevens een klacht ingediend worden bij:
Autoriteit Persoonsgegevens
Postbus 93374
2509 AJ DEN HAAG

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Netherlands

Information on data protection

Data protection is something that BASF (herein after referred to as “we” or “us”) takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Responsible for data processing is

BASF Nederland B.V.

Groningensingel 1
6835 EA Arnhem
The Netherlands
+31 26 371 7171

Our **Data Protection Representative** can be contacted at:

data-protection.nl@basf.com

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any cookies that are necessary for the functioning of the website. In general, these cookies are only set regarding actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, then some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session: 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is Your Personal Data processed?

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR), the Implementation Act GDPR (UAVG), as well as other relevant laws.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;

- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f), (b) or (c) GDPR.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area (“third-party countries”), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in third countries if there is an adequacy decision for the countries or if the recipients have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Data?

Personal data contained in reports will be deleted within two months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of the EU General Data Protection Regulation.

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the EU General Data Protection Regulation.

The lead supervisory authority for BASF Group is:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

For the Netherlands, a complaint can also be lodged with:

Autoriteit Persoonsgegevens
Postbus 93374
2509 AJ DEN HAAG

Norge

Informasjon om personvern

Personvern er noe BASF (heretter referert til som "vi" eller "oss") tar veldig alvorlig. Naturligvis omfatter dette også å sikre høy grad av åpenhet. For å sikre denne åpenheten, gir følgende dokument informasjon om hvordan vi behandler personopplysningene dine. Vi behandler selvfølgelig bare personopplysninger i samsvar med gjeldende personvernlovgivning.

Hvem er ansvarlig for databehandling og hvem er personvernombudet?

Ansvarlig for databehandling er

BASF AS
Lilleakerveien 2B
Postboks 420
NO-1327 Lysaker
Norway

Vårt **personvernombud** kan kontaktes på:

data-protection.dk@basf.com

Også i Norge er vår lokale databeskyttelseskoordinator cecilie.heieren@partners.basf.com (Cecilie Heieren)

Hvilke datakategorier behandler vi og hvor kommer de fra?

1. Drift av nettstedet

Informasjonskapsler er tekstinformasjon som kan lagres i nettleseren på enheten til brukeren av et besøkt nettsted (webserver, server). Informasjonskapselen sendes enten fra webserveren til nettleseren eller genereres i nettleseren av et skript (JavaScript). Webserveren kan lese denne informasjonen om informasjonskapsler direkte fra serveren når brukeren besøker denne siden på nytt eller overføre informasjonskapsler til serveren via et skript på nettstedet. Informasjonskapsler forårsaker ingen skade på enheten din, inneholder ikke virus, trojanere eller annen skadelig programvare.

Informasjon lagres i informasjonskapselen som er relatert til den spesifikke enheten som brukes. Dette betyr imidlertid ikke at vi får direkte kunnskap om identiteten din.

Dette nettstedet bruker bare det som er nødvendig for at nettstedet skal fungere. Generelt er disse informasjonskapslene bare innsatt som svar på handlinger du utfører som svar på en tjenesteforespørsel, for eksempel å angi personverninnstillinger, logge på eller fylle ut skjemaer. Du kan stille inn nettleseren din til å blokkere disse informasjonskapslene eller varsle deg om disse informasjonskapslene. Det kan imidlertid hende at noen områder på nettstedet ikke fungerer som de skal.

Domene	Navn	Type	Hensikt	Levetid
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Førsteparts	Sesjonsstatus gir muligheten til å lagre og hente verdier for en bruker når brukeren navigerer på sider i et webprogram.	Sesjon: 30 minutter siden siste tilgang av bruker for gitt sesjon.
secure.ethicspoint.eu	NGSecure	Førsteparts	Opprettet og brukt av brannmuren / belastningsfordeleren for sesjon-varighet	Sesjon - 30 minutter siden siste tilgang av bruker for gitt sesjon
secure.ethicspoint.eu	ep	Førsteparts	Lagrer variabler relatert til rapportfordelings- og inntaksmetode for NAVEX kontaktsenterinntaksmetode	Sesjon - 30 minutter siden siste tilgang av bruker for gitt sesjon

2. Gjennomføre samsvarsundersøkelser

Vi behandler følgende kategorier av personopplysninger for å gjennomføre samsvarsundersøkelser. Personopplysningene oppgis av deg, eller vi samler dem inn i løpet av undersøkelsen:

- Kontaktinformasjon (for eksempel fornavn og etternavn, adresse, telefonnummer, mobilnummer og e-postadresse)

- Profesjonelle data (for eksempel organisasjonskode, stilling)
- Fotografier
- Videoopptak
- Annen informasjon som er nødvendig for undersøkelsen og avklaring av saken (for eksempel registreringsnummer for kjøretøy, ansettelsesdata, betalingsdata, ordredata).

For hvilke formål og på hvilket juridisk grunnlag behandles dine personopplysninger?

Vi behandler dine personopplysninger i samsvar med bestemmelsene i EUs personvernforordning (GDPR), samt andre relevante lover.

Behandling av dine personopplysninger tjener følgende formål:

- Drift av nettstedet for samsvarsrapportering;
- Undersøke og svare på saken som er rapportert og iverksette passende tiltak;
- Kommunikasjon med de involverte partene (klagere, anklagede personer, andre involverte personer);
- Overholdelse av lovpålagte krav (f.eks. informasjons- og lagringsforpliktelser i henhold til selskapsretten for å forhindre hvitsnippkriminalitet, hvitvaskingsforbrytelser og andre brudd på lovpålagte og interne krav);
- Løse tvister og søksmål, etablere, utøve eller forsvare seg mot juridiske krav eller rettssaker, håndheve eksisterende kontrakter

Behandlingen av de ovennevnte datakategoriene er nødvendig for å oppnå disse formålene.

Det rettslige grunnlaget for behandling av opplysninger om straffbare handlinger og domfellelser er den norske Lov om behandling av personopplysninger (personopplysningsloven) § 11 og det rettslige grunnlaget for behandling av annen informasjon er GDPR artikkel 6 avsnitt 1 bokstav (f), da behandlingen er nødvendig for at vi skal kunne forfølge vår legitime interesse i å sikre lovlig og etisk ansvarlig drift av vår virksomhet.

Hvis vi har til hensikt å behandle personopplysningene dine til noe annet formål som ikke er nevnt ovenfor, vil vi informere deg om dette før slik behandling.

Hvem overføres personopplysninger til?

I vårt selskap vil bare personer og avdelinger som trenger dine personopplysninger for å oppfylle de ovennevnte formålene, få tilgang til slike data.

Innenfor vår gruppe av selskaper blir dine personopplysninger gitt til spesifikke selskaper i gruppen, hvis de sentralt utfører viktige oppgaver for tilknyttede selskaper i selskapsgruppen, eller utfører funksjoner på tvers av selskapene på grunnlag av organisasjonsstrukturen, eller hvis det er nødvendig for å oppfylle de ovennevnte formålene.

Vi kan overføre dine personopplysninger til tilsynsmyndigheter, domstoler eller advokatkontorer så langt det er nødvendig for å sikre overholdelse av gjeldende lov eller for å utøve, hevde eller forsvare rettigheter hvis det er tillatt i henhold til lov.

Vi samarbeider også med tjenesteleverandører for å oppfylle de ovennevnte formålene. Disse tjenesteleverandørene behandler dine personopplysninger i vårt navn og utelukkende i henhold til våre instruksjoner. De er kontraktsmessig forpliktet til å overholde gjeldende personvernlovgivning.

I noen tilfeller utleverer vi personopplysninger til tjenesteleverandører eller konsernselskaper utenfor EØS ("tredjepartsland"), der et tilstrekkelig beskyttelsesnivå ikke er garantert av gjeldende lovgivning. I slike tilfeller iverksetter vi passende tiltak for å sikre personvernet til dine personopplysninger og for å sikre et tilstrekkelig beskyttelsesnivå.

Derfor vil vi bare overføre personopplysningene dine til eksterne mottakere i tredjeland hvis de har inngått EUs standard personvernbestemmelser med oss eller har innført bindende selskapsregler.

Ytterligere informasjon samt en kopi av tiltakene som er truffet kan fås fra de ovennevnte kontaktene.

Hvor lenge oppbevarer vi personopplysningene dine?

Hvis ikke noe annet er uttrykkelig angitt (f.eks. i et bestemt samtykkeskjema), sletter eller blokkerer vi personopplysninger om våre kontaktpersoner så snart de ikke lenger er nødvendige for formålene nevnt ovenfor, med mindre sletting eller blokkering vil bryte våre lovpålagte forpliktelser til å levere og oppbevare register (for eksempel oppbevaringsperioder i henhold til kommersielle lovgivning eller skattelovgivning).

Hvilke databeskyttelsesrettigheter har du?

Du kan be om **informasjon** om personopplysningene vi lagrer og behandler om deg ved adressen angitt ovenfor. I tillegg kan du, under spesifikke omstendigheter, kreve **korrigering** eller **sletting** av dine personopplysninger. Du kan også ha **rett til å begrense behandlingen** av dine personopplysninger samt rett til **utlevering av dataen som følger av behandlingen** i et strukturert, vanlig og maskinlesbart format.

Du har **rett til å protestere** mot vår behandling av dine personopplysninger, inkludert hvor vi behandler dem for å ivareta våre legitime interesser.

Hvis vi behandler opplysningene dine for å ivareta våre legitime interesser, kan du motsette deg denne behandlingen på grunnlag av din spesifikke situasjon. Vi vil da slutte å behandle dine personopplysninger med mindre vi kan bevise et beskyttelsesverdig grunnlag for behandlingen

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som overstiger dine interesser, rettigheter og friheter, eller formålet med behandlingen er påstanden, utøvelsen eller forsvaret av et juridisk krav.

Hvor kan klager sendes inn?

Uavhengig av andre rettsmidler i henhold til administrative bestemmelser eller rettsmidler, har du rett til å sende inn en klage til vårt personvernombud (for kontaktinformasjon se side 1) eller til tilsynsmyndigheten, spesielt i medlemsstaten der du er bosatt eller der det påståtte bruddet fant sted, hvis du mener at behandlingen av dine personopplysninger er i strid med GDPR eller annen gjeldende personvernlovgivning.

Hovedtilsynsmyndigheten er:

For BASF Group i Europa:
Der Landesbeauftragte für den Datenschutz und dø Informasjonsfriiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Tyskland

Personal Data Protection Statement

BASF Pakistan Pvt Limited (hereinafter referred to as "**BASF**") is committed to protect the privacy and security of any data or information that relates to a natural person, which, either directly or indirectly, in combination with other information, is capable of identifying such person; and includes name, address, telephone number, date of birth, gender, email address, organization name, etc. ("**Personal Data**") which is stored on the website (basf.ethicspoint.com) owned and operated by Navex. This privacy policy applies to any person that accesses the website ("**User**") or has shared any Personal Data with BASF. You hereby agree not to provide the Personal Data of any other person, unless required for the purpose of the disclosure.

This document governs the access, receipt, collection, possession, storage, dealing, handling and usage of Personal Data provided during the course of your use of this website, in accordance with the applicable laws.

It is important that you read this document as a provider of Personal Data, together with any other privacy statement, we may provide on specific occasions when we are collecting or using Personal Data, so that you are aware of how and why we are using such information.

By accessing and using this website, you accept the terms of, and agree to be bound by this privacy statement. This privacy statement may be updated from time to time by BASF at its sole discretion or on account of changes in law. Unless otherwise specified, such revisions shall take effect from the day and date they are posted on the website. BASF shall be under no obligation to notify the User about the changes. You are advised to consult this privacy statement regularly for any changes, as your continued access and use of this website shall be deemed to be your approval and acceptance of all changes to this privacy statement.

This privacy statement should be at all times read along with the terms and conditions of use of the website.

If a User visits the website, after choosing to do so, then any dispute regarding breach of privacy will be subject to this privacy statement and its terms and conditions of use. The applicable law for any such dispute shall be laws of Pakistan and the competent courts at Karachi, Pakistan will have exclusive jurisdiction over any or all disputes arising out of, or in connection with this privacy statement.

By voluntarily providing us with your Personal Data, you hereby give us your consent to use such Personal Data in accordance with this privacy statement.

Data protection principles

BASF will comply with the applicable laws and the Personal Data will be used in accordance with the following data protection principles:

1. Used lawfully, fairly and in a transparent way.
2. Collected only for valid purposes and not used in any way that is incompatible with those purposes.

3. Kept securely and only for such period of time as may be required in accordance with the applicable laws.

When entering information on the website, as appropriate, you may be asked to enter your name, email address, mailing address, phone number, age, or other details as required, for us to contact you and respond to your complaints / grievances. You may also choose not to provide us with such Personal Data and stay anonymous. We process the Personal Data as provided by you with your consent, in respect of the complaint and/or for taking steps, at your request.

Who is responsible for data processing

Responsibility for data processing is with **BASF Pakistan Pvt Limited**
BASF Pakistan Head Office
4 A Block 06
PECHS Karachi

Processing of Personal Data

1. Operation of the website ("Cookies')

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Cookies Table

Domain	Name	Type	Purpose	Life span

secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We will process the following categories of your Personal Data to conduct compliance investigations. The Personal Data provided by you or collected by us in the course of the investigation, *inter-alia*, could include the following:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, employment data, payment data, order data).

Purpose of processing your Personal Data and legal basis

Processing of your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);

- Compliance with legal requirements (e.g. information and storage obligations under corporate laws in order to prevent frauds, money laundering cases and other violations of legal and internal requirements);
- Resolving disputes and litigations, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

Please note that it is not obligatory for you to provide your Personal Data, but if you do not provide the same, we may not be able to fulfil the purposes described above efficiently, including (i) communicating with you; (ii) seeking clarification of the matter you reported through the Hotline; or (iii) being able to pursue a better investigation into the matter.
If we intend to process your Personal Data for any other purpose not mentioned above, we will inform you prior to such processing.

Transfer of Personal Data

Within our Company, only those individuals who need your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our BASF Group of Companies, your Personal Data is provided to specific companies within the BASF Group, if they perform central key tasks for affiliates within the BASF Group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

Further, we might transfer your Personal Data, to third parties in Pakistan or abroad where required by law, to fulfill the above-mentioned purposes. We may also need to share your personal information, without your prior consent, with government agencies mandated under the law to obtain Personal Data, for the purpose of verification of identity or for prevention, detection, investigation, including cyber incidents, prosecution and punishment of offences or to otherwise comply with the law or a legal obligation.

All our third-party service providers and other entities in the BASF Group are instructed to take appropriate security measures to protect your Personal Data in line with our policies and in accordance with applicable laws. We do not allow our third-party service providers to use your Personal Data for their own purposes. We only permit them to process your Personal Data for specified purposes and in accordance with our instructions. The third-party service providers cannot disclose your Personal Data.

BASF does not sell or trade your Personal Data. This does not include our hosting partners of the website, who agree to keep your Personal Data confidential and do not have any independent use of this information you disclose to them except for forwarding the same to BASF. You hereby give your consent to receipt of your Personal Data by our trusted hosting partners of this website, Navex and transfer of the same to BASF.

Your Personal Data may also be stored, used and processed in a jurisdiction other than Pakistan and/or where BASF and Navex servers are located outside Pakistan.

Retention of your Personal Data

We will only retain your Personal Data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal requirements and obligations. To determine the appropriate retention period for Personal Data, we consider the amount, nature, and sensitivity of the Personal Data, the potential risk of harm from unauthorized use or disclosure of your Personal Data, the purposes for which we process your Personal Data and whether we can achieve those purposes through other means, and the applicable legal requirements.

In certain circumstances we may anonymize your Personal Data so that it can no longer be associated with you, in which case we may use such information without further reference to you.

As regards, Personal Data, which is stored or gathered by our hosting partners, Navex, the same will be dealt with in accordance with the personal data privacy statement of Navex. In any case, Personal Data shall be stored by Navex, for as long as necessary to fulfil the purposes it is collected for, including for the purposes of satisfying any legal requirements and obligations.

Your data protection rights

Under certain circumstances, by law you have the right to:

- Right to be informed. You have the right to be provided with clear, transparent and easily understandable information about how we use your personal data and your rights. Therefore, we're providing you with the information in this privacy statement.

- Request access to your Personal Data. This enables you to receive a copy of the Personal Data, we hold about you and to check that we are lawfully processing it.

- Request updation or correction of the Personal Data that we hold about you. This enables you to correct any incomplete or inaccurate information, we hold about you.

- Request erasure of your Personal Data. This enables you to ask us to delete or remove Personal Data where there is no good reason for us continuing to process it.

- Right to withdraw consent. If you have given your consent to anything we do with your personal data (i.e., we rely on consent as a legal basis for processing your personal data), you have the right to withdraw your consent at any time (although if you do so, it does not mean that anything we have done with your personal data with your consent up to that point is unlawful). Further, in case you wish to withdraw your consent at a later point in time, we may still proceed to process your Personal Data in circumstances recognized and permitted by law.

- Rights related to automated decision-making. You have the right not to be subject to a decision which is based solely on automated processing and which produces legal or other significant effects on you. In particular, you have the right:

    - to obtain human intervention;
    - to express your point of view;

- to obtain an explanation of the decision reached after an assessment; and
- to challenge such a decision.

- We shall not be responsible for the authenticity of the Personal Data supplied by you.

- You may exercise your rights under this section in relation to your Personal Data by writing to our Grievance Officer

Protection of Personal Data

We have put in place security practices and standards and have a comprehensive documented information security program and policies that contain managerial, technical, operational and physical security control measures to protect the security of your Personal Data.

Third parties will only process your Personal Data, on our instructions and where they have agreed to treat the information confidentially, legally and securely.

We have put in place appropriate security measures to prevent your Personal Data from being accidentally lost, used or accessed in an unauthorized way, altered or disclosed. In addition, we limit access to your Personal Data to those employees, agents, contractors and other third parties who have a business need to know. They will only process your Personal Data on our instructions, and they are subject to a duty of confidentiality.

We have put in place procedures to deal with any suspected data security breach and will notify you and any applicable regulator of a suspected breach where we are legally required to do so.

Please be aware that, although it is our endeavor to provide reasonable security for your Personal Data, no security system can prevent all potential security breaches. We endeavor to ensure to the best of our ability that all third party service providers whose services which we may use maintain security standards that are equivalent to our security standards and commensurate with market practices in the context of any kind and nature of Personal Data being stored or handled.

Grievance Officer and contract details

We have designated a Grievance Officer to address any discrepancies and grievances with respect to processing of information in a time bound manner. The Grievance Officer will redress the grievances expeditiously but within one month from date of receipt of the grievance. The details of the Grievance Officer are as follows:

Name: Muhammad Rizwan Rauf
Tel No: +9221 34546552 +9221 111 550 550 Ext 332
E-mail ID: rizwan.rauf@basf.com
Postal Address: BASF Pakistan Head Office 4 A Block 06 PECHS Karachi

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Privacy Notice

This Privacy Notice ("Notice") is issued pursuant to the requirements of the Philippine Data Privacy Act (DPA).

Data protection is something that BASF (hereinafter referred to as "we" or "us") takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, this Notice provides information on how we collect, use, process and disclose your Personal Data when you use the Navex Compliance Hotline ("Hotline"). Kindly read this Notice and understand your rights on the matter.

We shall have the right to modify, update or amend the terms of this Notice at any time. By continuing to use this website and the Hotline following the modifications, updates or amendments to this Notice, it shall signify your acceptance of the same.

Personal Data

Your Personal Data is information that relates directly or indirectly to you, who is identified or identifiable from that information or from that and other information. Your personal data is provided by you or, collected in the course of the investigation, may include the following:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address);
- The information reported to the Hotline and evidence gathered in the course of the investigation such as photographs and video recordings;
- Information about your computer hardware and software when you access the website. The information can include your IP address, browser type, domain name, access times and referring website addresses; and
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

Data collected from you may include other personal data depending on the subject matter reported through the Hotline, obtained in the course of the investigation, or from the use of the website from cookies. In any case, your consent will be obtained prior to the processing of such Personal Data.

Cookies

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Cookie Table

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDAS	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

Collection and use of Personal Data

We collect, use and process the following categories of Personal Data for the purposes described in this Notice.

Purposes of processing

We process your Personal Data in compliance with the provisions of the DPA.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;

- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under applicable law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements); and
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation or, enforcing existing contracts.

The processing of the abovementioned data categories is necessary to achieve these purposes.

The provision of your Personal Data is voluntary. However, if you do not provide, or withdraw your consent for us to use, your Personal Data, we may not, amongst others, be able to fulfil the purposes described above including (i) communicating with you; (ii) seeking clarification of the matter you reported through the Hotline; or (iii) being able to pursue a better investigation into the matter.

Notwithstanding the withdrawal of your consent, we may still proceed to process your Personal Data in circumstances expressly recognized and permitted by law.

If we intend to process your Personal Data for any other purpose not mentioned above, we will inform you accordingly prior to such processing and obtain your consent, where necessary.

Disclosure to Third Parties

Your Personal Data may be transferred, accessed or disclosed to third parties for the purposes described above or as permitted by law. In cases of disclosure to third parties, such disclosure of Personal Data shall be covered by the relevant outsourcing or data sharing agreement, as may be applicable.

Transfers of Personal Data

Within our company, only persons who need your Personal Data to fulfil the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfil the abovementioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the Philippines.

Philippines

Your Personal Data may also be stored, used and processed in a jurisdiction other than the Philippines and/or where BASF's servers are located outside the Philippines. You understand and consent to the transfer of your Personal Data to BASF group of companies, third parties and out of the Philippines as described above.

Protection of Personal Data

We shall endeavour to implement reasonable security arrangements, and require any third parties to implement similar security arrangements, to protect your Personal Data from unauthorized access, collection, use, disclosure, copying, modification, disposal or similar risks.

Retention of Personal Data

We will retain your Personal Data for the period necessary to conclude the investigation unless a longer retention period is permitted or required by law.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until the conclusion of those proceedings.

Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Rights of Access and Correction

Please ensure that the Personal Data you provide us is accurate as neither BASF, its directors, officers or employees nor our third party service providers will be liable for any Personal Data submitted by you that is inaccurate, misleading, incomplete, or not updated.

Subject to the provisions of the DPA, you may apply to us to have access to your Personal Data which are in our possession or control for the purpose of updating or correcting the same. We shall make a reasonable effort to ensure that your Personal Data is updated upon provision of such information from time to time. You may also contact us to seek information in the way in which your Personal Data was used or disclosed within a year before the date of the request. We reserve the right to charge an administration fee for processing such request.

Subject to any exceptions under applicable laws, you may at any time hereafter request for access to, or for correction or rectification of your Personal Data, or seek further information from us by contacting:

Randy T. Banaag
Senior Manager - Human Resources & Administration
BASF Philippines, Inc.
Units 3 and 4, Upper Penthouse, CTP ASEAN Tower
Block 3, Lot 2, Asean Drive, Spectrum District
Filinvest Corporate City, Alabang
Muntinlupa City, 1781, Metro Manila, Philippines
Mobile: (+63) 9989611592 E-Mail: randy.banaag@basf.com

Informacja na temat ochrony danych

BASF (dalej „my” lub „nas”) traktuje ochronę danych niezwykle poważnie. Dotyczy to również zapewnienia wysokiego poziomu przejrzystości. W niniejszym dokumencie przedstawiamy informacje dotyczące sposobu w jaki przetwarzamy Państwa dane osobowe. Przetwarzamy je stosując się ściśle do obowiązujących przepisów prawa w zakresie ochrony danych osobowych.

Kto odpowiada za przetwarzanie danych? Dane do kontaktu Inspektora ds. Ochrony Danych

Podmiotem odpowiedzialnym za przetwarzanie danych jest

BASF Österreich GmbH

Millennium Tower
Entity 1690
Handelskai 94-96
A-1200 Wiedeń
Austria

Z naszym **Przedstawicielem ds. Ochrony Danych** można się skontaktować pod adresem:

data-protection.at@basf.com

Jakie kategorie danych przetwarzamy i skąd one pochodzą?

1. Obsługa strony internetowej

Cookies to informacje tekstowe, które mogą być przechowywane w przeglądarce na urządzeniu osoby przeglądającej odwiedzaną stronę internetową (serwer www, serwer). Plik cookie jest wysyłany z serwera WWW do przeglądarki albo generowany w przeglądarce przez skrypt (JavaScript). Serwer internetowy może wczytać informacje zawarte w pliku cookie bezpośrednio z serwera, gdy ponownie odwiedzicie Państwo daną stronę, lub otrzymać informacje zawarte w pliku cookie ze skryptu strony internetowej. Pliki cookies nie powodują żadnych szkód na Państwa urządzeniu, nie zawierają wirusów, trojanów ani innego złośliwego oprogramowania.

W pliku cookie zapisywane są informacje związane z konkretnym urządzeniem, z którego Państwo korzystają. Nie oznacza to jednak, że uzyskujemy bezpośrednią wiedzę na temat Państwa tożsamości.

Strona wykorzystuje wyłącznie informacje, które są niezbędne dla jej funkcjonowania. Co do zasady pliki cookie są umieszczane w odpowiedzi na podejmowane przez Państwa działania w reakcji na żądanie usługi, takiej jak ustawienie preferencji prywatności, logowanie lub wypełnienie

formularza. Mogą Państwo ustawić swoją przeglądarkę tak, aby blokowała ona pliki cookie lub informowała o nich. Jednak niektóre sekcje witryny mogą wówczas nie działać prawidłowo.

Domena	Nazwa	Typ	Cel	Ważność
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Pierwsza kategoria	Stan sesji umożliwia przechowywanie i pobieranie wartości dla użytkownika podczas nawigacji po stronach w aplikacji internetowej.	Sesja: 30 minut od ostatniego dostępu użytkownika w danej sesji
secure.ethicspoint.eu	NGSecure	Pierwsza kategoria	Tworzone i używane przez firewall/load balancer do utrzymywania sesji	Sesja - 30 minut od ostatniego dostępu użytkownika w danej sesji
secure.ethicspoint.eu	ep	Pierwsza kategoria	Przechowuje zmienne związane z metodą wysyłania i przyjmowania zgłoszeń przez punkt kontaktowy NAVEX.	Sesja - 30 minut od ostatniego dostępu użytkownika w danej sesji

2. Przeprowadzanie postępowań wyjaśniających

Przetwarzamy następujące kategorie danych osobowych w związku z prowadzonymi postępowaniami wyjaśniającymi. Dane osobowe są dostarczane przez Państwa lub zbierane przez nas w trakcie postępowania:

- Dane kontaktowe (na przykład imię i nazwisko, adres, numer telefonu, numer telefonu komórkowego i adres e-mail)
- Dane zawodowe (na przykład kod organizacji, stanowisko)
- Zdjęcia
- Nagrania wideo
- Inne informacje niezbędne dla postępowania i wyjaśnienia sprawy (na przykład numer rejestracyjny pojazdu, dane dotyczące zatrudnienia, dane dotyczące płatności, dane dotyczące zamówień).

<u>W jakich celach i na jakiej podstawie prawnej przetwarzane są Państwa dane osobowe?</u>

Przetwarzamy Państwa dane osobowe zgodnie z przepisami ogólnego rozporządzenia UE o ochronie danych (RODO), federalnej ustawy o ochronie danych (DSG), a także innych właściwych przepisów prawa.

Państwa dane osobowe są przetwarzane w następujących celach:

- Obsługa witryny internetowej przeznaczonej do zgłaszania nieprawidłowości związanych z przestrzeganiem obowiązującego prawa;
- Badanie i reagowanie na zgłoszone przypadki oraz podejmowanie odpowiednich działań;
- Komunikacja z zaangażowanymi stronami (skarżącymi, oskarżonymi, innymi zaangażowanymi osobami);
- Zapewnienie zgodności z wymogami prawnymi (np. w zakresie obowiązków informacyjnych i obowiązków dotyczących przechowywania danych zgodnie z prawem spółek w celu zapobiegania przestępstwom "białych kołnierzyków", przestępstwom związanym z praniem pieniędzy oraz innym naruszeniom wymogów prawnych i wewnętrznych);
- Rozstrzyganie sporów i powództw sądowych, ustalanie, wykonywanie lub ochrona przed roszczeniami prawnymi bądź postępowaniami sądowymi, egzekwowanie obowiązujących umów.

Przetwarzanie wskazanych powyżej kategorii danych jest konieczne dla osiągnięcia tych celów.

Jeżeli wyraźnie nie określono inaczej, podstawą prawną przetwarzania danych jest art. 6 ust. 1 lit f) RODO.

Jeżeli zamierzamy przetwarzać Państwa dane osobowe w innym, nie wymienionym powyżej celu, poinformujemy Państwa o tym fakcie przed rozpoczęciem przetwarzania.

Komu przekazywane są dane osobowe?

W naszej firmie dostęp do Państwa danych osobowych mają tylko te osoby i organy, którym są one potrzebne do realizacji wyżej wymienionych celów.

Dane osobowe mogą być przekazywane do określonych podmiotów w ramach grupy BASF, jeśli centralnie wykonują one kluczowe zadania dla podmiotów powiązanych w ramach grupy lub jeżeli realizują one określone funkcje dla innych firm w grupie w oparciu o strukturę organizacyjną, bądź jeśli przekazanie jest niezbędne do realizacji wyżej wymienionych celów.

Możemy przekazywać Państwa dane osobowe organom nadzorczym, sądom lub kancelariom prawnym w zakresie niezbędnym do zapewnienia zgodności z obowiązującymi przepisami prawa lub do wykonywania, dochodzenia lub ochrony praw, jeżeli jest to prawnie dozwolone.

W celu osiągnięcia wyżej wymienionych celów współpracujemy także z usługodawcami. Usługodawcy ci przetwarzają Państwa dane osobowe w naszym imieniu oraz wyłącznie w zgodzie

z naszymi instrukcjami. Są oni umownie zobowiązani do przestrzegania obowiązujących przepisów o ochronie danych.

W niektórych przypadkach ujawniamy dane osobowe usługodawcom lub spółkom z grupy zlokalizowanym poza Europejskim Obszarem Gospodarczym („kraje trzecie”), w których obowiązujące przepisy prawa nie gwarantują odpowiedniego poziomu ochrony danych. W takich przypadkach podejmujemy stosowne środki w celu zapewnienia ochrony Państwa danych osobowych i zagwarantowania odpowiedniego poziomu tej ochrony.

W związku z tym przekazujemy Państwa dane osobowe odbiorcom zewnętrznym w krajach trzecich jedynie wówczas, gdy zawarli z nami umowy zawierające Klauzule Ochrony Danych zaakceptowane w UE lub przyjęli Wiążące Reguły Korporacyjne.

Dodatkowe informacje oraz kopię podjętych środków można uzyskać od wyżej wymienionych osób do kontaktu.

Jak długo przechowujemy Państwa dane osobowe?

Dane osobowe zawarte w raportach zostaną usunięte w ciągu dwóch miesięcy od zakończenia postępowania, chyba że ich dłuższe przechowywanie okaże się niezbędne ze względu na szczególne okoliczności wymagające udokumentowania.

W przypadku podjęcia działań dyscyplinarnych lub konieczności rozstrzygnięcia kwestii prawnych (takich jak prawdopodobieństwo wszczęcia postępowania sądowego), dane osobowe będą przechowywane do czasu podjęcia ostatecznej decyzji. Dane osobowe zawarte w zgłoszeniach przyjętych za pośrednictwem infolinii w innych krajach będą przechowywane zgodnie z lokalnymi przepisami i zasadami dotyczącymi przechowywania danych. BASF podejmie starania mające na celu niezwłoczne usunięcie danych osobowych, które nie są objęte zakresem działania infolinii.

Jakie prawa przysługują Państwu w zakresie ochrony danych?

Mogą Państwo zwrócić się na podany powyżej adres z żądaniem udzielenia **informacji** na temat przechowywanych i przetwarzanych przez nas Państwa danych osobowych. Ponadto, w określonych okolicznościach mogą Państwo zażądać **dokonania korekty** lub **usunięcia** Państwa danych osobowych. Może Państwu również przysługiwać **prawo do ograniczenia przetwarzania** Państwa danych osobowych, a także prawo do **ujawnienia przekazanych przez Państwa danych** w uporządkowanym, zwyczajowym i nadającym się do maszynowego odczytu formacie.

Gdzie można składać skargi?

Bez uszczerbku dla innych środków administracyjnych lub ochrony prawnej przysługuje Państwu prawo do złożenia skargi do organu nadzorczego, w szczególności w państwie członkowskim, w którym posiadacie Państwo status rezydenta lub w którym doszło do domniemanego naruszenia,

jeżeli jesteście Państwo przekonani, że przetwarzanie Państwa danych osobowych narusza ogólne rozporządzenie UE o ochronie danych.

Organ nadzorczy, do którego składana jest skarga, powiadamia skarżącego o sytuacji i wynikach rozpatrzenia skargi, w tym o możliwości skorzystania z sądowego środka ochrony prawnej na podstawie art. 78 ogólnego rozporządzenia UE o ochronie danych.

Wiodącym organem nadzorczym jest:

dla Grupy BASF w Europie:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Niemcy

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Portugal

Informações sobre a proteção de dados

A proteção de dados é algo que a BASF (a seguir designada como "nós" ou "connosco") leva muito a sério. Como é natural, ela implica também garantir um elevado nível de transparência. Para garantir essa transparência, encontrará no documento que se segue informações sobre a forma como processamos os seus Dados pessoais. Obviamente, processamos dados pessoais apenas em estrita conformidade com as leis aplicáveis à proteção de dados pessoais.

Quem é responsável pelo processamento de dados e quais são as informações de contacto do Responsável pela Proteção de dados?

O Responsável pelo processamento dos dados é a

BASF ESPAÑOLA, S.L.U.
C/Can Ràbia 3
08017 Barcelona
España

O nosso **Representante da proteção de dados** pode ser contactado através do endereço de e-mail: data-protection.pt@basf.com

Que categorias de dados processamos e qual é a sua proveniência?

1. Funcionamento do site

Os cookies são informações de texto que podem ser armazenadas no navegador do dispositivo do visualizador e que dizem respeito ao site visitado (servidor Web, servidor). O cookie é enviado a partir do servidor Web para o navegador ou gerado no navegador por um script (JavaScript). O servidor Web pode ler estas informações do cookie diretamente a partir do servidor, quando o utilizador visitar esta página novamente, ou transferir as informações do cookie para o servidor por meio de um script do site. Os cookies não causam nenhum dano no seu dispositivo, não contêm vírus, trojans ou outro malware.

As informações são armazenadas no cookie que está relacionado com o dispositivo específico utilizado. Isto não significa, no entanto, que obtivemos conhecimento direto da identidade do Utilizador.

Este site utiliza apenas as informações necessárias ao seu funcionamento. Em geral, estes cookies são definidos apenas em resposta a ações executadas pelo utilizador relacionadas com um pedido de serviço, por exemplo, a definição das preferências de privacidade, o início de sessão ou o preenchimento de formulários. Pode configurar o seu navegador para bloquear estes cookies ou para o avisar da existência dos mesmos. No entanto, se o fizer, algumas áreas do site podem não funcionar corretamente.

Domínio	Nome	Tipo	Finalidade	Duração
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Principal	O estado da sessão permite-lhe guardar e recuperar dados de um utilizador quando este visita páginas de uma aplicação WEB	Sessão: 30 minutos desde o último acesso do utilizador numa determinada sessão
secure.ethicspoint.eu	NGSecure	Principal	Criado e utilizado pela firewall / balanceador de carga para robustez da sessão	Sessão: 30 minutos desde o último acesso do utilizador numa determinada sessão
secure.ethicspoint.eu	ep	Principal	Guarda variáveis relativas ao envio do relatório e procedimento de admissão ao centro de contactos da NAVEX	Sessão: 30 minutos desde o último acesso do utilizador numa determinada sessão

2. Realizar investigações de conformidade

Processamos as seguintes categorias de Dados pessoais para realizar investigações de conformidade. Os dados pessoais são fornecidos por si ou são recolhidos por nós no decorrer da investigação:

- Informações de contacto (por exemplo, nome próprio e apelido, morada, número de telefone, número de telemóvel e endereço de e-mail)
- Dados profissionais (por exemplo, código da organização, cargo desempenhado)
- Fotografias
- Gravações de vídeo
- Outras informações necessárias para a investigação e esclarecimento do caso (por exemplo, número de registo do veículo, dados de emprego, dados de pagamento, dados de pedido).

Para que fins e com que base legal são processados os seus Dados pessoais?

Processamos os seus dados pessoais em conformidade com as disposições do Regulamento geral sobre a proteção de dados da UE (RGPD), da Lei de proteçao de dados Lei 58/2019, bem como de outras leis relevantes.

Os seus Dados pessoais são processados para os seguintes fins:

- Funcionamento do site de relatórios de conformidade;
- Investigar e responder ao caso reportado e tomar as medidas apropriadas;
- Comunicação com as partes envolvidas (queixosos, pessoas acusadas, outras pessoas envolvidas);
- Conformidade com os requisitos legais (por exemplo, obrigações de informação e armazenamento ao abrigo do direito das sociedades, a fim de prevenir crimes de colarinho branco, crimes de lavagem de dinheiro, bem como outras violações de requisitos legais e internos);
- Resolução de litígios e ações judiciais, estabelecimento, exercício ou defesa de processos judiciais ou contenciosos, cumprimento de contratos existentes

O processamento das categorias de dados acima mencionadas é necessário para atingir esses fins.

A menos que tenha sido expressamente estipulado o contrário, a base legal para o processamento é o artigo 6, Parágrafo 1, alínea (f) do RGPD.

Se tivermos a intenção de processar os seus dados pessoais para qualquer outro fim não mencionado acima, iremos informá-lo adequadamente antes de efetuarmos esse processamento.

Quem tem acesso aos dados pessoais?

Dentro da nossa empresa, apenas terão acesso a esses dados as pessoas e entidades que necessitem dos seus Dados pessoais para os fins acima mencionados.

Dentro do nosso grupo de empresas, os seus Dados pessoais são fornecidos a empresas específicas do grupo se elas desempenharem tarefas-chave de forma centralizada para afiliadas que façam parte do grupo de empresas ou desempenharem funções interempresariais com base na estrutura organizacional, ou se isso for necessário para atingir os fins acima mencionados.

Poderemos transferir os seus Dados pessoais para entidades de supervisão, tribunais ou escritórios de advogados na medida do necessário para garantir a conformidade com a legislação aplicável ou para exercer, afirmar ou defender direitos legais, se legalmente permitido.

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Também trabalhamos com prestadores de serviços para atingir os fins acima mencionados. Esses prestadores de serviços processam os seus Dados pessoais em nosso nome e exclusivamente de acordo com as nossas instruções. Estão contratualmente obrigados a cumprir os regulamentos de proteção de dados aplicáveis.

Em alguns casos, divulgamos dados pessoais a prestadores de serviços ou empresas do grupo localizadas fora do Espaço Económico Europeu ("países terceiros"), onde não é garantido pelas leis aplicáveis um nível adequado de proteção de dados. Nesses casos, tomamos as medidas adequadas para salvaguardar a proteção dos seus Dados pessoais e para garantir um nível adequado de proteção de dados.

Consequentemente, só transferiremos os seus dados pessoais para destinatários externos em países terceiros se eles tiverem celebrado connosco acordos de proteção de dados padrão da UE ou se tiverem introduzido Regras empresariais vinculativas.

Pode obter mais informações, bem como uma cópia das medidas tomadas, junto dos contactos acima especificados.

Durante quanto tempo retemos os seus Dados pessoais?

Os dados pessoais contidos nos relatórios serão eliminados no prazo de três meses após a conclusão da investigação, a menos que pareça indispensável um armazenamento mais longo devido a circunstâncias especiais que terão de ser documentadas.

Se forem tomadas medidas disciplinares ou se precisarem de ser resolvidas questões legais (nomeadamente, se existir a probabilidade de uma ação judicial), os dados pessoais serão retidos até ser tomada uma decisão final. Os dados pessoais contidos em relatórios recolhidos através da Linha direta noutros países serão retidos em conformidade com as leis e políticas locais de retenção de dados. A BASF envidará esforços para destruir prontamente os Dados pessoais que não se enquadrem no âmbito da Linha direta.

Quais os direitos de proteção de dados do Utilizador?

Pode solicitar junto da morada acima **informações** acerca dos dados pessoais que armazenamos e processamos e que lhe dizem respeito. Pode também, em determinadas circunstâncias, exigir a **correção** ou **eliminação** dos seus Dados pessoais. Poderá, além disso, ter o **direito de restringir o processamento** dos seus Dados pessoais, bem como o **direito à divulgação dos dados fornecidos** num formato estruturado, tradicional e eletrónico.

Onde podem ser apresentadas reclamações?

Independentemente de qualquer outro recurso legal apresentado por via administrativa ou judicial, o Utilizador tem o direito de apresentar uma reclamação junto da entidade de supervisão,

especialmente no estado-membro onde é residente ou onde ocorreu a alegada violação, se considerar que o processamento dos seus Dados pessoais viola o Regulamento geral sobre a proteção de dados da UE.

A entidade de supervisão à qual é apresentada a reclamação deve notificar o requerente da situação e dos resultados da reclamação, incluindo uma opção de reparação legal em conformidade com o artigo 78 do Regulamento geral sobre a proteção de dados da UE.

A entidade supervisora competente é:

Para BASF na Portugal:
CNPD - Comissão Nacional de Proteção de Dados
Av. D. Carlos I, 134, 1º
1200-651 Lisboa
geral@cnpd.pt

Para o Grupo BASF na Europa:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Alemanha

Information on data protection

Data protection is something that BASF (herein after referred to as “we” or “us”) takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Responsible for data processing is

BASF ESPAÑOLA, S.L.U.
C/Can Ràbia 3
08017 Barcelona
España

Our **Data Protection Representative** can be contacted at:

data-protection.pt@basf.com

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

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Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is Your Personal Data processed?

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR), and Lei de proteçao de dados Lei 58/2019, as well as other relevant laws.

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Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f) GDPR.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area (“third-party countries”), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

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Hence, we will only transfer your personal data to external recipients in third countries if they have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Data?

Personal data contained in reports will be deleted within three months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of the EU General Data Protection Regulation.

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the EU General Data Protection Regulation.

The lead supervisory authority is:

For BASF in **Portugal**:
CNPD - Comissão Nacional de Proteção de Dados

Av. D. Carlos I, 134, 1º
1200-651 Lisboa
geral@cnpd.pt

For BASF Group in **Europe**:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

România

Informații privind protecția datelor

BASF (în cele ce urmează „noi”) tratează cu foarte multă seriozitate protecția datelor. În mod evident, aceasta include asigurarea unui nivel înalt de transparență. Pentru asigurarea acestei transparențe, următorul document furnizează informații privind modul în care prelucrăm Datele Dvs. cu Caracter Personal. Desigur, noi prelucrăm datele cu caracter personal în strictă conformitate cu legislația aplicabilă privind protecția datelor cu caracter personal.

Cine este responsabil pentru prelucrarea datelor și care sunt datele de contact ale Responsabilului cu Protecția Datelor?

Responsabilul pentru prelucrarea datelor este
BASF Österreich GmbH
Millennium Tower
Entity 1690
Handelskai 94-96
A-1200 Viena
Austria

Reprezentantul nostru cu Protecția Datelor poate fi contactat la:

data-protection.at@basf.com

Ce categorii de date prelucrăm și de unde provin?

1. Funcționarea website-ului

Cookie-urile sunt informație text care poate fi stocată în browser-ul dispozitivului vizitatorului unui website vizitat (server web, server). Cookie-ul este fie transmis de pe serverul web către browser, fie generat în browser de un script (JavaScript). Serverul web poate citi această informație cookie direct de pe server atunci când utilizatorul vizitează din nou pagina sau transfera informația cookie către server prin intermediul unui script al website-ului. Cookie-urile nu provoacă nicio daună dispozitivului dvs., nu conțin viruși, troieni sau alt malware.

Informația este stocată în cookie-ul care corespunde dispozitivului specific utilizat. Aceasta nu înseamnă, totuși, că obținem informații directe legate de identitatea dvs.

Acest website le utilizează numai pe cele necesare pentru funcționarea website-ului. În general, aceste cookie-uri sunt setate numai ca răspuns la acțiunile pe care le efectuați în răspuns la o solicitare de serviciu, precum setarea preferințelor dvs. de confidențialitate, autentificarea sau completarea de formulare. Puteți seta browser-ul dvs. să blocheze aceste cookie-uri sau să vă notifice privind aceste cookie-uri. Totuși, este posibil ca unele zone ale website-ului să nu funcționeze adecvat.

Domeniu	Nume	Tip	Scop	Durata de viață
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Starea sesiunii vă permite să stocați și preluați valori pentru un utilizator pe măsură ce utilizatorul navighează în pagini într-o aplicație web.	Sesiune: 30 minute de la ultimul acces al utilizatorului pentru o anumită sesiune
secure.ethicspoint.eu	NGSecure	First party	Creat și utilizat de firewall / load balancer pentru persistența sesiunii	Sesiune - 30 minute de la ultimul acces al utilizatorului pentru o anumită sesiune
secure.ethicspoint.eu	ep	First party	Stochează variabile legate de expedierea raportului și metoda de intrare pentru metoda de intrare a centrului de contact NAVEX	Sesiune - 30 minute de la ultimul acces al utilizatorului pentru o anumită sesiune

2. Realizarea investigațiilor privind conformitatea

Prelucrăm următoarele categorii de Date cu Caracter Personal pentru a realiza investigații privind conformitatea. Datele cu caracter personal sunt furnizate de dvs. sau colectate de noi în cursul investigației:

- Informații de contact (de exemplu, prenume și nume, adresă, număr de telefon, număr de mobil și adresă de email)
- Informații profesionale (de exemplu, codul organizației, funcția)
- Fotografii
- Înregistrări video
- Alte informații necesare pentru investigarea și clarificarea cazurilor (de exemplu, număr de înregistrare al vehiculului, date privind relația de muncă, date privind plățile, alte date).

În ce scopuri și pe ce temei legal sunt prelucrate Datele Dvs. cu Caracter Personal?

Prelucrăm Datele Dvs. cu Caracter Personal în conformitate cu prevederile Regulamentului Uniunii Europene privind Protecția Datelor (GDPR), ale Legii Federale privind Protecția Datelor (DSG), precum și ale altor legi relevante.

Prelucrarea Datelor Dvs. cu Caracter Personal se face pentru următoarele scopuri:

- Funcționarea website-ului de raportare a conformității;
- Investigarea și răspunsul privind cazul raportat și adoptarea acțiunii adecvate;
- Comunicarea cu părțile implicate (plângeri, persoane acuzate, alte persoane implicate);
- Respectarea cerințelor legale (de exemplu, obligații de informare și stocare în baza legii societăților pentru prevenirea infracțiunilor în afaceri, infracțiunilor de spălare a banilor și altor încălcări ale cerințelor legale și interne);
- Soluționarea disputelor și litigiilor în instanță, stabilirea, exercitarea sau apărarea împotriva pretențiilor legale sau litigiilor, executarea contractelor existente

Prelucrarea categoriilor de date sus-menționate este necesară pentru îndeplinirea acestor scopuri.

În cazul în care nu este prevăzut expres în alt mod, temeiul legal pentru prelucrare este articolul 6 Alin. 1 lit (f) GDPR.

Dacă intenționăm să prelucrăm datele Dvs. cu caracter personal pentru orice alt scop nemenționat mai sus, vă vom informa în consecință anterior unei astfel de prelucrări.

Către cine sunt transmise datele cu caracter personal?

În cadrul societății noastre, numai persoanele și organele care necesită Datele Dvs. cu Caracter Personal pentru îndeplinirea scopurilor sus-menționate vor primi acces la respectivele date.

În cadrul grupului nostru de societăți, Datele Dvs. cu Caracter Personal sunt furnizate către anumite societăți din cadrul grupului dacă acestea îndeplinesc la nivel central sarcini cheie pentru afiliați din cadrul grupului de societăți sau îndeplinesc funcții inter-societare în baza structurii organizaționale sau dacă acest lucru este necesar pentru îndeplinirea scopurilor sus-menționate.

Putem transfera Datele Dvs. cu Caracter Personal către autorități de supervizare, instanțe judecătorești sau birouri de avocatură în măsura în care este necesar pentru asigurarea îndeplinirii prevederilor legislației aplicabile sau pentru exercitarea, constatarea sau apărarea drepturilor legale dacă este permis din punct de vedere legal.

Lucrăm de asemenea cu furnizori de servicii pentru ducerea la îndeplinire a scopurilor sus-menționate. Respectivii furnizori de servicii prelucrează Datele Dvs. cu Caracter Personal în

numele nostru și exclusiv în conformitate cu instrucțiunile noastre. Aceștia sunt obligați contractual să adere la reglementările aplicabile privind protecția datelor.

În unele cazuri, dezvăluim datele cu caracter personal către furnizori de servicii sau societăți din grup situate în afara Zonei Economice Europene („țări terțe"), în care un nivel adecvat de protecție al datelor nu este garantat prin legile aplicabile. În astfel de cazuri adoptăm măsurile adecvate pentru a asigura protecția datelor cu caracter personal a Datelor Dvs. cu Caracter Personal și pentru a asigura un nivel adecvat de protecție a datelor.

Prin urmare, vom transfera datele dvs. cu caracter personal numai către destinatari externi din țări terțe care au încheiat acorduri standard UE privind protecția datelor cu caracter personal cu noi sau au introdus Regulile Corporatiste Obligatorii.

Informații suplimentare, precum și o copie a măsurilor adoptate pot fi obținute de la contactele menționate mai sus.

Pe ce perioadă păstrăm Datele Dvs. cu Caracter Personal?

Datele cu caracter personal incluse în rapoarte vor fi șterse în termen de două luni de la finalizarea investigației, cu excepția cazului în care o stocare pe termen mai lung este indispensabilă din cauza unor circumstanțe speciale care trebuie să fie documentate.

În cazul în care este adoptată o acțiune disciplinară sau trebuie să fie soluționate aspecte legale (cum ar fi probabilitatea unei acțiuni în instanță), datele cu caracter personal vor fi păstrate până la emiterea unei hotărâri definitive. Datele cu caracter personal incluse în rapoarte colectate prin Linia de Asistență din alte țări vor fi păstrate în conformitate cu legile și politicile locale privind păstrarea datelor. BASF va depune eforturi pentru a distruge imediat Datele cu Caracter Personal care nu intră în domeniul de aplicare al Liniei de Asistență.

Ce drepturi privind protecția datelor aveți?

Puteți solicita **informații** privind datele cu caracter personal pe care le stocăm și prelucrăm în legătură cu Dvs. la adresa de mai sus. În plus, în situații specifice puteți solicita **corectarea** sau **ștergerea** Datelor Dvs. cu Caracter Personal. Puteți, de asemenea, avea **dreptul la restricționarea prelucrării** Datelor Dvs. cu Caracter Personal, precum și un **drept la divulgarea datelor furnizate de aceștia** într-un format structurat, utilizat în mod curent și prelucrabil automat.

Unde pot fi depuse plângerile?

Indiferent de existența oricărei alte căi de atac legale în baza legii administrative sau oricărei căi de atac judiciare, aveți dreptul de a depune o plângere la autoritatea de supraveghere, în special în statul membru în care sunteți rezident sau în care a avut loc presupusa încălcare, dacă

considerați că prelucrarea Datelor Dvs. cu Caracter Personal este efectuată cu încălcarea Regulamentului General al UE privind Protecția Datelor.

Autoritatea de supraveghere la care este depusă plângerea va notifica reclamantul privind situația și rezultatul plângerii, inclusiv opțiunea unei căi de atac judiciare în conformitate cu articolul 78 din Regulamentul General al UE privind Protecția Datelor.

Autoritatea de supraveghere principală este:

Pentru Grupul BASF în Europa:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germania

Србија

Informacije o zaštiti podataka

Zaštita podataka je nešto što kompanija BASF (u daljem tekstu „mi“ ili „nas“) shvata vrlo ozbiljno. To, naravno, uključuje i obezbeđivanje visokog nivoa transparentnosti. Da bi se obezbedila ova transparentnost, dokument u nastavku pruža informacije o tome kako obrađujemo Vaše podatke o ličnosti. Naravno, podatke o ličnosti obrađujemo samo strogo poštujući važeće zakone o zaštiti podataka o ličnosti.

Ko je odgovoran za obradu podataka i koji su podaci za kontakt sa službenikom za zaštitu podataka?

Za obradu podataka odgovorna je kompanija

BASF Österreich GmbH

Millennium Tower
Entity 1690
Handelskai 94-96
A-1200 Wien
Austria

Našem **predstavniku za zaštitu podataka** možete se obratiti na:

data-protection.at@basf.com

Koje kategorije podataka obrađujemo i odakle potiču?

1. Rad veb-stranice

Kolačići su tekstualne informacije koje se mogu sačuvati u pregledaču na uređaju posetioca određene veb-stranice (veb-server, server). Kolačić se šalje sa veb-servera na pregledač ili se u njemu generiše skriptom (JavaScript). Veb-server može pročitati ove podatke o kolačićima direktno sa servera kada korisnik ponovo poseti ovu stranicu ili preneti informacije o kolačićima na server putem skripta veb-stranice. Kolačići ne oštećuju vaš uređaj, ne sadrže viruse, trojance ili drugi malver.

Podaci se čuvaju u kolačiću koji je povezan sa određenim uređajem koji se koristi. To, međutim, ne znači da mi direktno saznajemo Vaš identitet.

Ova veb-stranica koristi samo ono što je neophodno za njeno funkcionisanje. Uopšte uzev, ovi kolačići se postavljaju samo kao odgovor na radnje koje preduzimate kao odgovor na zahtev za uslugom, kao što su podešavanje Vaših postavki privatnosti, prijavljivanje ili popunjavanje

obrazaca. Možete da podesite svoj pregledač da blokira ove kolačiće ili da Vas obaveštava o njima. Međutim, neki delovi veb-stranice možda neće pravilno funkcionisati.

Domen	Naziv	Tip	Svrha	Životni vek
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Kolačić prve strane	Stanje sesije Vam omogućava da skladištite i preuzimate vrednosti za korisnika dok se korisnik kreće stranicama u veb-aplikaciji.	Sesija: 30 minuta od poslednjeg pristupa korisnika za datu sesiju
secure.ethicspoint.eu	NGSecure	Kolačić prve strane	Stvara ga i koristi zaštitni zid/uravnotežívač opterećenja za istrajnost sesije	Sesija – 30 minuta od poslednjeg pristupa korisnika za datu sesiju
secure.ethicspoint.eu	ep	Kolačić prve strane	Čuva promenljive povezane sa metodom slanja izveštaja i metodom preuzimanja za metod unosa centra za kontakt NAVEX	Sesija – 30 minuta od poslednjeg pristupa korisnika za datu sesiju

2. Sprovođenje istraga o usklađenosti

Sledeće kategorije podataka o ličnosti obrađujemo kako bismo sproveli istrage o usklađenosti. Podatke o ličnosti pružate Vi ili ih prikupljamo tokom istrage:

- Podaci za kontakt (na primer, ime i prezime, adresa, broj telefona, broj mobilnog telefona i adresa e-pošte)
- Poslovni podaci (na primer, šifra organizacije, naziv radnog mesta)
- Fotografije
- Video-snimci
- Ostale informacije potrebne za istragu i razjašnjenje slučaja (na primer, registarski broj vozila, podaci o zaposlenju, podaci o plaćanju, podaci o porudžbinama)

U koje svrhe i na kojoj pravnoj osnovi se obrađuju Vaši podaci o ličnosti?

Vaše podatke o ličnosti obrađujemo u skladu sa odredbama srpskog Zakona o zaštiti podataka o ličnosti („Sl. Glasnik RS“, br. 87/2018) („ZZPL“), kao i drugih relevantnih zakona.

Obrada Vaših podataka o ličnosti služi u sledeće svrhe:

- Rad veb-stranice za prijavljivanje slučajeva usklađenosti;
- Istraga prijavljenog slučaja, odgovor i preduzimanje odgovarajućih mera;
- Komunikacija sa uključenim stranama (podnosioci žalbi, optužene osobe, druga uključena lica);
- Usklađenost sa zakonskim zahtevima (na primer, u pogledu informacija i čuvanja prema zakonu o privrednim društvima u cilju sprečavanja kriminala, krivičnih dela pranja novca i drugih kršenja zakonskih i unutrašnjih zahteva);
- Rešavanje sporova i tužbi, pokretanje slučajeva, ostvarivanje prava ili odbrana od pravnih zahteva ili parnica, sprovođenje postojećih ugovora.

Obrada pomenutih kategorija podataka je neophodna da bi se postigle ove svrhe.

Ako nije izričito drugačije određeno, pravni osnov za obradu jeste član 12, stav 1, tačke 3 i 6 ZZPL.

Ako nameravamo da obrađujemo Vaše podatke o ličnosti u bilo koju drugu svrhu, obavestićemo Vas o tome pre takve obrade.

Kome se prenose podaci o ličnosti?

U našoj kompaniji jedino osobe i tela kojima su potrebni Vaši podaci o ličnosti da bi ispunili gore navedene svrhe moći će da pristupaju tim podacima.

U okviru naše grupe kompanija, Vaši podaci o ličnosti dostavljaju se određenim kompanijama u grupi ako one centralno izvršavaju ključne zadatke povezanih lica unutar grupe kompanija ili funkcije među kompanijama na osnovu organizacione strukture ili ako je potrebno da bi se ispunile gore navedene svrhe.

Vaše podatke o ličnosti možemo preneti nadzornim organima, sudovima ili advokatskim kancelarijama u meri u kojoj je to neophodno kako bismo osigurali usklađenost sa važećim zakonom ili da bismo ostvarili, potvrdili ili branili zakonska prava ako je to zakonski dozvoljeno.

Takođe sarađujemo sa pružaocima usluga kako bismo ispunili gore pomenute svrhe. Ti pružaoci usluga obrađuju Vaše podatke o ličnosti u naše ime i isključivo u skladu sa našim uputstvima. Ugovorno su dužni da se pridržavaju važećih propisa o zaštiti podataka.

U nekim slučajevima otkrivamo podatke o ličnosti pružaocima usluga ili kompanijama u grupi iz zemalja u kojima odgovarajući zakoni ne garantuju odgovarajući nivo zaštite podataka. U takvim slučajevima preduzimamo odgovarajuće mere da bismo zaštitili Vaše podatke o ličnosti i obezbedili odgovarajući nivo zaštite podataka.

Stoga ćemo Vaše podatke o ličnosti preneti spoljnim primaocima u takvim zemljama samo ako su sa nama zaključili standardne ugovorne klauzule koje je izdao Poverenik za informacije od javnog značaja i zaštitu podataka o ličnosti Republike Srbije ili ako smo uveli obavezujuća korporativna pravila.

Dodatne informacije, kao i kopiju preduzetih mera, mogu se dobiti od gore navedenih osoba za kontakt.

Koliko dugo zadržavamo Vaše podatke o ličnosti?

Podaci o ličnosti sadržani u prijavama biće izbrisani u roku od dva meseca od završetka istrage, osim ako se duže čuvanje ne učini neophodnim zbog posebnih okolnosti koje treba dokumentovati.

Ako se preduzmu disciplinske mere ili treba rešiti pravna pitanja (poput verovatnoće pravnog postupka), podaci o ličnosti će se zadržati do donošenja konačne odluke. Podaci o ličnosti sadržani u prijavama prikupljenim putem Kontakt linije u drugim zemljama biće zadržani u skladu sa lokalnim zakonima i politikama o zadržavanju podataka. Kompanija BASF će nastojati da odmah uništi podatke o ličnosti koji ne spadaju u delokrug Kontakt linije.

Koja prava na zaštitu podataka imate?

Informacije koje se odnose na Vaše podatke o ličnosti koje čuvamo i obrađujemo možete zatražiti na gorenavedenoj adresi. Pored toga, pod određenim okolnostima možete zahtevati **ispravku** ili **brisanje** svojih podataka o ličnosti. Takođe možete imati **pravo na ograničenje obrade** Vaših podataka o ličnosti. Kada se podaci o ličnosti obrađuju na osnovu legitimnog interesa rukovaoca, imate pravo da **uložite prigovor** na obradu. Imate **pravo da budete izuzeti od primene odluke koja se zasniva isključivo na automatizovanoj obradi, uključujući profilisanje**, koja proizvodi pravne efekte koji se tiču Vas ili slično značajno utiče na Vas.

Gde se mogu podneti žalbe?

Bez obzira na bilo koji drugi pravni lek prema upravnom zakonu ili sudski lek, imate pravo da podnesete žalbu nadzornom organu ako smatrate da je obrada Vaših podataka o ličnosti u suprotnosti sa važećim propisima. Nadležni organ za zaštitu podataka u Srbiji jeste Poverenik za informacije od javnog značaja i zaštitu podataka o ličnosti:

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Internal

Poverenik za informacije od javnog značaja
Bulevar Kralja Aleksandra 15
11000 Beograd
e-pošta:office@poverenik.rs
telefon: +381 11 3408910

Singapore

Personal Data Protection Notice

This Personal Data Protection Notice ("Notice") is issued pursuant to the requirements of the Personal Data Protection Act 2012.

Data protection is something that BASF (hereinafter referred to as "we" or "us") takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, this Notice provides information on how we collect, use, process and disclose your Personal Data when you use the Navex Compliance Hotline ("Hotline"). Kindly read this Notice and understand your rights on the matter.

We shall have the right to modify, update or amend the terms of this Notice at any time. By continuing to use this website and the Hotline following the modifications, updates or amendments to this Notice, it shall signify your acceptance of the same.

Personal Data

Your Personal Data is information that relates directly or indirectly to you, who is identified or identifiable from that information or from that and other information. Your personal data is provided by you or, collected in the course of the investigation, may include the following:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address);
- The information reported to the Hotline and evidence gathered in the course of the investigation such as photographs and video recordings;
- Information about your computer hardware and software when you access the website. The information can include your IP address, browser type, domain name, access times and referring website addresses; and
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

The list of personal data stated above is not exhaustive and may include other personal data depending on the subject matter reported through the Hotline, obtained in the course of the investigation or from the use of the website from cookies.

Cookies

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie

information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Cookie Table

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDAS	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

Collection and use of Personal Data

We collect, use and process the following categories of Personal Data for the purposes described in this Notice.

Purposes of processing

We process your Personal Data in compliance with the provisions of the Personal Data Protection Act 2012.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under applicable law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements); and
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation or, enforcing existing contracts.

The processing of the abovementioned data categories is necessary to achieve these purposes.

The provision of your Personal Data is voluntary. However, if you do not provide, or withdraw your consent for us to use, your Personal Data, we may not, amongst others, be able to fulfil the purposes described above including (i) communicating with you; (ii) seeking clarification of the matter you reported through the Hotline; or (iii) being able to pursue a better investigation into the matter.

Notwithstanding the withdrawal of your consent, we may still proceed to process your Personal Data in circumstances recognized and permitted by law.

If we intend to process your Personal Data for any other purpose not mentioned above, we will inform you accordingly prior to such processing.

Disclosure to Third Parties

Your Personal Data may be transferred, accessed or disclosed to third parties for the purposes described above or as permitted by law.

Transfers of Personal Data

Within our company, only persons who need your Personal Data to fulfil the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfil the abovementioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

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We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of Singapore.

Your Personal Data may also be stored, used and processed in a jurisdiction other than Singapore and/or where BASF's servers are located outside Singapore. You understand and consent to the transfer of your Personal Data to BASF group of companies, third parties and out of Singapore as described above.

Protection of Personal Data

We shall endeavour to implement reasonable security arrangements, and require any third parties to implement similar security arrangements, to protect your Personal Data from unauthorized access, collection, use, disclosure, copying, modification, disposal or similar risks.

Retention of Personal Data

We will retain your Personal Data for the period necessary to conclude the investigation unless a longer retention period is permitted or required by law.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until the conclusion of those proceedings.

Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Rights of Access and Correction

Please ensure that the Personal Data you provide us is accurate as neither BASF, its directors, officers or employees nor our third party service providers will be liable for any Personal Data submitted by you that is inaccurate, misleading, incomplete, or not updated.

Subject to the provisions of the Personal Data Protection Act 2012, you may apply to us to have access to your Personal Data which are in our possession or control for the purpose of updating or correcting the same. We shall make a reasonable effort to ensure that your Personal Data is updated upon provision of such information from time to time. You may also contact us to seek information in the way in which your Personal Data was used or disclosed within a year before the date of the request. We reserve the right to charge an administration fee for processing such request.

Subject to any exceptions under applicable laws, you may at any time hereafter request for access to, or for correction or rectification of your Personal Data, or seek further information from us by contacting:

Annie Tan
Head of Human Resources

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#35-01 Suntec Tower One
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Slovensko

Informácie o ochrane údajov

Ochrana údajov je niečo, čo spoločnosť BASF (ďalej len "my" alebo "nás") berie veľmi vážne. To, prirodzene, zahŕňa aj zabezpečenie vysokej úrovne transparentnosti. Na zabezpečenie tejto transparentnosti poskytuje nasledujúci dokument informácie o tom, ako spracúvame vaše osobné údaje. Osobné údaje samozrejme spracúvame len v prísnom súlade s platnými zákonmi o ochrane osobných údajov.

Kto je zodpovedný za spracovanie údajov a aké sú kontaktné údaje úradníka pre ochranu údajov?

Zodpovedný za spracovanie údajov je

BASF Slovensko spol s.r.o.

Einsteinova 23

851 01 Bratislava

Nášho **zástupcu pre ochranu** údajov je možné kontaktovať na:

data-protection.sk@basf.com

Ktoré kategórie údajov spracovávame a odkiaľ pochádzajú?

1. Prevádzka webovej stránky

Cookies sú textové informácie, ktoré môžu byť uložené v prehliadači v zariadení užívateľa na navštívenej webovej stránke (webový server, server). Súbor cookie sa odosiela buď z webového servera do prehliadača, alebo sa v prehliadači generuje skriptom (JavaScript). Webový server si môže prečítať tieto informácie o súboroch cookie priamo zo servera, keď používateľ znova navštívi túto stránku, alebo preniesť informácie o súboroch cookie na server prostredníctvom skriptu webovej stránky. Súbory cookie nespôsobujú žiadne poškodenie vášho zariadenia, neobsahujú vírusy, trójske kone ani iný malvér.

Informácie sa ukladajú do súboru cookie, ktorý súvisí s konkrétnym použitým zariadením. To však neznamená, že získame priamu znalosť vašej identity.

Táto webová stránka využíva iba všetky, ktoré sú potrebné pre fungovanie webovej stránky. Vo všeobecnosti sú tieto súbory cookie nastavené len ako reakcia na kroky, ktoré prijmete v reakcii na žiadosť o službu, ako je napríklad nastavenie preferencií ochrany osobných údajov, prihlásenie alebo vypĺňanie formulárov. Svoj prehliadač môžete nastaviť tak, aby blokoval tieto súbory cookie

alebo vás na tieto súbory cookie upozornil. Niektoré oblasti webovej stránky však potom nemusia fungovať správne.

doména	meno	typ	účel	Životnosť
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Prvá strana	Stav relácie umožňuje ukladať a načítavať hodnoty pre používateľa, keď používateľ prechádza stránkami vo webovej aplikácii.	Relácia: 30 minút od posledného prístupu používateľa pre danú reláciu
secure.ethicspoint.eu	NGSecure	Prvá strana	Vytvorené a používané bránou firewall / vyrovnávanie zaťaženia pre pretrvávanie relácie	Relácia - 30 minút od posledného prístupu používateľa pre danú reláciu
secure.ethicspoint.eu	ep	Prvá strana	Ukladá premenné súvisiace s metódou odosielania a príjmu zo zostavy pre metódu príjmu globálneho kontaktného centra NAVEX	Relácia - 30 minút od posledného prístupu používateľa pre danú reláciu

2. Vedenie vyšetrovaní dodržiavania predpisov (compliance).

Na vykonávanie vyšetrovaní dodržiavania predpisov spracovávame nasledujúce kategórie osobných údajov. Osobné údaje poskytujete vy alebo ich zhromažďujeme v priebehu vyšetrovania:

- Kontaktné údaje (napríklad meno a priezvisko, adresa, telefónne číslo, mobilné číslo a e-mailová adresa)
- Profesionálne údaje (napríklad kód organizácie, pracovná pozícia)
- Fotografie
- Videozáznamy
- Ďalšie informácie potrebné na vyšetrovanie a objasnenie prípadu (napríklad evidenčné číslo vozidla, údaje o zamestnaní, platobné údaje, údaje o objednávkach).

Na aké účely a na akom právnom základe sa vaše osobné údaje spracúvajú?

Vaše osobné údaje spracúvame v súlade s ustanoveniami všeobecného nariadenia EÚ o ochrane údajov (GDPR), federálneho zákona o ochrane údajov (DSG), ako aj iných príslušných zákonov.

Spracúvanie Vašich osobných údajov slúži na nasledujúce účely:

- prevádzka webovej stránky na podávanie správ o porušení Compliance programu BASF;
- vyšetrovať nahlásený prípad, reagovať na podania a prijať vhodné opatrenia;
- komunikácia so zúčastnenými stranami (sťažovatelia, obvinené osoby, iné zúčastnené osoby);
- dodržiavanie právnych požiadaviek (napr. povinností v oblasti informácií a uchovávania informácií podľa práva obchodných spoločností s cieľom predchádzať trestnej činnosti bielych golierov, trestným činom prania špinavých peňazí a iným porušeniam právnych a vnútorných predpisov);
- Riešenie sporov a súdnych sporov, zriadenie, výkon alebo obhajoba proti právnym nárokom alebo súdnym sporom, presadzovanie existujúcich zmlúv

Spracovanie uvedených kategórií údajov je nevyhnutné na dosiahnutie týchto účelov.

Ak nie je výslovne stanovené inak, právnym základom spracúvania je článok 6.. ods. 1 písm. b) a f) nariadenia EÚ o všeobecnej ochrane osobných údajov.

Ak máme v úmysle spracúvať vaše osobné údaje na akýkoľvek iný účel, ktorý nie je uvedený vyššie, budeme vás o tom informovať pred takýmto spracovaním.

Kto má prístup k osobným údajom?

V rámci našej spoločnosti budú k takýmto údajom mať prístup len osoby a subjekty, ktoré potrebujú Vaše osobné údaje na splnenie vyššie uvedených účelov.

V rámci našej skupiny spoločností sú Vaše osobné údaje poskytnuté konkrétnym spoločnostiam v rámci skupiny, ak centrálne vykonávajú kľúčové úlohy pre pridružené spoločnosti v rámci skupiny spoločností alebo vykonávajú funkcie medzi spoločnosťami na základe organizačnej štruktúry alebo ak je to potrebné na splnenie vyššie uvedených účelov.

Vaše osobné údaje môžeme preniesť dozorným orgánom, súdom alebo advokátskym kanceláriám, pokiaľ je to potrebné na zabezpečenie súladu s platnými právnymi predpismi alebo na uplatňovanie, presadzovanie alebo obhajovanie zákonných práv, ak to povoľuje zákon.

Na splnenie vyššie uvedených účelov spolupracujeme aj s poskytovateľmi služieb. Títo poskytovatelia služieb spracúvajú vaše osobné údaje v našom mene a výhradne podľa našich pokynov. Sú zmluvne zaviazaní dodržiavať platné predpisy o ochrane údajov.

V niektorých prípadoch zverejňujeme osobné údaje poskytovateľom služieb alebo spoločnostiam skupiny so sídlom mimo Európskeho hospodárskeho priestoru (ďalej len "krajiny tretích strán"), v ktorých príslušné právne predpisy nezaručujú primeranú úroveň ochrany údajov. V takýchto prípadoch prijmeme vhodné opatrenia na ochranu osobných údajov vašich osobných údajov a na zabezpečenie primeranej úrovne ochrany údajov.

Vaše osobné údaje preto prenesieme externým príjemcom v tretích krajinách len vtedy, ak s nami uzavreli štandardné dohody EÚ o ochrane údajov alebo zaviedli záväzné firemné pravidlá.

Ďalšie informácie, ako aj kópiu prijatých opatrení možno získať od vyššie uvedených kontaktov.

Ako dlho uchovávame vaše osobné údaje?

Osobné údaje obsiahnuté v správach sa vymažú do dvoch mesiacov od ukončenia vyšetrovania, pokiaľ sa dlhšie uchovávanie nezdá nevyhnutné z dôvodu osobitných okolností, ktoré je potrebné zdokumentovať.

Ak sa podnikne disciplinárne konanie alebo je potrebné vyriešiť právne otázky (napríklad pravdepodobnosť súdneho konania), osobné údaje sa budú uchovávať až do konečného rozhodnutia. Osobné údaje obsiahnuté v prehľadoch zhromaždených prostredníctvom horúcej linky v iných krajinách sa budú uchovávať v súlade s miestnymi zákonmi a zásadami uchovávania údajov. Spoločnosť BASF sa bude snažiť okamžite zničiť osobné údaje, ktoré nepatria do rozsahu pôsobnosti horúcej linky.

Aké práva na ochranu údajov máte?

Môžete požiadať o **informácie** týkajúce sa osobných údajov, ktoré uchovávame a spracúvame a ktoré sa vás týkajú, na vyššie uvedenej adrese. Okrem toho môžete za určitých okolností požadovať **opravu** alebo **vymazanie** vašich osobných údajov. Môžete mať tiež nárok **na právo obmedziť spracúvanie** vašich osobných údajov, ako aj právo **na zverejnenie nimi poskytnutých údajov** v štruktúrovanom, obvyklom a strojovo čitateľnom formáte.

Kde je možné podať sťažnosti?

Bez ohľadu na akýkoľvek iný opravný prostriedok podľa správneho práva alebo súdneho opravného prostriedku máte právo podať sťažnosť dozornému orgánu, najmä v členskom štáte, v ktorom máte bydlisko alebo v ktorom došlo k údajnému porušeniu, ak sa domnievate, že spracúvanie vašich osobných údajov je v rozpore so všeobecným nariadením EÚ o ochrane údajov.

Dozorný orgán, ktorému je sťažnosť predložená, oznámi odvolateľovi situáciu a výsledky sťažnosti vrátane možnosti opravného prostriedku v súlade s článkom 78 všeobecného nariadenia EÚ o ochrane údajov.

Vedúci dozorný orgán je:

Pre skupinu BASF v Európe:
Der Landesbeauftragte für den Datenschutz und die Informáciefreiheit Rheinland-Pfalz
Hintere Bleiche 34 (34)
55116 Mainz
Nemecko

Information on data protection

Data protection is something that BASF (herein after referred to as “we” or “us”) takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Responsible for data processing is

BASF Österreich GmbH

Millennium Tower
Entity 1690
Handelskai 94-96
A-1200 Wien
Austria

Our **Data Protection Representative** can be contacted at:

data-protection.si@basf.com

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to

block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is Your Personal Data processed?

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR), as well as other relevant laws.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f) GDPR. BASF is committed to the compliance with valid laws and high moral standards when conducting business. Therefore, we process Your Personal Data for the aforementioned purposes on the basis of our legitimate interest of protecting our business and our business interests and identification and response in the event of breach of called laws and regulation.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area ("third-party countries"), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard

the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in third countries if they have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Data?

Personal data contained in reports will be deleted within two months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of the EU General Data Protection Regulation.

In Slovenia a complaint can be filed with the Slovenian Information Commissioner (*Informacijski pooblaščenec Republike Slovenije*) via email to the email address gp.ip@ip-rs.si or sent to the address Dunajska cesta 22, 1000 Ljubljana.

Slovenia

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the EU General Data Protection Regulation.

The lead supervisory authority is:

For BASF Group in Europe:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

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Slovenija

Informacije o obdelavi osebnih podatkov

Varstvo osebnih podatkov je nekaj, kar BASF (v nadaljevanju "mi") jemlje zelo resno. To vključuje tudi zagotavljanje visoke stopnje preglednosti. Da bi zagotovili to preglednost, ta dokument vsebuje informacije o tem, kako obdelujemo vaše osebne podatke. Osebne podatke seveda obdelujemo le ob doslednem spoštovanju veljavne zakonodaje o varstvu osebnih podatkov.

Kdo je odgovoren za obdelavo osebnih podatkov in kakšni so kontaktni podatki pooblaščene osebe za varstvo podatkov?

Za obdelavo osebnih podatkov je odgovoren

BASF Österreich GmbH

Millennium Tower
Entity 1690
Handelskai 94-96
A-1200 Wien
Avstrija

Našega **predstavnika za varstvo osebnih podatkov** lahko kontaktirate na:

data-protection.at@basf.com

Katere kategorije osebnih podatkov obdelujemo in od kod prihajajo?

1. Delovanje spletnega mesta

Piškotki so besedilne informacije, ki jih je mogoče shraniti v brskalnik na napravi osebe, ki je obiskala spletno stran. Piškotek se pošlje s spletnega strežnika v brskalnik ali pa ga v brskalniku ustvari skripta (JavaScript). Spletni strežnik lahko te podatke o piškotkih prebere neposredno s strežnika, ko uporabnik znova obišče to stran, ali pa podatke o piškotkih prenese na strežnik prek skripte spletnega mesta. Piškotki ne povzročajo škode na vaši napravi, ne vsebujejo virusov, trojanskih programov ali druge zlonamerne programske opreme.

Informacije se shranijo v piškotek, ki je povezan z določeno uporabljeno napravo. To pa ne pomeni, da pridobimo neposredno znanje o vaši identiteti.

To spletno mesto uporablja samo tisto, kar je potrebno za delovanje spletnega mesta. Na splošno so ti piškotki nastavljeni samo kot odziv na dejanja, ki jih izvedete kot odziv na zahtevo za storitev, na primer nastavitev zasebnosti, prijavo ali izpolnjevanje obrazcev. Brskalnik lahko nastavite tako, da blokira te piškotke ali vas o teh piškotkih obvesti, vendar nekateri deli spletnega mesta morda ne bodo delovali pravilno.

Domena	Naziv	Vrsta	Namen	Trajanje
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Lastni piškotki	Stanje seje uporabniku omogoča shranjevanje in pridobivanje vrednosti, ko krmili po straneh spletne aplikacije.	Seja: 30-minut od uporabnikovega zaključka seje
secure.ethicspoint.eu	NGSecure	Lastni piškotki	Ustvarja in uporablja jih požarni zid / program za uravnavanje obremenitve zaradi ohranjanja seje.	Seja: 30-minut od uporabnikovega zaključka seje
secure.ethicspoint.eu	ep	Lastni piškotki	Hranijo spremenljivke vezane na poročanje o metodi pošiljanja in vnosa kontaktnega centra NAVEX.	Seja: 30-minut od uporabnikovega zaključka seje

2. Izvajanje preiskav skladnosti

Za izvedbo preiskav skladnosti obdelujemo naslednje kategorije osebnih podatkov. Osebne podatke posredujete vi ali jih zberemo med preiskavo:

- kontaktni podatki (na primer ime in priimek, naslov, telefonska številka, mobilna številka in e-poštni naslov);
- poklicni podatki (na primer organizacijska koda, naziv delovnega mesta);
- fotografije;
- video posnetki;
- druge informacije, potrebne za preiskavo in razjasnitev primera (na primer, registrska številka vozila, podatki o zaposlitvi, podatki o plačilih, podatki o naročilih).

Za katere namene in na kakšni pravni podlagi se obdelujejo vaši osebni podatki?

Vaše osebne podatke obdelujemo v skladu z določbami Splošne uredbe EU o varstvu podatkov (GDPR) in drugih relevantnih zakonov.

Obdelava vaših osebnih podatkov služi za naslednje namene:

- delovanje spletnega mesta za poročanje o skladnosti;
- preiskovanje in odgovor na prijavljeni primer in izvedba ustreznih ukrepov; komunikacija z vpletenimi stranmi (pritožniki, obdolžene osebe, druge vpletene osebe);
- izpolnjevanje zakonskih zahtev (npr. obveznosti glede informacij in hrambe po pravu družb, da se prepreči gospodarski kriminal, kazniva dejanja glede pranja denarja in druge kršitve zakonskih in notranjih zahtev);
- reševanje sporov in tožb, ugotavljanje, uveljavljanje ali obramba pred pravnimi zahtevki ali sodnimi spori, izvrševanje obstoječih pogodb.

Za dosego teh namenov je potrebna obdelava zgoraj navedenih kategorij podatkov.

Če ni izrecno določeno drugače, je pravna podlaga za obdelavo točka (f) prvega odstavka 6. člena GDPR. V BASF smo zavezani k spoštovanju veljavnih predpisov in visokih moralnih standardov, zato obdelava vaših podatkov za zgoraj navedene namene temelji na našem zakonitem interesu zaščite našega poslovanja in naših poslovnih interesov ter zaznavanja in ukrepanja v primeru kršitev veljavne zakonodaje.

Če nameravamo obdelovati vaše osebne podatke za kakršen koli drug zgoraj omenjen namen, vas bomo o tem obvestili pred takšno obdelavo.

Komu se posredujejo osebni podatki?

Znotraj našega podjetja bodo imele dostop do teh podatkov samo osebe in organi, ki potrebujejo vaše osebne podatke za izpolnitev zgoraj navedenih namenov.

Znotraj naše skupine družb se vaši osebni podatki posredujejo določenim podjetjem v skupini, če centralno opravljajo ključne naloge za povezane družbe v skupini podjetij ali medsebojne funkcije na podlagi organizacijske strukture ali če je to potrebno za izpolnitev zgoraj navedenih namenov.

Vaše osebne podatke lahko posredujemo nadzornim organom, sodiščem ali odvetniškim pisarnam, kolikor je to potrebno za zagotovitev skladnosti z veljavno zakonodajo ali za uveljavljanje ali zagovarjanje pravnih pravic, če je to zakonsko dovoljeno.

Za izpolnitev zgoraj navedenih namenov sodelujemo tudi s ponudniki storitev. Ti ponudniki storitev obdelujejo vaše osebne podatke v našem imenu in izključno v skladu z našimi navodili. Pogodbeno so dolžni upoštevati veljavne predpise o varstvu podatkov.

V nekaterih primerih osebne podatke razkrijemo ponudnikom storitev ali podjetjem v skupini, ki se nahajajo zunaj Evropskega gospodarskega prostora (»tretje države«), kjer veljavna zakonodaja ne zagotavlja ustrezna ravni varstva podatkov. V takih primerih sprejmemo ustrezne ukrepe za zaščito vaših osebnih podatkov in za zagotovitev ustrezne ravni varstva podatkov.

Zato bomo vaše osebne podatke prenesli zunanjim prejemnikom v tretjih državah le, če so z nami sklenili standardni sporazumi EU o varstvu podatkov ali uvedli zavezujoča korporativna pravila.

Nadaljnje informacije in kopijo sprejetih ukrepov lahko dobite pri zgoraj navedenih kontaktnih osebah.

Kako dolgo hranimo vaše osebne podatke?

Poročila, ki vsebujejo osebne podatke bodo izbrisana v dveh mesecih po zaključku preiskave, razen če je daljša hramba nujna zaradi posebnih okoliščin, ki jih je treba dokumentirati.

Če je izveden disciplinski postopek ali je treba razrešiti pravna vprašanja (na primer verjetnost pravnih ukrepov), se osebni podatki hranijo do končne odločitve. Osebni podatki, ki jih vsebujejo poročila, zbrana preko linije za prijavo v drugih državah, bodo hranjeni v skladu z lokalnimi zakoni in politikami o hrambi podatkov. BASF si bo prizadeval za takojšnje uničenje osebnih podatkov, ki ne spadajo na področje linije za prijavo.

Katere pravice v zvezi z varstvom osebnih podatkov imate?

Na zgornjem naslovu lahko zahtevate **podatke** v zvezi z osebnimi podatki, ki jih hranimo in obdelujemo v zvezi z vami. Dodatno, lahko v določenih okoliščinah zahtevate **popravek** ali **izbris** vaših osebnih podatkov. Morda ste upravičeni tudi do **pravice do omejitve obdelave** vaših osebnih podatkov, pa tudi do **pravice do razkritja podatkov** v strukturirani, običajni in strojno berljivi obliki.

Kje je mogoče vložiti pritožbo?

Ne glede na katero koli drugo pravno sredstvo po upravnem pravu ali sodno pravno sredstvo, ste upravičeni vložiti pritožbo pri nadzornem organu, zlasti v državi članici, v kateri imate prebivališče ali kjer je do domnevne kršitve prišlo, če menite, da je obdelava vaših osebnih podatkov v nasprotju s Splošno uredbo EU o varstvu podatkov. V Sloveniji lahko pritožbo vložite pri Informacijskem pooblaščencu Republike Slovenije, po elektronski pošti na elektronski naslov gp.ip@ip-rs.si ali na naslov Dunajska cesta 22, 1000 Ljubljana.

Nadzorni organ, kjer je vložena pritožba, pritožnika obvesti o stanju in rezultatih pritožbe, vključno z možnostjo pravnega sredstva v skladu s 78. členom Splošne uredbe EU o varstvu podatkov.

Glavni nadzorni organ je:

Za skupino BASF v Evropi:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Nemčija

Información sobre la protección de datos

La protección de datos supone una prioridad máxima para BASF (en lo sucesivo, "nosotros" o "nos"). Naturalmente, esto también incluye garantizar un alto nivel de transparencia. Para garantizar esta transparencia, el siguiente documento proporciona información sobre cómo tratamos sus datos personales. Por supuesto, tratamos los datos personales solo en estricto cumplimiento de las leyes aplicables sobre la protección de datos personales.

¿Quién está a cargo del tratamiento de datos y cuáles son los datos de contacto del responsable de protección de datos?

El responsable del tratamiento de datos es

BASF ESPAÑOLA, S.L.U.
C/Can Ràbia 3
08017 Barcelona
España

Puede ponerse en contacto con nuestro **representante de protección de datos** en:
data-protection.es@basf.com

¿Qué categorías de datos tratamos y de dónde proceden?

1. Funcionamiento de la página web

Las cookies son información de texto que puede almacenarse en el navegador del dispositivo del visitante a un sitio web visitado (servidor web, servidor). La cookie se envía desde el servidor web al navegador o se genera en el navegador mediante un script (JavaScript). El servidor web puede leer esta información de la cookie directamente desde el servidor cuando el usuario vuelve a visitar esta página o transferir la información de la cookie al servidor a través de un script del sitio web. Las cookies no causan ningún daño a su dispositivo, no contienen virus, troyanos u otros programas maliciosos.

En la cookie se almacena información relacionada con el dispositivo específico utilizado. Sin embargo, esto no significa que lleguemos a conocer directamente su identidad.

Este sitio web solo utiliza las que son necesarias para su funcionamiento. En general, estas cookies se instalan únicamente en respuesta a las acciones que usted realiza en respuesta a una solicitud de servicio, como la configuración de sus preferencias de privacidad, el inicio de sesión o la cumplimentación de formularios. Puede configurar su navegador para que bloquee estas cookies o para que le notifique sobre ellas. Sin embargo, es posible que algunas áreas del sitio web no funcionen correctamente.

Dominio	Nombre	Tipo	Propósito	Término
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Primera parte/ Parte principal	El estado en sesión te permite almacenar y recuperar valores para un usuario, mientras el usuario navega por las páginas de la aplicación web.	Sesión: 30 minutos desde el último acceso del usuario por cada sesión.
secure.ethicspoint.eu	NGSecure	Primera parte/ Parte principal	Creado y usado por el cortafuegos/equilibrador de carga para la persistencia de la sesión.	Sesión: 30 minutos desde el último acceso del usuario por cada sesión.
secure.ethicspoint.eu	ep	Primera parte/ Parte principal	Almacena variables relacionadas con informes de envío y métodos de admisión para el método de admisión del centro de contacto NAVEX	Sesión: 30 minutos desde el último acceso del usuario por cada sesión.

2. Realización de investigaciones de cumplimiento

Tratamos las siguientes categorías de datos personales para llevar a cabo investigaciones de cumplimiento. Los datos personales son proporcionados por usted o los recopilamos en el curso de la investigación:

- Datos de contacto (por ejemplo, nombre y apellidos, dirección, número de teléfono, número de móvil y dirección de correo electrónico)
- Datos profesionales (por ejemplo, código de organización, cargo)
- Fotografías
- Grabaciones de vídeo
- Otros datos necesarios para la investigación y el esclarecimiento del caso (por ejemplo, número de matrícula del vehículo, datos de empleo, datos de pago, datos del pedido).

¿Con qué fines y sobre qué base legal se tratan sus datos personales?

Tratamos sus datos personales en cumplimiento de las disposiciones del Reglamento General de Protección de Datos de la UE (RGPD), de la Ley de Protección de Datos Personales y garantía de derechos digitales LO 2/2018, así como de otras leyes pertinentes.

El tratamiento de sus datos personales tiene las siguientes finalidades:

- funcionamiento del sitio web que informa sobre el cumplimiento;
- investigar y responder al caso denunciado y adoptar las medidas oportunas;
- comunicación con las partes implicadas (denunciantes, acusados, otras personas implicadas);
- cumplimiento de los requisitos legales (por ejemplo, de las obligaciones de información y almacenamiento en virtud del derecho societario para prevenir los delitos de cuello blanco, los delitos de blanqueo de dinero y otras violaciones de los requisitos legales e internos);
- resolver disputas y pleitos, establecer, ejercer o defenderse de reclamaciones legales o litigios, hacer cumplir los contratos existentes.

El tratamiento de las categorías de datos mencionadas anteriormente es necesario para lograr estos fines.

Si no se estipula expresamente lo contrario, la base legal para el tratamiento es el artículo 6, apdo. 1, letra f), del RGPD.

Si tenemos la intención de tratar sus datos personales para cualquier otro propósito no mencionado anteriormente, le informaremos en consecuencia antes de hacerlo.

¿A quién se transmiten los datos personales?

En el seno de nuestra empresa, solo tendrán acceso a sus datos personales las personas y organismos que los necesiten para cumplir los fines mencionados anteriormente.

En el seno de nuestro grupo de empresas, sus datos personales se facilitan a empresas específicas dentro del grupo si estas desempeñan de forma centralizada tareas clave para las filiales pertenecientes a dicho grupo o realizan funciones interempresariales sobre la base de la estructura organizativa o si es necesario para cumplir los fines mencionados anteriormente.

Podemos transferir sus datos personales a las autoridades supervisoras, a los tribunales o a los despachos de abogados en la medida en que sea necesario para garantizar el cumplimiento de la legislación aplicable o para ejercer, hacer valer o defender derechos legales si está legalmente permitido.

También trabajamos con proveedores de servicios para satisfacer los antedichos objetivos. Dichos proveedores de servicios tratan sus datos personales en nuestro nombre y únicamente de conformidad con nuestras instrucciones. Están obligados por contrato a cumplir la normativa de protección de datos aplicable.

En algunos casos, revelamos datos personales a proveedores de servicios o empresas del grupo situadas fuera del Espacio Económico Europeo ("terceros países"), en los que la legislación aplicable no garantiza un nivel de protección de datos adecuado. En estos casos, adoptamos las medidas adecuadas para salvaguardar la protección de sus datos personales y para garantizar un nivel adecuado de protección de datos.

Por lo tanto, solo transferiremos sus datos personales a destinatarios externos en terceros países si estos han celebrado con nosotros acuerdos estándar de protección de datos de la UE o han introducido normas corporativas vinculantes.
Puede obtener más información, así como una copia de las medidas adoptadas, a través de los contactos especificados anteriormente.

¿Durante cuánto tiempo conservamos sus datos personales?

Los datos personales contenidos en los informes se eliminarán en un plazo de tres meses a partir de la conclusión de la investigación, a menos que resulte indispensable un almacenamiento más prolongado debido a circunstancias especiales que deban documentarse.

Si se adoptan medidas disciplinarias o hay que resolver cuestiones legales (como la posibilidad de emprender acciones legales), los datos personales se conservarán hasta que se tome una decisión definitiva. Los datos personales contenidos en los informes recopilados a través de la Hotline en otros países se conservarán de conformidad con las leyes y políticas locales de retención de datos. BASF se esforzará por destruir rápidamente los datos personales que no estén contemplados en el ámbito de la Hotline.

¿Qué derechos de protección de datos tiene usted?

Puede solicitar **información** sobre los datos personales que almacenamos y tratamos en relación con usted en la dirección indicada anteriormente. Además, en determinadas circunstancias, puede exigir la **rectificación** o **supresión** de sus datos personales. También puede tener **derecho a limitar el tratamiento** de sus datos personales, así como a **recibir los datos personales que le incumban que nos haya proporcionado, en un formato estructurado, de uso común y lectura mecánica**.

¿Dónde se pueden presentar las reclamaciones?

Independientemente de cualquier otro recurso legal de derecho administrativo o judicial, usted tiene derecho a presentar una reclamación ante la autoridad de control, en particular en el Estado miembro en el que reside o donde se produjo la supuesta infracción, si cree que el tratamiento de sus datos personales infringe el Reglamento General de Protección de Datos de la UE.

La autoridad de control a la que se presente la reclamación notificará al demandante la situación y los resultados de la misma, incluida la opción de un recurso legal en virtud del artículo 78 del Reglamento General de Protección de Datos de la UE.

La autoridad de control principal es:

Para el Grupo BASF en **España**:
Agencia Española de Protección de Datos
C/ Jorge Juan, 6
28001-Madrid, España.
www.aepd.es

Para el Grupo BASF en **Europa**:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34, 55116 Mainz, Alemania.

Spain

Information on data protection

Data protection is something that BASF (herein after referred to as “we” or “us”) takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Responsible for data processing is

BASF ESPAÑOLA, S.L.U.
C/Can Ràbia 3
08017 Barcelona
España

Our **Data Protection Representative** can be contacted at:

data-protection.es @basf.com

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is Your Personal Data processed?

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR), of Spanish Ley de Protección de Datos Personales y garantía de derechos digitales LO 2/2018, as well as other relevant laws.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f) GDPR.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area ("third-party countries"), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in third countries if they have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Data?

Personal data contained in reports will be deleted within three months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of the EU General Data Protection Regulation.

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the EU General Data Protection Regulation.

The lead supervisory authority is:

For BASF in **Spain**:
Agencia Española de Protección de Datos
C/ Jorge Juan, 6
28001-Madrid, España.

Spain

www.aepd.es

For BASF Group in **Europe**:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

Sri Lanka

BASF Lanka (Pvt) Ltd
Personal Data Protection Statement

BASF Lanka (Pvt) Limited (hereinafter referred to as "**BASF**") is committed to protect the privacy and security of any data or information that relates to a natural person, which, either directly or indirectly, in combination with other information, is capable of identifying such person and includes name, address, telephone number, date of birth, gender, email address, organization name, etc. ("**Personal Data**") which is stored on the website (basf.ethicspoint.com) owned and operated by Navex. This privacy statement applies to any person that accesses the website ("**User**") or has shared any Personal Data with BASF. You hereby agree not to provide the Personal Data of any other person, unless required for the purpose of the disclosure.

This document governs the access, receipt, collection, possession, storage, dealing, handling and usage of Personal Data provided during the course of your use of this website, in accordance with the applicable local laws or as per BASF Data Protection guidelines.

It is important that you read this document as a provider of Personal Data, together with any other privacy statement, we may provide on specific occasions when we are collecting or using Personal Data, so that you are aware of how and why we are using such information.

By accessing and using this website, you accept the terms of, and agree to be bound by this privacy statement. This privacy statement may be updated from time to time by BASF at its sole discretion or on account of changes in law. Unless otherwise specified, such revisions shall take effect from the day and date they are posted on the website. BASF shall be under no obligation to notify the User about the changes. You are advised to consult this privacy statement regularly for any changes, as your continued access and use of this website shall be deemed to be your approval and acceptance of all changes to this privacy statement.

This privacy statement should be at all times read along with the terms and conditions of use of the website.

If a User visits the website, after choosing to do so, then any dispute regarding breach of privacy will be subject to this privacy statement and its terms and conditions of use. The applicable law for any such dispute shall be laws of Sri Lanka and the competent courts at Colombo, Sri Lanka will have exclusive jurisdiction over any or all disputes arising out of, or in connection with this privacy statement.

By voluntarily providing us with your Personal Data, you hereby give us your consent to use such Personal Data in accordance with this privacy statement.

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Data protection principles

BASF will comply with the applicable laws. The Personal Data, BASF hold about you, must be:

10. Used lawfully, fairly and in a transparent way.
11. Collected only for valid purposes and not used in any way that is incompatible with those purposes.
12. Kept securely and only for such period of time as may be required in accordance with the applicable laws.

When entering information on the website, as appropriate, you may be asked to enter your name, email address, mailing address, phone number, age, or other details as required, for us to contact you and respond to your complaints / grievances. You may also choose not to provide us with such Personal Data and stay anonymous. We process the Personal Data as provided by you with your consent, in respect of the complaint and/or for taking steps, at your request.

Who is responsible for data processing

Responsibility for data processing is with **BASF Lanka (Pvt) Limited**

9th Floor, Orion Tower One,
No. 736, Dr. Danister De Silva Mawatha,
Colombo 9, Sri Lanka

Processing of Personal Data

1. Operation of the website ("Cookies')

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Cookies Table

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIBCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We will process the following categories of your Personal Data to conduct compliance investigations. The Personal Data provided by you or collected by us in the course of the investigation, *inter-alia*, could include the following:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, employment data, payment data, order data).

Purpose of processing your Personal Data and legal basis

We will process your Personal Data in compliance with the applicable laws.

Processing of your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. information and storage obligations under corporate laws in order to prevent frauds, money laundering cases and other violations of legal and internal requirements);
- Resolving disputes and litigations, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

Please note that it is not obligatory for you to provide your Personal Data, but if you do not provide the same, we may not be able to fulfil the purposes described above efficiently, including (i) communicating with you; (ii) seeking clarification of the matter you reported through the Hotline; or (iii) being able to pursue a better investigation into the matter.

In case you wish to withdraw your consent at a later point in time, we may still proceed to process your Personal Data in circumstances recognized and permitted by law.

If we intend to process your Personal Data for any other purpose not mentioned above, we will inform you prior to such processing.

Transfer of Personal Data

Within our Company, only those individuals who need your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our BASF Group of Companies, your Personal Data is provided to specific companies within the BASF Group, if they perform central key tasks for affiliates within the BASF Group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

Further, we might transfer your Personal Data, to third parties in Sri Lanka or abroad where required by law, to fulfill the above-mentioned purposes. We may also need to share your personal information, without your prior consent, with government agencies mandated under the law to obtain Personal Data, for the purpose of verification of identity or for prevention, detection, investigation, including cyber incidents, prosecution and punishment of offences or to otherwise comply with the law or a legal obligation.

All our third-party service providers and other entities in the BASF Group are instructed to take appropriate security measures to protect your Personal Data in line with our policies and in accordance with applicable laws. We do not allow our third-party service providers to use your Personal Data for their own purposes. We only permit them to process your Personal Data for

specified purposes and in accordance with our instructions. The third-party service providers cannot disclose your Personal Data.

BASF does not sell or trade your Personal Data. This does not include our hosting partners of the website, who agree to keep your Personal Data confidential and do not have any independent use of this information you disclose to them except for forwarding the same to BASF. You hereby give your consent to receipt of your Personal Data by our trusted hosting partners of this website, Navex and transfer of the same to BASF.

Your Personal Data may also be stored, used and processed in a jurisdiction other than Sri Lanka and/or where BASF and Navex servers are located outside Sri Lanka.

Retention of your Personal Data

We will only retain your Personal Data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal requirements and obligations. To determine the appropriate retention period for Personal Data, we consider the amount, nature, and sensitivity of the Personal Data, the potential risk of harm from unauthorized use or disclosure of your Personal Data, the purposes for which we process your Personal Data and whether we can achieve those purposes through other means, and the applicable legal requirements.

In certain circumstances we may anonymize your Personal Data so that it can no longer be associated with you, in which case we may use such information without further reference to you.

As regards, Personal Data, which is stored or gathered by our hosting partners, Navex, the same will be dealt with in accordance with the personal data privacy statement of Navex. In any case, Personal Data shall be stored by Navex, for as long as necessary to fulfil the purposes it is collected for, including for the purposes of satisfying any legal requirements and obligations.

Your data protection rights

Under certain circumstances, by law you have the right to:

- Request access to your Personal Data. This enables you to receive a copy of the Personal Data, we hold about you and to check that we are lawfully processing it.
- Request updation or correction of the Personal Data that we hold about you. This enables you to correct any incomplete or inaccurate information, we hold about you.
- Request erasure of your Personal Data. This enables you to ask us to delete or remove Personal Data where there is no good reason for us continuing to process it.
- We shall not be responsible for the authenticity of the Personal Data supplied by you.

- You may exercise your rights under this section in relation to your Personal Data by writing to our Grievance Officer

Protection of Personal Data

We have put in place security practices and standards and have a comprehensive documented information security program and policies that contain managerial, technical, operational and physical security control measures to protect the security of your Personal Data.

Third parties will only process your Personal Data, on our instructions and where they have agreed to treat the information confidentially, legally and securely.

We have put in place appropriate security measures to prevent your Personal Data from being accidentally lost, used or accessed in an unauthorized way, altered or disclosed. In addition, we limit access to your Personal Data to those employees, agents, contractors and other third parties who have a business need to know. They will only process your Personal Data on our instructions, and they are subject to a duty of confidentiality.

We have put in place procedures to deal with any suspected data security breach and will notify you and any applicable regulator of a suspected breach where we are legally required to do so.

Please be aware that, although it is our endeavor to provide reasonable security for your Personal Data, no security system can prevent all potential security breaches. We endeavor to ensure to the best of our ability that all third party service providers whose services which we may use maintain security standards that are equivalent to our security standards and commensurate with market practices in the context of any kind and nature of Personal Data being stored or handled.

Grievance Officer and contract details

We have designated a Grievance Officer to address any discrepancies and grievances with respect to processing of information in a time bound manner. The Grievance Officer will redress the grievances expeditiously but within one month from date of receipt of the grievance. The details of the Grievance Officer are as follows:

Name: Mr. Pradeep Chandan
Tel No: +91 22 62384024 / +94 11 2679400
E-mail ID: pradeep.chandan@basf.com
Postal Address: 9th Floor, Orion Tower One, No. 736, Dr. Danister De Silva Mawatha, Colombo 9

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இலங்கை

வரையறுக்கப்பட்ட (தனியார்) BASF லங்கா

தனிப்பட்ட தரவுகளின் பாதுகாப்பு கூற்று

வரையறுக்கப்பட்ட (தனியார்) BASF லங்காவானது (இதன் பின்னர் "**BASF**" என அழைக்கப்படும்) வலைத்தளத்தில் சேகரிக்கப்பட்டுள்ள Navex ற்கு சொந்தமானதும் அதனால் இயக்கப்படுவதுமான ,நேரடியாக அல்லது மறைமுகமாக, ஏனைய தகவல்களின் இணைப்புடன் ஒரு நபரினை அடையாளம் காணக்கூடிய பெயர், விலாசம், தொலைபேசி இலக்கம், பிறந்த திகதி, பால், மின்னஞ்சல் விலாசம் ,நிறுவனத்தின் பெயர், ஏனையவை ("**தனிப்பபட்ட தரவுகள்**") ஆகியவற்றுடன் தொடர்புடைய ஒரு இயற்கையான நபருடன் தொடர்புடைய ஏதேனும் தரவு அல்லது தகவல்களின் தனியுரிமையை மற்றும் காப்பினை பாதுகாப்பதற்கு அர்ப்பணிப்புடன் செயற்படுகிறது. இந்த தனியுரிமைக் கூற்றானது இந்த வலைத்தளத்தினை (basf.ethicspoint.com) அணுகும் (**பயனாளி**) அல்லது BASF உடன் ஏதேனும் தனிப்பட்ட தகவல்களை பரிமாறும் யாரேனும் நபருக்கு பொருத்தமாகும். வெளிப்படுத்தும் நோக்கங்களுக்காக தேவைப்பட்டாலேயன்றி வேறு யாரேனும் நபரின் தனிப்பட்ட தகவல்களை வழங்காமல் இருப்பதற்கு நீங்கள் இத்தால் உடன்படுகின்றீர்கள்.

இந்த ஆவணமானது ஏற்றுக்கொள்ளக் கூடிய உள்நாட்டு சட்டங்கள் அல்லது BASFஇனது தரவு பாதுகாப்பு வழிகாட்டல்கள் ஆகியவற்றுக்கு அமைவாக இந்த வலைத்தளத்தினை பாவிக்கும் போது உங்களால் வழங்கப்பட்ட தனிப்பட்ட தகவல்களை அணுகுதல், பெறுதல், சேகரித்தல், வைத்திருத்தல் ,களஞ்சியப்படுத்தல், கையாளுதல் மற்றும் பாவித்தல் ஆகியவற்றை முறைப்படுத்துகின்றது.

தனிப்பட்ட தரவுகளை நாங்கள் திரட்டும் போது அல்லது பாவிக்கும் போது குறிப்பிட்ட தருணங்களில் எங்களால் வழங்கப்படும் ஏனைய தனியுரிமை கூற்றுக்களுடன் இணைத்து இந்த ஆவணத்தை தனிப்பட்ட தரவுகளை வழங்குபவர் என்ற வகையில் நீங்கள் வாசிப்பது அவசியமாகும், அதன்மூலம் நாங்கள் எவ்வாறு மற்றும் எதற்காக அத்தகைய தகவல்களை பாவிக்கின்றோம் என்பதை நீங்கள் அறிந்து கொள்வீர்கள்.

இந்த வலைத்தளத்தினை அணுகுவதன் மூலமும் பாவிப்பதன் மூலமும் இந்த தனியுரிமைக் கூற்றிற்கு கட்டுப்படுவதற்கும் அதன் நிபந்தனைகளை ஏற்றுக் கொள்வதற்கும் நீங்கள் உடன்படுகிறீர்கள். இத்தனியுரிமை கூற்றானது BASFஆனால் அதனது தனிப்பட்ட தத்துவங்களுக்கு அமைவாக அல்லது சட்டத்தில் ஏற்படுத்தப்பட்ட மாற்றங்களுக்கு அமைவாக காலத்துக்கு காலம் மேம்படுத்தப்படலாம். வேறு விதமாக குறிப்பிடப்பட்டிருந்தாலேயன்றி அத்தகைய மீளாய்வுகள் வலைத்தளத்தில் பதிவு செய்யப்பட்ட திகதி மற்றும் நேரத்திலிருந்து வலுவுடையதாகும். மாற்றங்கள் தொடர்பில் பாவனையாளர்களுக்கு அறியத் தருவதற்கு BASFற்கு எவ்வித கடப்பாடும் காணப்படமாட்டாது. இந்த வலைத்தளத்தின் மீதான உங்களது தொடர்ச்சியான அணுகுதல் மற்றும் பாவனையானது இந்த தனியுரிமைக் கூற்றின் அனைத்து மாற்றங்களுக்குமான உங்களது அனுமதி மற்றும் ஏற்றுக்கொள்ளலை பெற்றுக்கொள்வதாக கருதப்படுவதனால், ஏதேனும் மாற்றங்கள் தொடர்பில் தொடர்ச்சியாக இந்த தனியுரிமைக் கூற்றினை ஆலோசிப்பதற்கு நீங்கள் அறிவுறுத்தப்படுகிறீர்கள்.

இந்த தனியுரிமைக் கூற்றானது அனைத்து சந்தர்ப்பங்களிலும் வலைத்தளத்தின் பாவனை மீதான நிபந்தனை மற்றும் கடப்பாடுகள் என்பவற்றுடன் சேர்த்து வாசிக்கப்படுதல் வேண்டும்.

ஒரு பாவனையாளர் வலைத்தளத்தில் பிரவேசித்தால், அவ்வாறு செய்வதற்கு தெரிவு செய்த பின்னர், அப்போது தனியுரிமை மீறல் தொடர்பிலான ஏதேனும் பிணக்கானது இத்தனியுரிமை கூற்றுடன் மற்றும் அதன் பயன்பாடு தொடர்பிலான நிபந்தனை மற்றும் கடப்பாடுகள் ஆகியவற்றுடன் தொடர்புபட்டதாக இருக்கும். அத்தகைய பிணக்கு தொடர்பான விண்ணப்பிக்கக்கூடிய சட்டங்களாக இலங்கை சட்டங்கள் காணப்படுவதுடன் இந்த தனியுரிமை கூற்றுடன் தொடர்புபட்ட அனைத்து அல்லது ஏதேனும் பிணக்கு தொடர்பில் இலங்கையில் கொழும்பிலுள்ள தகுதிவாய்ந்த நீதிமன்றங்கள் பிரத்தியேக நியாயாதிக்கத்தை கொண்டிருக்கும்.

தானாக முன்வந்து உங்களது தனிப்பட்ட தரவுகளை எங்களுக்கு வழங்குவதனூடாக இந்த தனியுரிமை கூற்றிற்கு அமைவாக அத்தகைய தனிப்பட்ட தரவுகளை பயன்படுத்துவதற்கு நீங்கள் எமக்கு உங்களது சம்மதத்தை இத்தால் வழங்குகின்றீர்கள்.

தரவு பாதுகாப்பு கோட்பாடுகள்

BASF பொருத்தமான சட்டங்களுக்கு இணங்கி செயற்படும். உங்கள் தொடர்பில் BASFவைத்திருக்கும் தனிப்பட்ட தரவுகளானவை:

13. சட்டப்படியும் நியாயமாகவும் வெளிப்படையான விதத்திலும் பாவிக்கப்படும்.
14. முறையான நோக்கங்களுக்காக மட்டுமே சேகரிக்கப்படுவதுடன் அத்தகைய நோக்கங்களுடன் தொடர்புபடாத எந்தவிதத்திலும் அவை பாவிக்கப்படமாட்டாது.
15. பாதுகாப்பாக வைத்திருக்கப்படுவதுடன் பொருத்தமான சட்டங்களினால் தேவைப்படுத்தப்படும் அத்தகைய காலத்துக்கு மாத்திரமே அவை வைத்திருக்கப்படும்.

எங்கள் வலைத்தளத்தில் தகவல்களை பதிவு செய்கையில், பொருத்தமான வகையில் , உங்களது முறைப்பாடுகள்/குறைகள் தொடர்பில் உங்களை தொடர்பு கொள்வதற்காகவும் பதிலளிப்பதற்காகவும் உங்களது பெயர் ,மின்னஞ்சல் முகவரி, தபால் விலாசம் ,தொலைபேசி இலக்கம், வயது அல்லது ஏனைய தேவைப்படும் தகவல்கள் ஆகியவற்றை பதிவு செய்வதற்கு நீங்கள் தேவைப்படுத்தப்படுவீர்கள்.அத்தகைய தனிப்பட்ட தரவுகளை எமக்கு வழங்காமல் பெயர் குறிப்பிடாமல் இருப்பதற்கும் நீங்கள் தெரிவு செய்யலாம். முறைப்பாடு தொடர்பில் மற்றும்/ அல்லது உங்கள் விண்ணப்பத்தின் பேரில் நடவடிக்கை எடுப்பதற்காக உங்களது சம்மதத்துடன் உங்களால் வழங்கப்பட்ட தனிப்பட்ட தரவுகளை நாம் செய்முறைப்படுத்துவோம்.

தரவு செயல்முறை தொடர்பில் யார் பொறுப்புடையவர்

வரையறுக்கப்பட்ட (தனியார்) BASF லங்காவிடமே தரவு செயன்முறை தொடர்பான பொறுப்பு காணப்படும்.

9ஆம் மாடி,ஒரியன் டவர் வன்,
இல.736, டாக்டர் தனிஸ்டர் டி சில்வா மாவத்தை,
கொழும்பு 9 ,இலங்கை

தனிப்பட்ட தரவுகளை செயன்முறைப்படுத்தல்

1. வலைத்தளத்தின் செயற்பாடு ("குக்கீகள்")

பார்வையாளரின் கருவியிலுள்ள உலாவியில் (browser),அவரால் பிரவேசித்த வலைதளத்திற்கு (வலை சேவையகம் (web server),வழங்கி(server)) சேகரித்து வைக்கப்படும் எழுத்து மூல தகவல்களே குக்கீகள் ஆகும். இந்த குக்கீகளானவை வலை சேவையகத்திலிருந்து உலாவிக்கு அனுப்பப்பட்டதாகவோ அல்லது உலாவியில் ஸ்கிரிப்ட் (ஜவா ஸ்கிரிப்ட்) மூலம் உருவாக்கப்பட்டதாக இருக்கலாம். வலை சேவகத்தினால் (web server) பாவனையாளர் இந்த பக்கத்தினை திரும்பவும் பிரவேசிக்கும்போது இந்த குக்கி தகவல்களை நேரடியாக உலாவியிலிருந்து (browser) வாசிக்கலாம் அல்லது வலைத்தளத்தின் ஸ்கிரிப்ட் இன் ஊடாக சேவருக்கு குக்கி தகவல்களை பரிமாறலாம். குக்கீகள் உங்களது கருவிக்கு எவ்வித சேதத்தையும் விளைவிக்காது ,அதில் எந்த வைரஸும், ட்ரோஜன்ஸ்களும் அல்லது வேறு தீம்பொருட்களும் காணப்படாது.

பாவிக்கப்பட்ட குறிப்பிட்ட கருவியுடன் தொடர்புடைய தகவல்களே குக்கீகளில் சேகரிக்கப்படும். எவ்வாறெனினும் உங்களது அடையாளம் தொடர்பான நேரடியான அறிவினை நாங்கள் பெற்றோம் என்பது அதன் அர்த்தம் அல்ல.

இந்த வலைதளமானது இந்த வலைதளம் செயல்படுத்துவதற்கு தேவையான எவற்றையேனும் மாத்திரமே பயன்படுத்திக்கொள்ளும். இந்தக் குக்கீகளானவை உங்களது தனியுரிமை விருப்பங்களை அமைத்துக் கொள்ளுதல், புது பதிவாக்கங்கள் (logging in) அல்லது விண்ணப்பங்களை நிரப்புதல் போன்ற சேவை விண்ணப்பங்களுக்கான மறுமொழியாக நீங்கள் அமைத்துக் கொள்ளும் உங்களது நடவடிக்கை மறுமொழியாகவே இந்த குக்கீகள் காணப்படும். நீங்கள் உங்கள் உலாவியை (browser) இந்த குக்கீகளை முடக்கும் விதத்தில் அமைத்துக் கொள்ளலாம் அல்லது இந்த குக்கீகள் தொடர்பில் உங்களுக்கு தெரியப்படுத்தும் விதத்தில் அமைக்கலாம். எனினும் வலைதளத்தில் சில பகுதிகள் முறையாக செயற்படாது போகலாம்.

குக்கீகள் அட்டவணை

களம் (Domain)	பெயர்	வகை	நோக்கம்	ஆயுட்காலம்
secure.ethicspoint.eu	ASPSESSIONID CTA	முதலாம் தரப்பினர்	பயன்படுத்துபவர் ஒரு வலை பயன்பாட்டில் (வெப் அப்ளிகேஷன்) பக்கங்களை வழி நடத்துவதால் அமர்வு நிலை(செஷன் ஸ்டேட்) ஒரு பயன்படுத்துனருக்கான மதிப்புகளை மீட்டெடுக்க உங்களை அனுமதிக்கிறது.	அமர்வு நிலை (செஷன்) : வழங்கப்பட்ட செஷனில் பயன்படுத்தினரின் இறுதி அணுகலிலிருந்து 30 நிமிடங்கள் வரை
secure.ethicspoint.eu	NGSecure	முதலாம் தரப்பினர்	அமர்வு நிலை தன்மைக்காக (செஷன் பேசிஸ்டன்ஸ்) ஃபயரர்வால்/சுமை பேலன்சரால் (லோட் பலன்ஸர்) உருவாக்கப்பட்டு பயன்படுத்தப்பட்டது.	அமர்வு நிலை (செஷன்) : வழங்கப்பட்ட செஷனில் பயன்படுத்தினரின் இறுதி அணுகலிலிருந்து 30 நிமிடங்கள் வரை
secure.ethicspoint.eu	ep	முதலாம் தரப்பினர்	NAVEX கிளோபல் கான்டக்ட் சென்டர் உள்வாங்கும் முறைக்கான அறிக்கை அனுப்புதல் மற்றும் உள்வாங்கும் முறை தொடர்பான மாறிகளை களஞ்சியப்படுத்தல்.	அமர்வு நிலை (செஷன்) : வழங்கப்பட்ட செஷனில் பயன்படுத்தினரின் இறுதி அணுகலிலிருந்து 30 நிமிடங்கள் வரை

2. இணக்க விசாரணைகளை நடத்துதல்

நாங்கள் உங்களின் பின்வரும் வகைகளிலான தனிப்பட்ட தரவுகளை இணக்க விசாரணைக்கு செய்முறைப்படுத்துவோம். ஏனையவற்றுக்கிடையில் உங்களால் வழங்கப்பட்ட அல்லது விசாரணையின்போது எங்களால் திரட்டப்பட்ட தனிப்பட்ட தரவுகள் பின்வருவனவற்றை உள்ளடக்கும்:

- தொடர்பு தகவல்கள் (உதாரணத்திற்கு முதல் அல்லது இறுதிப் பெயர் ,விலாசம், தொலைபேசி இலக்கம், கைத் தொலைபேசி இலக்கம் மற்றும் மின்னஞ்சல் விலாசம்)
- தொழில்முறை தரவு (காரணமாக ஒழுங்கமைப்பு குறியீடு, தொழிற்பெயர்)
- புகைப்படங்கள்
- வீடியோ பதிவுகள்
- வழக்கினை விசாரித்து விளங்கிக் கொள்வதற்கு தேவையான வேறு தகவல்கள் (உதாரணமாக தொழில் தரவுகள், கொடுப்பனவு தரவுகள்,கட்டளை தரவுகள்)

உங்களின் தனிப்பட்ட தரவுகளை செயல்முறைப்படுத்துவதன் நோக்கமும் அதன் சட்ட அடிப்படையும்

Sri Lanka

நாங்கள் பொருத்தமான சட்டங்களுக்கு இணங்கவே உங்களது தனிப்பட்ட தரவுகளை செயன்முறைப்படுத்துவோம்.

உங்கள் தனிப்பட்ட தரவுகளை செயல்முறைப்படுத்துதலானது பின்வரும் நோக்கங்களை கொண்டிருக்கும்:

- வலைத்தளத்தின் இணக்க அறிக்கையை செயற்படுத்தல்;
- அறிக்கையிடப்பட்ட வழக்கினை விசாரித்து அதற்கு பதிலுரைத்து பொருத்தமான நடவடிக்கையை எடுத்தல்;
- தொடர்புடைய தரப்பினருடன் தொடர்பாடுதல்(முறைப்பாட்டாளர், குற்றம் சாட்டப்பட்ட நபர், தொடர்புடைய ஏனைய நபர்கள்);
- சட்டத் தேவைகளுக்கு இணங்குதல் (உதாரணம். மோசடி, பண மோசடி மற்றும் ஏனைய சட்ட மற்றும் உள்ளகத் தேவைகளை மீறுதல் ஆகியவற்றை தடுப்பதற்காக நிறுவன சட்டத்தின் கீழ் தகவல் மற்றும் களஞ்சியப்படுத்தல் கடப்பாடுகள்);
- பிணக்குகள் மற்றும் வழக்குகளை தீர்த்தல், சட்டக் கோரிக்கைகள் அல்லது வழக்குகளை உருவாக்குதல், செயல்படுத்துதல் அல்லது அவற்றுக்கு எதிராக பாதுகாத்தல், தற்போதுள்ள ஒப்பந்தங்களை நடைமுறைப்படுத்துதல்

இந்த நோக்கங்களுக்காக மேற்குறிப்பிடப்பட்ட வகையிலுள்ள தரவுகளை நடைமுறைப்படுத்துதல் அவசியமாகின்றது.

நீங்கள் உங்களது தனிப்பட்ட தரவுகளை வழங்க வேண்டிய எந்தவொரு கடப்பாடும் இல்லை என்பதை தயவுசெய்து கருத்திற் கொள்ளவும் ,ஆனால் நீங்கள் அவற்றை வழங்காது விடின் i) உங்களுடன் தொடர்படுதல், ii) தொலைபேசியினூடாக நீங்கள் அறிக்கை செய்த விடயம் தொடர்பில் விளக்கத்தினை பெறுதல் அல்லது iii) விடயம் தொடர்பில் சிறப்பான விசாரணையை மேற்கொள்ளுதல் உள்ளடங்கலாக மேற்கூறப்பட்ட நோக்கங்களை நாங்கள் வினைத்திறனுடன் பூர்த்தி செய்வதற்கு இயலாமல் போகும்.

பின்னர் ஒரு பகுதியில் நீங்கள் உங்களது சம்மதத்தைப் மீளப்பெற்றுக் கொள்ள விரும்பினாலும் சட்டத்தினால் அடையாளங்காணப்பட்டு ஏற்றுக்கொள்ளப்பட்ட சந்தர்ப்பங்களில் நாங்கள் தொடர்ந்தும் உங்களது தனிப்பட்ட தரவுகளை செயல்முறைப்படுத்துவதை நடைமுறைப்படுத்துவோம்.

மேலே குறிப்பிடப்படாத வேறு ஏதேனும் நோக்கங்களுக்காக நாங்கள் உங்களது தனிப்பட்ட தரவுகளை செய்முறைப்படுத்துவதற்கு விரும்பினால் அவ்வாறு செய்முறை படுத்துவதற்கு முன்னர் அது தொடர்பில் உங்களுக்கு அறியத்தருவோம்.

தனிப்பட்ட தரவுகளை இடம் மாற்றுதல்

எமது கம்பனிக்குள்ளேயே மேற்குறிப்பிடப்பட்ட நோக்கங்களை பூர்த்தி செய்வதற்காக உங்களது தனிப்பட்ட தரவுகள் தேவைப்படும் தனிநபர்கள் மாத்திரமே அத்தகைய தரவுகளுக்கான அணுகுதலைப் பெற்றுக் கொள்வர்.

எமது BASF குழு கம்பனிகளுக்கிடையே BASF குழுவிலுள்ள குறிப்பிட்ட கம்பனிகள், இணை BASF குழுக்களுக்கிடையில் பிரதான முக்கிய பணிகளை செய்தால் அல்லது ஒழுங்கமைப்பு வடிவமைப்பு அடிப்படையில் குறுக்கு கம்பனி நடவடிக்கைகளை செய்தால் அல்லது மேற்குறித்த நோக்கங்களை நிறைவேற்றுவதற்கு தேவைப்பட்டால் உங்களது தனிப்பட்ட தரவுகள் BASF குழுவிலுள்ள குறிப்பிட்ட கம்பனிக்கு வழங்கப்படும்.

மேலும் மேற் குறித்த நோக்கங்களை நிறைவேற்றுவதற்காக சட்டத்தினால் தேவைப்படுத்தப்பட்டவிடத்து இலங்கையில் அல்லது இலங்கைக்கு வெளியில் யாரேனும் மூன்றாம் தரப்பினருக்கு நாங்கள் உங்களது தனிப்பட்ட தரவுகளை இடம்மாற்றுவோம். அத்துடன் உங்களது முன்கூட்டிய அனுமதியைப் பெறாமல் அடையாளத்தை உறுதிப்படுத்துதல் அல்லது இணைய நடவடிக்கைகள், குற்றத்திற்கான தண்டனைகள் ஆகியவற்றை தடுத்தல், கண்டறிதல் விசாரணை செய்தல் அல்லது வேறுவிதமான சட்டம் அல்லது சட்ட கடப்பாடுகளுக்கு இணங்குதல் போன்ற நோக்கங்களுக்காக தனிப்பட்ட தரவுகளை பெறுவதற்கு சட்டத்தின்கீழ் கட்டாயப்படுத்தப்பட்ட அரச முகவர்களுடன் உங்களது தனிப்பட்ட தகவல்களை நாங்கள் பரிமாறுவோம்.

எமது அனைத்து மூன்றாம் தரப்பு சேவை வழங்குனர்கள் மற்றும் BASF குழுவிலுள்ள ஏனைய நிறுவனங்கள் ஆகியவை எமது கொள்கைக்கு அமைவாகவும் பொருத்தமான சட்டங்களுக்கு அமைவாகவும் உங்களது தனிப்பட்ட தரவுகளை பாதுகாப்பதற்கு தேவையான பொருத்தமான பாதுகாப்பு அளவுகோல்களை எடுப்பதற்கு அறிவுறுத்தப்பட்டுள்ளனர். நாம் உங்களது தனிப்பட்ட தகவல்களை எமது மூன்றாம் தரப்பு சேவை வழங்குனர்கள் அவர்களது சொந்த நோக்கங்களுக்காக பயன்படுத்துவதை அனுமதிக்கவில்லை. குறிப்பிட்ட நோக்கங்களுக்காகவும் எமது அறிவுறுத்தலுக்கு அமைவாகவும் மாத்திரம் உங்களது தனிப்பட்ட தரவுகளை செய்முறைப்படுத்துவதற்கு நாம் அவர்களை அனுமதிக்கிறோம். மூன்றாம் தரப்பு சேவை வழங்குனர்கள் உங்களது தனிப்பட்ட தரவுகளை வெளிப்படுத்த முடியாது.

BASF ஆனது உங்களது தனிப்பட்ட தரவுகளை விற்பதோ அல்லது வியாபாரம் செய்வதோ இல்லை. இது உங்கள் தனிப்பட்ட தரவுகளை இரகசியமாக வைத்திருப்பதற்கு இணங்கியுள்ள, BASF ற்கு நீங்கள் வழங்கிய தரவுகளை அனுப்புவதைத் தவிர அத்தரவுகளில் எவ்விதமான சுதந்திரமான பாவனையும் கொண்டிருக்காத வலைதளத்தின் ஹோஸ்டிங் பங்காளர்களை இது உள்ளடக்காது. நீங்கள் உங்களது தனிப்பட்ட தரவுகளை எமது நம்பத்தகுந்த ஹோஸ்டிங் பங்காளர்களுக்கும்,Navex ற்கும் வழங்குவதற்கும் அதனை BASFற்கு இடமாற்றுவதற்கும் உங்கள் சம்மதத்தை இத்தால் வழங்குகின்றீர்கள்.

உங்களது தனிப்பட்ட தரவுகள் இலங்கையின் நியாயாதிக்கத்திற்கு வெளியே மற்றும் /அல்லது BASF மற்றும் Navex ஆகியவற்றின் சேவர்கள் இலங்கைக்கு வெளியே அமைக்கப்பட்டிருக்கும் இடங்களிலும் களஞ்சியப்படுத்தப்பட்டு பாவணை செய்யப்பட்டு செயன்முறைப்படுத்தப்படலாம்.

உங்கள் தனிப்பட்ட தரவுகளை வைத்திருத்தல்

ஏதேனும் சட்ட தேவைகள் மற்றும் கடப்பாடுகளை பூர்த்தி செய்யும் நோக்கம் உள்ளடங்களாக எந்த நோக்கத்திற்காக உங்களது தனிப்பட்ட தரவுகள் சேகரிக்கப்பட்டனவோ அவை நிறைவேறுவதற்குத் தேவையான காலம் வரை மாத்திரம் அவற்றை நாங்கள் வைத்திருப்போம்.

தனிப்பட்ட தரவுகளை வைத்திருக்கும் காலம் தொடர்பில் நாம் தீர்மானிக்கையில் தனிப்பட்ட தரவுகளின் அளவு, தன்மை மற்றும் அதன் உணர்திறன், அதிகாரமளிக்கப்படாத தனிப்பட்ட தரவுகளின் பாவனை அல்லது வெளிப்படுத்துதல் ஆகியவற்றால் ஏற்படக்கூடிய அபாயம் ,உங்கள் தனிப்பட்ட தரவுகளை நாம் செய்முறைபடுத்துவதன் நோக்கம், அத்துடன் அந்நோக்கங்களை வேறு விதத்தில் நாம் அடைந்து கொள்ள முடியுமா என்பது மற்றும் ஏற்றுக்கொள்ளக்கூடிய சட்ட தேவைகள் போன்றவற்றை கருத்தில் கொள்வோம்.

சில சந்தர்ப்பங்களில் உங்களது தனிப்பட்ட தரவுகளை நாம் பெயர் குறிப்பிடாது விடுவோம் ,அதன் மூலம் அது உங்களுடன் மேலும் தொடர்பு கொள்ளாது, அச்சந்தர்ப்பத்தில் நாம் உங்களை குறிப்பிடாமல் அத்தகவல்களை மேலும் பாவிப்போம்.

ஹோஸ்டிங் பங்காளர்களினால் களஞ்சியப்படுத்தப்படும் அல்லது திரட்டப்படும் தனிப்பட்ட தரவுகளை பொருத்தவரை, Navex ஆனது Navex இனது தனிப்பட்ட தரவு தனியுரிமை கூற்றிற்கு அமைவாக அவற்றினை கையாளும். சட்ட தேவைகள் மற்றும் கடமைகளை பூர்த்தி செய்யும் நோக்கங்கள் உள்ளடங்களாக தனிப்பட்ட தரவுகள் எந்த நோக்கங்களுக்காக திரட்டப்பட்டனவோ அந்த நோக்கங்களை நிறைவேறுவதற்கு அவசியமாகும் வரை Navex ஆனது தனிப்பட்ட தரவுகளை எந்த ஒரு சந்தர்ப்பத்திலும் களஞ்சியப்படுத்தி வைக்கும்.

உங்களது தகவல் பாதுகாப்பு உரிமைகள்

குறிப்பிட்ட சந்தர்ப்பங்களில் சட்டத்தின் கீழ் உங்களுக்குப் பின்வருவனவற்றுக்கு உரிமையுள்ளது:

- உங்கள் தனிப்பட்ட தகவலை அணுகுவதற்கான விண்ணப்பம் செய்வதற்கு. இதன் மூலம் நாம் உங்களைப்பற்றி வைத்திருக்கும் தனிப்பட்ட தரவுகளின் பிரதியொன்றினை நீங்கள் பெற்றுக்கொள்வதற்கு இயலுமாக இருப்பதுடன் அதை சட்டப்படி செயன்முறைபடுத்துகின்றோமா என பரிசீலிப்பதற்கும் இயலுமாக இருக்கும்.

- நாங்கள் உங்களைப் பற்றி வைத்திருக்கும் தனிப்பட்ட தரவுகளின் மேம்படுத்தல் அல்லது திருத்தங்கள் தொடர்பில் விண்ணப்பித்தல். இதன் மூலம் நாங்கள் உங்களைப் பற்றி வைத்திருக்கும் ஏதேனும் முழுமையற்ற அல்லது தவறான தகவல்களை திருத்துவதற்கு இயலுமாக இருக்கும்.

- உங்களது தனிப்பட்ட தகவல்களை அழிப்பதற்கான விண்ணப்பம். மூலம் இதன் மூலம் நாங்கள் செயன்முறைப்படுத்துவதைத் தொடர்வதற்கு ஏதேனும் நல்ல காரணம் இல்லாதவிடத்து அந்த தனிப்பட்ட தரவுகளை அழிக்குமாறு அல்லது அகற்றுமாறு எம்மை கேட்பதற்கு உங்களுக்கு இயலுமாயிருக்கும்.

- உங்களால் வழங்கப்பட்ட தனிப்பட்ட தரவுகள் தொடர்பான நம்பிக்கை தன்மை தொடர்பில் நாங்கள் எவ்வித பொறுப்பினையும் கொண்டிருக்க மாட்டோம்.

- இந்தப் பிரிவின் கீழ் உங்களது தனிப்பட்ட தரவுகள் தொடர்பான உரிமைகளை செயற்படுத்துவதற்கு எமது குறைகேள் அதிகாரிக்கு எழுதலாம்.

தனிப்பட்ட தரவுகளின் பாதுகாப்பு

உங்களது தனிப்பட்ட தரவுகளின் பாதுகாப்பை பராமரிப்பதற்காக, முகாமைத்துவ ,தொழில்நுட்ப, செயல்முறை மற்றும் இயற்பியல் பாதுகாப்பு கட்டுப்பாட்டு அளவுகள் ஆகியவற்றை உள்ளடக்கிய பாதுகாப்பு நடைமுறைகள் மற்றும் தரநிலைகள் அத்துடன் விரிவான ஆவணப்படுத்தப்பட்ட தகவல் பாதுகாப்பு திட்டம் மற்றும் கொள்கைகளை போன்றவற்றை நாம் வகுத்துள்ளோம்.

மூன்றாம் தரப்பினர்கள் எமது அறிவுறுத்தலுக்கு ஏற்ப மாத்திரமே உங்களது தனிப்பட்ட தரவுகளை செயன்முறைப்படுத்துவர் ,அத்துடன் அவர்கள் அத்தகவல்களை இரகசியமாகவும் சட்ட ரீதியாகவும் மற்றும் பாதுகாப்பாகவும் பராமரிப்பதற்கு இணங்கியுள்ளனர்.

உங்கள் தனிப்பட்ட தரவுகள் எதேச்சையாக காணாமல் போவதிலிருந்தும் ,அதிகாரமளிக்கப்படாத விதத்தில் பாவனை செய்யப்படல், அணுகுவதிலிருந்தும் அல்லது மாற்றப்படுதல் அல்லது வெளிப்படுத்துவதிலிருந்தும் தடுப்பதற்கான பொருத்தமான பாதுகாப்பு முறைகளை நாம் வகுத்துள்ளோம். அதற்கு மேலதிகமாக நாம் உங்களது தனிப்பட்ட தரவுகளை அவற்றைத் தெரிந்து கொள்வதற்கு தேவையுள்ள ஊழியர்கள், முகவர்கள், ஒப்பந்தக்காரர்கள் மற்றும் ஏனைய மூன்றாம் தரப்பினர்களால் அவை அணுகப்படுவதிலிருந்தும் மட்டுப்படுத்துகின்றோம். அவர்கள் உங்களது தனிப்பட்ட தரவுகளை எமது அறிவுறுத்தலுக்கு ஏற்ப மாத்திரமே செய்முறைப்படுத்துவதுடன் அவர்கள் இரகசியத்தன்மைக்கான கடமைக்கும் உட்படுத்தப்படுவார்கள்.

ஏதேனும் சந்தேகமான தகவல் பாதுகாப்பு மீறல் தொடர்பில் கையாள்வதற்கு பொருத்தமான படிமுறைகளை நாம் பின்பற்றுவதுடன் சட்டத்தினால் தேவைப்படும் போது அது தொடர்பில் உங்களுக்கும் பொருத்தமான ஒழுங்குபடுத்துனருக்கும் அச்சந்தேகமான மீறல் தொடர்பில் அறியத்தருவோம்.

உங்கள் தனிப்பட்ட தரவுகளுக்கான நியாயமான பாதுகாப்பை வழங்குவதற்கான முயற்சியை நாம் வழங்கியுள்ள போதிலும் எந்த ஒரு பாதுகாப்பு முறையினாலும்

அனைத்து சாத்தியமான பாதுகாப்பு மீறல்களையும் தவிர்க்க முடியாது என்பதை நீங்கள் தயவு கூர்ந்து அறிந்து கொள்ளுங்கள்.எந்தவொரு விதமான தன்மையானதுமான தனிப்பட்ட தரவுகளை சேகரித்தல் மற்றும் கையாளுதல் தொடர்பில் எமது பாதுகாப்பு தரத்திற்கு இணையானதும் சந்தை நடைமுறைகளை ஒத்ததுமான சேவைகளை அனைத்து மூன்றாம் தரசேவை வழங்குனர்கள் கொண்டுள்ளார்கள் என்பதனை நிச்சயம் செய்துகொள்வதற்கு எம்மால் இயலக்கூடிய அளவு நாம் முயற்சிக்கின்றோம்.

குறைகேள் அதிகாரியும் தொடர்பு விவரங்களும்

நேர வரம்பு முறையில் தகவல்களை செயன்முறைப்படுத்துவது தொடர்பில் ஏதேனும் முரண்பாடுகள் மற்றும் குறைகள் இருப்பின் அதனை விவரிப்பதற்கு ஒரு குறைகேள் அதிகாரியை நாம் நியமித்துள்ளோம். அந்த குறைகேள் அதிகாரி உங்களது குறைகளை விரைவாகவும் ஆனால் அக்குறை கிடைக்கப்பெற்ற திகதியிலிருந்து ஒரு மாத காலத்தில் அதனை தீர்த்து வைப்பார். குறைகேள் அதிகாரியின் விபரங்கள் பின்வருமாறு:

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Sri Lanka

ශ්‍රී ලංකාව

බීඒඑස්එෆ් ලංකා (ප්‍රයිවට්) ලිමිටඩ්

පෞද්ගලික දත්ත ආරක්ෂණ ප්‍රකාශය

බීඒඑස්එෆ් ලංකා (ප්‍රයිවට්) ලිමිටඩ් (මෙතැන් සිට "බීඒඑස්එෆ්" නමින් හඳුන්වෙන) Navex සතු සහ ඒ යටතේ ක්‍රියාත්මක වන (basf.ethicspoint.com) වෙබ් අඩවියේ ගබඩා කොට ඇති ස්වභාවික පුද්ගලයෙකු හා සම්බන්ධ සෘජුව හෝ වක්‍රව, වෙනත් තොරතුරු සමඟ එක් වූ, එවැනි පුද්ගලයෙකු හඳුනා ගැනීමට හැකියාවක් ඇති සහ නම, ලිපිනය, දුරකථන අංකය, උපන් දිනය, ස්ත්‍රී පුරුෂ භාවය, සේවා ස්ථානයේ නම වැනි (**"පුද්ගලික දත්ත"**) කරුණු ඇතුළු ඕනෑම දත්තයක හෝ තොරතුරක පුද්ගලිකත්වය සහ ආරක්ෂාව තහවුරු කිරීමට කැපවී සිටියි. මෙම පෞද්ගලිකත්ව ප්‍රකාශය වෙබ් අඩවියට පිවිසෙන ඕනෑම පුද්ගලයෙකුට ("පරිශීලකයා") හෝ බීඒඑස්එෆ් සමඟ පුද්ගලික දත්ත බෙදාගත් ඕනෑම අයෙකුට අදාළ වේ. ඔබ මෙමගින් හෙළිදරව් කිරීමේ අරමුණ සඳහා හෙළි කරන්නට වෙනත් ඕනෑම පුද්ගලයෙකුගේ පෞද්ගලික දත්ත ලබා නොදීමට එකඟ වේ.

මෙම ලේඛනය විසින් ඔබ මෙම වෙබ් අඩවිය භාවිතා කළ කාලය අතරතුර පුද්ගලික දත්තවල ප්‍රවේශය, ලැබීම, එකතු කිරීම, භුක්තිය, ගබඩා කිරීම, ගනුදෙනු කිරීම, පරිහරණය සහ භාවිතා කිරීම ඊට අදාළ වන දේශීය නීති හෝ බීඒඑස්එෆ් දත්ත ආරක්ෂණ මාර්ගෝපදේශනවලට අනුව පාලනය කෙරේ.

අප මෙවැනි තොරතුරු භාවිතා කරන්නේ කෙසේද හා කුමන හේතුවකට ද යන්න දැන ගැනීම සඳහා පුද්ගලික දත්ත සපයන්නෙකු වශයෙන් ඔබ මෙම ලේඛනය, අප විසින් පුද්ගලික දත්ත එකතු කරන හෝ භාවිතා කරන අවස්ථාවේදී වෙනත් ඕනෑම පෞද්ගලිකත්ව ප්‍රකාශයක් සමඟ කියවා බැලීම වැදගත් වේ.

මෙම වෙබ් අඩවියට පිවිසීමෙන් හෝ භාවිතා කිරීමෙන්, ඔබ මෙම පෞද්ගලිකත්ව ප්‍රකාශයේ සියලු වගන්තිවලට එකඟ වන අතර ඒ සමඟ බැඳේ. මෙම පෞද්ගලිකත්ව ප්‍රකාශය කලින් කලට බීඒඑස්එෆ් මගින් එහි තනි අභිමතය මත හෝ නීතියේ සිදු වන වෙනස්කම් මත යාවත්කාලීන කළ හැක. සිදු කරන වෙනස්කම් සම්බන්ධයෙන් පරිශීලකයා දැනුවත් කිරීමට බීඒඑස්එෆ් සතුව කිසිදු බැඳීමක් නොමැත. වෙනස්කම් සිදු කර තිබේ ද යන්න සම්බන්ධයෙන් මෙම පෞද්ගලිකත්ව ප්‍රකාශය නිතිපතා පරීක්ෂා කිරීමට ඔබ වෙතට උපදෙස් ලබා දෙන අතර ඔබ විසින් මෙම වෙබ් අඩවිය නොනවත්වා භාවිතා කිරීම මෙම පෞද්ගලිකත්ව ප්‍රකාශයට සිදු කරන සියලුම වෙනස්කම් සඳහා ඔබගේ අනුමැතිය ලබා දීමක් සහ එකඟ වීමක් ලෙස සැළකේ.

මෙම පෞද්ගලිකත්ව ප්‍රකාශය සෑම විටම වෙබ් අඩවිය භාවිතා කිරීම සම්බන්ධ නියම සහ කොන්දේසි සමඟ කියවිය යුතුය.

පරිශීලකයෙකු වෙබ් අඩවියට පිවිසෙයි නම් එසේ කිරීමෙන් අනතුරුව, පෞද්ගලිකත්වය කඩකිරීම සම්බන්ධයෙන් ඇතිවන ඕනෑම ආරවුලක් සම්බන්ධයෙන් මෙම පෞද්ගලිකත්ව ප්‍රකාශය සහ එහි නියම සහ කොන්දේසි අදාළ වේ. එවැනි ඕනෑම ආරවුලක් සම්බන්ධයෙන් අදාළ වන නීතීන් වනුයේ, ශ්‍රී ලංකාවේ නීතීන් සහ කොළඹ සුදුසු අධිකරණයක් වන අතර, ශ්‍රී ලංකාවට මෙම පෞද්ගලිකත්ව ප්‍රකාශය සම්බන්ධයෙන් ඇතිවන ඕනෑම හෝ සියලුම ආරවුල් සම්බන්ධයෙන් අනන්‍ය අධිකරණ බලය පවතියි.

ස්වේච්ඡාවෙන් අපට ඔබගේ පෞද්ගලික දත්ත ලබාදීම මගින්, ඔබ විසින් එවැනි පෞද්ගලික දත්ත මෙම පෞද්ගලිකත්ව ප්‍රකාශයට අනුකූලව භාවිතාකිරීමට මෙහිදී ඔබගේ කැමැත්ත ලබාදෙනු ලබයි.

දත්ත ආරක්ෂණ මූලධර්ම

බීඒඑස්එෆ් විසින් අදාළ වන නීතීන්ට අනුකූලව කටයුතු කරනු ඇත. බීඒඑස්එෆ් විසින් තබා ගන්නාඔබ සම්බන්ධ පෞද්ගලික දත්ත, අනිවාර්යයෙන්:

16. නීතිගරුක ලෙස, සාධාරණ ලෙස සහ විනිවිදභාවයෙන් යුතුව භාවිතාකළ යුතුයි.
17. වලංගු අරමුණුවලට පමණක් එකතු කළ යුතු අතර එවැනි අරමුණු සමග නොගැළපෙන කිසිදු ආකාරයකින් භාවිතානොකළ යුතුයි.
18. ආරක්ෂිතව සහ අදාළ වන නීතීන්ට අනුව අවශ්‍ය වන කාලසීමාවක් තුළ පමණක් තබාගත යුතුය.

වෙබ් අඩවිය තුළ තොරතුරු ඇතුලත් කිරීමේදී, ඔබව සම්බන්ධ කරගැනීම සඳහාසහ ඔබගේ පැමිණිලිවලට/ දුක් ගැනවිලිවලට පිළිතුරු ලබාදීම සඳහානිසි ලෙස, අප විසින් ඔබගෙන් ඔබේ නම, ඊමේල් ලිපිනය, තැපැල් ලිපිනය, දුරකථන අංකය, වයස, හෝවෙනත් තොරතුරු විමසීමට හැකිය. ඔබට එවැනි පෞද්ගලික දත්ත අප වෙත සැපයීමෙන් වැළකී නිර්නාමික ලෙස ද සිටිය හැකිය. ඔබගේ ඉල්ලීම පරිදි, යම් පැමිණිල්ලක් සහ/හෝපියවර ගැනීමක් සම්බන්ධයෙන් ක්‍රියාකිරීම සඳහා ඔබ විසින් ලබාදුන් පෞද්ගලික දත්ත අප විසින් ඔබගේ කැමැත්ත ඇතිව භාවිතාකරනු ඇත.

දත්ත සැකසීම සම්බන්ධයෙන් වග කිව යුත්තේ කවුද?

බීඒඑස්එෆ් ලංකා(ප්‍රයිවට්) ලිමිටඩ් **බීඒඑස්එෆ් ලංකා(ප්‍රයිවට්) ලිමිටඩ්** සතුවේ.

9 වන මහල, ඔරායන් පළමු කුළුණ,
අංක 736, ආචාර්ය ඩැනිස්ටර් ද සිල්වා මාවත,
කොළඹ 09, ශ්‍රී ලංකාව

පෞද්ගලික දත්ත සැකසීම

1. වෙබ් අඩවියේ ක්‍රියාකාරීත්වය (“කුකීස්/cookies”)

කුකීස් යනු දකින්නාවිසින් පිවිසුණු වෙබ් අඩවියක් සම්බන්ධයෙන් දකින්නාගේ වෙබ් බ්‍රවුසරයේ (වෙබ් සර්වරය, සර්වරය) ගබඩාවූ පාඨ වශයෙන් ඇති තොරතුරු වේ. කුකිය වෙබ් සර්වරයෙන් බ්‍රවුසරය වෙත යවන්නක් හෝ බ්‍රවුසරය තුළ සටහන් වන්නක්/ස්ක්‍රිප්ටුවක් (Script) මගින් (ජාවා ස්ක්‍රිප්ට්) නිර්මාණය කරන්නක් වේ. වෙබ් සර්වරයට මෙම කුකී තොරතුරු පරිශීලකයාවිසින් නැවතත් මෙම පිටුවට පිවිසෙන විට සෘජුව කියවීමට හෝ වෙබ් අඩවියේ ස්ක්‍රිප්ටුවක් හරහා කුකී තොරතුරු සර්වරයට යැවීමේ හැකියාව පවතියි. කුකීස් මගින් ඔබගේ උපකරණයට කිසිදු හානියක් සිදු නොකරන අතර, වයිරස, ට්‍රෝජන් හෝ වෙනත් අනිෂ්ට මෘදුකාංග අඩංගු නොවේ.

භාවිතා කළ එක් එක් උපකරණය සම්බන්ධ තොරතුරු කුකී තුළ ගබඩා වේ. කෙසේ වුවත්, මෙමගින් අප විසින් ඔබගේ අනන්‍යතාව පිළිබඳ සෘජු දැනුමක් ලබා ගන්නා බව අදහස් නොවේ.

මෙම වෙබ් අඩවිය විසින් වෙබ් අඩවිය ක්‍රියාත්මක කිරීමට අවශ්‍ය දැඩ ප්‍රමාණයක් ප්‍රයෝජනයට ගනියි. සාමාන්‍යයෙන්, මෙම කුකීස් ඔබ විසින් යම් සේවා ඉල්ලීමක් සම්බන්ධයෙන් ගන්නා ක්‍රියාවකට ප්‍රතිචාරයක් වශයෙන්, එනම්, ඔබගේ පෞද්ගලිකත්ව අභිරුචීන්, ඇතුළු වීම්, හෝ පෝරම පිරවීම් ලෙස ඇතිවේ. ඔබට මෙම කුකීස් අවහිර කිරීමට හෝ එමෙම කුකීස් සම්බන්ධයෙන් ඔබට දැනුම් දීමට ඔබගේ බ්‍රවුසරය සකසා ගත හැක. කෙසේ වුවත්, වෙබ් අඩවියේ සමහර අංග ක්‍රියා නොකිරීමට ඉඩ පවතියි.

කුකීස් වගුව

ඩොමේන් නාමය	නම	වර්ගය	අරමුණ	ආයුකාලය
secure.ethicspoint.eu	ASPSESSIONIDCTA	පළමු පාර්ශ්වය	සැසියේ තත්ත්වය යම් පරිශීලකයෙකු වෙබ් යෙදුමක පිටු අතර ගමන් කරන විට ඔබට එම පරිශීලකයාගේ අගයන් ගබඩා කිරීමට සහ ලබා ගැනීමට හැකියාව ලබා දෙයි.	සැසිය: යම් සැසියකට අවසන් වරට පරිශීලකයා පිවිස මිනිත්තු 30
secure.ethicspoint.eu	NGSecure	පළමු පාර්ශ්වය	ගිනි පවුර විසින් නිර්මාණය සහ භාවිතා කෙරේ / සැසිය	සැසිය: යම් සැසියකට අවසන් වරට පරිශීලකයා පිවිස මිනිත්තු 30

			ස්ථාවර කිරීම සඳහා පූරණ සංතුලකය	
secure.ethicspoint.eu	ep	පළමු පාර්ශ්වය	වාර්තාපිටත් කිරීමට සහ NAVEX සඳහා ආදාන ක්‍රමය විචල්‍යයන් ගබඩා කරයි. ගෝලීය සම්බන්ධ කිරීමේ මධ්‍යස්ථාන ආදාන ක්‍රමය	සැසිය: යම් සැසියකට අවසන් වරට පරිශීලකයා පිවිස මිනිත්තු 30

2. අනුකූලතාවිමර්ශන සිදු කිරීම

අප විසින් පහත දක්වෙන ඔබගේ පෞද්ගලික දත්ත කාණ්ඩ අනුකූලතාවිමර්ශන සිදු කිරීම සඳහා සකස් කරන්නෙමු. විමර්ශනය පවත්වෙන කාලය අතරතුර, ඔබ විසින් සපයන ලද හෝඅප විසින් එකතු කරගන්නාලද පෞද්ගලික දත්තවලට පහත දෑඇතුලත් විය හැකිය.

- සම්බන්ධ කර ගත හැකි තොරතුරු (උදාහරණ ලෙස, පළමු සහ අවසාන නම්, ලිපිනය, දුරකථන අංකය, ජංගම දුරකථන අංකය සහ ඊමේල් ලිපිනය)
- රැකියාව පිළිබඳ දත්ත (උදාහරණ ලෙස, ආයතනයේ කේත අංකය, රැකියානාමතුර)
- පින්තූර
- වීඩියෝපටිගත කිරීම්
- විමර්ශනයට සහ සිද්ධිය පැහැදිළි කිරීමට අවශ්‍ය වන වෙනත් තොරතුරු (උදාහරණ ලෙස, සේවානියුක්ති දත්ත, ගෙවීම් දත්ත, ඇණවුම් දත්ත)

<u>ඔබගේ පෞද්ගලික දත්ත සකස් කිරීමේ අරමුණ සහ නෛතික පදනම</u>

අප විසින් ඔබගේ පෞද්ගලික දත්ත අදාළ වන නීතිවලට අනුකූලව සකසනු ඇත.

ඔබගේ පෞද්ගලික දත්ත සැකසීම මගින් පහත අරමුණු ඉටු කෙරේ.

- අනුකූලතාවාර්තාකරණ වෙබ් අඩවිය ක්‍රියාකරවීම;
- වාර්තාවූ සිද්ධිය සම්බන්ධයෙන් විමර්ශනය සහ ප්‍රතිචාර දක්වාසුදුසු පියවර ගැනීම;
- සම්බන්ධ පාර්ශ්වයන් සමඟ සන්නිවේදනය කිරීම (පැමිණිලිකරුවන්, චෝදනා ලැබූ පුද්ගලයන්, සම්බන්ධ වූ වෙනත් පිරිස්);

- නෛතික අවශ්‍යතාවන්ට අනුකූල වීම (උදා, වංචා, මුදල් විශුද්ධිකරණය සහ වෙනත් කඩ කිරීම් වළක්වීම සඳහා සහ අභ්‍යන්තර අවශ්‍යතා සඳහා ව්‍යාපාර නීතීන් යටතේ තොරතුරු සහ ගබඩා කිරීම් බැඳීම්)
- ආරවුල් නිරාකරණය සහ නඩුකරණය, නෛතික ඉල්ලීම් හෝ නඩුකීම් පිහිටුවීම, ක්‍රියාත්මක කිරීම හෝ ඒවාට එරෙහිව විත්තිවාචනය කිරීම, දැනට පවත්නා ගිවිසුම් ක්‍රියාත්මක කරවීම

මෙම අරමුණු සාක්ෂාත් කරගැනීම සඳහා ඉහත සඳහන් කළ දත්ත වර්ග සැකසීම අවශ්‍ය වේ.

ඔබගේ පෞද්ගලික දත්ත ලබාදීමට ඔබට බැඳීමක් නොමැති නමුත්, ඔබ එසේ නොකළහොත්, අපට ඉහතින් සඳහන් කරන ලද අරමුණු, ඇතුළුව *(i)* ඔබ සමඟ සන්නිවේදනය කිරීම; *(ii)* ඔබ හදිසි ඇමතුම් අංකය හරහා වාර්තා කළ ගැටලුව සම්බන්ධයෙන් පැහැදිලි කිරීමක් ලබාගැනීම; හෝ *(iii)* ගැටලුව සම්බන්ධයෙන් වඩාත් හොඳ විමර්ශනයක් සිදු කිරීම කාර්යක්ෂම ලෙස ඉටු කිරීමට හැකියාවක් නොමැති වනු ඇති බව කරුණාකර සළකන්න.

යම් අවස්ථාවකදී ඔබ විසින් පසුව ඔබගේ කැමැත්ත ඉල්ලා අස් කර ගැනීමට අදහස් කරන්නේ නම්, අප එසේ වුවත් ඔබගේ පෞද්ගලික දත්ත නීතිය මගින් හදුනාගත සහ අනුමැතිය ලබාදුන් අවස්ථාවලදී සකස් කිරීම සිදු කරනු ඇත.

ඉහත දක්වා ඇති අරමුණුවලට අමතර වෙනත් අරමුණකට ඔබගේ පෞද්ගලික දත්ත සකස් කිරීමට අප අදහස් කරන්නේ නම්, අප විසින් එසේ කිරීමට පෙර ඔබට දැනුම් දෙනු ඇත.

පෞද්ගලික දත්ත හුවමාරු කිරීම

අපගේ සමාගම ඇතුළත, ඉහත සඳහන් අරමුණු සාක්ෂාත් කිරීම සඳහා ඔබගේ පෞද්ගලික දත්ත අවශ්‍ය වන පුද්ගලයින්ට පමණක් එවැනි දත්තවලට ප්‍රවේශය ලැබෙනු ඇත.

බීඒඑස්එෆ් සමූහය හා අනුබද්ධ සමාගම්වලට ප්‍රධාන මධ්‍යම කර්තව්‍යයන් කරන්නේ නම් හෝ, සමාගම් අතර ක්‍රියාවන් ආයතනික ව්‍යුහය යන පදනම මත සිදු කරන්නේ නම් හෝ, ඉහත දැක්වූ අරමුණු ඉටු කිරීම සඳහා අවශ්‍ය නම්, අපගේ බීඒඑස්එෆ් සමාගම් සමූහය තුළ, බීඒඑස්එෆ් සමාගම ඇතුළත පවතින නිශ්චිත සමාගම්වලට ඔබගේ පෞද්ගලික දත්ත සපයෙනු ඇත.

වැඩිදුරටත්, නෛතික වශයෙන් අවශ්‍ය වූ විට, ඉහත අරමුණු ඉටු කිරීම සඳහා අප විසින් ඔබගේ පෞද්ගලික දත්ත ශ්‍රී ලංකාවේ හෝ විදේශයන්හි තෙවන පාර්ශ්වයන් වෙත මාරු කර යවනු හැකිය. සයිබර්/අන්තර්ජාල සිදුවීම්, වරදවල් සඳහා චෝදනා ඉදිරිපත් කිරීම සහ දඬුවම් ලබාදීම හෝ වෙනත් අයුරකින් නීතිය හෝ නෛතික බැඳීමක් සමඟ අනුකූල වීම ඇතුළු අනන්‍යතාවය තහවුරු කරගැනීමේ හෝ වළක්වාගැනීමේ, අනාවරණය කර ගැනීමේ, විමර්ශනය කිරීමේ අරමුණු සඳහා ඔබගේ පූර්ව කැමැත්ත නොමැතිව, පෞද්ගලික දත්ත ලබාගැනීම සඳහා නීතිය යටතේ ස්ථාපනය වූ රජයේ ආයතන සමඟ ඔබගේ පෞද්ගලික තොරතුරු බෙදාගැනීමට අවශ්‍ය වනු ඇත.

බීඒඑස්එෆ් සමූහයේ අපගේ සියලුම තෙවන පාර්ශව සේවා සපයන්නන් සහ වෙනත් ආශ්‍රිතයන්ට ඔබගේ පෞද්ගලික දත්ත අපගේ ප්‍රතිපත්ති සහ අදාළ වන නීතීන්ට අනුකූලව සුදුසු ආරක්ෂණ ක්‍රියාමාර්ග යොදාගෙන ආරක්ෂාකිරීමට උපදෙස් ලබාදී ඇත. ඔවුන්ගේ තනි අරමුණු සඳහාඔබගේ පෞද්ගලික දත්ත භාවිතාකිරීමට අප විසින් අපගේ තෙවන පාර්ශව සේවා සපයන්නන්ට ඉඩ ලබානොදෙයි. අප විසින් ඔබගේ පෞද්ගලික දත්ත නිශ්චිත අරමුණු සහ අපගේ උපදෙස්වලට අනුකූලව පමණක් සකස් කිරීමට අවසර ලබාදේ. තෙවන පාර්ශව සේවා සපයන්නන්ට ඔබගේ පෞද්ගලික දත්ත අනාවරණය කළ නොහැක.

බීඒඑස්එෆ් විසින් ඔබගේ පෞද්ගලික දත්ත විකිණීම හෝවෙළඳාම් කිරීම නොකරයි. මෙයට ඔබගේ පෞද්ගලික දත්ත රහසිගත ලෙස තබාගැනීමට එකඟ වන සහ ඔබ විසින් හෙළි කරන මෙම තොරතුරුවලින් ඒවාබීඒඑස්එෆ් වෙත යැවීම හැර කිසිදු තනි ප්‍රයෝජනයක් නොමැත, අපගේ වෙබ් අඩවියේ ධාරක සහකරුවන් මෙයට අයත් නොවේ.ඔබ මෙතැනින් මෙම වෙබ් අඩවියේ අපගේ විශ්වාසී ධාරක සහකරුවන්ට, Navex සහ බීඒඑස්එෆ් වෙත ඔබගේ පෞද්ගලික දත්ත හුවමාරු කිරීමට කළමනාත්ත ලබාදෙයි.

ඔබගේ පෞද්ගලික දත්ත ශ්‍රී ලංකාවේ හැර සහ/හෝශ්‍රී ලංකාවෙන් පිටත අධිකරණ බල ප්‍රදේශයක පිහිටාඇති බීඒඑස්එෆ් සහ Navex සර්වර තුළ ගබඩාවීමට, භාවිතාවීමට සහ සකස් කිරීමට ලක් විය හැකිය.

ඔබගේ පෞද්ගලික දත්ත රඳවාගැනීම

අප විසින් යම් නෛතික අවශ්‍යතා සහ බැඳීම් සම්පූර්ණ කිරීමේ අරමුණ ඇතුළුව, ඔබගේ පෞද්ගලික දත්ත එකතු කරගත් අරමුණු සාක්ෂාත් වීමට ගත වන කාලය දක්වාපමණක් ඔබගේ පෞද්ගලික දත්ත රඳවාතබාගනු ඇත. පෞද්ගලික දත්ත රඳවාගැනීමේ කාලය තීරණය කිරීම සඳහා, අප විසින් පෞද්ගලික දත්තවල ප්‍රමාණය, ස්වභාවය සහ සංවේදීතාව, ඔබගේ පෞද්ගලික දත්ත අවසර නොලත් භාවිතය හෝහෙළිකිරීම මගින් සිදු විය හැකි හානිය, ඔබගේ පෞද්ගලික දත්ත අප විසින් සැකසීමේ අරමුණ සහ එම අරමුණු අපර වෙනත් ක්‍රමවලින් ඉටු කළ හැකිද යන්න, මෙන්ම අදාළ වන නෛතික අවශ්‍යතාසැළකිල්ලට ගනියි.

සමහර අවස්ථාවලදී අප විසින් ඔබගේ පෞද්ගලික දත්ත ඔබට සම්බන්ධ කළ නොහැකි වන ලෙස නිර්නාමිකකරණය කරනු ලැබිය හැකි අතර, එවැනි අවස්ථාවක එවැනි තොරතුරු ඔබට වැඩිදුර යොමු කිරීමකින් තොරව කළ හැකිය.

එසේම, අපගේ ධාරක සහකරුවන්, Navex විසින් ගබඩාකරන ලද හෝඑකතු කරගන්නාලද පෞද්ගලික දත්ත සම්බන්ධයෙන්, Navexහි පෞද්ගලික දත්ත පෞද්ගලිකත්ව ප්‍රකාශයට අනුකූලව එපරිදිම කටයුතු කෙරෙනු ඇත. ඕනෑම අවස්ථාවකදී, Navex විසින් ඕනෑම නෛතික අවශ්‍යතාවන් හාබැඳීම් සපිරීම යන අරමුණු ඇතුළුව පෞද්ගලික දත්ත එකතු කරගන්නාලද අරමුණු ඉටු වන තෙක් ගබඩාකරනු ඇත.

ඔබගේ දත්ත ආරක්ෂණ අයිතීන්

Internal

යම් අවස්ථාවන්හිදී, නීතිය යටතේ ඔබට පහත දැ හිමිකම් පවතියි:

- ඔබගේ පෞද්ගලික දත්ත සඳහාප්‍රවේශය ඉල්ලීම. මෙමගින් ඔබට අප සතුව පවතින ඔබේ පෞද්ගලික දත්තවල පිටපතක් ලබාගැනීමට සහ අප විසින් ඒවානීත්‍යානුකූලව සකසන්නේ ද යන්න පරීක්ෂාකළ හැකිය.

- අප සතුව ඇති ඔබගේ පෞද්ගලික දත්ත යාවත්කාලීන කිරීම හෝනිවැරදි කිරීම සඳහා ඉල්ලීම. මෙමගින් ඔබට අප සතුව ඇති ඔබේ තොරතුරුවල අසම්පූර්ණ හෝවැරැද්දක් නිවැරදි කිරීමට හැකිය.

- ඔබගේ පෞද්ගලික දත්ත මකාදැමීමට ඉල්ලීම. මෙමගින් ඔබගේ පෞද්ගලික දත්ත තවදුරටත් සැකසීමට අප වෙත යහපත් හේතුවක් නොමැති අවස්ථාවක ඔබට එම පෞද්ගලික දත්ත මකාදැමීමට හෝඉවත් කිරීමට ඉල්ලීමට හැකියාව ලැබේ.

- ඔබ විසින් ලබාදෙන ලද පෞද්ගලික දත්තවල අව්‍යාජභාවය සම්බන්ධයෙන් අප විසින් වග කියනු නොලැබේ.

- අපගේ පැමිණිලි නිළධාරියා වෙත ලිවීමෙන් ඔබට මෙම කොටස යටතේ ඇති ඔබේ පෞද්ගලික දත්ත සම්බන්ධ අයිතීන් ක්‍රියාත්මක කළ හැක.

පෞද්ගලික දත්ත ආරක්ෂාකිරීම

ඔබගේ පෞද්ගලික දත්තවල ආරක්ෂාව සුරක්ෂණය සඳහාඅප විසින් ආරක්ෂණ පරිචයන් සහ ප්‍රමිතීන් පවත්වා ගෙන යන අතර, කළමනාකරණ, තාක්ෂණික, මෙහෙයුම් සහ භෞතික ආරක්ෂණ පාලන ක්‍රියාමාර්ග සහිත විස්තරාත්මක ලිපිගත කරන ලද තොරතුරු ආරක්ෂණ වැඩසටහනක් සහ ප්‍රතිපත්ති අප සතුව පවතියි.

තෙවන පාර්ශ්වයන් විසින් අපගේ උපදෙස්වලට අනුව සහ ඔවුන් විසින් තොරතුරු රහසිගතව, නීත්‍යානුකූලව සහ ආරක්ෂිත ලෙස පමණක් ඔබගේ පෞද්ගලික දත්ත සැකසීම සිදු කරයි.

අප විසින් ඔබගේ දත්ත වැරදීමකින් නැතිවීමෙන්, අවසරයකින් තොරව භාවිතාවීමෙන් හෝප්‍රවේශ වීමෙන්, වෙනස් කිරීමෙන් හෝහෙළි කිරීමෙන් වළක්වීම සඳහාසුදුසු ආරක්ෂණ වැඩපිළිවෙලවල් ක්‍රියාත්මක කොට ඇත. මීට අමතරව, ඔබගේ දත්ත පිළිබඳව දැනගැනීමට අවශ්‍ය සේවකයින්, නියෝජිතයන්, කොන්ත්‍රාත්කරුවන් සහ වෙනත් තෙවන පාර්ශ්වයන්ට ඒවාට ප්‍රවේශය සීමාකොට ඇත. ඔවුන් විසින් අපගේ උපදෙස් මත පමණක් ඔබගේ පෞද්ගලික දත්ත සකසනු ඇති අතර, ඔවුන්ට රහසිගතභාවයේ යුතුකමක් පවතියි.

ඕනෑම සැක සහිත දත්ත ආරක්ෂණ කඩකිරීමක් සම්බන්ධයෙන් කටයුතු කිරීමට අප විසින් ක්‍රියා පටිපාටීන් යොදා ඇති අතර, නීතිය මගින් එසේ කළ යුතු යයි දක්වන විට සැකසහිත කඩකිරීමකදී අදාළ වන නියාමකයන් සම්බන්ධයෙන් අප විසින් ඔබ වෙත දැනුම් දෙනු ඇත.

ඔබගේ පෞද්ගලික දත්ත සඳහා සාධාරණ ආරක්ෂණයක් සැපයීම අපගේ උත්සාහය වුවත්, කිසිදු ආරක්ෂණ පද්ධතියකට සියලුම ආරක්ෂණ කඩකිරීම් වළක්විය නොහැක. අප විසින් අපගේ උපරිම හැකියාවෙන් අපගේ ආරක්ෂණ ප්‍රමිතීන්ට සමාන ආරක්ෂණ ප්‍රමිතීන් සියලුම තෙවන පාර්ශ්වයන් ද පවත්වාගෙන යාම සඳහා පෞද්ගලික දත්ත ගබඩා කරන හෝ ස්වභාවයෙන් ආකාරය සම්බන්ධ ඕනෑම ආකාරයක් හෝස්වභාවයක් සම්බන්ධයෙන් පවතින වෙළඳපොළ පරිචයන් හා අනුගතව කටයුතු කරනු ලබයි.

පැමිණිලි නිළධාරියා සහ සම්බන්ධ කරගත හැකි විස්තර

අප විසින් සීමා සහිත කාලයක් ඇතුලත තොරතුරු සැකසීමෙහි ලා වන ඕනෑම විරෝධතාවන් සහ දුක් ගැනවිලි ආමන්ත්‍රණය කිරීම සඳහා පැමිණිලි නිලධාරියෙකු පත් කොට තිබේ. පැමිණිලි නිළධාරියා විසින් වේගවත් ලෙස පැමිණිලිවලට පිළියම් ලබාදෙනු ඇති නමුත් එය, එම පැමිණිල්ල ලැබී මසක් ඇතුලත වනු ඇත. පැමිණිලි නිළධාරියාගේ විස්තර පහත පරිදි වේ.

නම: ප්‍රදීප් චන්දන් මහතා
දුරකථන අංක: +91 22 62384024 / +94 11 2679400
ඊමේල් ලිපිනය: pradeep.chandan@basf.com
තැපැල් ලිපිනය: 9 වන මහල, ඔරායන් පළමු කුළුණ, අංක 736, ආචාර්ය ඩැනිස්ටර් ද සිල්වා මාවත, කොළඹ 09

Information om dataskydd

Dataskydd är något som BASF (nedan refererat till som "vi" eller "oss") tar på mycket stort allvar. Detta innebär också att säkerställa en hög grad av transparens. För att säkerställa denna transparens informerar detta dokument om hur vi behandlar dina personuppgifter. Naturligtvis behandlar vi allapersonuppgifter endast i strikt överensstämmelse med gällande lagar om skydd av personuppgifter.

Vem ansvarar för databehandlingen och vem är Data Protection Representative?

Ansvarig för databehandling är:

BASF AB,

Sven Hultins Plats 5

412 58 Goeteborg,

Sweden

Vårt dataskyddsombud kan kontaktas på:

data-protection.dk@basf.com

I Sverige finns också vår lokala **Data Protecting Coordinator** Mattias Landgren

Vilka datakategorier behandlar vi och var kommer de ifrån?

1. Drift av webbplatsen

Cookies är textinformation som kan lagras i webbläsaren till en besökt webbplats (webbserver, server) på användarens enhet. Cookies skickas antingen från webbservern till webbläsaren eller genereras i webbläsaren av ett skript (JavaScript). Webbservern kan läsa denna cookieinformation direkt från servern när användaren besöker denna sida igen eller överföra cookieinformationen till servern via ett skript på webbplatsen. Cookies orsakar inga skador på din enhet, innehåller inte virus, trojaner eller annan skadlig programvara.

Information lagras i cookien som är relaterad till den specifika enhet som används. Detta innebär dock inte att vi får kunskap om din identitet.

Webbplatsen använder bara alla cookies som är nödvändiga för webbplatsens funktion. I allmänhet ställs dessa cookies endast in som svar på de åtgärder du vidtar vid en förfrågan om en tjänst, till exempel att ställa in dina sekretessinställningar, logga in eller fylla i formulär. Du kan ställa in din webbläsare så att den blockerar dessa cookies eller meddelar dig om dessa cookies. Vissa delar av webbplatsen kommer dock kanske inte fungera korrekt.

Domän	Namn	Typ	Avsikt	Livslängd
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Med sessionstillstånd kan du lagra och hämta värden för en användare när användaren navigerar på sidor i ett webbprogram.	Session: 30 minuter efter användaren senast fick åtkomst för en viss session
secure.ethicspoint.eu	NGSecure	First party	Skapad och använd av brandväggen / belastningsutjämnaren för sessionens beständighet	Session: 30 minuter efter användaren senast fick åtkomst för en viss session
secure.ethicspoint.eu	ep	First party	Lagrar variabler relaterade till rapportutsändnings- och intagsmetod för NAVEX kontaktcenter för intagsmetod	Session: 30 minuter efter användaren senast fick åtkomst för en viss session

2. Undersökningar av efterlevnad

Vi behandlar följande kategorier av personuppgifter för att genomföra efterlevnadsundersökningar. Personuppgifter tillhandahålls av dig eller vi samlar in dem under utredningens gång:

- Kontaktuppgifter (till exempel för- och efternamn, adress, telefonnummer, mobilnummer och e-postadress)
- Yrkesrelaterade data (till exempel organisationskod, befattning)
- Fotografier

- Videoinspelningar
- Övriga uppgifter som är nödvändiga för utredningen och klargörandet av ärendet (t.ex. fordonsregistreringsnummer, anställningsuppgifter, betalningsuppgifter, orderuppgifter).

För vilka ändamål och på vilken rättslig grund behandlas dina personuppgifter?

Vi behandlar dina personuppgifter i enlighet med bestämmelserna i EU:s allmänna dataskyddsförordning (GDPR), samt andra relevanta lagar.

Bearbetning av dina personuppgifter tjänar följande syften:

- Drift av webbplatsen för rapportering av efterlevnad.
- Undersöka och svara på rapporterade fall och vidta lämpliga åtgärder.
- Kommunikation med berörda parter (klagande, tilltalade, andra berörda personer).
- Efterlevnad av rättsliga krav (t.ex. informations- och lagringsskyldigheter enligt bolagsrätten för att förhindra ekobrott, penningtvätt och andra brott mot rättsliga och interna krav).
- Tvister och rättegångar, upprätta, utöva eller försvara mot rättsliga anspråk eller tvister, genomdriva befintliga avtal

Behandlingen av ovannämnda datakategorier är nödvändig för att uppnå dessa ändamål.

Den rättsliga grunden för behandling av information om brott och fällande domar är avsnitt 8 (3) i den danska dataskyddslagen, och den rättsliga grunden för behandling av annan information är artikel 6 paragraf 1 lit (f) GDPR, eftersom databehandlingen är nödvändig för att vi ska kunna driva vårt berättigade intresse av att säkerställa en laglig och etiskt ansvarsfull verksamhet.

Om vi avser att behandla dina personuppgifter för något annat ändamål som inte nämns ovan, kommer vi att informera dig om detta innan sådan behandling sker.

Till vem överförs personuppgifter?

Inom vårt företag kommer endast de personer och instanser få tillgång till dina personuppgifter som behöver de för att uppfylla ovannämnda ändamål.

Inom vår koncern tillhandahålls dina personuppgifter till specifika företag inom koncernen om de centralt utför nyckeluppgifter för dotterbolag inom företagsgruppen eller utför företagsöverskridande funktioner på grundval av organisationsstrukturen eller om det är nödvändigt för att uppfylla ovan nämnda ändamål.

Vi kan överföra dina personuppgifter till tillsynsmyndigheter, domstolar eller advokatbyråer så långt det är nödvändigt för att säkerställa efterlevnad av tillämplig lag eller för att utöva, hävda eller försvara lagliga rättigheter om det är lagligt tillåtet.

Vi arbetar också med tjänsteleverantörer för att uppfylla ovan nämnda ändamål. Dessa tjänsteleverantörer behandlar dina personuppgifter i vårt namn och endast enligt våra instruktioner. De är enligt avtal skyldiga att följa gällande dataskyddsbestämmelser.

I vissa fall lämnar vi ut personuppgifter till tjänsteleverantörer eller koncernföretag utanför det europeiska ekonomiska samarbetsområdet ("tredje parts länder"), där en adekvat dataskyddsnivå inte garanteras av gällande lagar. I sådana fall vidtar vi lämpliga åtgärder för att skydda skyddet av personuppgifterna för dina personuppgifter och för att säkerställa en adekvat nivå av dataskydd.

Därför kommer vi endast att överföra dina personuppgifter till externa mottagare i tredje parts länder om de har ingått EU:s standardavtal om dataskydd med oss eller har infört bindande företagsregler.

Ytterligare information samt en kopia av de åtgärder som vidtagits kan erhållas från ovan angiven kontakt.

Hur länge sparar vi dina personuppgifter?

Om det inte uttryckligen anges något annat (till exempel i ett specifikt samtyckesformulär) raderar eller blockerar vi personuppgifter om våra kontaktpersoner så snart de inte längre behövs för de ändamål som anges ovan, såvida inte radering eller blockering skulle bryta mot våra rättsliga skyldigheter att tillhandahålla och bevara register (såsom uppbevaringskrav enligt handels- eller skattelagar).

Vilka dataskyddsrättigheter har du?

Du kan begära **information** om de personuppgifter vi lagrar och behandlar om dig på ovanstående adress. Dessutom kan du under särskilda omständigheter kräva **rättelse** eller **radering** av dina personuppgifter. Du kan också ha **rätt till att begränsa** behandlingen av dina personuppgifter samt rätt till **utlämnandet av de uppgifter som man lämnat** i ett strukturerat, kommersiellt brukligt och maskinläsbart format.
Du har rätt **att invända** mot vår behandling av dina personuppgifter, även när vi behandlar dem för våra legitima intressen.

Om vi behandlar dina personuppgifter för att skydda våra legitima intressen kan du invända mot denna databehandling av personliga skäl. Vi kommer då att upphöra att behandla dina personuppgifter om vi inte kan bevisa att det finns en anledning för denna databehandling och som i detta fall går före dina intressen, rättigheter och friheten. Eller om syftet med databehandlingen är att hävda, utöva eller försvara ett rättsligt anspråk.

Var kan klagomål lämnas in?

Oavsett något annat rättsmedel enligt förvaltningsrätten eller juridisk rätt har du rätt till att lämna in klagomål till vårt dataskyddsombud (för kontaktuppgifter se sidan 1) eller till tillsynsmyndigheten, framförallt i det land där du är bosatt eller där den påstådda överträdelsen

ägd rum, om du anser att behandlingen av dina personuppgifter strider mot GDPR eller annan tillämplig dataskyddslagstiftning.

Den ledande tillsynsmyndigheten är:

För BASF Group i Europa:
Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

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Schweiz

Information zum Datenschutz

Das Thema Datenschutz hat bei BASF (nachfolgend „wir") höchste Priorität. Dazu gehört natürlich auch ein hohes Mass an Transparenz. Daher informieren wir Sie nachfolgend darüber, wie wir Ihre Personenbezogenen Daten verarbeiten. Selbstverständlich verarbeiten wir Ihre Personenbezogenen Daten nur in Übereinstimmung mit den anwendbaren Rechtsvorschriften zum Schutz personenbezogener Daten und zur Datensicherheit.

Wer ist für die Datenverarbeitung verantwortlich und wie sind die Kontaktdaten des Datenschutzbeauftragten?

Verantwortlicher für die Datenverarbeitung ist

BASF Schweiz AG

Klybeckstrasse 141
4057 Basel
+41 61 636 11 11

Wenn Sie Fragen zur Datenverarbeitung haben, wenden Sie sich bitte an: carmen.grossmann@basf.com

Welche Datenkategorien nutzen wir und woher stammen diese?

1. Betrieb dieser Webseite

Wir setzen auf unserer Seite Cookies ein. Hierbei handelt es sich um Textinformationen, die im Browser auf dem Endgerät des Betrachters jeweils zu einer besuchten Website (Webserver, Server) gespeichert werden können. Das Cookie wird entweder vom Webserver an den Browser gesendet oder im Browser von einem Skript (JavaScript) erzeugt. Der Webserver kann bei späteren, erneuten Besuchen dieser Seite diese Cookie-Information direkt vom Server aus auslesen oder über ein Skript der Website die Cookie-Information an den Server übertragen. Cookies richten auf Ihrem Endgerät keinen Schaden an, enthalten keine Viren, Trojaner oder sonstige Schadsoftware.

In dem Cookie werden Informationen abgelegt, die sich jeweils im Zusammenhang mit dem spezifisch eingesetzten Endgerät ergeben. Dies bedeutet jedoch nicht, dass wir dadurch unmittelbar Kenntnis von Ihrer Identität erhalten.

Wir setzen Cookies ein, die zur Funktion der Website erforderlich sind. In der Regel werden diese Cookies nur als Reaktion auf von Ihnen getätigte Aktionen gesetzt, die einer Dienstanforderung entsprechen, wie etwa dem Festlegen Ihrer Datenschutzeinstellungen, dem Anmelden oder dem Ausfüllen von Formularen. Sie können Ihren Browser so einstellen, dass

diese Cookies blockiert oder Sie über diese Cookies benachrichtigt werden. Einige Bereiche der Website funktionieren dann aber nicht.

Domain	**Name**	**Typ**	**Grund**	**Gültigkeitsdauer**
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Erstanbieter	Der Sitzungsstatus ermöglicht es, Werte für einen Benutzer zu speichern und wieder abzurufen, wenn der Benutzer durch Seiten in einer Webanwendung navigiert.	Sitzung: 30 Minuten seit dem letzten Zugriff des Benutzers für eine bestimmte Sitzung
secure.ethicspoint.eu	NGSecure	Erstanbieter	Wird von der Firewall / dem Load Balancer für die Aufrechterhaltung der Sitzung erstellt und verwendet.	Sitzung: 30 Minuten seit dem letzten Zugriff des Benutzers für eine bestimmte Sitzung
secure.ethicspoint.eu	ep	Erstanbieter	Speichert Variablen, die sich auf den Berichtsversand und die Aufnahmemethode für NAVEX Contact Center beziehen	Sitzung: 30 Minuten seit dem letzten Zugriff des Benutzers für eine bestimmte Sitzung

2. Durchführung von Compliance Ermittlungen

Wir verarbeiten die folgenden Kategorien personenbezogener Daten zur Durchführung von Compliance Ermittlungen. Diese werden von Ihnen übermittelt oder wir erheben sie im Laufe der Untersuchung:

- Kontaktinformationen (zum Beispiel Vor- und Zunamen, Anschrift, Telefonnummer, Mobilfunknummer und E-Mailadresse);
- Berufliche Daten (zum Beispiel Organisationscode, Berufsbezeichnung);
- Fotografien;
- Videoaufnahmen;
- Sonstige Informationen, die zur Untersuchung und Aufklärung des Sachverhaltes erforderlich sind (zum Beispiel Kfz-Kennzeichen, Personaldaten, Zahlungsdaten, Bestelldaten).

Für welche Zwecke und auf welcher Rechtsgrundlage werden Ihre Personenbezogenen Daten verarbeitet?

Wir verarbeiten Ihre Personenbezogenen Daten unter Beachtung der Bestimmungen des schweizerischen Bundesgesetzes über den Datenschutz sowie weiterer massgeblicher Gesetze.

Die Verarbeitung Ihrer Personenbezogenen Daten dient folgenden Zwecken:

- Betrieb der Webseite zur Meldung von Compliance Verstössen;
- Untersuchung und Beantwortung der mitgeteilten Sachverhalte sowie Ergreifung geeigneter Massnahmen;
- Kommunikation mit den beteiligten Personen (Beschwerdeführer, Beschuldigte, sonstige beteiligte Personen);
- Einhalten von rechtlichen Anforderungen (zum Beispiel von gesellschaftsrechtlichen Informations- und Aufbewahrungspflichten, um Wirtschaftskriminalität, Geldwäsche und sonstigen Verstössen gegen rechtliche und interne Vorgaben vorzubeugen)
- Beilegen von Rechtsstreitigkeiten, Durchsetzen bestehender Verträge und zur Geltendmachung, Ausübung und Verteidigung von Rechtsansprüchen.

Die Verarbeitung der oben genannten Kategorien von personenbezogenen Daten ist zur Erreichung dieser Zwecke erforderlich. Anderenfalls werden die Daten von uns gelöscht.

Sofern wir die personenbezogenen Daten für einen oben nicht genannten Zweck verarbeiten wollen, werden wir Sie zuvor darüber informieren.

An wen werden Ihre Personenbezogenen Daten weitergegeben?

Innerhalb unserer Unternehmensgruppe werden Ihre Personenbezogenen Daten an bestimmte Unternehmen übermittelt, wenn diese Datenverarbeitungsaufgaben für die in der Gruppe verbundenen Unternehmen zentral wahrnehmen oder wenn dies zur Erfüllung der oben genannten Zwecke erforderlich ist.

Wir übermitteln gegebenenfalls Ihre Personenbezogenen Daten an Gerichte, Aufsichtsbehörden oder Anwaltskanzleien soweit dies rechtlich zulässig und erforderlich ist, um geltendes Recht einzuhalten oder Rechtsansprüchen geltend zu machen, auszuüben oder zu verteidigen.

Wir arbeiten auch mit Dienstleistern zusammen. Diese Dienstleister werden nur nach Weisung von uns tätig und sind vertraglich auf die Einhaltung der geltenden datenschutzrechtlichen Anforderungen verpflichtet.

Einige Empfänger Ihrer Personenbezogenen Daten befinden sich möglicherweise in Ländern ausserhalb der Schweiz oder des Europäischen Wirtschaftraums („Drittländer“), in welchem das anwendbare Recht nicht das gleiche Datenschutzniveau wie innerhalb der Europäischen Union gewährleistet. In diesem Fall ergreifen wir geeignete Massnahmen, um angemessene Garantien zum Schutz Ihrer Personenbezogenen Daten sicherzustellen.

An konzernexterne Empfänger in Drittländern werden wir daher Ihre Personenbezogenen Daten nur dann übermittelt, wenn diese Standarddatenschutzklauseln mit uns abgeschlossen oder Binding Corporate Rules eingeführt haben.

Weitere Informationen sowie eine Kopie der umgesetzten Massnahmen erhalten Sie über den oben genannten Datenschutzverantwortlichen.

Wie lange werden die personenbezogenen Daten gespeichert?

Personenbezogene Daten, die in Meldungen enthalten sind, werden nach Abschluss der Untersuchung solange wie rechtlich erforderlich aufbewahrt. Sie werden vernichtet, sofern nicht eine längere Speicherung aufgrund besonderer, zu dokumentierender, Umstände unerlässlich erscheint.
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Welche Datenschutzrechte können geltend gemacht werden?

Sie können unter der o.g. Adresse **Auskunft** über die zu Ihrer Person gespeicherten Daten verlangen. Darüber hinaus können Sie unter bestimmten Voraussetzungen die **Berichtigung** oder die **Löschung** Ihrer Personenbezogenen Daten verlangen. Ihnen kann weiterhin **ein Recht auf Einschränkung der Verarbeitung** Ihrer Personenbezogenen Daten sowie ein **Recht auf Herausgabe der von Ihnen bereitgestellten Daten** in einem strukturierten, gängigen und maschinenlesbaren Format zustehen.

Informations sur la protection des données

La protection des données est une priorité absolue chez BASF (ci-après dénommée «nous»). Cela implique naturellement un haut degré de transparence. Par conséquent, nous vous informons ci-après de la manière dont nous traitons vos données personnelles. Il va sans dire que nous ne traitons vos données personnelles que conformément aux dispositions légales applicables en matière de protection des données personnelles et de sécurité des données.

Qui est responsable du traitement des données et quelles sont les coordonnées du préposé à la protection des données?

Le responsable du traitement des données est

BASF Suisse AG

Klybeckstrasse 141
4057 Bâle
+41 61 636 11 11

Si vous avez des questions sur le traitement des données, veuillez contacter : carmen.grossmann@basf.com

Quelles catégories de données utilisons-nous et d'où proviennent-elles?

1. Fonctionnement de ce site web

Nous utilisons des cookies sur notre site web. Il s'agit d'informations textuelles qui peuvent être stockées dans le navigateur sur le terminal de l'utilisateur pour un site web visité (serveur web, serveur). Le cookie est soit envoyé au navigateur par le serveur web, soit généré dans le navigateur par un script (JavaScript). Le serveur web peut lire ces informations de cookie directement à partir du serveur ou transférer les informations de cookie au serveur via un script sur le site web lors de visites ultérieures et renouvelées de cette page. Les cookies ne causent aucun dommage à votre terminal et ne contiennent pas de virus, de chevaux de Troie ou d'autres maliciels.

Les informations stockées dans le cookie sont liées au terminal spécifique utilisé. Toutefois, cela ne signifie pas que nous ayons une connaissance directe de votre identité.

Nous utilisons des cookies qui sont nécessaires au fonctionnement du site web. En général, ces cookies ne sont mis en place qu'en réponse aux actions que vous entreprenez et qui correspondent à une demande de service, comme la définition de vos préférences en matière de confidentialité, la connexion ou le remplissage de formulaires. Vous pouvez configurer votre navigateur pour qu'il bloque ces cookies ou qu'il vous avertisse de leur présence. Toutefois, certaines parties du site web ne fonctionneront pas si vous le faites.

Domaine	Nom	Type	Motif	Période de validité
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Cookies internes	L'état de la session permet de stocker et de récupérer des valeurs pour un utilisateur lorsque celui-ci navigue à travers des pages d'une application Web.	Session : 30 minutes depuis le dernier accès de l'utilisateur à une session particulière
secure.ethicspoint.eu	NGSecure	Cookies internes	Créé et utilisé par le pare-feu / l'équilibreur de charge pour maintenir la session.	Session : 30 minutes depuis le dernier accès de l'utilisateur à une session particulière
secure.ethicspoint.eu	ep	Cookies internes	Stocke les variables liées à l'envoi des rapports et à la méthode d'enregistrement pour NAVEX Contact Center	Session : 30 minutes depuis le dernier accès de l'utilisateur à une session particulière

2. Réalisation des enquêtes de conformité

Nous traitons les catégories suivantes de données personnelles pour réaliser des enquêtes de conformité. Celles-ci sont fournies par vous ou nous les recueillons au cours de l'enquête:

- Informations de contact (par exemple, nom et prénom, adresse, numéro de téléphone, numéro de portable et adresse électronique);
- Données professionnelles (par exemple, code d'organisation, titre du poste);
- Photographies;
- Enregistrements vidéo;

- Autres informations nécessaires à l'enquête et à la clarification des faits (par exemple, plaque d'immatriculation, données personnelles, données de paiement, données de commande).

À quelles fins et sur quelle base juridique vos données personnelles sont-elles traitées?

Nous traitons vos données personnelles conformément aux dispositions de la loi fédérale suisse sur la protection des données et d'autres lois pertinentes.

Le traitement de vos données personnelles sert les objectifs suivants:

- Exploiter le site web pour signaler les violations de la conformité;
- Enquêter et réagir aux faits notifiés et prendre les mesures appropriées;
- Communiquer avec les personnes impliquées (plaignants, personnes accusées, autres personnes impliquées);
- Respecter les exigences légales (par exemple, obligations d'information et de conservation en vertu du droit des sociétés afin de prévenir la criminalité en col blanc, le blanchiment d'argent et d'autres violations des directives légales et internes)
- Régler des litiges juridiques, faire respecter les contrats existants et faire valoir, exercer et défendre des revendications juridiques.

Le traitement des catégories de données personnelles susmentionnées est nécessaire pour atteindre ces objectifs. Dans le cas contraire, les données seront supprimées par nos soins.

Si nous voulons traiter les données personnelles pour une finalité non mentionnée ci-dessus, nous vous en informerons au préalable.

À qui vos données personnelles seront-elles transférées?

Au sein de notre groupe de sociétés, vos données personnelles seront transférées à certaines sociétés si elles effectuent des tâches de traitement des données de manière centralisée pour les sociétés affiliées au groupe ou si cela est nécessaire pour atteindre les objectifs mentionnés ci-dessus.

Le cas échéant, nous divulguons vos données personnelles aux tribunaux, aux organismes de réglementation ou aux cabinets d'avocats dans la mesure autorisée par la loi et nécessaire pour se conformer à la loi applicable ou pour faire valoir, exercer ou défendre des revendications juridiques.

Nous travaillons également avec des prestataires de services. Ces prestataires de services n'agiront que sur nos instructions et sont contractuellement tenus de respecter les exigences applicables en matière de protection des données.

Certains destinataires de vos données personnelles peuvent être situés dans des pays en dehors de la Suisse ou de l'Espace économique européen («Pays tiers») où le droit applicable ne garantit pas le même niveau de protection des données qu'au sein de l'Union européenne. Dans ce cas, nous prendrons les mesures appropriées pour garantir une protection fiable de vos données personnelles.

Nous ne transférerons donc vos données personnelles à des destinataires extérieurs au Groupe dans des pays tiers que s'ils ont conclu avec nous des clauses standard de protection des données ou ont mis en œuvre des règles d'entreprise contraignantes.

Pour de plus amples informations et une copie des mesures mises en œuvre, veuillez contacter le préposé à la protection des données mentionné ci-dessus.

Combien de temps les données personnelles sont-elles conservées?

Les données personnelles contenues dans les notifications seront conservées aussi longtemps que la loi l'exige, une fois l'enquête terminée. Elles seront détruites, sauf si une conservation plus longue semble indispensable en raison de circonstances particulières qui doivent être documentées.
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Quels droits en matière de protection des données peut-on faire valoir?

Vous pouvez demander des **informations** sur les données stockées à votre sujet à l'adresse ci-dessus. En outre, vous pouvez, sous certaines conditions, exiger la **correction** ou la **suppression** de vos données personnelles. Vous pouvez également avoir **le droit de restreindre le traitement** de vos données personnelles et le **droit de recevoir les données que vous avez fournies** dans un format structuré, commun et lisible par machine.

Taiwan/台灣

Information on data protection

資料保護資訊

Data protection is something that BASF (herein after referred to as “we” or “us”) takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

資料保護乃巴斯夫（下稱「我們」）嚴肅以待之事，自然而然，此亦包括確保高度透明性。而為確保此等透明性，下列文件提供我們如何處理您的個人資料之相關資訊。當然，我們僅會嚴格遵守適用之個人資料保護法律以處理您的個人資料。

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

誰負責資料處理以及資料保護官之聯絡資訊為何？

Responsible for data processing is

負責資料處理者為

BASF SE

Carl Bosch Strasse 38
67056 Ludwigshafen /Rhein
+49 621 600

Our **Data Protection Representative** can be contacted at:

可透下列方式連絡我們的**資料保護代表**：

data-protection@basf.com

Which data categories do we process and where do they come from?

我們處理資料之種類有哪些以及它們從何而來？

1. Operation of the website

1. 網站之運作

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie

information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.
cookie 檔是一種可以儲存在瀏覽者裝置上瀏覽器內有關於訪問過網站（網站伺服器、伺服器）的文字訊息。cookie 檔如非自網站伺服器發送到瀏覽器，即是在瀏覽器內以程式語言 (JavaScript) 方式產生。網站伺服器可於使用者再次訪問此網頁時直接自伺服器讀取此等 cookie 檔資訊，或者可透過網站程式語言傳輸該 cookie 檔資訊給伺服器。cookie 檔不會對您的裝置造成任何損害，也不包含任何病毒、木馬或其他惡意軟體。

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.
資訊乃是儲存在與所使用之特定裝置關聯的 cookie 檔內，但此並不代表我們會直接得知您的身分。

This website only utilizes any cookies that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.
此網站僅使用對網站運作必要之任何 cookie 檔，一般而言，這些 cookie 檔僅被設定對您所採取行動進行回應進以應對服務請求，諸如設定您的隱私偏好、登入、或填寫表單。您可設定您的瀏覽器以封鎖這些 cookie 檔或向您就這些 cookie 檔進行通知，但網站的某些區域則可能無法順利運作。

Domain	**Name**	**Type**	**Purpose**	**Lifespan**
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations
2. 進行合規調查

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:
我們為進行合規調查會處理下列種類的個人資料，這些個人資料是由您所提供或是我們於調查過程中所取得者：

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- 聯絡資訊（例如姓名、地址、電話、手機號碼及電子郵件地址）
- Professional data (for example, organization code, job title)
- 工作資訊（例如組織代碼、職稱）
- Photographs
- 相片
- Video recordings
- 錄影
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).
- 其他為調查及釐清案件之必要資訊（例如交通工具註冊號碼、雇傭資訊、付款資訊、訂單資訊）。

For what purposes and on what legal basis is Your Personal Data processed?
處理您的個人資料的目的及法令依據為何？

We process Your Personal Data in compliance with the provisions of the General EU Data Protection Regulation (GDPR), of the Federal Data Protection Act (BDSG), and of the Personal Data Protection Act of Taiwan, as well as other relevant laws.
我們遵守歐盟一般資料保護規範 (General EU Data Protection Regulation，下稱「GDPR」)、德國聯邦個人資料保護法（Federal Data Protection Act，下稱「BDSG」）、台灣個人資料保護法以及其他相關法令之條款以處理您的個人資料。

Processing of Your Personal Data serves the following purposes:
您的個人資料之處理具有下列目的：

- Operation of the compliance reporting website;

- 合規申訴網站之運作；
- Investigate and response to the case reported and take appropriate action;
- 對申訴案件進行調查和回應以及採取合適措施；
- Communication with the parties involved (complainants, accused persons, other persons involved);
- 與相關人員溝通（申訴人、被指控的人、其他涉案人員）；
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- 遵守法令要求（例如為公司法下就防範白領犯罪、洗錢犯罪以及其他違反法律及內部要求者的資訊及儲存義務者）；
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts
- 解決紛爭及訴訟，建立、行使或對法律主張或訴訟進行抗辯，執行現行之合約

The processing of the above-mentioned data categories is necessary to achieve these purposes.
為達成此等目的，處理上述資料種類實為必要。

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f) GDPR, § 26 (1) 2 of the Federal Data Protection Act (BDSG), as well as articles 6 and 19 of the Personal Data Protection Act of Taiwan.
除非另行敘明，處理之法令依據為 GDPR 第 6 條第 1 款第 (f) 點、BDSG 第 26 條第 (1) 款第 2 段，以及台灣個人資料保護法第 6 及 19 條。

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.
如我們要為任何其他未於前文載明之目的而處理您的個人資料時，我們會於進行該等處理前通知您。

To whom is personal data transmitted?
個人資料會向誰傳輸？

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.
在我們的公司內，僅有為履行上述目的而需要您的個人資料之人員及組織會取得該等資料之存取權。

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-

company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.
在我們的集團公司內，如果集團內特定公司根據組織架構而為公司集團內之關係企業集中執行主要任務或執行跨公司功能，或者如果為了履行上述目的而有必要者，您的個人資料就會提供給該集團內特定公司。

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.
為確保符合適用法令或行使、主張法律權利或對該者提出抗辯，於法令許可且必要時，我們可能會將您的個人資料傳輸給主管機關、法院或執法機構。

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.
我們亦可能與服務供應商合作以履行上述目的，該等服務供應商以我們的名義且僅會依照我們的指示處理您的個人資料，而他們於契約上有義務必須遵守適用資料保護之規範。

In some cases, we disclose personal data to service providers or group companies located outside of the European Economic Area (“third-party countries”), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.
於某些狀況下，我們會以將個人資料提供給位於歐洲經濟區 (European Economic Area) 外（下稱「第三國」）之服務供應商或集團公司，但該第三國適用法律並未就適當之資料保護層級提供保障。於此等情形下，我們會採行合適的措施以確保您的個人資料可以獲得個人資料的保護，並確保有合乎妥適的資料保護層級。

Hence, we will only transfer your personal data to external recipients in third countries if they have concluded EU standard data protection agreements with us or have introduced Binding Corporate Rules.
是故，僅在如果於第三國之外部收受人與我們有簽署歐盟標準的資料保護合約時或已導入具拘束力之企業守則時，我們才會把您的個人資料傳輸給該者。

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.
您可向上述聯繫人索取更進一步之資料以及所採行措施之副本。

For how long do we retain Your Personal Data?

我們會保存您的個人資料多久？

When the purposes specified above of the data collection no longer exists, or upon expiration of the relevant time period, we will, on our own initiative or upon the request of You, erase or cease processing or using the Your Personal Data, unless the processing or use is either required by applicable laws or has been agreed to by You in writing.

當上述之資料收集之目的消失或期限屆滿時，我們會主動或依您的請求，刪除、停止處理或利用您的個人資料，但因適用法令要求或經您書面同意之處理或使用不在此限。

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

若已執行懲戒措施或需解決法律問題（例如有法律訴訟之虞者），個人資料將會保存至做成最後決定為止，報告中所包含之透過其他國家熱線所蒐集之個人資料將會依照當地資料留存法令及政策予以留存，而巴斯夫將努力盡速刪除非熱線範圍內之個人資料。

Which data protection rights do You have?
您有什麼資料保護的權利？

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

就我們所儲存及處理有關您的個人資料，您可透過上列地址要求**資訊**。此外，於特定情況下，您可要求**更正**或**刪除**您的個人資料。您亦可能有可要求就您的個人資料**處理進行限縮的權利**，以及擁有要求**它們就提供資料**狀況以有結構、具通常性、及以可機讀格式**進行揭露之權利**。

Where can complaints be submitted?
何處可以受理申訴？

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with the supervisory authority in which You are a resident.

無論行政法下之任何其他法律救濟管道或司法救濟管道為何，您有權向居住所在地主管機關進行申訴。

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The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the EU General Data Protection Regulation.

受理申訴之主管機關應通知申訴人申訴案之狀況以及結果，包括依照歐盟 GDPR 第 78 條之選擇法律救濟途徑之權利。

The lead supervisory authority is:

主要主管機關為：

In Taiwan, the central government authorities in charge of the industries concerned or the municipality/city/county governments concerned may conduct the inspection when they deem necessary or suspect any possible violation of the PDPA.

在臺灣，中央政府有關部門或有關鄉鎮/市、縣政府在認為有必要或懷疑可能違反台灣個人資料保護法時，可以進行調查。

For BASF Group in Europe:

於歐洲之巴斯夫集團：

Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz
Hintere Bleiche 34
55116 Mainz
Germany

ไทย

ข้อมูลเกี่ยวกับการคุ้มครองข้อมูล

การคุ้มครองข ้อมูลเป็นสงที่ ิ่ ่ บีเอเอสเอฟ (ซงต่อไปนี้จะเรียกว่า “ ึ่ ่ บริษัท”) ให ้ความส ำคัญเป็นอย่างยิ่ง ซงโดยปกติแล้ว ึ่ ่ จะรวมถึงการรับรองถึงความโปร่งใสในระดับสูงด้วย ทั้งนี้ เพื่อให ้เกิดความโปร่งใส เอกสารฉบับนี้จะแสดงข ้อมูลเกี่ยวกับวิธีการที่บริษัทใชในการ ้ ประมวลผลข ้อมูลส วนบุคคลของท่าน โดยบริษัทจะทำการประมวลผลข ้อมูลส วนบุคคลโดยปฏิบัติตามกฎหมายคุ้มครองข ้อมูลสวนบุคคล ่ ที่ใชบังคับอย่างเคร่งครัด

ในการนี้ ข ้อมูลสวนบุคคลของท่าน ่ หมายถึง ข ้อมูลที่เกี่ยวข ้องกับท่านโดยตรงหรือโดยอ้อม ซงเป็นผู้ที่ระบุหรือ ึ่ ่ ถูกระบุตัวตนได้จากข ้อมูลนั้นหรือข ้อมูลอื่นๆ

<u>ผู้รับผิดชอบในการประมวลผลข้อมูลคือใคร และจะสามารถติดต่อเจ้าหน้าที่คุ้มครองข้อมูลได้ทางชอง่ ทางใด</u>

ผู้รับผิดชอบในการประมวลผลข้อมูล คือ

บริษัท บีเอเอสเอฟ (ไทย) จำกัด
622 ห ้อง 1-6 อาคารเอ็มโพเรี่ยมทาวเวอร์ชน 23 ถนนสุขุมวิท 24
้ ้ แขวงคลองตัน เขตคลองเตย กรุงเทพมหานคร 10110 ประเทศไทย

บริษัท บีเอเอสเอฟ เคมแคท (ประเทศไทย) จำกัด
300/146 หมู่ 1 นิคมอุตสาหกรรมอีสเทิร์นซบอร์ด
ตำบลตาสิทธิ์ อำเภอปลวกแดง ิ จังหวัดระยอง 21140 ประเทศไทย

บริษัท เคมีทัลส์ (ประเทศไทย) จำกัด
เลขที่ 88 อาคารนิมิตรกุล ห ้องเลขที่ อี-01 ชน ้ ้ 5
ซอยพระรามเก ้า 57/1 (วิเศษสุข 2) แขวงสวนหลวง
เขตสวนหลวง กรุงเทพมหานคร 10250 ประเทศไทย

สามารถติดต่อตัวแทนคุ้มครองข้อมูลของบริษัทได้ที่

คุณศุภวรรณ รัตนภิรมย์
่ ายบริหารทรัพยากรบุคคลและจัดการทรัพยากรอาคาร
GBS Thailand, Vietnam & CLM
โทรศัพท์: +66 2 2049412 BCN 866319412 โทรศัพท์มือถือ: +66 81 902-1048
โทรสาร: +66 2664-9269
อีเมล: suppawan.rattanapirom@basf.com
ที่อยู่: บริษัท บีเอเอสเอฟ (ไทย) จำกัด เลขที่ 622 ห ้อง 1-6 อาคารเอ็มโพเรี่ยมทาวเวอร์ชั้น 23 ถนนสุขุมวิท 24 แขวงคลองตัน เขตคลองเตย กรุงเทพมหานคร 10110 ประเทศไทย

<u>ประเภทของข้อมูลและแหล่งที่มาของข้อมูลที่บริษัทนำมาประมวลผล</u>

1. การทำงานของเว็บไซต์

คุกกี้คือ ข ้อมูลเนื้อหาที่สามารถจัดเก็บได้จากเบราว์เซอร์บนอุปกรณ์ของผู้เข ้าชมไปยังเว็บไซต์ที่ได้เข ้าเยี่ยมชม (เว็บเซิร์ฟเวอร์ ิ เซิร์ฟเวอร์) ิ ซึ่ง คุกกี้นั้นอาจถูกสง จากเว็บเซิร์ฟเวอร์ไปยังเบราว์เซอร์ ิ หรือถูกสร ้างขึ้นในเบราว์เซอร์โดยใช ้ สคริปต์ (จาวาสคริปต์) โดยเว็บเซิร์ฟเวอร์ ิ จะสามารถอ่านข ้อมูลคุกกี้นี้ได้โดยตรงจากเซิร์ฟเวอร์เมื่อ ิ มีผู้ใช้เข ้าชมหน้า ้ เพจนี้อีกครั้งหนึ่ง หรือมีการถ่ายโอนข ้อมูลคุกกี้ไปยังเซิร์ฟเวอร์ผ่านสคริปต์ ิ ของเว็บไซต์ โดยคุกกี้จะไม่ก่อให ้เกิดความเสยหาย ี ใดๆ ต่ออุปกรณ์ของท่าน และไม่มีไวรัส โทรจันหรือมัลแวร์อื่นใด

ข ้อมูลจะถูกจัดเก็บไว้ในคุกกี้ที่เชอมโยงกับ ื่ อุปกรณ์ที่ใชโดยเฉพาะ ้ ทั้งนี้มิได้หมายความว่าบริษัทได้มาซงึ่ ข ้อมูลโดยตรงเกี่ยวกับตัวตนของท่าน

เว็บไซต์นี้จะนําข ้อมูลไปใช้ต่อเมื่อ ้ มีความจําเป็นสํ าหรับการทํางานของเว็บไซต์ ซงึ่ โดยทั่วไป คุกกี้เหล่านี้จะถูกตั้งค่าให้ตอบสนองต่อการกระทําที่ท่านได้ตอบรับตามคําขอบริการเท่านั้น เชน่ การตั้งค่าความเป็นสวนตัว ่ การเข ้าสู่ระบบ ่ หรือการกรอกแบบฟอร์ม ซงท่าน ึ่ สามารถตั้งค่าเบราว์เซอร์ของท่านเพื่อให ้บล็อกคุกกี้เหล่านี้หรือแจ้งให้ท่านทราบเกี่ยวกับคุกกี้เหล่านี้ได้อย่างไรก็ตาม การกระทําดังกล่าวอาจจะสงผลให ้ ่ การทํางานบางสวน่ ของเว็บไซต์ไม่สมบูรณ์

โดเมน	**ชอ**	**ประเภท**	**วัตถุประสงค์**	**อายุการจัดเก็บ**
secure.ethicspoint.eu	ONIDASVABCT	คุกกี้บุคคล ที่หนึ่ง	สถานะเซสชนช ้วยให ้ท่าน ่ สามารถจัดเก็บและกู้ข ้อมูล สําหรับผู้ใชในขณะที่ผู้ใช ้ ้ ไปยังหน้าเพจอื่นๆ ในเว็บแอปพลิเคชน	เซสชน: 30 นาที ้ นับแต่ผู้ใช้ได้ ้ เข ้าใช ้ งานครั้งสุดท้าย สําหรับเซสชนที่ ้ กําหนด
secure.ethicspoint.eu	NGSecure	คุกกี้บุคคล ที่หนึ่ง	สร ้างและใชโดยไฟร์ ้ วอลล์/โหลดบาลานเซอร์ เพื่อให ้เซสชนคงอยู่	เซสชน: 30 นาที ้ นับแต่ผู้ใช้ได้เข ้าใช ้ ้ งานครั้งสุดท้าย สําหรับเซสชนที่ ้ กําหนด
secure.ethicspoint.eu	ep	คุกกี้บุคคล ที่หนึ่ง	จัดเก็บตัวแปรที่เกี่ยวข ้องกับการจัดสง่ เรื่องร ้องเรียนและวิธีการรับสําหรับศูนย์ ติดต่อ NAVEX	เซสชน: 30 นาที ้ นับแต่ผู้ใช้ได้เข ้าใช ้ ้ งานครั้งสุดท้าย สําหรับเซสชนที่ ้ กําหนด

2. การตรวจสอบการปฏิบัติตามจริยธรรมทางธุรกิจ

บริษัทจะดําเนินการประมวลผลข ้อมูลสํ วนบุคคลตามประเภทดังต่อไปนี้ เพื่อดําเนินการตรวจสอบการปฏิบัติตามจริยธรรมทางธุรกิจ โดยข ้อมูลสํ วนบุคคลดังกล่าวอาจเป็ นข ้อมูลที่ได้รับมาจากท่าน หรือจากการรวบรวมข ้อมูลของบริษัทในระหว่างการตรวจสอบ

- ข ้อมูลการติดต่อ (เชน ่ ชอและนามสกุล ื่ ่ ที่อยู่ หมายเลขโทรศัพท์หมายเลขโทรศัพท์มือถือ และที่อยู่อีเมล)
- ข ้อมูลอาชพ ี (เชน่ รหัสองค์กร ตำแหน่งงาน)
- รูปถ่าย
- บันทึกวิดีโอ
- ข ้อมูลอื่นๆ ที่จำเป็นสํ าหรับการตรวจสอบและการชแจง ี้ ้ (เชน่ หมายเลขทะเบียนรถ ข ้อมูลการจ้างงาน ข ้อมูลการชํ าระเงิน ข ้อมูลการสงซ ่ อื้)

<u>ข้อมูลสวนบุคคลของท่านจะถูกประมวลผล ่ เพื่อวัตถุประสงค์ใด และตั้งอยู่บนหลักกฎหมายใด</u>

บริษัทประมวลผลข ้อมูลส่ วนบุคคลของท่านภายใต้พระราชบัญญัติคุ้มครองข ้อมูลส่ วนบุคคล พ.ศ. 2562 (“PDPA”) รวมถึงกฎหมายอื่นๆ ที่เกี่ยวข ้อง

โดยวัตถุประสงค์ในการประมวลผลข ้อมูลสวนบุคคลของ ่ ท่านมีดังต่อไปนี้

- เพื่อใชปฏิบัติการ ้ เว็บไซต์สํ าหรับการร ้องเรียนจริยธรรมทางธุรกิจ
- เพื่อตรวจสอบและตอบกรณีที่ได้รับการร ้องเรียน และเพื่อดำเนินการตามความเหมาะสม
- เพื่อติดต่อสอสารกับ ื่ ่ บุคคลที่เกี่ยวข ้อง (เชน ่ ผู้ร ้องเรียน ผู้ถูกกล่าวหา และบุคคลคนอื่นที่เกี่ยวข ้อง) ♣ เพื่อปฏิบัติตามกฎหมาย (เช่ น การปฏิบัติตามหน้าที่ในการจัดเก็บข ้อมูลตามกฎหมายเกี่ยวกับบริษ ั
- ป้องกันอาชญากรรมคอปกขาว อาชญากรรมเกี่ยวกับการฟอกเงิน และการละเมิดกฎหมายและข ้อบังคับภายใน อื่นๆ)
- เพื่อแก ้ไขข ้อพิพาท การฟ้องร ้อง การก่อตั้ง การใชสิ้ ทธ ิ การต่อสู้กับ ข ้อเรียกร ้องตามกฎหมายหรือการดำเนินคดีและการบังคับใชสั้ ญญา ้ ที่มีอยู่

การประมวลผลข ้อมูลตามประเภทที่ได้กล่าวมาข ้างต้นเป็นสงิ่ จำเป็นเพื่อให ้บรรลุวัตถุประสงค์ดังกล่าวนี้

หากมิได้มีการกำหนดไว้โดยชดั แจ้งเป็นอย่างอื่น หลักกฎหมายที่จะใชในการ ้ พิจารณาการประมวลผลข ้อมูลสวนบุคคล ่ ของท่าน ได้แก่ 1) ผลประโยชน์โดยชอบด้วยกฎหมายของบริษัท (มาตรา 24 (5) แห่ง PDPA) และ 2) เพื่อเป็ นการปฏิบัติหน้าที่ตามกฎหมายของบริษัท (มาตรา 24 (6) แห่ง PDPA)

ทั้งนี้ บริษัทขอเรียนให ้ทราบว่า บริษัทอาจไม่สามารถดำเนินการตามข ้อร ้องเรียนของท่านได้หากข ้อมูลส่ วนบุคคลที่ท่านให ้ไว้ไม่สมบูรณ์หรือไม่ชดเจน ในกรณีนี้ ้ บริษัทอาจติดต่อท่านเพื่อขอข ้อมูลเพิ่มเติม

โดยหากบริษัทมีความประสงค์จะประมวลผลข ้อมูลสวนบุคคลของ ่ ท่านเพื่อวัตถุประสงค์อื่นนอกเหนือจากที่ได้กล่าวมา ข ้างต้น บริษัทจะแจ้งให ้ท่านทราบล่วงหน้าก่อนที่จะดำเนินการดังกล่าว

<u>ข้อมูลสวนบุคคล ่ จะถูกสง่ ต่อไปที่บุคคลใด</u>

ข ้อมูลสวนบุคคลจะถูกส ่ งต่อ ่ ภายในบริษัท และมีเพียงเฉพาะบุคคลและหน่วยงานที่ต้องการข ้อมูลส่ วนบุคคลของท่านเพื่อดำเนินการตามวัตถุประสงค์ที่ระบุไว้ข ้างต้นเท่านั้นที่จะสามารถเข ้าถึงข ้อมูลดังกล่าวได ้

ข ้อมูลสวนบุคคลจะถูกส ่ ่ งต่อภายในกลุ่มของบริษัท โดยข ้อมูลสวนบุคคลของ ่ ท่านจะถูกส่ งให้เฉพาะกับบริษัทภายในกลุ่มที่ได้ปฏิบัติงานสํ าคัญในสวนกลาง ่ ให ้กับบริษัทในเครือที่อยู่ในกลุ่ม หรือมีการปฏิบัติงานข ้ามบริษัทตามโครงสร ้างขององค์กร หรือในกรณีที่จำเป็นเพื่อดำเนินการตามวัตถุประสงค์ที่ได้ระบุไว้ข ้างต้น

บริษัทอาจโอนข ้อมูลสวนบุคคลของ ่ ท่านไปยังหน่วยงานซงึ่ กำกับดูแล ศาล หรือสํ านักงานกฎหมายเพียงเท่าที่จำเป็ น เพื่อให ้แน่ใจว่ามีการปฏิบัติตามกฎหมายที่เกี่ยวข ้อง รวมถึงเพื่อใช ้ยืนยัน หรือปกป้องสทธิทางกฎหมาย ิ ตามที่ได้รับอนุญาตตามกฎหมาย

นอกจากนี้บริษัทมีการทำงานร่วมกับผู้ให ้บริการเพื่อดำเนินการให ้เป็ นไปตามวัตถุประสงค์ที่ระบุไว้ข ้างต้น โดยผู้ ให ้บริการดังกล่าวจะประมวลผลข ้อมูลส่ วนบุคคลของท่านในนามและตามคำสั่ งของบริษัทแต่เพียงผู้เดียว โดยผู้ ให ้บริการมีหน้าที่ตามสัญญาที่จะต้องปฏิบัติตาม ั ข ้อกำหนดการคุ้มครองข ้อมูลที่ใชบังคับ

ในบางกรณีบริษัทอาจเปิดเผยข ้อมูลส่ วนบุคคลให้แก่ผู้ให ้บริการหรือกลุ่มบริษัทที่ตั้งอยู่นอกประเทศไทยซึ่ง มิได้มีมาตรฐานในการคุ้มครองข ้อมูลที่เพียงพอตามที่ PDPA กำหนด ในกรณีเช่ นนี้บริษัทจะดำเนินการตามมาตรการที่เหมาะสมเพื่อคุ้มครองข ้อมูลสวนบุคคลของ ่ ท่านและเพื่อให ้แน่ใจว่าจะมีมาตรฐานการคุ้มครองข ้อมูลที่เพียงพอ

ดังนั้น บริษัทจะทำการถ่ายโอนข ้อมูลสวนบุคคลของ ่ ท่านไปยังผู้รับข ้อมูลภายนอกในประเทศอื่น ถ ้าผู้รับข ้อมูลตกลงที่จะทำสัญญาให ้ความคุ้มครองข ้อมูลตามมาตรฐานของประเทศไทยกับบริษัท หรือเพิ่มข ้อกำหนดในเรื่องดังกล่าวลงใน กฎข ้อบังคับที่มีผลผูกพันขององค์กร

ท่านสามารถขอรับข ้อมูลเพิ่มเติมรวมถึงส ำเนาของมาตรการที่ถูกใชได้จาก ้ ชองทาง ่ ติดต่อที่ระบุไว้ข ้างต้น

<u>ข้อมูลสวนบุคคลของ ่ ท่านจะถูกเก็บรักษาไว้นานเพียงใด</u>

ข ้อมูลสวนบุคคลที่อยู่ใน ่ เรื่องร ้องเรียนจะถูกลบภายในสองเดือนหลังจากสนสุด ิ้ การตรวจสอบ เว้นแต่มีพฤติการณ์พิเศษที่จำเป็นต้องใชเป็น ้ เอกสารประกอบ อาจทำให ้ต้องจัดเก็บไว้นานขึ้น

หากมีการดำเนินการทางวินัย หรือต้องมีการแก ้ไขปัญหาทางกฎหมาย (เช่ น ความเป็ นไปได้ที่จะถูกดำเนินการทาง กฎหมาย) ข ้อมูลสวนบุคคลจะถูกเก็บรักษาไว้จนกว่าจะมีการตัดส ่ นิ ชขาด ี้ โดยข ้อมูลสวนบุคคลที่ ่ มีอยู่ในเรื่องร ้องเรียนโดยรวบรวมผ่านสายด่วนในประเทศอื่นๆ นั้น จะถูกเก็บรักษาไว้ตามกฎหมายและนโยบายการเก็บรักษาข ้อมูลใน ประเทศนั้นๆ ทั้งนี้ บริษัทจะพยายามทำลายข ้อมูลสวนบุคคลทันที ่ เมื่อข ้อมูลดังกล่าวไม่อยู่ในขอบเขตของสายด่วน

<u>ท่านมีสทธิ ิ ในการคุ้มครองข้อมูลอย่างไร</u>

ภายใต้บทบัญญัติของกฎหมายที่ใชบังคับ ้ ท่านมีสทธิดังต่อไปนี้ ิ

- ท่านสามารถขอข้อมูลที่เกี่ยวกับข ้อมูลส่ วนบุคคลซึ่ง บริษัทจัดเก็บและประมวลผลในส่ วนที่เกี่ยวกับท่านได้ ตามที่อยู่ข ้างต้น
- ท่านสามารถร ้องขอให ้มีการแก้ไขหรือลบข ้อมูลสวนบุคคลของ ่ ท่านได้
- ท่านอาจได้รับสทธิในการจำกัดหรือคัดค้านการ ิ ประมวลผลข ้อมูลส่ วนบุคคลของท่าน ตลอดจนสทธิใน ิ การเปิดเผยข้อมูลที่ได้ให้ไว้ในลักษณะ แบบแผน และรูปแบบที่สามารถอ่านได้ด้วยเครื่องมือ

<u>สามารถยื่นข้อร้องเรียนได้ที่ใด</u>

ไม่ว่าจะมีการเยียวยาทางกฎหมายอื่นใดภายใต้กฎหมายปกครองหรือการเยียวยาตามกฎหมาย ท่านมีสทธิ ิ ยื่นข ้อ ร ้องเรียนต่อหน่วยงานกำกับดูแลในประเทศไทย ในกรณีที่ท่านเชอว่า ื่ การประมวลผลข ้อมูลสวนบุคคลของ ่ ท่านละเมิด ต่อ PDPA

หน่วยงานกำกับดูแลหลัก คือ

สำนักงานคณะกรรมการคุ้มครองข ้อมูลสวนบุคคล
กระทรวงดิจิทัลเพื่อเศรษฐกิจและสงคม
โทรศัพท์: 02-142-1033
อีเมล: pdpc@mdes.go.th

Thailand

Information on data protection

Data protection is something that BASF (herein after referred to as “we” or “us”) takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your personal data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

In this regard, your personal data is information that relates directly or indirectly to you, who is identified or identifiable from that information or from that and other information.

Who is responsible for data processing and what are the contact details of the Data Protection Officer?

Responsible for data processing are

BASF (Thai) Limited
23rd Emporium Tower, 622 Room 1-6, Sukhumvit 24 Road,
Klongton Sub-District, Klongtoey District, Bangkok , Thailand, 10110

BASF Chemcat (Thailand) Limited
300/146 Moo 1 Eastern Seaboard Industrial Estate,
Tasit Sub-District, Pluakdaeng District, Rayong Thailand, 21140

Chemetall (Thailand) Co., Ltd.,
88 Nimitkul Building, Room No. E-01, 5th Floor,
Soi Rama IX 57/1 (Wisetsook 2), Suanluang Sub-District,
Suanluang District, Bangkok, Thailand, 10250

Our **Data Protection Representative** can be contacted at:

Suppawan Rattanapirom
Human Resources and Facility Management
GBS Thailand, Vietnam & CLM
Phone: +66 2 2049412 BCN 866319412, Mobile: +66 81 902-1048, Fax: +66 2 664-9269, Email: suppawan.rattanapirom@basf.com
Postal Address: BASF (Thai) Ltd., 23rd Emporium Tower, 622 Sukhumvit 24 Road, Bangkok, Thailand 10110

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie

information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	NIDASVABCT	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of personal data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs

- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is Your Personal Data processed?

We process Your Personal Data in compliance with the provisions Thailand's Personal Data Protection Act, B.E. 2562 (2019) ("**PDPA**"), as well as other applicable laws.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal bases for the processing of your personal data are 1) our legitimate interest (Section 24(5) of the PDPA); and 2) for the fulfillment of our legal obligation (Section 24 (6) of the PDPA).

Please note that we may not be able to proceed with your complaint if the personal data you provide to us is incomplete or unclear. In such case, we may contact you for further information.

If we intend to process your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need your personal data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your personal data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer your personal data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process your personal data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of Thailand, in which an adequate data protection level is not guaranteed by the PDPA. In such cases we take suitable measures to safeguard the protection of your personal data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in other countries if they have concluded Thailand's standard data protection agreements with us, or have introduced a valid Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain your personal data?

Personal data contained in reports will be deleted within two months of the conclusion of the investigation, unless longer storage appears indispensable due to special circumstances that need to be documented.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until a final decision is made. Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy personal data that does not fall within the scope of the Hotline.

Which data protection rights do you have?

Subject to the provisions of the applicable laws, you also have the following rights:

- You may request **information** regarding the personal data we store and process concerning you at the above address.
- You may demand **correction** or **deletion** of your personal data.
- You might also be entitled to **a right to restrict or to object the processing** of your personal data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, you are entitled to file a complaint with the supervisory authority of Thailand if you believe the processing of your personal data is in violation of the PDPA.

The lead supervisory authority is:

Office of the Personal Data Protection Committee
Ministry of Digital Economy and Society
Telephone: 02-142-1033
E-mail: pdpc@mdes.go.th

INFORMATION ON DATA PROTECTION

As BASF Türk Kimya Sanayi ve Ticaret Ltd. Şti. (herein after referred to as **"BASF"**, **"we"** or **"us"),** we attach great importance to the protection of your personal data. Consequently, this also includes ensuring a high level of transparency. To ensure this transparency, this document provides information on how we process your personal data. Of course, we process your personal data only in strict compliance with the Personal Data Protection Law no. 6698 ("**Law**") and the general principles of the Law regarding the protection of data.

Who is the Data Controller?

BASF Türk Kimya Sanayi ve Ticaret Ltd. Şti, of which is located at the address of Barbaros Mah. Begonya Sk. Nidakule Ataşehir Kuzey Sit. C Kapısı Apt. No:3E/5-22 Ataşehir/İstanbul, processes your personal data as a data controller.

Processed Personal Data and Collecting Method of Personal Data

1. Operation of the Website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. However, this does not mean, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session

secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

2. Conducting Compliance Investigations

Within the scope of the conditions for processing of personal data specified in the Article 5 of the Law, we process the following categories of personal data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact Information (e.g. name surname, address, telephone number, and email address)
- Occupational Data (e.g. organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (e.g. vehicle registration number, employment data, payment data, order data).

The Purpose and Legal Ground of Processing Your Personal Data

We process your personal data in compliance with the provisions of the Law. BASF processes your personal data based on the legal ground of (i) the necessity of processing for the execution or performance of the contract regarding the service provided by BASF, (ii) the necessity of processing to fulfill legal obligations, (iii) the necessity of processing the data for the establishment, exercise or protection of any right and (iv) the necessity of processing for the legitimate interests of BASF provided that your explicit consent for the processing of personal data and your fundamental rights and freedoms are not harmed and (v) the presence of your explicit consent.

Processing of your personal data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. information and storage obligations under company law in order to prevent white-collar crimes, money laundering crimes and other violations of legal and internal requirements);

- Providing resolutions for disputes and lawsuits, monitoring, exercising or defending against legal claims or litigation processes, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If we intend to process your personal data for any other purpose which are not mentioned above, we will inform you accordingly prior to such processing and we will continue our processing activities by obtaining your explicit consent if it is necessary according to the Law

Transfer of Personal Data

Under certain circumstances, BASF may transfer your personal data that we process to third parties residing within borders or abroad, in accordance with the provisions of national and international law, particularly Article 8 and 9 of the Law.

Your personal data may only be transferred abroad where (a) your explicit consent is obtained, or (b) where your explicit consent is not obtained but one or more data processing condition(s) which stated in the Law are met and the transferred country is listed in the Personal Data Protection Board's decision regarding countries providing adequate data protection or in case of the country is not listed on the Personal Data Protection Board's adequacy decision, a written undertaking to provide adequate protection between BASF and the third parties that the data are being transferred to have been reached and the approval of the Personal Data Protection Board have been obtained.

Within our company, only persons and organizations who need your personal data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies situated in Turkey and abroad, your personal data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer your personal data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.
We also work with service providers situated abroad (e.g. Navex) to fulfill the above-mentioned purposes. Those service providers process your personal data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

How We Assure Security of the Personal Data?

We care about protecting the privacy and security of all personal data being processed within BASF. Accordingly, BASF takes all necessary technical and administrative security measures to protect against the risks of unauthorized access, damage, loss or disclosure of personal data. In this context, all kinds of technical and administrative measures are taken, and necessary infrastructure is provided by BASF for the security of the database.

Your Rights Regarding to Protection of Your Personal Data

Pursuant to the Article 11 of the Law, you have the following rights with regard to the processing of your personal data:

- to learn whether your personal data is being processed
- to request information as to the processing
- to learn the purpose for which the data is processed and whether the data is used in accordance with these purposes
- to be informed of the third parties, in Turkey or abroad, to whom your personal data has been transferred
- to request that your personal data be rectified if it is incomplete or inaccurate
- to request that your personal data be deleted or destroyed
- to request that the rectification, deletion or destruction of your personal data upon your request be notified to any third-party to whom your personal data has been transferred
- to object to any result to your detriment reached by the analysis of your personal data exclusively through automated means
- to request compensation for any damages incurred due to the unlawful processing of your personal data

Complaint Procedure

You can send your requests regarding the above listed rights and your questions to us via bilgi@basf.com. Your requests will be answered free of charge as soon as possible and within thirty days at the latest. If your request requires an additional cost, we will charge in accordance with the tariff determined by the Personal Data Protection Board.

Contact Information

BASF Türk Kimya Sanayi ve Ticaret Ltd. Şti.

Barbaros Mahallesi, Begonya Sokak, Nidakule Ataşehir Kuzey Sit. C Kapısı No:3E/5-22 Ataşehir/İSTANBUL-TURKEY

KİŞİSEL VERİLERİN KORUNMASI HAKKINDA AYDINLATMA METNİ

BASF Türk Kimya Sanayi ve Ticaret Ltd. Şti. (*bundan böyle "**BASF**", "**biz**" veya "**bize**" olarak anılacaktır.*) olarak kişisel verilerinizin korunmasına oldukça önem veriyoruz. Bu durum, kuşkusuz, yüksek düzeyde şeffaflığın sağlanmasını da içermektedir. Şeffaflığın sağlanması adına, işbu metin kişisel verilerinizin nasıl işlendiğine ilişkin bilgi vermektedir. Kişisel verilerinizi, 6698 sayılı Kişisel Verilerin Korunması Kanunu (*bundan böyle "**Kanun**" olarak anılacaktır.*) ve Kanun'un veri korumaya ilişkin genel ilkeleri çerçevesinde işlemekteyiz.

Veri Sorumlusu Kimdir?

Kişisel verileriniz, Barbaros Mah. Begonya Sk. Nidakule Ataşehir Kuzey Sit. C Kapısı Apt. No:3E/5-22 Ataşehir/İstanbul adresinde mukim BASF Türk Kimya Sanayi ve Ticaret Ltd. Şti. tarafından veri sorumlusu sıfatıyla işlenecektir.

İşlenen Kişisel Verileriniz ve Kişisel Verilerin Toplanma Yöntemi

1. İnternet Sitesinin İşleyişi

Çerezler, ziyaret edilen bir web sitesine ilişkin olarak (web sunucusu, sunucu) izleyicinin cihazındaki tarayıcıda saklanabilen metin bilgileridir. Çerez, ya web sunucusundan tarayıcıya gönderilir ya da tarayıcıda bir komut dosyası (JavaScript) tarafından oluşturulur. Web sunucusu, kullanıcı bu sayfayı tekrar ziyaret ettiğinde, bu çerez bilgilerini doğrudan sunucudan okuyabilir veya çerez bilgilerini, web sitesinin bir komut dosyası aracılığıyla, sunucuya aktarabilir. Çerezler cihazınıza herhangi bir zarar vermez, virüs, truva atı virüsü veya diğer kötü amaçlı yazılımlar içermez.

Bilgi, kullanılan belirli cihazla ilgili çerezde saklanır. Ancak bu, kimliğiniz hakkında doğrudan bilgi edindiğimiz anlamına gelmez.

Bu web sitesi yalnızca web sitesinin çalışması için gerekli olan zorunlu çerezleri kullanır. Genel olarak, bu tanımlama bilgileri yalnızca gizlilik tercihlerinizi belirleme, oturum açma veya form doldurma gibi bir hizmet talebine yanıt olarak gerçekleştirdiğiniz eylemlere yanıt olarak ayarlanır. Tarayıcınızı bu çerezleri engelleyecek veya bu çerezler hakkında sizi bilgilendirecek şekilde ayarlayabilirsiniz. Ancak bu durum web sitesinin bazı alanlarının düzgün çalışmamasına neden olabilecektir.

Alan Adı	Ad	Tip	Amaç	Süre
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Birinci parti	Oturum durumu, kullanıcı bir web uygulamasının sayfalarında gezinirken kullanıcının verilerini saklamanıza ve almanıza olanak sağlar.	Oturum: Sağlanan oturum için kullanıcının son erişiminden itibaren 30 dakika
secure.ethicspoint.eu	NGSecure	Birinci parti	Oturumun sürekliliği için güvenlik duvarı / yük dengeleyici tarafından oluşturulur ve kullanılır.	Oturum: Sağlanan oturum için kullanıcının son erişiminden itibaren 30 dakika
secure.ethicspoint.eu	ep	Birinci parti	NAVEX iletişim merkezi alım yöntemi için rapor gönderimi ve alım yöntemi ile ilgili değişkenleri saklar.	Oturum: Sağlanan oturum için kullanıcının son erişiminden itibaren 30 dakika

2. Uyumluluk İncelemesinin Yürütülmesi

Kanun'un 5. maddesinde belirtilen kişisel verilerin işlenmesi şartları çerçevesinde, uyumluluk incelemesinin yürütülmesi adına, aşağıda yer verilen kişisel veri kategorilerine ilişkin bilgileri işlemekteyiz. Sizler tarafından paylaşılan veya inceleme sürecinde elde edilen kişisel verilere aşağıda yer verilmiştir;

- İletişim Bilgisi (örneğin; ad soyad, adres, telefon numarası ve e-posta adresi)
- Mesleki veriler (örneğin; şirket kodu, iş ünvanı)
- Fotoğraflar
- Video kayıtları
- Vakanın araştırılması ve açıklığa kavuşturulması için gerekli diğer bilgiler (örneğin; araç kayıt numarası, istihdam verileri, ödeme verileri, sipariş verileri).

Kişisel Verilerinizin İşlenme Amacı ve İşlenmesinin Hukuki Sebebi

Kişisel verilerinizi Kanun ile uyumlu bir şekilde işliyoruz. BASF kişisel verilerinizi, (i) BASF tarafından sunulan hizmete ilişkin sözleşmenin kurulabilmesi ve ifa edilebilmesi amacıyla işlemenin zorunlu olması, (ii) hukuki yükümlülüklerini yerine getirmesi için işlemenin zorunlu olması, (iii) bir hakkın tesisi,

kullanılması veya korunması için veri işlemenin zorunlu olması ve (iv) kişisel verilerinin işlenmesi için sağladığınız açık rızanız ve temel hak ve özgürlüklerinize zarar vermemek kaydıyla, BASF'nin meşru menfaatleri için işlemenin zorunlu olması ve (v) açık rızanızın varlığı hukuki sebeplerine dayanarak işlemektedir.

Kişisel verileriniz aşağıdaki amaçlarla işlenmektedir:

- Uyumluluk raporlamaya ilişkin internet sitesinin işletilmesi;
- Rapor edilen vakayı araştırmak, yanıtlamak ve uygun önlemleri almak;
- İlgili taraflarla iletişime geçmek (şikayetçiler, suçlanan kişiler, ilgili diğer şahıslar);
- Yasal yükümlülükler ile uyumluluk (örneğin, beyaz yaka suçlarının, kara para aklama suçlarının ve diğer yasal ve iç gereksinim ihlallerinin önlenmesi amacıyla şirketler hukuku kapsamındaki bilgi ve depolama yükümlülükleri);
- Anlaşmazlıklara ve davalara ilişkin çözüm sunmak, yasal talep veya dava süreçlerinin takibi, uygulanması veya bunlara karşı savunma yapılması ve mevcut sözleşmelerin uygulanması.

Yukarıda belirtilen veri kategorilerinin işlenmesi, bu amaçlara ulaşmak için gereklidir.

Kişisel verilerinizi yukarıda belirtilmeyen başka bir amaç için işlemeyi düşünürsek, bu tür işlemlerden önce sizi bu duruma ilişkin bilgilendireceğiz ve Kanun'a göre gerekli durumlarda açık rızanızı alarak işleme faaliyetlerimize devam edeceğiz.

Kişisel Verilerin Aktarımı

BASF, belirli durumlarda, işlediğimiz kişisel verilerinizi, Kanun'un 8. ve 9. maddeleri başta olmak üzere ulusal ve uluslararası mevzuata uygun olarak ülke sınırları içinde veya yurt dışında ikamet eden üçüncü şahıslara aktarabilir.

Kişisel verileriniz yalnızca (a) açık rızanızın alınması halinde veya (b) açık rızanızın alınmadığı ancak Kanun'da belirtilen bir veya daha fazla veri işleme koşulunun sağlandığı hallerde ise kişisel verilerin aktarıldığı ülkenin Kişisel Verileri Koruma Kurulu'nun yeterli korumaya sahip ülkelere ilişkin kararında yer alması halinde; veya aktarılan ülkenin bu listede yer almaması durumunda, BASF ile verilerin aktarılmakta olduğu 3. taraflar arasında yeterli korumayı sağlayacak yazılı bir taahhüt yapılması ve Kişisel Verileri Koruma Kurulu onayının alınması halinde aktarılabilecektir.

Şirketimiz bünyesinde, yalnızca yukarıda belirtilen amaçları yerine getirmek için kişisel verilerinize ihtiyaç duyan kişi ve kuruluşlar bu tür verilere erişim sağlayacaktır.

Gerek yurt içinde, gerek ise yurt dışında mukim şirketler grubumuz içinde, kişisel verileriniz, şirket grubu içindeki bağlı kuruluşlar için merkezi olarak önemli görevleri yerine getiren veya organizasyon yapısı temelinde şirketler arası işlevleri yerine getiren veya yukarıda yer verilen amaçlar çerçevesinde, gerekli olması halinde aktarılacaktır.

Kişisel verilerinizi, yürürlükteki yasalara uyumu sağlamak veya yasal olarak izin verildiği takdirde yasal hakları kullanmak, ileri sürmek veya savunmak için gerektiği ölçüde denetim makamlarına, mahkemelere veya hukuk bürolarına aktarabiliriz.
Ayrıca, yukarıda belirtilen amaçları yerine getirmek için yurt dışında mukim hizmet sağlayıcılarla (örneğin, Navex) birlikte çalışıyoruz. Bu hizmet sağlayıcılar kişisel verilerinizi adımıza ve yalnızca talimatlarımıza göre işlemekte olup sözleşme gereği, ilgili hizmet sağlayıcıları geçerli veri koruma düzenlemelerine uymakla yükümlüdürler.

Kişisel Veri Güvenliğini Nasıl Sağlıyoruz?

BASF bünyesinde işlenmekte olan tüm kişisel verilerin gizliliğini ve güvenliğini korumaya önem veriyoruz. Bu doğrultuda BASF, kişisel verilere yetkisiz erişim, zarar, kayıp veya ifşa risklerine karşı korumak için gerekli tüm teknik ve idari güvenlik önlemlerini almaktadır. Bu kapsamda, BASF tarafından veri tabanının güvenliği açısından her türlü teknik ve idari önlem alınmakta, gerekli alt yapı sağlanmaktadır.

Kişisel Verilerinizin Korunmasına İlişkin Haklarınız

İlgili kişi olarak Kanun'un 11. maddesi uyarınca kişisel verilerinizin işlenmesi ile ilgili olarak aşağıdaki haklara sahip olduğunuzu bildiririz:

- Kişisel verilerinizin işlenip işlenmediğini öğrenme,
- Kişisel verileriniz işlenmişse, buna ilişkin bilgi talep etme,
- Kişisel verilerinizin işlenme amacını ve kişisel verilerinizin işlenme amacına uygun kullanılıp kullanılmadığını öğrenme,
- Yurt içinde veya yurt dışında kişisel verilerinizin aktarıldığı üçüncü kişileri bilme,
- Kişisel verilerinizin eksik veya yanlış işlenmiş olması halinde bunların düzeltilmesini talep etme,
- İlgili mevzuatta öngörülen şartlar çerçevesinde kişisel verilerinizin silinmesini veya yok edilmesini isteme,
- İlgili mevzuat uyarınca yapılan düzeltme, silme ve yok edilme işlemlerinin, kişisel verilerinizin aktarıldığı üçüncü kişilere bildirilmesini isteme,
- İşlenen kişisel verilerinizin münhasıran otomatik sistemler vasıtasıyla analiz edilmesi suretiyle sizin aleyhinize bir sonucun ortaya çıkmasına itiraz etme,
- Kişisel verilerinizin kanuna aykırı olarak işlenmesi sebebiyle zarara uğramanız halinde, zararın giderilmesini talep etme

Şikayet Usulü

Yukarıda sıralanan haklarınıza ilişkin taleplerinizi bilgi@basf.com aracılığı ile bize iletebilirsiniz. Talebinizin niteliğine göre en kısa sürede ve en geç otuz gün içinde başvurularınız ücretsiz olarak sonuçlandırılacaktır; ancak, işlemin ayrıca bir maliyet gerektirmesi halinde Kişisel Verileri Koruma Kurulu tarafından belirlenecek tarifeye göre tarafınızdan ücret talep edilebilecektir.

<u>İletişim Bilgisi</u>

BASF Türk Kimya Sanayi ve Ticaret Ltd. Şti.

Barbaros Mahallesi, Begonya Sokak, Nidakule Ataşehir Kuzey Sit. C Kapısı No:3E/5-22 Ataşehir/İSTANBUL-TÜRKİYE

Türkmenistan

Maglumatlary goramak hakynda maglumat

Maglumatlary goramak üçin BASF (mundan beýläk "biz" diýlip atlandyrylýar) gaty çynlakaý çemeleşýär. Elbetde, bu mesele aç-açanlygyň ýokary derejesini üpjün etmegi hem öz içine alýar. Aç-açanlygy üpjün etmek üçin, aşakdaky resminamada şahsy maglumatlaryňyzy nähili işleýändigimiz barada maglumat berilýär. Elbetde, şahsy maglumatlary diňe şahsy mgalumatlaryň goragy haydna amaldaky kanunçylyga laýyklykda işleýäris.

Maglumatlary gaýtadan işlemek üçin kim jogapkär we maglumatlary goramak boýunça işgär bilen nädip habarlaşyp bilerin?

Maglumatlary gaýtadan işlemek üçin jogapkär

BASF SE

Karl-Bosch Strasse 38,
67056 Lýudwigşafen / Reýn (Ludwidshafen/Rhein)
+49 621 600

Maglumatlary goramak boýunça işgärimize aşakdaky adrese ýüz tutup baglanyp bilersiňiz:

data-protection@basf.com

Maglumatlaryň haýsy kategoriýalaryny işleýäris we olar nireden gelýär?

1. Web sahypasynyň işi

Cookie faýllary web sahypasyna (web serweri, serwer) girýän ulanyjynyň enjamynda brauzerde saklanyp bilinýän tekst maglumatlarydyr. Cookie faýllary ýa web serwerinden brauzere iberilýär ýa-da belli bir senariý (JavaScript) ulanyp brauzerde döredilýär. Web serweri, ulanyjy bu sahypa täzeden gireninde Cookie maglumatlary göni serwerden okap biler ýa-da Cookie maglumatlary web sahypasynyň skriptini ulanyp serwere geçirip biler. Cookie enjamyňyza zyýan bermeýär we wiruslary, trojanlary ýa-da beýleki zyýanly programmalary öz içine almaýar .

Maglumat ulanylýan enjama mahsus Cookie faýllarynda saklanýar. Şeýle-de bolsa, bu siziň şahsyýetiňiz barada gönüden-göni maglumat alýandygymyzy aňlatmaýar.

Bu web sahypasy diňe işlemek üçin zerur zatlary ulanýar. Adatça, bu Cookie faýllary diňe gizlinlik sazlamalaryňyzy sazlamak, hasabyňyza girmek ýa-da blankalary doldurmak ýaly hyzmat haýyşy boýunça edýän hereketleriňize jogap hökmünde düzülýär. Cookie faýllary blokirlemek ýa-da Cookie faýllary barada habar bermek üçin brauzeriňizi sazlap bilersiňiz. Şeýle-de bolsa, web sahypasynyň käbir ýerleri dogry işlemän biler.

Domen	Ady	Görnüşi	Maksady	Dowamlylygy
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Birinji tarap	Sessiýa ýagdaýy, ulanyjy üçin web programmasynyň sahypalaryndan geçip barýarka görkezijileri almaga mümkinçilik berýär.	Sessiýa: Bu sessiýa üçin iň soňky ulanyjy girişinden soňky 30 minut
secure.ethicspoint.eu	NGSecure	Birinji tarap	Sessiýany saklamak üçin brandmauer / ýükleme lanaslaşdyryjysy tarapyndan döredilýär we ulanylýar	Sessiýa: Bu sessiýa üçin iň soňky ulanyjy girişinden soňky 30 minut
secure.ethicspoint.eu	ep	Birinji tarap	NAVEX merkezi kabul ediş usuly üçin hasabat ibermek we kabul etmek usuly bilen üýtgeýänleri saklaýar	Sessiýa: Bu sessiýa üçin iň soňky ulanyjy girişinden soňky 30 minut

2. Talaplary berjaý etmek barada barlaglary geçirmek

Şahsy maglumatlaryň ýerine ýetirilişini barlamak üçin aşakdaky kategoriýalary işleýäris. Şahsy maglumatlar siz tarapyňyzdan berilýär ýa-da biz olary barlaglar wagtynda ýygnaýarys:

- Habarlaşmak üçin maglumatlar (mysal üçin, familiýa, adres, telefon belgisi, jübi telefon belgisi we e-poçta salgysy)
- Hünär maglumatlary (mysal üçin, gurama kody, wezipesi)
- Suratlar
- Wideo ýazgylary
- Işiň ýagdaýyny barlamak we düşündirmek üçin zerur bolan beýleki maglumatlar (mysal üçin, ulag serişdeleriniň bellige alnyş belgisi, iş maglumatlary, töleg maglumatlary, sargyt maglumatlary).

Şahsy maglumatlaryňyz haýsy maksatlar üçin we haýsy kanuny esasda işlenýär?

Siziň şahsy maglumatlaryňyzy biz EB-niň maglumatlary goramak hakyndaky Umumy kadalary (GDPR) we beýleki kanunlaryň düzgünlerine laýyklykda işleýäris .

Şahsy maglumatlaryňyzy gaýtadan işlemek aşakdaky maksatlara hyzmat edýär:

- Saýtyň işleýişi hakynda kompaens hasabat bermek;
- Barlaglary geçirmek, habar berlen hadysalara jogap bermek we degişli çäreleri görmek;
- Gatnaşan taraplar (arza berijiler, günäkärlenýänler, gatnaşýan beýleki adamlar) bilen aragatnaşyk;
- Kanuny talaplary berjaý etmek (mysal üçin, bikanun işleriň, pul ýuwmaklygyň we kanuny we içerki talaplaryň beýleki bozulmalarynyň öňüni almak üçin kompaniýanyň kanunlary boýunça maglumat we saklamak borçnamalary)
- Jedelleri we talaplary çözmek, talaplary esaslandyrmak, talaplary ýa-da kazyýet işlerini talap etmek ýa-da goramak hukugyny ulanmak, bar bolan şertnamalary ýerine ýetirmek

Bu maksatlara ýetmek üçin ýokarda agzalan maglumatlaryň kategoriýalaryny gaýtadan işlemek zerurdyr.

Başgaça aç-açan ylalaşylmadyk bolsa, gaýtadan işlemegiň kanuny esaslary şular bolup durýar: GDPR 6-njy madda 1-njy bent (F) lit., şeýle hem Maglumatlary goramak baradaky federal kanun 6-njy madda § 26 (1) 2 Federal maglumatlary goramak kanuny (BDSG).

Şahsy maglumatlaryňyzy ýokarda agzalanlardan başga maksatlar üçin gaýtadan işlemek niýetimiz bar bolsa, şunuň ýaly gaýtadan işlemezden ozal size habar bereris.

Şahsy maglumatlar kime geçirilýär?

Biziň kompaniýamyzda, ýokardaky maksatlara ýetmek üçin şahsy maglumatlaryňyza mätäç adamlar we ygtyýarlylar bilen çäklilen şekilde bolar.

Kompaniýalar toparymyzyň içinde, Şahsy Maglumatlaryňyz kompaniýanyň içindäki şahamçalar üçin esasy wezipeleri ýerine ýetirýän bolsa ýa-da guramaçylyk gurluşyna esaslanýan kompaniýa funksiýalaryny ýerine ýetirýän bolsa ýa-da ýerine ýetirmek zerur bolsa, şahsy maglumatlaryňyz, ýokardaky maksatlar üçin, toparyň içindäki belli kompaniýalar bilen paýlaşylýar.

Şahsy maglumatlaryňyzy degişli kanunlary ýerine ýetirmek ýa-da kanun tarapyndan rugsat edilen ýerlerde hukuk hukuklaryny ýerine ýetirmek, tassyklamak ýa-da goramak üçin zerur bolan ýagdaýynda gözegçilik edaralary, kazyýetler ýa-da hukuk firmalary bilen paýlaşyp bileris.

Şeýle hem ýokarda agzalan maksatlara ýetmek üçin hyzmat üpjün edijiler bilen işleýäris. Bu hyzmatlary üpjün edijiler şahsy maglumatlaryňyzy biziň adymyzdan we diňe görkezmelerimize laýyklykda işleýärler. Ulanylýan şertnamalaýyn maglumatlary goramak düzgünlerini berjaý etmeli.

Käbir ýagdaýlarda, degişli kanunlary goramagyň degişli derejesi kepillendirilmedik, Europeanewropa Ykdysady Sebitiniň ("üçünji ýurtlar") daşynda ýerleşýän hyzmatlary üpjün edijilere ýa-da topar kompaniýalaryna şahsy maglumatlary aýan edýäris. Şeýle ýagdaýlarda, şahsy maglumatlaryňyzy goramak we degişli gorag derejesinde bolmagyny üpjün etmek üçin degişli çäreleri görýäris.

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Şol sebäpli, şahsy maglumatlaryňyzy diňe ÝB-niň goramak baradaky standart şertnamalary baglaşan ýa-da hökmany korporatiw düzgünleri ýerine ýetiren bolsalar, üçünji ýurtlardaky daşarky alyjylara geçireris.

Goşmaça maglumat, şeýle hem görülýän çäreleriň göçürmesi ýokardaky aragatnaşyklardan alnyp bilner.

Şahsy maglumatlaryňyzy näçe wagt saklaýarys?

Hasabatdaky şahsy maglumatlar, resminamalaşdyrylmaly aýratyn ýagdaýlar sebäpli has uzak saklanylmasa, barlag gutarandan soň iki aýyň içinde pozular.

Düzgün-nyzam temmi berilse ýa-da kanuny meseleler çözülmeli bolsa (mysal üçin, kazyýet işiniň mümkinçiligi), gutarnykly karar kabul edilýänçä şahsy maglumatlar saklanar. Beýleki ýurtlarda gyzgyn telefon arkaly toplanan hasabatlardaky şahsy maglumatlar ýerli maglumatlary saklamak kanunlaryna we syýasatlaryna laýyklykda saklanýar . BASF gyzgyn telefon liniýasynda görkezilmedik şahsy maglumatlary derrew ýok eder.

Maglumatlary goramak hukuklaryňyz näme?

Ýokardaky salgyda saklaýan we gaýta işleýän şahsy maglumatlaryňyz hakda **maglumat** sorap bilersiňiz. Mundan başga-da, käbir ýagdaýlarda şahsy maglumatlaryňyzyň düzedilmegini ýa-da pozulmagyny haýyş edip bilersiňiz. Şeýle hem, şahsy maglumatlaryňyzyň gaýtadan işlenmegini çäklendirmäge, şeýle hem gurluşly, umumy we maşyn okalýan görnüşde berlen maglumatlary aýan etmäge hukugyňyz bar.

Şikaýatlary nirede edip bolar?

Dolandyryş kanunlaryna ýa-da kazyýet çözgütlerine garamazdan, gözegçilik edarasyna, esasanam ýaşaýan agza döwletiňizde ýa-da hukuk bozulandygy öňe sürülýän ýurtda gözegçilik etmek üçin şikaýat etmäge hakyňyz bar, eger işiňiziň gaýtadan işlenýändigine ynanýan bolsaňyz şahsy maglumatlar ÝB-niň umumy maglumatlary goramak düzgünini bozýar.

Şikaýatyň berilýän gözegçilik gullugy ÝB-niň maglumatlary goramak baradaky umumy düzgünnamasynyň 78-nji maddasyna laýyklykda düzediş mümkinçiligini goşmak bilen şikaýatçynyň ýagdaýy we şikaýatyň netijesi barada habar berijä habar bermelidir.

Ýokary gözegçilik organy:

Ýewropadaky BASF topary üçin:
Ýeynald-Pfals ýeriniň maglumatlary gorama we maglumatlary ýaýma erkinligi boýunça wekili
Hintere Blýaýhe 34
55116 Mainz (Hintere Bleiçhe 34, 55116 Mainz)
Germaniýa

Україна / Україна

Інформація щодо захисту даних

Информация о защите данных

Політика конфіденційності	Политика конфиденциальности
Захист даних - це те, до чого BASF (далі - "ми" або "нас") ставиться дуже серйозно. Ми також цінуємо високий рівень прозорості. Для забезпечення такої прозорості цей документ містить інформацію про те, як ми обробляємо Ваші персональні дані. Безсумнівно, ми обробляємо персональні дані лише суворо дотримуючись чинного законодавства про захист персональних даних.	Защита данных - это то, к чему BASF (далее - «мы» либо «нас») относится очень серьезно. Мы также ценим высокий уровень прозрачности. Для обеспечения этой прозрачности этот документ содержит информацию о том, как мы обрабатываем Ваши персональные данные. Несомненно, мы обрабатываем персональные данные только строго соблюдая действующее законодательство о защите персональных данных.
Хто відповідальний за обробку даних та які контактні дані Уповноваженого з питань захисту даних?	**Кто несет ответственность за обработку данных и каковы контактные данные Уполномоченного по вопросам защиты данных?**

Володільцем персональних даних є/ Владельцем персональных данных является:

БАСФ Т.О.В.
бульвар Дружби народів, буд. 19,
м. Київ, Україна
01042

БАСФ Т.О.В.
бульвар Дружбы народов, д. 19,
г. Киев, Украина
01042

Розпорядником персональних даних є/ Распорядителем персональных данных является:

BASF SE
Карл Бош Штрассе 38
Людвігсгафен / Рейн
67056
+49 621 600
BASF SE
Карл Бош Штрассе 38
Людвигсхафен / Рейн
67056
+49 621 600

З нашим представником із захисту даних можна зв’язатися за адресою: data-protection@basf.com	С нашим представителем по защите данных можно связаться по адресу: data-protection@basf.com
Які категорії даних ми обробляємо та звідки вони беруться?	**Какие категории данных мы обрабатываем и откуда они берутся?**

1. *Функціонування веб-сайту*	1. *Функционирование веб-сайта*
Файли cookie - це текстова інформація, яка може зберігатися в браузері на пристрої переглядача відвіданого веб-сайту (веб-сервера, сервера). Файл cookie надсилається з веб-сервера до браузера або генерується у браузері за допомогою скрипту (JavaScript). Веб-сервер може читати інформацію про файли cookie безпосередньо з сервера, коли користувач знову відвідує цю сторінку, або передавати інформацію про файли cookie на сервер за допомогою скрипту веб-сайту. Файли cookie не завдають шкоди вашому пристрою, не містять вірусів, троянських програм чи іншого шкідливого програмного забезпечення.	Файлы cookie - это текстовая информация, которая может храниться в браузере на устройстве просмотрщика посещенного веб-сайта (веб-сервера, сервера). Файл cookie посылается с веб-сервера в браузер либо генерируется в браузере при помощи скрипта (JavaScript). Веб-сервер может читать информацию о файлах cookie непосредственно с сервера, когда пользователь опять посещает эту страницу, либо передавать информацию о файлах cookie на сервер при помощи скрипта веб-сайта. Файлы cookie не наносят вреда вашему устройству, не содержат вирусов, троянских программ или иного вредоносного программного обеспечения.
Інформація зберігається у файлі cookie, який пов'язаний із конкретним використовуваним пристроєм. Однак це не означає, що ми отримуємо пряму інформацію про Вашу особу.	Информация хранится в файле cookie, который связан с конкретным используемым устройством. Однако это не означает, что мы получаем прямую информацию о Вашей личности.
Цей веб-сайт використовує лише те, що необхідно для функціонування веб-сайту. Як правило, ці файли cookie встановлюються лише у відповідь на дії, які ви виконуєте як результат на запит щодо обслуговування, наприклад, встановлення ваших налаштувань конфіденційності, вхід в систему чи заповнення форм. Ви можете налаштувати свій браузер так, щоб блокувати ці файли cookie або повідомляти вас про них. Однак деякі функції веб-сайту в такому випадку можуть не працювати належним чином.	Этот веб-сайт использует только то, что необходимо для функционирования веб-сайта. Как правило, эти файлы cookie устанавливаются только в ответ на действия, которые Вы выполняете как результат на запрос относительно обслуживания, например, установку Ваших настроек конфиденциальности, вход в систему или заполнение форм. Вы можете настроить свой браузер так, чтобы блокировать эти файлы cookie либо уведомлять Вас о них. Однако некоторые функции веб-сайта в таком случае могут не работать надлежащим образом.

Домен/ Домен	Назва/ Название	Тип/ Тип	Призначення/ Предназначение	Тривалість існування/ Длительность существования
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Перша сторона/ Первая сторона	Стан сеансу дозволяє зберігати та відновлювати інформацію, корисну для користувача під час навігації сторінками у веб-програмі./ Состояние сеанса позволяет хранить и восстанавливать информацию, полезную для пользователя во время навигации по страницам в веб-программе.	Сеанс: 30 хвилин з моменту останнього доступу користувача до даного сеансу/ Сеанс: 30 минут с момента последнего доступа пользователя к данному сеансу
secure.ethicspoint.eu	NGSecure	Перша сторона/ Первая сторона	Створено та використовується брандмауером/балансу дальником навантаження для підтримки зберігання даних про стан сеансу зв'язку./ Создано и используется брандмауэром/балансировщиком нагрузки для поддержки хранения данных о состоянии сеанса связи.	Сеанс: 30 хвилин з моменту останнього доступу користувача для даного сеансу/ Сеанс: 30 минут с момента последнего доступа пользователя для данного сеанса
secure.ethicspoint.eu	EP	Перша сторона/ Первая сторона	Зберігає змінні, пов'язані з методом відправлення та прийому звітів для їх прийому контактним центром NAVEX/ Сохраняет переменные, связанные с методом отправки и приема отчетов для их приема контактным центром NAVEX	Сеанс: 30 хвилин з моменту останнього доступу користувача для даного сеансу/ Сеанс: 30 минут с момента последнего доступа пользователя для данного сеанса

2. Дослідження щодо дотримання правових вимог Ми обробляємо наступні категорії особистих даних для проведення перевірки на відповідність правовим вимогам. Персональні дані, надані вами або зібрані нами у ході нашої діяльності, включають: - Контактну інформацію (наприклад, ім'я та прізвище, адресу, номер стаціонарного телефону, номер мобільного телефону та адресу електронної пошти); - Професійні дані (наприклад, унікальний ідентифікаційний номер юридичної особи, назва посади); - Фотографії, які знаходяться у відкритому доступі; - Відеозаписи, які знаходяться у відкритому доступі; - Іншу інформацію, необхідну для дослідження та співробітництва (наприклад, реєстраційний номер транспортного засобу, дані про роботу, дані про заробітну плату, дані Ваших замовлень). **З якою метою та на якій правовій основі обробляються Ваші персональні дані?** Ми обробляємо Ваші персональні дані відповідно до положень Закону України «Про захист персональних даних», Загального регламенту про захист даних (GDPR), а також інших відповідних нормативно-правових актів. Цілі обробки персональних даних:	*2. Исследования относительно соблюдения правовых требований* Мы обрабатываем следующие категории личных данных для проведения проверки на соответствие правовым требованиям. Персональные данные, предоставленные Вами либо собранные нами в ходе нашей деятельности, включают: - Контактную информацию (например, имя и фамилию, адрес, номер стационарного телефона, номер мобильного телефона и адрес электронной почты); - Профессиональные данные (например, уникальный идентификационный номер юридического лица, название должности); - Фотографии, находящиеся в открытом доступе; - Видеозаписи, находящиеся в открытом доступе; - Иную информацию, необходимую для исследования и сотрудничества (например, регистрационный номер транспортного средства, данные о работе, данные о заработной плате, данные Ваших заказов). **С какой целью и на какой правовой основе обрабатываются Ваши персональные данные?** Мы обрабатываем Ваши персональные данные в соответствии с положениями Закона Украины «О защите персональных данных», Общего регламента по защите данных (GDPR), а также других соответствующих нормативно-правовых актов. Цели обработки персональных данных:

- Забезпечення можливості отримання звітів про дотримання нормативних вимог; - проведення розслідування та реагування на справу, про яку повідомляється, та вжиття відповідних заходів; - спілкування із залученими сторонами (скаржниками, обвинуваченими, іншими залученими особами); - аналіз на відповідність законодавчим вимогам (наприклад, дотримання зобов'язань щодо зберігання інформації відповідно до нормативних вимог з метою запобігання злочинам, пов'язаними з відмиванням коштів, забезпечення вимог щодо запобігання інших порушень законодавчих норм та правил внутрішнього розпорядку); - вирішення суперечок та спорів, щодо встановлення та дотримання нормативних обов'язків, забезпечення захисту від необґрунтованих юридичних вимог чи судових процесів, допомога в забезпеченні існуючих договорів.	- Обеспечение возможности получения отчетов о соблюдении нормативных требований; - проведение расследования и реагирование на дело, о котором сообщается, и принятие соответствующих мер; - Общение с привлеченными сторонами (жалобщиками, обвиняемыми, другими привлеченными лицами); - анализ на соответствие законодательным требованиям (например, соблюдение обязательств относительно хранения информации в соответствии с нормативными требованиями с целью предотвращения преступлений, связанных с отмыванием средств, обеспечения требований относительно предотвращения других нарушений законодательных норм и правил внутреннего распорядка); - решение противоречий и споров относительно установления и соблюдения нормативных обязанностей, обеспечения защиты от необоснованных юридических требований или судебных процессов, помощь в обеспечении существующих договоров.
Для досягнення цих цілей необхідна обробка вищезазначених категорій даних.	Для достижения этих целей необходима обработка вышеуказанных категорий данных.
Якщо прямо не передбачено інше, правовою підставою для обробки даних є частина 1 статті 6 Закону України "Про захист персональних даних", а також пункт (f) частини 1 статті 6 GDPR.	Если прямо не предусмотрено иное, правовым основанием для обработки данных является часть 1 статьи 6 Закона Украины «О защите персональных данных», а также пункт (f) части 1 статьи 6 GDPR.
Якщо ми матимемо намір обробляти Ваші персональні дані з будь-якою іншою метою, не передбаченою вище, ми обов'язково повідомимо Вас про це перед такою обробкою.	Если мы будем иметь намерение обрабатывать Ваши персональные данные с какой-либо иной целью, не предусмотренной выше, мы обязательно уведомим Вас об этом перед такой обработкой.

Кому передаються персональні дані?	**Кому передаются персональные данные?**
У нашій компанії доступ до Ваших персональних даних отримуватимуть лише ті особи та органи, яким потрібні такі дані для виконання вищезазначених цілей.	В нашей компании доступ к Вашим персональным данным будут получать только те лица и органы, которым нужны такие данные для достижения вышеуказанных целей.
У межах групи наших компаній Ваші персональні дані можуть надаватися певним визначеним компаніям у випадку, якщо вони централізовано виконують ключові завдання, необхідні для здійснення філіями групи компаній, або виконують перехресні функції між компаніями на основі організаційної структури, або якщо це необхідно для виконання вищезазначених цілей.	В пределах группы наших компаний Ваши персональные данные могут предоставляться определенным компаниям в случае, если они централизованно выполняют ключевые задания, необходимые для осуществления филиалами группы компаний, либо выполняют перекрестные функции между компаниями на основе организационной структуры, или если это необходимо для достижения вышеуказанных целей.
Ми можемо передавати Ваші персональні дані контролюючим органам, судам або юридичним компаніям в такому об'ємі, наскільки це необхідно для забезпечення дотримання чинного законодавства або для дотримання чи захисту законних прав, якщо це дозволено законом.	Мы можем передавать Ваши персональные данные контролирующим органам, судам либо юридическим компаниям в таком объеме, насколько это необходимо для обеспечения соблюдения действующего законодательства либо для соблюдения или защиты законных прав, если это разрешено законом.
Ми також працюємо з постачальниками послуг для досягнення вищезазначених цілей. Ці постачальники послуг обробляють Ваші персональні дані від нашого імені та виключно відповідно до наших інструкцій. Відповідно до договірних зобов'язань вони зобов'язані дотримуватися чинних норм щодо захисту даних.	Мы также работаем с поставщиками услуг для достижения вышеуказанных целей. Эти поставщики услуг обрабатывают Ваши персональные данные от нашего имени и исключительно в соответствии с нашими инструкциями. В соответствии с договорными обязательствами они обязаны соблюдать действующие нормы относительно защиты данных.
У деяких випадках ми надаємо персональні дані постачальникам послуг чи групам компаній, розташованим за межами Європейського Економічного Простору (ЄЕП), у яких належний рівень захисту даних не гарантується чинним законодавством. У таких випадках ми вживаємо відповідних заходів для забезпечення належного рівня захисту Ваших персональних даних.	В некоторых случаях мы предоставляем персональные данные поставщикам услуг или группам компаний, расположенным за пределами Европейского Экономического Пространства (ЕЭП), в которых надлежащий уровень защиты данных не гарантируется действующим законодательством. В таких случаях мы принимаем соответствующие

	меры для обеспечения надлежащего уровня защиты Ваших персональных данных.
Проте ми передаватимемо Ваші персональні дані зовнішнім отримувачам в країнах, які не є членами ЄЕП лише після того, як вони укладуть з нами угоду про захист персональних даних або встановлять для себе загальнообов’язкове дотримання відповідних корпоративних правил, спрямованих на захист даних.	Однако мы будем передавать Ваши персональные данные внешним получателям в странах, не являющихся членами ЕЭП только после того, как они заключат с нами соглашение о защите персональных данных, либо установят для себя общеобязательное соблюдение соответствующих корпоративных правил, направленных на защиту данных.
Зауважте, що доступ до персональних даних третій особі не надається, якщо зазначена особа відмовляється взяти на себе зобов'язання щодо забезпечення виконання вимог Закону України «Про захист персональних даних» або неспроможна їх забезпечити.	Примите во внимание, что доступ к персональным данным третьему лицу не предоставляется, если указанное лицо отказывается взять на себя обязательство относительно обеспечения выполнения требований Закона Украины «О защите персональных данных» либо не способно их обеспечить.
Додаткову інформацію разом із копією вжитих заходів можна отримати звернувшись за адресою, зазначеною вище.	Дополнительную информацию вместе с копией принятых мер можно получить обратившись по адресу, указанному выше.
Як довго ми зберігаємо Ваші персональні дані?	**Как долго мы храним Ваши персональные данные?**
Персональні дані, що містяться у звітах, будуть видалені протягом двох місяців після завершення дослідження, якщо тільки довше зберігання не стане необхідним через особливі обставини, які потрібно задокументувати.	Персональные данные, содержащиеся в отчете, будут удалены в течение двух месяцев после окончания исследования, если только более длительное хранение не станет необходимым по причине особых обстоятельств, которые нужно задокументировать.
Якщо вжито дисциплінарних заходів або потрібно вирішити юридичні питання (наприклад, щодо ймовірності судового процесу), персональні дані зберігатимуться до прийняття остаточного рішення. Персональні дані, що містяться у звітах, зібраних за допомогою «гарячої лінії» в інших країнах, зберігатимуться відповідно до місцевих законів та політики щодо збереження даних. BASF намагатиметься	Если приняты дисциплинарные меры или нужно решить юридические вопросы (например, относительно вероятности судебного процесса), персональные данные будут храниться до принятия окончательного решения. Персональные данные, содержащиеся в отчетах, собранных при помощи «горячей линии» в других странах, будут храниться в соответствии с местными законами и политикой относительно хранения данных. BASF будет стараться немедленно

негайно знищити персональні дані, які не знаходяться в межах «гарячої лінії».	уничтожить персональные данные, не находящиеся в пределах «горячей линии».
Персональні дані підлягають видаленню або знищенню у разі закінчення строку зберігання даних, визначеного згодою суб'єкта персональних даних на обробку цих даних або законом; припинення правовідносин між суб'єктом персональних даних та володільцем чи розпорядником, якщо інше не передбачено законом; видання відповідного припису Уповноваженого або визначених ним посадових осіб секретаріату Уповноваженого; набрання законної сили рішенням суду щодо видалення або знищення персональних даних.	Персональные данные подлежат удалению либо уничтожения в случае окончания срока хранения данных, определенного согласием субъекта персональных данных на обработку этих данных либо законом; прекращение правоотношений между субъектом персональных данных и владельцем или распорядителем, если иное не предусмотрено законом; выдачи соответствующего предписания Уполномоченного либо определенных им должностных лиц секретариата Уполномоченного; вступления в законную силу решения суда относительно удаления либо уничтожения персональных данных.
Які права на захист даних Ви маєте?	**Какие права на защиту данных Вы имеете?**
Ви можете вимагати інформацію за вказаною вище адресою щодо персональних даних, яку ми зберігаємо та обробляємо стосовно Вас. Крім того, за певних обставин Ви можете вимагати виправлення або видалення Ваших персональних даних. Ви також можете мати право на обмеження обробки Ваших персональних даних, а також право на розголошення даних у структурованому, звичному та машиночитаному форматі.	Вы можете требовать информацию по указанному выше адресу относительно персональных данных, которую мы храним и обрабатываем относительно Вас. Кроме того, при определенных обстоятельствах Вы можете требовать исправления либо удаления Ваших персональных данных. Вы также можете иметь право на ограничение обработки Ваших персональных данных, а также право на разглашение данных в структурированном, обычном и машиночитаемом формате.
Куди можна подавати скарги?	**Куда можно подавать жалобы?**
Контроль за додержанням законодавства про захист персональних даних у межах повноважень, передбачених законом, покладається на Уповноваженого та суди.	Контроль за соблюдением законодательства о защите персональных данных в пределах полномочий, предусмотренных законом, возлагается на Уполномоченного и суды.
Також для забезпечення права на захист Ваших персональних даних Ви можете звернутися до структурного підрозділу BASF в Україні, що організовує роботу, пов'язану із захистом персональних даних при їх обробці.	Также для обеспечения права на защиту Ваших персональных данных Вы можете обратиться в структурное подразделение BASF в Украине, организующего работу,

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	связанную с защитой персональных данных при их обработке.
Провідним структурним підрозділом для захисту персональних даних групи BASF в Україні є:	Ведущим структурным подразделением для защиты персональных данных группы BASF в Украине является:
Державний уповноважений щодо захисту даних та свободи інформації Райнланд-Пфальц бульвар Дружби народів, будинок 19 01042, місто Київ Україна	Государственный уполномоченный по защите данных и свободе информации Рейнланд-Пфальц бульвар Дружбы народов, д. 19 01042, г. Киев Украина

Information on Data Protection

Data protection is something that BASF (herein after referred to as “we” or “us”) takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, the following document provides information on how we process Your Personal Data. Of course, we process personal data only in strict compliance with the applicable laws on the protection of personal data.

Who is responsible for data processing and who is the Data Protection Representative?

Responsible for data processing is

Our **Data Protection Representative** can be contacted at:
data-protection.uk@basf.com (Paul Russell)

Responsible for data processing (and represented by the Data Protection Representative above) are

BASF plc
4th & 5th floors,
2 Stockport Exchange
Railway Road
Stockport, SK1 3GG

BASF Pharma (Callanish) Ltd
4th and 5th floors
2 Stockport Exchange
Railway Road
Stockport, SK1 3GG

BASF Agricultural Specialties Limited
4th and 5th floors
2 Stockport Exchange
Railway Road
Stockport, SK1 3GG

Chemetall Ltd
Napier House Auckland Park
Bletchley
Milton Keynes
MK1 1BU

Nunhems UK Ltd
4th and 5th floors
2 Stockport Exchange
Railway Road,
Stockport, SK1 3GG

United Kingdom

BASF Metals Ltd
21st Floor, 110 Bishopsgate
London
EC2N 4AY

BASF Metals Recycling Limited
3rd Floor 1 Ashley Road,
Altrincham, Cheshire,
United Kingdom, WA14 2DT

Which data categories do we process and where do they come from?

1. Operation of the website

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a	Session: 30-minutes since last access by user for given session

			web application.	
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session-30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session-30-minutes since last access by user for given session

2. Conducting compliance investigations

We process the following categories of Personal Data to conduct compliance investigations. The personal data is provided by you or we collect it in the course of the investigation:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address)
- Professional data (for example, organization code, job title)
- Photographs
- Video recordings
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

For what purposes and on what legal basis is Your Personal Data processed?

We process Your Personal Data in compliance with the provisions of the General UK Data Protection Regulation (GDPR), as well as other relevant laws.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);
- Compliance with legal requirements (e.g. for example, of information and storage obligations under company law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements);
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, enforcing existing contracts

The processing of the above-mentioned data categories is necessary to achieve these purposes.

If not otherwise expressly stipulated, the legal basis for the processing is article 6 Para. 1 lit (f) GDPR, as well as the Data Protection Act 2018.

If we intend to process Your personal data for any other purpose not mentioned above, we will inform You accordingly prior to such processing.

To whom is personal data transmitted?

Within our company, only persons and bodies who need Your Personal Data to fulfill the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfill the above-mentioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose personal data to service providers or group companies located outside of the United Kingdom and European Economic Area (“third-party countries”), in which an adequate data protection level is not guaranteed by applicable laws. In such cases we take suitable measures to safeguard the protection of the personal data of Your Personal Data and to ensure an adequate level of data protection.

Hence, we will only transfer your personal data to external recipients in third countries if they have concluded UK standard data protection agreements with us or have introduced Binding Corporate Rules.

Further information as well as a copy of the measures taken can be obtained from the above specified contacts.

For how long do we retain Your Personal Data?

If not explicitly stipulated otherwise (e.g. in a specific consent form) we delete or block personal data of Our Contact Persons as soon as they are no longer needed for the purposes cited above, unless deletion or blocking would violate our legal obligations to provide and preserve records (such as retention periods provided by commercial or tax laws).

Which data protection rights do You have?

You may request **information** regarding the personal data we store and process concerning You at the above address. In addition, under specific circumstances You may demand **correction** or **deletion** of Your Personal Data. You might also be entitled to **a right to restrict the processing** of Your Personal Data as well as a **right to the disclosure of the data provided by them** in a structured, customary and machine-readable format.

You have the **right to object** to our processing of your personal information including where we process it for our legitimate interests.

If we process your data for the safeguarding of our legitimate interests you may object to this processing on grounds arising from your specific situation. We will then cease to process your personal data unless we can prove grounds for the processing worthy of protection which prevail over your interests, rights and freedom or the purpose of the processing is the assertion, exercise or defense of a legal claim.

Where can complaints be submitted?

Irrespective of any other legal remedy under administrative law or judicial remedy, You are entitled to file a complaint with our data protection representative (for contact details see page 1) or with the supervisory authority, particularly in the member state in which You are a resident or where the alleged violation took place, if You believe the processing of Your Personal Data is in violation of the UK General Data Protection Regulation.

The supervisory authority to which the complaint is submitted shall notify the appellant of the situation and the results of the complaint, including the option of a legal remedy in accordance with article 78 of the UK General Data Protection Regulation.

The Supervisory Authority is

Information Commissioner's Office

Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

USA

BASF Corporation
Privacy Policy
Last Updated: May 12, 2025

This Privacy Policy describes how BASF Corporation and all its US Sites and US subsidiaries ("BASF," "we," "us," or "our") may collect information about you during your visit to this compliance management platform (the "Website"). BASF values your privacy and is providing this Privacy Policy to describe the information we collect and how that information may be used, disclosed, transferred, retained or otherwise processed. By continuing your use of this Website, you are agreeing to the terms of this Privacy Policy. If you are an employee of BASF please be aware that using this platform will collect certain information about you and your activity for internal purposes, which are described in BASF's Company Requirement, Privacy Requirement. You may also access a copy of BASF's Privacy Requirement online from the Company Requirements. If you have any questions about BASF's data privacy practices, please contact BASF's Privacy Team at 800-831-2191 or via email at Privacy.Team.BASF.Corp@BASF.com. If you have concerns about using the Website, please contact the Hotline at 1-800-241-1280.

Important Notice to Residents of the State of California
Natural persons who reside in the State of California should review the Notice for California Residents below. You may have additional rights under California law. Employees and contractors working for BASF in California should additionally review the California Privacy Requirement for details regarding employment and job-related information collection, use, and rights.

CONTACT

If you have any questions or for more information about our Privacy Policy and the practices set forth here, please contact us at:

BASF Corp.
Attention: Data Privacy Officer
100 Park Avenue
Florham Park, NJ 07932
Telephone: 800-831-2191
Email: Privacy.Team.BASF.Corp@BASF.com

INFORMATION WE COLLECT

We collect or receive the following types of information:

Personal Information

We may collect your personal information, such as name, company name, IP address and email or physical address, from you directly, or indirectly, through business relationships, or from publicly available online sources. We will collect, use, disclose, transfer, retain or otherwise process your personal information in accordance with this Privacy Policy.

Cookies

The Website may collect information using “cookie” technology. Cookies are small packets of data that a website stores on your computer’s or mobile device’s hard drive (or other storage medium) so that your computer or device will “remember” information about your visit. Where available, the ability to accept cookie placement may be found in a cookie banner first displayed on the Website and, if available, in the cookie preferences.

If you do not want us to place a cookie on your hard drive, you may be able to turn that feature off on your computer or mobile device and, where available, may decline the placement using a cookie banner. Please consult your browser’s documentation for information on how to do this and how to delete persistent cookies via your browser. However, if you decide not to accept cookies, certain aspects of the Website may not function properly or as intended.

HOW WE USE YOUR PERSONAL INFORMATION

We use your personal information for the following purposes:

- Investigate and respond to the case reported and take appropriate action;
- Communication with the parties involved (complainant(s), subject(s) of the complaint, other persons who may be involved);
- Resolve disputes and lawsuits, establishing, exercising or defending against legal claims or litigation, and enforcing existing contracts;
- To secure and protect the safety and well-being of our personnel, customers, suppliers, distributors, retailers, the community, and the environment; and
- To meet requirements imposed by law; including court orders, subpoenas, or compliance with the legal process.

HOW WE DISCLOSE YOUR PERSONAL INFORMATION

We may disclose your personal information to third parties in the following circumstances:

- to third parties who provide services to us or on our behalf for the purposes described in this Privacy Policy, but only to the extent needed to enable them to provide such services;
- as required or permitted by law including, but not limited to, complying with a court order, complying with a statute or regulation, and assisting with investigations by government agencies;
- to administer or enforce our rights under an agreement;
- in emergency situations that threaten the life, health, or security of an individual, the community, or the environment;
- in connection with a change of ownership, sale, merger, liquidation, reorganization, or acquisition of BASF, a BASF business unit or department, or substantially all of BASF or a BASF business unit or department’s assets outside the ordinary course of business,

your personal information may be transferred as part of the transaction, as permitted by law;

- in response to lawful requests by public authorities, including for the purpose of meeting national security or law enforcement requirements and when compelled to do so by government authorities or required by law or regulation including, but not limited to, in response to court orders and subpoenas;
- in aggregate form with our agents, current and prospective business partners, and to other third parties; or
- to our affiliates and subsidiaries and other members in the BASF group of companies (in aggregate and non-aggregate forms) for the purposes described in this Privacy Policy.

HOW WE PROTECT YOUR INFORMATION

BASF takes the security and privacy of your personal information very seriously. Accordingly, we implement reasonable security measures designed to protect your personal information from loss, misuse and unauthorized access, disclosure, alteration and destruction, taking into account the risks involved in processing and the nature of such data, and comply with applicable laws and regulations. Please understand, however, that no security system is impenetrable. We cannot guarantee the security of our databases or the databases of the third parties to whom we may disclose your information (as permitted herein), nor can we guarantee that the information you supply will not be intercepted while being transmitted over the Internet. In particular, e-mail sent to us may not be secure, and you should therefore take special care in deciding what information you send to us via e-mail.

CHILDREN

We do not knowingly collect personal information from children under the age of 16 through this Website. If you are under 16, please do not give us any personal information. We encourage parents and legal guardians to monitor their children's Internet usage and to help enforce our Privacy Policy by instructing their children to never provide personal information without their permission. If you have reason to believe that a child under the age of 16 has provided personal information to us, please contact us at Privacy.Team.BASF.Corp@BASF.com, and we will endeavor to delete that information from our databases.

BASF offers opportunities for children under the age of 16 to learn more about science and participate in in-person activities. BASF will collect personal information if a child visits one of our facilities and to coordinate in-person activities, such as educational programs and outreach events, for administrative, security, and safety purposes. We will only collect such information directly from a parent or guardian and only retain that information for as long as necessary for the specific activity and as required by law.

DO NOT TRACK AND GLOBAL PRIVACY CONTROLS

BASF honors "Do Not Track" settings and "Global Privacy Controls". You can go to this website to learn more about the Global Privacy Control signal and how to implement it: https://globalprivacycontrol.org/. If you are using an opt-out preference signal on your browser using these settings, the opt-out preference signal will apply only to that browser. The choices

you make in response to any cookie banner will override the preferences you have made using the settings of your opt-out preference signal. Setting your opt-out preference signal within your browser will enable BASF to honor that signal in a frictionless manner.

EXTERNAL WEBSITES AND CHAT FEATURES

The Website may contain links to third-party websites. These third-party websites may collect information about you if you click on a link and may automatically record information about your browsing behavior every time you visit a site. We have no control over the privacy practices or the content of these websites. As such, we are not responsible for the content or the privacy policies of those third-party websites. You should check the applicable third-party privacy policy and terms of use when visiting any other websites.

The Website may contain features that allow you to chat via text with an automated response system or a live person. We and the third-party provider of the chat feature may retain a transcript of any such chat conversation. The third-party provider may use the transcript related to its provision of services and products. The third-party provider may collect personal information about and during your use of the chat feature, and such information would be subject to their privacy policies.

CHANGES TO THIS PRIVACY POLICY

This Privacy Policy is effective as of the "Last Updated" date stated at the top of the policy. We may change this Privacy Policy (including the Notice for California Residents) from time to time with or without notice to you. By visiting the Website you are deemed to have accepted such changes. Please be aware that, to the extent permitted by applicable law, and without prejudice to the foregoing, our use of your personal information is governed by the Privacy Policy in current effect. Please refer back to this Privacy Policy on a regular basis.

Notice for California Residents

Last Updated: December 20, 2024

This **Notice for California Residents** ("CCPA Notice") is a supplement to our Privacy Policy and applies to the "personal information," as such term is defined in the California Consumer Privacy Act of 2018 ("CCPA"), as amended, of natural persons who reside in the State of California ("consumer" or "you"). **Information specific to those California residents who are also employees or contractors of BASF can be found in the Company California Privacy Requirement, which supplements the Company Privacy Requirement. This CCPA Notice applies to such employees or contractors only as far as they are interacting with BASF in a non-employment related context.** Any capitalized terms or other terms not defined in this CCPA Notice shall have the meaning ascribed to them elsewhere in the Privacy Policy or Disclaimer or, if not defined herein or elsewhere in the Privacy Policy or Disclaimer, the CCPA or the California Privacy Rights Act ("CPRA"). To the extent of any conflict between this CCPA Notice and any other provision of the Privacy Policy, this CCPA Notice shall control only with respect to California residents and their personal information. If you are located elsewhere, please see the rest of our Privacy Policy above.

Information We Collect About California Residents

We collect information that identifies, relates to, describes, references, is capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular consumer, device or household sharing a device, service, or account ("Personal Information"). This Personal Information will be contained in records, electronic or physical, that are subject to retention requirements under BASF policy or law. Records that contain Personal Information will be retained as long as reasonably necessary to fulfill the disclosed purpose of the collection after such retention requirement expires. In particular, we have collected the following Categories of Personal Information from consumers in the twelve (12) months preceding the Last Update:

Table I -- Categories of Personal Information (with examples)
Identifiers A real name, alias, postal address, unique personal identifier, online identifier, IP address, email address, account name, Social Security number, driver's license number, passport number, or other similar identifiers.
Categories of Personal Information Listed in Cal. Civ. Code § 1798.80(e)) A name, signature, Social Security number, physical characteristics or description, address, telephone number, passport number, driver's license or state identification card number, insurance policy number, education, employment, employment history, bank account number, credit card number, debit card number, or any other financial information, medical information, or health insurance information. Some Personal Information included in this category may overlap with other categories.
Protected classification characteristics under California or federal law Age (40 years or older), race, color, ancestry, national origin, citizenship, religion or creed, marital status, medical condition, physical or mental disability, sex (including gender, gender identity, gender expression, pregnancy or childbirth and related medical conditions), sexual orientation, veteran or military status, genetic information (including familial genetic information).
Commercial information

Table I -- Categories of Personal Information (with examples)
Records of personal property, products or services purchased, obtained or considered, or other purchasing or consuming histories or tendencies.
Biometric Information genetic, physiological, behavioral, and biological characteristics, or activity patterns used to extract a template or other identifier or identifying information, such as, fingerprints, faceprints, and voiceprints, iris or retina scans, keystroke, gait, or other physical patterns, and sleep, health, or exercise data
Internet or other similar network activity Browsing history, search history, information on a consumer's interaction with a website, application, or advertisement.
Geolocation data Physical location or movements.
Sensory Data audio, electronic, visual, thermal, olfactory, or similar information
Professional employment-related information current or past job history or performance evaluations
Inferences drawn from other Personal Information Profile reflecting a person's preferences, characteristics, psychological trends, predispositions, behavior, attitudes, intelligence, abilities, and aptitudes.

Some of the above categories contain sensitive personal information as defined by the CPRA. However, no such information is being used to make any inferences about the characteristics of the individual about whom the information was collected. Further, BASF shall only use or disclose this sensitive personal information as reasonably expected to provide services or products that are requested, as needed for safety and security purposes, and as allowed by law.

Categories of Sources of Personal Information

We obtain the Categories of Personal Information in **Table I** from the following **Categories of Sources**:

- Directly from Consumer, e.g., forms consumers complete or submissions, including job applications, you make to us on our Website or other websites or platforms controlled by or on behalf of BASF; information provided to us by a third party at the direction of the Consumer, provided to us in person when visiting a physical BASF location, at trade shows or other marketing and sales related events; or products and services consumers purchase from us; or any of the above activities through our service providers or vendors.

- Automatically from Consumer, e.g., from observing consumer actions on our Website and other websites directly or with the assistance of third parties.
    - Consumer Interactions with Website, e.g., data analytics
    - Cookies
    - Social Media Websites

- Business Relationships directly with consumers or with other business partners, such as distributors, retailers, data brokers/data resellers, employment related services, consultants, sponsorships, trade memberships, or organizations involved in merger or acquisition activities etc.

- Information Publicly Available Online, such as government databases, online profiles, social media, and Internet search engines.

Business Purposes for the Use of Personal Information of California Residents
We may use any of the Categories of Personal Information in **Table I** for one or more of the following Business Purposes:

- to meet requirements imposed by law, including court orders, subpoenas, or compliance with the legal process;
- to respond to law enforcement requests and as required by applicable law, court order, or governmental regulations;
- as described to a consumer, including during the employment application process, when collecting Personal Information or as otherwise set forth in the CCPA;
- to evaluate or conduct a merger, divestiture, restructuring, reorganization, dissolution, or other sale or transfer of some or all of our assets, whether as a going concern or as part of bankruptcy, liquidation, or similar proceeding, in which Personal Information held by us about our Website users or others that interact with BASF is among the assets transferred.
- To develop, implement, market, promote, and sell products, services, and special offers
- To establish customer, supplier, distributor, and retailer relationships and to communicate with customers, suppliers, distributors, and retailers
- To manage and promote the business activities of BASF, including the development and evaluation of business plans
- To personalize a consumer's Website experience and to deliver content and product and service offerings relevant to their interests (with their consent where required by law), including targeted offers and ads through our Website, third-party sites, and via email or text message
- To carry out other purposes which are identified to a consumer; for example, in any terms of use or agreements related to a specific product or service of BASF
- To purchase, acquire, and solicit products, services, and special offers from our suppliers;
- To provide information and training to customers, suppliers, distributors, and retailers about existing and new products and services of BASF, including the use of such products and services;
- To review and assess market trends and activities impacting the business of BASF;
- To provide, develop, implement, market, support, personalize, and develop our Website, products, and services;
- To create maintain, customize, and secure a consumer's account with us
- To secure and protect the safety and well-being of our customers, suppliers, distributors, retailers, the community, and the environment;
- To administer or enforce our rights under an agreement or otherwise protect BASF and its rights;
- To process consumer requests, purchases, transactions, and payments and prevent transactional fraud;
- To provide consumers with support and to respond to consumer inquiries, including to investigate and address consumer concerns and monitor and improve our responses;
- To research, develop and improve existing and new products, technologies, and services; and
- For testing, research, analysis, and product development, including to develop and improve our Website, products, and services.

BASF will only use or disclose the Personal Information for the purpose for which it was originally collected, those purposes listed above that are related to the original purpose, and purposes required or permitted by law.

Disclosing Personal Information of California Residents

Disclosures of Personal Information for a Business Purpose

In the twelve (12) months preceding the Last Update, we have disclosed the following Categories of Personal Information for one or more of the Business Purposes listed above:

- Identifiers
- Categories of Personal Information Listed in Cal. Civ. Code § 1798.80(e))
- Protected classification characteristics under California or federal law
- Commercial information
- Biometric information
- Internet or other similar network activity
- Geolocation data
- Sensory data
- Professional or employment-related information
- Inferences drawn from other personal information

Categories of Recipients to Whom We Disclose

In the twelve (12) months preceding the Last Update, we have disclosed Personal Information for a Business Purpose to the following Categories of Recipients:

- Service Providers
- Contractors
- Distributors
- Advertising Agencies
- Governmental Agencies (Federal or State)
- Trade Industry Groups
- Affiliates and subsidiaries of BASF and other members in the BASF group of companies (“Affiliates”)
- Recipients in connection with legal or equitable claims, actions or proceedings (“Proceeding Recipients”)

Table II sets forth each Category of Personal Information collected from or about consumers, and the Categories of Recipients to whom we disclosed such Personal Information:

Table II – Categories of Personal Information and Categories of Recipients

Categories of Personal Information	**Categories of Recipients**
Identifiers.	Service Providers; Contractors; Governmental Agencies; Trade Industry Groups; Proceeding

	Recipients; Affiliates; Distributors; Advertising Agencies
Personal information categories listed in the California Customer Records statute (Cal. Civ. Code § 1798.80(e)).	Service Providers; Governmental Agencies; Contractors; Proceeding Recipients
Protected classification characteristics under California or federal law.	Service Providers; Contractors; Governmental Agencies; Trade Industry Groups; Proceeding Recipients; Affiliates
Commercial information.	Service Providers; Contractors; Governmental Agencies; Proceeding Recipients; Affiliates
Biometric information.	Service Providers; Contractors; Affiliates
Internet or other similar network activity.	Service Providers; Contractors; Proceeding Recipients; Affiliates; Advertising Agencies
Geolocation data.	Service Providers; Contractors; Affiliates; Advertising Agencies
Sensory data.	Service Providers; Contractors; Affiliates
Professional or employment-related information.	Service Providers; Contractors; Proceeding Recipients; Affiliates
Inferences drawn from other personal information.	Service Providers; Contractors; Affiliates

Sale or Sharing of Personal Information

We may allow certain third parties (such as online advertising services) to collect your personal information via automated technologies on our Website. We share the categories of personal information as listed above for the business and commercial purposes of online advertising and to provide third-party social network features and functionality on our Website. Those third parties may use your personal information for optimization, to display cross-contextual advertising and to manage their own platforms. You have the right to opt out of this disclosure of your information, which may be considered a "sale" or "sharing" under California law, as set forth below. You may opt-out of such "sale" or "sharing" by implementing the Global Privacy Control ("GPC") signal in your browser. You can go to this website to learn more about the GPC signal and how to implement it: https://globalprivacycontrol.org/.

We may disclose your contact information to Distributors who distribute BASF products if you request to learn more about BASF products or to be contacted by someone to discuss BASF products.

Knowing Your Rights Under the CCPA

The CCPA provides consumers with specific rights regarding their Personal Information. In this section, we describe your rights under the CCPA and explain how to exercise those rights.

Access to Specific Information Right

You have the right to request that BASF disclose certain information to you about our collection and use of your Personal Information over the past 12 months or a longer period of time, but we may not be able or the effort may be disproportionate to the request for that longer time period. If you wish to exercise

your right to access, you must submit a verifiable consumer request (see **Exercising Access, Data Correction and Deletion Rights**).

Once we receive and confirm your verifiable consumer request (see **Verification Process** and **Response Timing and Format** sections below), we will disclose to you any of the following pieces of information that apply to the extent these are included in your request, unless an exception or other grounds to deny the request in whole or in part applies under applicable law. In the event an exception applies, we will notify you of such exception or grounds when we respond to your request.

- The Categories of Personal Information we collected about you.
- The Categories of Sources for the Personal Information we collected about you.
- Our Business Purpose for collecting or disclosing that Personal Information.
- The Categories of third parties with whom Personal Information may have been disclosed.
- The specific pieces of Personal Information we collected about you.
- If we sold, shared or disclosed your Personal Information, separate lists disclosing:
  - sales, identifying the Personal Information categories that each Category of third party purchased;
  - Categories of Personal Information that were shared with each Category of third party with whom it was shared; and
  - disclosures for a Business Purpose, identifying the Categories of Personal Information that each Category of third party obtained.

Correction Request Rights

You have the right to request that BASF correct your Personal Information if it is inaccurate, subject to certain exceptions. If you wish to exercise this right, you must submit a verifiable consumer request (see **Exercising Access, Data Correction and Deletion Rights**).

Once we receive and confirm your verifiable consumer request (see **Verification Process** and **Response Timing and Format** sections below), we will correct (and direct our service providers and contractors to correct) your Personal Information in our records, unless we determine that the new Personal Information is more likely not accurate, it would be either impossible or require disproportionate effort, or an exception or other grounds to deny the request applies under applicable law. In the event an exception or law applies to the denial of the request, we will notify you of such exception or grounds when we respond to your request. Additionally, if correcting the Personal Information would be impossible or require disproportionate effort, we will provide an explanation of that situation. In such an event you may have the option of requesting the Personal Information to be deleted.

Deletion Request Rights

You have the right to request that BASF delete your Personal Information, subject to certain exceptions. If you wish to exercise this right, you must submit a verifiable consumer request (see **Exercising Access, Data Correction, and Deletion Rights**).

Once we receive and confirm your verifiable consumer request (see **Verification Process** and **Response Timing and Format** sections below), we will delete (and direct our service providers and contractors to

delete) your Personal Information from our records, unless an exception or other grounds to deny the request to delete applies under applicable law. In the event an exception applies, we will notify you of such exception or grounds when we respond to your request. We will keep a record of your request.

Exercising Access, Data Correction and Deletion Rights

To exercise the access, data correction, and deletion rights described above, please submit a verifiable consumer request to us by one of the following methods:

- Website. A consumer may submit a request by completing the ***Request Form*.**
- Calling us at 800-831-2191. A consumer may submit a request by calling the number to leave a voicemail message. BASF will call back to provide more instructions and procure verification information.

Only you, or someone legally authorized to act on your behalf, may make a verifiable consumer request related to your Personal Information. You may also make a verifiable consumer request on behalf of your minor child.

You may only make a verifiable consumer request for access twice within a 12-month period.

Verification Process

A verifiable consumer request must:

- Provide sufficient information in response to the website/email/phone verification questions asked in the creation of your request that allows us to reasonably verify you are the person about whom we collected Personal Information or an authorized representative of such a person. In the event we need additional information, such as confirmation of the accuracy of Personal Information or of an individual's status as an authorized representative, we will reach out to you personally or your authorized representative to ask additional questions or gather additional information.
- Describe your request with sufficient detail that allows us to properly understand, evaluate, and respond to it.

We will only use Personal Information provided in a verifiable consumer request to verify the requestor's identity or authority to make the request. BASF or a third party on behalf of BASF may follow up with you to determine whether a request is a verifiable consumer request under applicable law.

If we cannot verify your identity or authority to make the request and confirm the Personal Information relates to you, BASF will deny the consumer request in whole or in part and will not to disclose the information requested or, as applicable, will not delete the information requested. BASF will respond to any such consumer request with a denial and will also explain why it has no reasonable method by which it can verify the identity of the requestor.

However, if a consumer request that seeks disclosure of specific pieces of Personal Information is denied because we cannot verify the identity of the person making the request under the applicable verification rules under the CCPA, then we shall treat the request as one that seeks the disclosure of the categories of Personal Information and apply the verification rules in the CCPA applicable to requests for disclosure of categories of Personal Information.

If a consumer request that seeks disclosure of categories of Personal Information is denied because we cannot verify the identity of the person making the request under the applicable verification rules in the CCPA regulation, then we shall provide or direct the requestor to our general business practices regarding the collection, maintenance and sale of Personal Information as set forth in this Privacy Policy.

Response Timing and Format

We will confirm receipt of a verifiable consumer request within ten (10) days of its receipt.

We will respond to a verifiable consumer request within forty-five (45) days of its receipt. If we require more time (up to an additional 45 days), we will inform you of the reason and extension period in writing.

We will deliver our written response by mail or electronically, at your option. If you do not indicate a preference for delivery, BASF will use its discretion in choosing the method for delivery of the information.

The response we provide will also explain the reasons we cannot comply with a request, if applicable.

We do not charge a fee to process or respond to your verifiable consumer request unless it is excessive, repetitive, or manifestly unfounded. If we determine that the request warrants a fee, we will tell you why we made that decision and provide you with a cost estimate before processing the request.

Personal Information Sales and Sharing Opt-Out and Opt-In Rights

You have the right to opt-out of any sale or sharing and to later opt back into that sale or sharing. Please visit the Do Not Sell or Share My Personal Information link in order to make your request to opt out of the sale of your Personal Information, and to receive instructions for how you can opt out of the sharing of your Personal Information. You may opt out of the sharing of your Personal Information with Distributors who may have received your information in order to follow-up with you about BASF products using this link as well.

For your convenience, in order to opt out of that sale or sharing that occurs via automated technologies on our Website, you may reject the setting of any cookies using the cookie banner. If you have already accepted cookies and now wish to reject them, you can visit your cookie preference center to change your cookie settings or visit your browser to delete cookies pursuant to their process. Additionally, you may opt-out by implementing the Global Privacy Control (“GPC”) signal in your browser. You can go to this website to learn more about the GPC signal and how to implement it: https://globalprivacycontrol.org/. This information may also be found at the Do Not Sell or Share My Personal Information link.

BASF does not knowingly sell or share the Personal Information of consumers who are less than 16 years of age.

Non-Discrimination

We will not discriminate against you for exercising any of your CCPA rights. Unless permitted by law, we will not:

- Deny you goods or services.
- Charge you different prices or rates for goods or services, including through granting discounts or other benefits, or imposing penalties.
- Provide you a different level or quality of goods or services.
- Suggest that you may receive a different price or rate for goods or services or a different level or quality of goods or services.
- Retaliate against an employee, job applicant, or independent contractor

We may offer you certain financial incentives permitted by law from time to time that can result in different prices, rates, or quality levels. Any permitted financial incentive we offer will reasonably relate to your Personal Information's value and contain written terms that describe the program's material aspects. Participation in a financial incentive program requires your prior opt in consent, which you may revoke at any time. See **Financial Incentive** section below.

Right to Designate an Authorized Agent

If you submit a request for access or deletion through the use of an authorized agent, we may require that you (i) provide the authorized agent written permission to act on your behalf, and (ii) verify your identity directly with us. We may deny a request from an authorized agent that does not submit proof of authorization or where you have not verified your identity directly with us.

Financial Incentives

Details about specific financial incentives such as materials terms, the categories of Personal Information implicated, how you may opt-in to the incentive program, how you may exercise the right to withdraw, and a good faith estimate of the value of the data shall be disclosed by BASF to you at or before you provide BASF with your Personal Information in exchange for such financial incentives.

Other California Privacy Rights

Pursuant to California's "Shine the Light" law (Civil Code Section § 1798.83), California residents have the right to request certain information regarding our disclosure of Personal Information to third parties for their direct marketing purposes, including the names and addresses of those third parties, and examples of the types of services or products marketed by those third parties. To make such a request, please send

an email to Privacy.Team.BASF.Corp@BASF.com or write to us at BASF Corp., Attention: Data Privacy Officer, 100 Park Avenue, Florham Park, NJ 07932.

DO NOT TRACK AND GLOBAL PRIVACY CONTROLS

BASF honors "Do Not Track" settings and "Global Privacy Controls". You can go to this website to learn more about the Global Privacy Control signal and how to implement it: https://globalprivacycontrol.org/. If you are using an opt-out preference signal on your browser using these settings, the opt-out preference signal will apply only to that browser. The choices you make in response to any cookie banner will override the preferences you have made using the settings of your opt-out preference signal. Setting your opt-out preference signal within your browser will enable BASF to honor that signal in a frictionless manner.

Notice for Texas and Nebraska Residents

Last Updated: December 20, 2024

This **Notice for Texas and Nebraska Residents** ("Notice for Other US States" or "Notice") is a supplement to our Privacy Policy and applies to the "personal information," as such term is defined in applicable laws. This Notice applies to natural persons who reside in the States of Texas and Nebraska and interact with BASF in an individual or household context ("consumer" or "you"). Any capitalized terms or other terms not defined in this Notice shall have the meaning ascribed to them elsewhere in the Privacy Policy or Disclaimer or, if not defined herein or elsewhere in the Privacy Policy or Disclaimer, then applicable law. To the extent of any conflict between this Notice and any other provision of the Privacy Policy, this Notice shall control only with respect to Texas or Nebraska residents and their personal information. If you are located elsewhere, please see the rest of our Privacy Policy above. This Notice for Other US States does not apply to personnel or job applicants.

Information We Collect About Texas and Nebraska Residents

We collect information that identifies or is reasonably capable of being associated with, directly or indirectly, with a particular consumer ("Personal Data"). This Personal Data will be contained in records, electronic or physical, that are subject to retention requirements under BASF policy or law. Records that contain Personal Data will be retained as long as reasonably necessary to fulfill the disclosed purpose of the collection after such retention requirement expires. In particular, we have collected the following Categories of Personal Data from consumers preceding the Last Update:

Table I -- Categories of Personal Data (with examples)
Identifiers A real name, postal address, pictures, video; unique personal identifier, online identifier, IP address, email address, account name, driver's license number, or other similar identifiers.
Commercial information Records of personal property, products or services purchased, obtained or considered, or other purchasing or consuming histories or tendencies.
Internet or other similar network activity Browsing history, search history, information on a consumer's interaction with a website, application, or advertisement.

Some of the above categories contain sensitive personal information as they relate to children. However, no such information is being used to make any inferences about the characteristics of the individual about whom the information was collected. Further, BASF shall only use or disclose this sensitive personal information as reasonably expected to provide services or products that are requested, as needed for safety and security purposes, and as allowed by law or with parental consent.

Purposes for the Use of Personal Data of Texas and Nebraska Residents

We may use any of the Categories of Personal Data in **Table I** for one or more of the following purposes:

- to meet requirements imposed by law, including court orders, subpoenas, or compliance with the legal process;
- to respond to law enforcement requests and as required by applicable law, court order, or governmental regulations;
- as described to a consumer when collecting Personal Data or as otherwise permitted by applicable law;
- to evaluate or conduct a merger, divestiture, restructuring, reorganization, dissolution, or other sale or transfer of some or all of our assets, whether as a going concern or as part of bankruptcy, liquidation, or similar proceeding, in which Personal Data held by us about our Website users or other consumers that interact with BASF is among the assets transferred;
- To personalize a consumer's Website experience and to deliver content and product and service offerings relevant to their interests (with their consent where required by law), including targeted offers and ads through our Website, third-party sites, and via email or text message;
- To carry out other purposes which are identified to a consumer (e.g., to deliver, maintain, and recall products and services to our customers); and as described, in any terms of use or agreements related to a specific product or service of BASF;
- To provide, develop, implement, market, support, personalize, and develop our Website;
- To create maintain, customize, and secure a consumer's account with us;
- To secure and protect the safety and well-being of our visitors, customers, suppliers, distributors, retailers, the community, and the environment;
- To administer or enforce our rights under an agreement or otherwise protect BASF and its rights;
- To provide consumers with support and to respond to consumer inquiries, including to investigate and address consumer concerns and monitor and improve our responses;
- For testing, research, analysis, and product development, including to develop and improve our Website.

BASF will only use or disclose the Personal Data for the purpose for which it was originally collected, those purposes listed above that are related to the original purpose, and purposes required or permitted by law.

Disclosing Personal Data

Table II sets forth each Category of Personal Data collected from or about consumers, and the Categories of Recipients to whom we disclosed such Personal Data:

Table II – Categories of Personal Data and Categories of Recipients

Categories of Personal Data	Categories of Recipients
Identifiers.	Service Providers; Contractors; Governmental Agencies; Trade Industry Groups; Proceeding Recipients; Affiliates; Distributors; Advertising Agencies

Commercial information.	Service Providers; Contractors; Governmental Agencies; Proceeding Recipients; Affiliates
Internet or other similar network activity.	Service Providers; Contractors; Proceeding Recipients; Affiliates; Advertising Agencies

Sale of Personal Data and Targeted Advertising

We may allow certain third parties (such as online advertising services) to collect your personal information via automated technologies on our Website. We share the categories of personal information as listed above for the business and commercial purposes of online advertising and to provide third-party social network features and functionality on our Website. Those third parties may use your personal information for optimization, to display cross-contextual or targeted advertising and to manage their own platforms. You have the right to opt out of this disclosure of your information, which may be considered a “sale” or “targeted advertising” under applicable law, as set forth below. You may opt-out of such “sale” or targeted advertising by implementing the Global Privacy Control (“GPC”) signal in your browser. You can go to this website to learn more about the GPC signal and how to implement it: https://globalprivacycontrol.org/.

Knowing Your Rights Under Applicable Consumer Privacy Laws

Applicable law in Texas and Nebraska provides consumers with specific rights regarding their Personal Data. In this section, we describe your rights and explain how to exercise those rights.

Access to Specific Information Right

You have the right to request that BASF disclose certain information to you about our collection and use of your Personal Data. If you wish to exercise your right to access, you must submit a verifiable consumer request (see **Exercising Access, Data Correction and Deletion Rights**).

Once we receive and confirm your verifiable consumer request (see **Verification Process** and **Response Timing and Format** sections below), we will disclose to you any of the following pieces of information that apply to the extent these are included in your request, unless an exception or other grounds to deny the request in whole or in part applies under applicable law. In the event an exception applies, we will notify you of such exception or grounds when we respond to your request.

- Confirm if we have collected Personal Data about you.
- A copy of the Personal Data we collected about you.

Correction Request Rights

You have the right to request that BASF correct your Personal Data if it is inaccurate, subject to certain exceptions. If you wish to exercise this right, you must submit a verifiable consumer request (see **Exercising Access, Data Correction and Deletion Rights**).

Once we receive and confirm your verifiable consumer request (see **Verification Process** and **Response Timing and Format** sections below), we will correct (and direct our service providers and contractors to correct) your Personal Data in our records, unless we determine that the new Personal Data is more likely not accurate or an exception or other grounds to deny the request applies under applicable law. In the event an exception or law applies to the denial of the request, we will notify you of such exception or grounds when we respond to your request. Additionally, if correcting the Personal Data would be impossible or require disproportionate effort, we will provide an explanation of that situation. In such an event you may have the option of requesting the Personal Data to be deleted.

Deletion Request Rights

You have the right to request that BASF delete your Personal Data, subject to certain exceptions. If you wish to exercise this right, you must submit a verifiable consumer request (see **Exercising Access, Data Correction, and Deletion Rights**).

Once we receive and confirm your verifiable consumer request (see **Verification Process** and **Response Timing and Format** sections below), we will delete (and direct our service providers and contractors to delete) your Personal Data from our records, unless an exception or other grounds to deny the request to delete applies under applicable law. In the event an exception applies, we will notify you of such exception or grounds when we respond to your request. We will keep a record of your request.

Exercising Access, Data Correction and Deletion Rights

To exercise the access, data correction, and deletion rights described above, please submit a verifiable consumer request to us by one of the following methods:

- Website. A consumer may submit a request by completing the ***Request Form*.**
- Calling us at 800-831-2191. A consumer may submit a request by calling the number to leave a voicemail message. BASF will call back to provide more instructions and procure verification information.

Only you, or someone legally authorized to act on your behalf, may make a verifiable consumer request related to your Personal Data. You may also make a verifiable consumer request on behalf of your minor child.

You may only make a verifiable consumer request for access twice annually.

Verification Process

A verifiable consumer request must:

- Provide sufficient information in response to the website/email/phone verification questions asked in the creation of your request that allows us to reasonably verify you are the person about whom we collected Personal Data or an authorized representative of such a person. In the event we need additional information, such as confirmation of the accuracy of Personal Data or of an individual's status as an authorized representative, we will reach out to you personally or your authorized representative to ask additional questions or gather additional information.

- Describe your request with sufficient detail that allows us to properly understand, evaluate, and respond to it.

We will only use Personal Data provided in a verifiable consumer request to verify the requestor's identity or authority to make the request. BASF or a third party on behalf of BASF may follow up with you to determine whether a request is a verifiable consumer request under applicable law.

If we cannot verify your identity or authority to make the request and confirm the Personal Data relates to you, BASF will deny the consumer request in whole or in part and will not to disclose the information requested or, as applicable, will not delete the information requested. BASF will respond to any such consumer request with a denial and will also explain why it has no reasonable method by which it can verify the identity of the requestor.

If a consumer request that seeks disclosure of categories of Personal Data is denied because we cannot verify the identity of the person making the request under the applicable verification rules in applicable law regulation, then we shall provide or direct the requestor to our general business practices regarding the collection, maintenance and sale of Personal Data as set forth in this Privacy Policy.

Response Timing and Format

We will respond to a verifiable consumer request within forty-five (45) days of its receipt. If we require more time (up to an additional 45 days), we will inform you of the reason and extension period in writing.

We will deliver our written response by mail or electronically, at your option. If you do not indicate a preference for delivery, BASF will use its discretion in choosing the method for delivery of the information.

The response we provide will also explain the reasons we cannot comply with a request, if applicable.

We do not charge a fee to process or respond to your verifiable consumer request unless it is excessive, repetitive, or manifestly unfounded. If we determine that the request warrants a fee, we will tell you why we made that decision and provide you with a cost estimate before processing the request.

Right to Appeal

You have the right to appeal BASF's decision to not provide the access, correction, or deletion requested pursuant to the above process. You will receive a written explanation via mail or electronic mail of the reason or reasons for the decision. If you wish to appeal the reason or reasons for the decision, you may do so by directly responding to that communication.

Personal Data Sales and Targeted Advertising Opt-Out and Opt-In Rights

For your convenience, in order to opt out of that sale or targeted advertising that occurs via automated technologies on our Website, you may reject the setting of any cookies using the cookie banner. If you have already accepted cookies and now wish to reject them, you can visit your cookie preference center to change your cookie settings or visit your browser to delete cookies pursuant to their process. Additionally, you may opt-out by implementing the Global Privacy Control ("GPC") signal in your browser. You can go to this website to learn more about the GPC signal and how to implement it: https://globalprivacycontrol.org/.

BASF does not knowingly allow for targeted advertising of or sell the Personal Data of consumers who are less than 16 years of age or allow.

Non-Discrimination

We will not discriminate against you for exercising any of your privacy rights. Unless permitted by law, we will not:

- Deny you goods or services.
- Charge you different prices or rates for goods or services, including through granting discounts or other benefits, or imposing penalties.
- Provide you a different level or quality of goods or services.
- Suggest that you may receive a different price or rate for goods or services or a different level or quality of goods or services.

We may offer you certain financial incentives permitted by law from time to time that can result in different prices, rates, or quality levels. Any permitted financial incentive we offer will reasonably relate to your Personal Data's value and contain written terms that describe the program's material aspects. Participation in a financial incentive program requires your prior opt in consent, which you may revoke at any time.

Right to Designate an Authorized Agent

If you submit a request for access or deletion through the use of an authorized agent, we may require that you (i) provide the authorized agent written permission to act on your behalf, and (ii) verify your identity

directly with us. We may deny a request from an authorized agent that does not submit proof of authorization or where you have not verified your identity directly with us.

DO NOT TRACK AND GLOBAL PRIVACY CONTROLS

BASF honors "Do Not Track" settings and "Global Privacy Controls". You can go to this website to learn more about the Global Privacy Control signal and how to implement it: https://globalprivacycontrol.org/. If you are using an opt-out preference signal on your browser using these settings, the opt-out preference signal will apply only to that browser. The choices you make in response to any cookie banner will override the preferences you have made using the settings of your opt-out preference signal. Setting your opt-out preference signal within your browser will enable BASF to honor that signal in a frictionless manner.

Ma'lumotlar himoyasi haqida ma'lumot

Ma'lumotlar himoyasi - bu BASF (keyingi o'rinlarda "biz") kompaniyasi juda jiddiy tarzda yondashadigan masaladir. Tabiiyki, bu masala, shuningdek, yuqori darajadagi shaffoflikni ta'minlashni o'z ichiga oladi. Shaffoflikni ta'minlash madsadida, quyidagi hujjatda, sizning shaxsiy ma'lumotlaringizni qanday qayta ishlashimiz haqida ma'lumot berilgan. Albatta, biz shaxsiy ma'lumotlarni faqatgina shaxsiy ma'lumotlarni himoya qilish bo'yicha amaldagi qonunchilikka qat'iy rioya qilgan tarzda qayta ishlaymiz.

Ma'lumotlarni qayta ishlash uchun kim javobgar va ma'lumotlarni himoya qilish bo'yicha xodim bilan qanday bog'lanish mumkin?

Ma'lumotlarni qayta ishlash uchun mas'ul

BASF SE

Karl-Bosh-shtrasse 38,
67056 Ludvigsxafen/Reyn (67056 Ludwigshafen/Rhein)
+49 621 600

Bizning ma'lumotlarni himoya qilish bo'yicha xodimimiz bilan quyidagi manzil bo'yicha bog'lanishingiz mumkin:

data-protection@basf.com

Biz qanday ma'lumotlarni toifasini qayta ishlaymiz va ular qaerdan olinadi?

1. Veb-sahifa faoliyati

Cookie fayllari - bu veb-sahifani (veb-server, server) ko'rib chiqayotgan foydalanuvchining qurilmasidagi brauzerda saqlanishi mumkin bo'lgan matnli ma'lumot. Cookie fayllari yoki veb-serverdan brauzerga yuboriladi, yoki ma'lum bir tartib asosida (JavaScript) brauzerda yaratiladi. Foydalanuvchi yuqoridagi sahifaga qayta kirsa yoki veb-sayt tartibi asosida cookie ma'lumotlarini serverga uzatsa, veb-server cookie ma'lumotlarini to'g'ridan-to'g'ri serverdan o'qishi mumkin. Cookie fayllari sizning qurilmangizga zarar yetkazmaydi, viruslar, troyanlar va boshqa zararli dasturlarni saqlamaydi.

Ma'lumotlar muayyan foydalaniladigan qurilmaga tegishli cookie faylida saqlanadi. Biroq, bu sizning shaxsingiz haqida bevosita ma'lumot olishimizni anglatmaydi.

Ushbu veb-sahifa faqatgina o'zining faoliyat yuritishi uchun zarur bo'lgan ma'lumotlardan foydalanadi. Odatda, bu cookie fayllari faqatgina maxfiylik sozlamalarini sozlash, tizimga kirish yoki shakllarni to'ldirish kabi xizmat buyurtmasiga muvofiq siz amalga oshiradigan harakatlarga

javoban o'rnatiladi. Siz brauzeringizni cookie fayllarni blokirovka qilish yoki cookie fayllari haqida xabardor qilish uchun sozlashingiz mumkin. Biroq, veb-sahifaning ayrim sohalari noto'g'ri ishlashi mumkin.

Domen	Ismi	Turi	Maqsadi	Davomiyligi
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Birinchi tomon	Sessiya holati foydalanuvchi uchun veb-ilovaning sahifalari bo'ylab harakatlanishi jarayonida qiymatlarni chiqarish va saqlash imkonini beradi	Sessiya: Foydalanuvchining mazkur sessiyaga oxirgi kirishidan 30 daqiqa davomida
secure.ethicspoint.eu	NGSecure	Birinchi tomon	Brandmauer / zo'riqishni muvozanatlovchi tomonidan seansni saqlash uchun yaratiladi va foydalaniladi	Sessiya: Foydalanuvchining mazkur sessiyaga oxirgi kirishidan 30 daqiqa davomida
secure.ethicspoint.eu	ep	Birinchi tomon	Hisobotlarni jo'natish va NAVEX contact center metodi uchun qabul metodi bilan bog'liq bo'lgan o'zgaruvchilarni saqlaydi.	Sessiya: Foydalanuvchining mazkur sessiyaga oxirgi kirishidan 30 daqiqa davomida

2. Talablarga rioya etilishi tekshiruvlarini o'tkazish

Biz talablarga muvofiqlikni tekshirish uchun Shaxsiy ma'lumotlarning quyidagi toifalarini ko'rib chiqamiz. Shaxsiy ma'lumotlar siz tomoningizdan taqdim etiladi yoki biz ularni tekshirish vaqtida yig'amiz:

- Aloqa ma'lumotlari (masalan, ism va familiya, manzil, telefon raqami, mobil telefon raqami va elektron pochta manzili)
- Professional ma'lumotlar (masalan, tashkilot kodi, lavozim)
- Forosuratlar
- Video yozuvlar
- Tekshirishlar va ishning holatini aniqlash uchun zarur bo'lgan boshqa ma'lumotlar (masalan, transport vositasining ro'yxat raqami, bandlik to'g'risidagi ma'lumotlar, to'lov ma'lumotlari, buyurtma ma'lumotlari).

<u>Sizning shaxsiy ma'lumotlaringiz qaysi maqsadlarda va qanday huquqiy asoslarda qayta ishlanadi?</u>

Biz sizning shaxsiy ma'lumotlaringizni Yevropa Ittifoqining ma'lumotlarni himoya qilishning umumiy reglamenti shartlari (GDPR) va boshqa qonunlar asosida qayta ishlaymiz.

Shaxsiy ma'lumotlaringizni qayta ishlash quyidagi maqsadlarda amalga oshiriladi:

- Muvofiqlik-hisoboti sahifasining faoliyati;
- Tekshiruvlarni o'tkazish, ro'yxatga olingan holatlarga javob qaytarish va tegishli choralarni ko'rish;
- Jalb qilingan tomonlar bilan muloqot qilish (arizachilar, ayblanuvchilar, boshqa jalb qilingan shaxslar);
- Qonuniy talablarga rioya qilish (masalan, mansab bilan bog'liq jinoyatlar, pul yuvish bilan bog'liq jinoyatlar va qonun, hamda ichki talablarning boshqa buzilishlari oldini olish maqsadida, kompaniyalar to'g'risidagi qonun hujjatlariga muvofiq axborot va saqlash bo'yicha majburiyatlar)
- Nizolar va da'volarni hal qilish, da'vo arizalarini asoslash, da'vo talablari bo'yicha huquqdan foydalanish yoki da'vo yoxud sudda ko'rib chiqilishi tufayli himoyalanish, mavjud shartnomalarga amal qilinishini ta'minlash

Yuqoridagi ma'lumotlar toifalarini qayta ishlash mazkur maqsadlarga erishish uchun zarur.

Agar boshqa shartlar bevosita kelishilmagan bo'lsa, qayta ishlash uchun huquqiy asos bo'lib lit. (F) GDPRning 1-band 6-moddasi, shuningdek, Shaxsiy ma'lumotlar to'g'risidagi Federal qonunning 6-moddasi, Ma'lumotlarni himoya qilish to'g'risidagi Federal qonunning (BDSG) § 26 (1) 2-bandi hisoblanadi.

Agar biz, yuqorida aytib o'tilganlardan boshqa maqsadlarda shaxsiy ma'lumotlaringizni qayta ishlashni maqsad qilgan bo'lsak, biz sizni bunday qayta ishlashning boshlanishidan oldin sizni maqsadga muvofiq tarzda xabardor qilamiz.

Shaxsiy ma'lumotlar kimga taqdim etiladi?

Bizning kompaniyamizda mazkur ma'lumotlardan foydalanish imkoniyati, faqatgina yuqoridagi maqsadlarga erishish uchun sizning shaxsiy ma'lumotingiz zarur bo'lgan shaxslar va organlarga taqdim etiladi.

Bizning kompaniyalar guruhimiz doirasida, sizning Shaxsiy ma'lumotlaringiz, guruhdagi muayyan kompaniyalarga, agar ular kompaniyalar guruhida filiallar uchun asosiy vazifalarni markazlashtirilgan tarzda amalga oshirsa, yoki agar tashkilot tuzilmasiga asoslangan holda firmalararo vazifalarni bajarsa, yoxud bu yuqorida ko'rsatilgan maqsadlarni amalga oshirish uchun zarur bo'lsa, taqdim etiladi.

Biz sizning shaxsiy ma'lumotlaringizni, zarurat tug'ilganda, nazorat qiluvchi organlarga, sudlarga yoki advokatlik idoralariga, agar bu qonun bilan ruxsat etilgan bo'lsa, qonuniy huquqlar ijrosini amalga oshirishni ta'minlash yoki qonuniy huquqlarni amalga oshirish yoki himoya qilish uchun taqdim etishimiz mumkin.

Biz bundan tashqari, yuqorida ko'rsatilgan maqsadlarga erishish uchun xizmat ko'rsatuvchilar bilan ham ishlaymiz. Ushbu xizmat ko'rsatuvchi tashkilotlar sizning shaxsiy ma'lumotlaringizni

bizning nomimizdan va faqatgina ko'rsatmalarimizga muvofiq qayta ishlaydi. Ular ma'lumotlarini himoya qilishning tegishli shartnoma qoidalariga rioya qilishga majbur.

Ba'zi hollarda, biz, ma'lumotlarni himoya qilish darajasi amaldagi qonun bilan kafolatlanmaydigan Yevropa iqtisodiy hududi ("uchinchi mamlakatlar") tashqarisida joylashgan xizmat ko'rsatuvchi tashkilotlarga yoki guruh kompaniyalariga shaxsiy ma'lumotlarni oshkor qilishimiz mumkin. Bunday hollarda biz shaxsiy ma'lumotlaringizni himoya qilish va ularni himoya qilinishining tegishli darajasini ta'minlash uchun zarur choralarni ko'ramiz.

Shunday qilib, biz sizning shaxsiy ma'lumotlaringizni uchinchi mamlakatlardagi tashqi qabul qiluvchilarga faqatgina ular biz bilan Yevropa Ittifoqining ma'lumotlarini himoya qilish bo'yicha me'yoriy bitimlarni tuzganda yoki majburiy korporativ qoidalarni kiritganda taqdim etamiz.

Qo'shimcha ma'lumotlarni, shuningdek, ko'rilgan chora-tadbirlarning nusxasini yuqorida ko'rsatilgan aloqa manbalaridan olish mumkin.

Sizning shaxsiy ma'lumotlaringizni qancha vaqt saqlaymiz?

Hisobotlarda mavjud bo'lgan shaxsiy ma'lumotlar tekshirish tugallangandan so'ng ikki oy ichida o'chirib tashlanadi, agar hujjatlashtirilishi zarur bo'lgan maxsus holatlar yuzaga kelgani tufayli uzoqroq saqlash zarurati tug'ilmagan bo'lsa.

Agar intizomiy choralar ko'rilsa yoki huquqiy masalalarni hal qilish zarur bo'lsa (masalan, sud da'vosi ehtimoli oshsa), shaxsiy ma'lumotlar yakuniy qaror qabul qilinishigacha saqlanadi. Boshqa mamlakatlardagi ishonch telefoni orqali to'plangan, hisobotlarda saqlanadigan shaxsiy ma'lumotlar, mahalliy qonunlarga va ma'lumotlarni saqlash siyosatiga muvofiq saqlanadi. BASF Ishonch telefoni doirasiga kirmaydigan shaxsiy ma'lumotlarni darhol yo'q qiladi.

Sizda ma'lumotlarni himoya qilish bo'yicha qanday huquqlar mavjud?

Siz, yuqorida ko'rsatilgan manzilda bo'yicha, bizda saqlanadigan va qayta ishlaydigan shaxsiy **ma'lumotlaringiz** haqida axborotni so'rashingiz mumkin. Bundan tashqari, muayyan holatlarda siz shaxsiy ma'lumotlaringizga tuzatish kiritilishi yoki o'chirishni talab qilishingiz mumkin. Shuningdek, siz, shaxsiy ma'lumotlaringizning qayta ishlashni cheklash, hamda taqdim etilgan ma'lumotlarni tuzilgan holdagi, oddiy va mashina o'qiy oladigan shaklda oshkor qilinishi huquqiga egasiz.

Shikoyatlarni qaerga yuborishim mumkin?

Ma'muriy qonunchilik yoki sud himoyasiga binoan huquqiy himoyaning shaklidan qat'iy nazar, siz, agar sizning shaxsiy ma'lumotlaringizning qayta ishlanishi ma'lumotlarni himoya qilishning Yevropa Ittifoqi umumiy reglamentini buzgan deb hisoblasangiz, ayniqsa, o'zingiz yashayotgan

yoki qonun buzilishi sodir etilishi gumon qilingan a'zo davlatda nazorat organiga shikoyat qilish huquqiga egasiz.

Shikoyat berilgan nazorat organi ariza beruvchini vaziyat va shikoyatni ko'rib chiqish natijalari, shu jumladan, ma'lumotlarni muhofaza qilish bo'yicha Yevropa Ittifoqi umumiy reglamentining 78-moddasiga muvofiq huquqiy himoya qilish imkoniyati to'g'risida xabardor qilishi shart.

Yetakchi nazorat organi:

Yevropada BASF guruhi uchun:
Reynland-Pfalz viloyati ma'lumotlarini himoya qilish va axborotni tarqatish erkinligi bo'yicha viloyat vakolatli xodimi
Xintere Blyayche 34,
55116 Maynts (Hintere Bleiche 34, 55116 Mainz)

Germaniya

Việt Nam

Thông báo về Quyền riêng tư

Bảo vệ Dữ liệu là điều mà BASF (dưới đây được gọi là "Chúng tôi") rất là coi trọng. Đương nhiên, việc này cũng bao gồm đảm bảo mức độ minh bạch cao. Do đó, Thông báo này cung cấp thông tin về cách thức chúng tôi thu thập, sử dụng, xử lý và tiết lộ Dữ liệu Cá nhân của bạn khi bạn sử dụng Đường Dây nóng về Tuân thủ Navex ("Đường dây nóng"). Vui lòng đọc Thông báo này để hiểu về quyền của bạn liên quan đến vấn đề này.

Chúng tôi sẽ có quyền điều chỉnh, cập nhật hay bổ sung các điều khoản của Thông báo này vào bất kỳ lúc nào. Việc bạn tiếp tục sử dụng trang web này và Đường dây nóng sau khi Thông báo được điều chỉnh, cập nhật hay bổ sung thể hiện sự chấp thuận của bạn đối với Thông báo sau điều chỉnh, cập nhật hay bổ sung đó.

<u>Dữ liệu Cá nhân</u>

Dữ liệu Cá nhân của bạn là những thông tin liên quan trực tiếp hoặc gián tiếp tới bạn, giúp xác định hoặc có thể xác định bạn từ những thông tin đó hoặc từ thông tin đó và các thông tin khác. Dữ liệu cá nhân của bạn được cung cấp bởi bạn, hoặc được thu thập trong quá trình điều tra, có thể bao gồm các thông tin sau:

- Thông tin liên lạc (chẳng hạn, họ tên, địa chỉ, số điện thoại cố định, số điện thoại di động và địa chỉ email);
- Thông tin được trình báo cho Đường dây nóng và bằng chứng thu thập được trong quá trình điều tra như hình ảnh và bản ghi âm và ghi hình.
- Thông tin về phần cứng và phần mềm máy tính của bạn khi bạn truy cập trang web. Thông tin có thể bao gồm địa chỉ IP, loại trình duyệt, tên miền, thời gian truy cập và địa chỉ các trang web liên kết; và
- Thông tin cần thiết khác cho việc điều tra và làm rõ các vấn đề liên quan đến vụ việc (chẳng hạn, biển kiểm soát xe, thông tin về quá trình làm việc, thông tin về việc thanh toán, thông tin đặt hàng).

Danh mục dữ liệu cá nhân nêu trên chưa đầy đủ và có thể bao gồm các dữ liệu cá nhân khác tùy theo vấn đề được trình báo thông qua Đường dây nóng, được thu thập trong quá trình điều tra hoặc từ việc sử dụng trang web từ cookies. Bạn hiểu rằng các dữ liệu cá nhân này có thể bao gồm các dữ liệu cá nhân nhạy cảm của bạn và bạn đồng ý cho chúng tôi xử lý các dữ liệu cá nhân nhạy cảm đó theo như mô tả trong Thông báo này.

<u>Cookies</u>

Cookie là những dữ liệu văn bản được lưu trữ trong trình duyệt trên thiết bị đầu cuối của người xem trang web (máy chủ web, máy chủ). Cookie được gửi từ máy chủ web đến trình duyệt hoặc được tạo ra trong trình duyệt bởi một tập lệnh (JavaScript). Máy chủ web có thể đọc thông tin cookie này trực tiếp từ máy chủ trong các lần truy cập tiếp theo hoặc chuyển thông tin cookie đến máy chủ thông qua tập lệnh trang web. Cookie không gây bất kỳ thiệt hại nào cho thiết bị đầu cuối của bạn và không chứa bất kỳ vi rút, Trojan hay phần mềm độc hại nào khác.

Thông tin được lưu trữ trên cookie có liên quan tới thiết bị đầu cuối được sử dụng. Tuy nhiên, điều này không có nghĩa là chúng tôi có ngay thông tin có thể xác định danh tính của bạn.

Trang web này chỉ sử dụng những cookie cần thiết để trang web có thể hoạt động. Thông thường, những cookie này chỉ được dùng để phản hồi lại các hành động do bạn thực hiện tương ứng với yêu cầu dịch vụ, chẳng hạn như cấu hình cài đặt quyền riêng tư, đăng nhập hoặc hoàn thành biểu mẫu. Bạn có thể chọn cài đặt trình duyệt của mình để chặn các cookie đó hoặc để thông báo cho bạn về chúng. Tuy nhiên, trong trường hợp này, một số phần của trang web sẽ không hoạt động.

Bảng cookie

Tên miền	Tên	Loại	Mục đích	Tuổi thọ
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	Bên thứ nhất	Trạng thái phiên cho phép bạn lưu trữ và truy xuất giá trị cho người dùng khi người dùng lướt web trên một ứng dụng web	Phiên 30 phút kể từ lần truy cập cuối cùng bởi người dùng cho một phiên nhất định
secure.ethicspoint.eu	NGSecure	Bên thứ nhất	Được tạo ra và sử dụng bởi tường lửa/ bộ cân bằng tải để duy trì hoạt động của phiên	Phiên 30 phút kể từ lần truy cập cuối cùng bởi người dùng cho một phiên nhất định
secure.ethicspoint.eu	ep	Bên thứ nhất	Lưu trữ các biến liên quan đến gửi báo cáo và phương pháp tiếp nhận đối với phương pháp tiếp nhận của trung tâm liên hệ toàn cầu NAVEX	Phiên 30 phút kể từ lần truy cập cuối cùng bởi người dùng cho một phiên nhất định

Thu thập và sử dụng Dữ liệu Cá nhân

Chúng tôi thu thập, sử dụng và xử lý các loại Dữ liệu Cá nhân sau nhằm các mục đích được mô tả trong Thông báo này

Mục đích xử lý
Chúng tôi xử lý Dữ liệu Cá nhân phù hợp với Quy định của Pháp luật Việt Nam về bảo vệ dữ liệu

Việc xử lý Dữ liệu Cá nhân của bạn nhằm các mục đích sau:

- Vận hành trang web trình báo về vấn đề tuân thủ;
- Điều tra và phản hồi lại các trường hợp được trình báo cũng như có những hành động phù hợp;

- Liên lạc với các bên có liên quan (người khiếu nại, người bị buột tội, và những người có liên quan khác);
- Tuân thủ yêu cầu của pháp luật (chẳng hạn, đối với thông tin và nghĩa vụ lưu trữ thông tin theo quy định của pháp luật nhằm ngăn chặn tội phạm cổ cồn trắng, tội phạm liên quan đến rửa tiền và vi phạm pháp luật cũng như vi phạm quy định nội bộ); và
- Giải quyết tranh chấp và kiện tụng, thiết lập, thực hiện hoặc bảo vệ khỏi việc khiếu nại hoặc kiện tụng, hoặc thực thi các hợp đồng).

Việc xử lý các loại dữ liệu trên là cần thiết nhằm đạt được các mục đích này.

Việc bạn cung cấp Dữ liệu Cá nhân là tự nguyện. Tuy nhiên, nếu bạn không cung cấp hay rút lại sự đồng ý cho chúng tôi sử dụng Dữ liệu Cá nhân của bạn, thì chúng tôi có thể không hoàn thành các mục đích nêu trên bao gồm (i) liên lạc với bạn; (ii) làm rõ về vấn đề bạn trình báo thông qua Đường dây nóng, hoặc (iii) điều tra vấn đề được trình báo một cách tốt hơn.

Cho dù bạn rút lại sự đồng ý, chúng tôi vẫn có thể tiếp tục xử lý Dữ liệu cá nhân của bạn trong những trường hợp được ghi nhận và cho phép bởi pháp luật.

Nếu chúng tôi dự định xử lý Dữ liệu Cá nhân của bạn vì bất kỳ mục đích nào khác không được đề cập ở trên, chúng tôi sẽ phải có được sự đồng ý của bạn trước khi xử lý.

Tiết lộ thông tin cho các Bên thứ ba

Dữ liệu Cá nhân của bạn có thể được chuyển cho, truy cập hoặc tiết lộ cho các bên thứ ba nhằm các mục đích được mô tả ở trên hay theo quy định của pháp luật.

Chuyển Dữ liệu Cá nhân

Trong phạm vi công ty chúng tôi, chỉ những người cần Dữ liệu Cá nhân của bạn để thực hiện các mục đích nói trên mới được quyền truy cập vào Dữ liệu đó.

Trong phạm vi tập đoàn của chúng tôi, Dữ liệu Cá nhân của bạn được cung cấp cho một số công ty nhất định trong tập đoàn nếu các công ty đó là trung tâm thực hiện một số các công việc cho các công ty liên kết trong tập đoàn hoặc thực hiện công việc cho một vài công ty trong tập đoàn theo cơ cấu tổi chức của tập đoàn hoặc nếu cần thiết để hoàn thành các mục đích trên.

Chúng tôi có thể chuyển Dữ liệu Cá nhân của bạn cho cơ quan có thẩm quyền, tòa án hoặc văn phòng luật khi cần thiết để đảm bảo tuân thủ quy định của pháp luật hoặc nhằm thực thi, khẳng định hay bảo vệ quyền lợi hợp pháp nếu pháp luật cho phép.

Chúng tôi cũng làm việc với các bên cung cấp dịch vụ để thực hiện các mục đích trên. Các bên cung cấp dịch vụ sẽ chỉ thay chúng tôi vụ xử lý Dữ liệu Cá nhân của bạn theo hướng dẫn của chúng tôi.

Trong một vài trường hợp, chúng tôi tiết lộ Dữ liệu Cá nhân của bạn cho bên cung cấp dịch vụ hoặc công ty liên kết trong cùng tập đoàn có trụ sở ngoài phạm vi nước Việt Nam.

Dữ liệu Cá nhân của bạn có thể được lưu trữ, sử dụng và xử lý tại một môi trường pháp lý khác không phải Việt Nam và/hoặc nơi đặt máy chủ của BASF ngoài Việt Nam. Bạn hiểu và đồng ý cho

chúng tôi chuyển Dữ liệu Cá nhân của bạn cho các công ty trong tập đoàn BASF, bên thứ ba và chuyển Dữ liệu đó ra khỏi Việt nam như mô tả ở trên.

Bảo vệ Dữ liệu Cá nhân

Chúng tôi sẽ cố gắng triển khai thực hiện các biện pháp an ninh hợp lý, và yêu cầu bên thứ ba triển khai các biện pháp an ninh tương tự, để bảo vệ Dữ liệu Cá nhân của bạn, đề phòng việc truy cập, thu thập, sử dụng, tiết lộ, sao chép, chỉnh sửa, tiêu hủy trái phép hoặc các rủi ro tương tự.

Lưu giữ Dữ liệu Cá nhân

Chúng tôi sẽ lưu giữ Dữ liệu Cá nhân của bạn trong thời gian cần thiết để hoàn tất việc điều tra trừ khì pháp luật cho phép hoặc yêu cầu lưu giữ trong thời gian dài hơn.

Nếu cần phải xử lý kỷ luật hoặc có vấn đề pháp lý cần giải quyết (chẳng hạn như có khả năng kiện tụng), dữ liệu cá nhân sẽ được lưu giữ cho đến khi kết thúc các thủ tục đó.

Dữ liệu cá nhân trong các báo cáo được thu thập thông qua Đường dây nóng tại các nước khác sẽ được lưu giữ phù hợp quy định của pháp luật và chính sách về lưu giữ dữ liệu của nước sở tại. BASF sẽ cố gắng ngay lập tức tiêu hủy Dữ liệu Cá nhân không thuộc phạm vi của Đường dây nóng.

Quyền Truy cập và Chỉnh sửa

Vui lòng đảm bảo rằng Dữ liệu Cá nhân mà bạn cung cấp cho chúng tôi là chính xác vì không một ai, kể cả BASF và các giám đốc, cán bộ hay nhân viên hoặc bên thứ ba cung cấp dịch vụ sẽ chịu trách nhiệm trong trường hợp thông tin bạn cung cấp không chính xác, gây hiểu lầm, không hoàn chỉnh hoặc không cập nhật.

Phù hợp quy định của pháp luật Việt Nam liên quan đến việc bảo vệ dữ liệu, bạn có thể đăng ký với chúng tôi quyền truy cập vào Dữ liệu Cá nhân của bạn mà chúng tôi đang nắm giữ hoặc kiểm soát để cập nhật hoặc điều chỉnh thông tin. Chúng tôi sẽ cố gắng hợp lý để đảm bảo rằng Dữ liệu Cá nhân của bạn sẽ được cập nhật sau khi nhận được yêu cầu của bạn. Bạn cũng có thể liên hệ chúng tôi để yêu cầu bản sao Dữ liệu Cá nhân của bạn. Chúng tôi có quyền tính phí hành chính khi thực hiện yêu cầu này.

Trừ trường hợp ngoại lệ theo quy định của pháp luật, bất kỳ lúc nào bạn cũng có thể yêu cầu được cấp quyền truy cập hay chỉnh sửa hoặc điều chỉnh hoặc xóa Dữ liệu Cá nhân của bạn hoặc nếu cần thêm thông tin, bạn có thể liên hệ chúng tôi:

Lê Trần Uyên Thảo – Legal Manager
Công ty TNHH BASF Việt nam
Tầng 11, Tòa nhà Saigon Trade Center,
số 37 đường Tôn Đức Thắng, Quận 1,
TpHCM, Việt Nam
Email: tranuyenthao.le@basf.com
Điện thoại: (8428) 38243833

Ngoài các quyền nêu trên, bạn cũng có thể có quyền khiếu nại về việc xử lý dữ liệu cá nhân của bạn với Ủy ban Bảo vệ Dữ liệu Cá nhân cũng như quyền yêu cầu bồi thường trong trường hợp Dữ liệu Cá nhân của bạn bị xâm phạm.

Xác nhận

Xin lưu ý rằng chúng tôi chỉ có thể tiếp nhận và xử lý vấn đề bạn trình báo thông qua Đường dây nóng khi có sự đồng ý của bạn. Nếu bạn không đồng ý, bạn sẽ không thể sử dụng Đường dây nóng để trình báo, bạn nên liên hệ với cấp trên trực tiếp hoặc Ban Giám đốc công ty hoặc Cán bộ phụ trách tuân thủ tại Việt Nam. Khi bạn nhấn nút Tiếp tục, bạn xác nhận rằng bạn đã đọc và hiểu Thông báo về Quyền riêng tư này và đồng ý cho chúng tôi xử lý báo cáo cũng như Dữ liệu Cá nhân của bạn như mô tả trong Thông báo này.

Personal Data Protection Notice

Data protection is something that BASF (hereinafter referred to as "we" or "us") takes very seriously. Naturally, this also includes ensuring a high level of transparency. To ensure this transparency, this Notice provides information on how we collect, use, process and disclose your Personal Data when you use the Navex Compliance Hotline ("Hotline"). Kindly read this Notice and understand your rights on the matter.

We shall have the right to modify, update or amend the terms of this Notice at any time. By continuing to use this website and the Hotline following the modifications, updates or amendments to this Notice, it shall signify your acceptance of the same.

Personal Data

Your Personal Data is information that relates directly or indirectly to you, who is identified or identifiable from that information or from that and other information. Your personal data is provided by you or, collected in the course of the investigation, may include the following:

- Contact information (for example, first and last name, address, telephone number, mobile number and email address);
- The information reported to the Hotline and evidence gathered in the course of the investigation such as photographs and video recordings;
- Information about your computer hardware and software when you access the website. The information can include your IP address, browser type, domain name, access times and referring website addresses; and
- Other information necessary for the investigation and clarification of the case (for example, vehicle registration number, employment data, payment data, order data).

The list of personal data stated above is not exhaustive and may include other personal data depending on the subject matter reported through the Hotline, obtained in the course of the investigation or from the use of the website from cookies. You understand that those personal data may include your sensitive Personal Data and you give consent for us to process such sensitive Personal Data as described herein.

Cookies

Cookies are text information that can be stored in the browser on the device of the viewer to a visited website (web server, server). The cookie is either sent from the web server to the browser or generated in the browser by a script (JavaScript). The web server can read this cookie information directly from the server when the user visits this page again or transfer the cookie information to the server via a script of the website. Cookies do not cause any damage to your device, do not contain viruses, trojans or other malware.

Information is stored in the cookie that is related to the specific device used. This does not mean, however, that we obtain direct knowledge of your identity.

This website only utilizes any that are necessary for the functioning of the website. In general, these cookies are only set in response to actions you take in response to a service request, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block these cookies or to notify you about these cookies. However, some areas of the website may not function properly.

Cookie Table

Domain	Name	Type	Purpose	Lifespan
secure.ethicspoint.eu	ASPSESSIONIDASVABCTA	First party	Session state enables you to store and retrieve values for a user as the user navigates pages in a web application.	Session: 30-minutes since last access by user for given session
secure.ethicspoint.eu	NGSecure	First party	Created and used by the firewall / load balancer for session persistence	Session- 30-minutes since last access by user for given session
secure.ethicspoint.eu	ep	First party	Stores variables related to report dispatch and intake method for NAVEX contact center intake method	Session- 30-minutes since last access by user for given session

Collection and use of Personal Data

We collect, use and process the following categories of Personal Data for the purposes described in this Notice.

Purposes of processing

We process your Personal Data in compliance with the relevant data protection regulations under Vietnam Law.

Processing of Your Personal Data serves the following purposes:

- Operation of the compliance reporting website;
- Investigate and response to the case reported and take appropriate action;
- Communication with the parties involved (complainants, accused persons, other persons involved);

- Compliance with legal requirements (e.g. for example, of information and storage obligations under applicable law in order to prevent white-collar crime, money laundering crimes and other violations of legal and internal requirements); and
- Resolving disputes and lawsuits, establishing, exercising or defending against legal claims or litigation or, enforcing existing contracts.

The processing of the abovementioned data categories is necessary to achieve these purposes.

The provision of your Personal Data is voluntary. However, if you do not provide, or withdraw your consent for us to use, your Personal Data, we may not, amongst others, be able to fulfil the purposes described above including (i) communicating with you; (ii) seeking clarification of the matter you reported through the Hotline; or (iii) being able to pursue a better investigation into the matter.

Notwithstanding the withdrawal of your consent, we may still proceed to process your Personal Data in circumstances recognized and permitted by law.

If we intend to process your Personal Data for any other purpose not mentioned above, we will get your consent accordingly prior to such processing.

Disclosure to Third Parties

Your Personal Data may be transferred, accessed or disclosed to third parties for the purposes described above or as permitted by law.

Transfers of Personal Data

Within our company, only persons who need your Personal Data to fulfil the above-mentioned purposes will receive access to such data.

Within our group of companies, Your Personal Data is provided to specific companies within the group if they centrally perform key tasks for affiliates within the company group or perform cross-company functions on the basis of the organizational structure or if it necessary to fulfil the abovementioned purposes.

We might transfer Your Personal Data to supervisory authorities, courts or law offices as far as necessary to ensure compliance with applicable law or to exercise, assert or defend legal rights if legally permitted.

We also work with service providers to fulfill the above-mentioned purposes. Those service providers process Your Personal Data in our name and solely according to our instructions. They are contractually obliged to adhere to the applicable data protection regulations.

In some cases, we disclose Personal Data to service providers or group companies located outside of Vietnam.

Your Personal Data may also be stored, used and processed in a jurisdiction other than Vietnam and/or where BASF's servers are located outside Vietnam. You understand and consent to the transfer of your Personal Data to BASF group of companies, third parties and out of Vietnam as described above.

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Protection of Personal Data

We shall endeavour to implement reasonable security arrangements, and require any third parties to implement similar security arrangements, to protect your Personal Data from unauthorized access, collection, use, disclosure, copying, modification, disposal or similar risks.

Retention of Personal Data

We will retain your Personal Data for the period necessary to conclude the investigation unless a longer retention period is permitted or required by law.

If disciplinary action is taken or legal issues need to be resolved (such as the likelihood of legal action), personal data will be retained until the conclusion of those proceedings.

Personal data contained in reports collected through the Hotline in other countries will be retained in accordance with local data retention laws and policies. BASF will endeavor to promptly destroy Personal Data that does not fall within the scope of the Hotline.

Rights of Access and Correction

Please ensure that the Personal Data you provide us is accurate as neither BASF, its directors, officers or employees nor our third party service providers will be liable for any Personal Data submitted by you that is inaccurate, misleading, incomplete, or not updated.

Subject to the relevant regulations on data protection under Vietnam Law, you may apply to us to have access to your Personal Data which are in our possession or control for the purpose of updating or correcting the same. We shall make a reasonable effort to ensure that your Personal Data is updated upon provision of such information from time to time. You may also contact us to a copy of your Personal Data. We reserve the right to charge an administration fee for processing such request.

Subject to any exceptions under applicable laws, you may at any time hereafter request for access to, or for correction or rectification or deletion of your Personal Data, or seek further information from us by contacting:

Human Resources Department
BASF Vietnam Co., Ltd.
Floor 11, Saigon Trade Center, 37 Tôn Đức Thắng,
District 1, Ho Chi Minh City, Vietnam
Phone: (8428) 38243833

In addition to the rights hereinabove mentioned, you may also have the right to lodge a complaint about our processing of your personal data with the Personal Data Protection Committee and also the right to claim for compensation for any damages in case your Personal Data is infringed.

Acknowledgement

Please note that we are only able to receive and process reports through the Hotline if you confirm that you have read and taken note of this Personal Data Protection Notice and expressly consent to the processing of the reports and your personal information as

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described herein by clicking the I CONSENT box. If you do not consent then you may not use this service to file a report and should contact your supervisor or local management or your local Compliance Officer to report the matter.